

**NOTICE AND AGENDA**  
CEDAR KEY WATER & SEWER DISTRICT  
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING  
March 9, 2020, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Public Input.
5. Approval of minutes of February 10, 2020. *(1- 3)*
6. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. *(4-18)*
7. Bill Adjustment: Ted Coconis *(19-21)*
8. General Manager Report. *(22)*
9. Commissioner Comments.
10. Public Input.
11. Adjourn.

---

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
February 10, 2020**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds (by telephone), and Leslie Sturmer.

Others Present: John McPherson, Mack Cox, Steven Priessman, Diana Priessman, Michael Johns, Camille Whiddon, Mandy Offerle, Frank Offerle.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented with the addition of two bill adjustment requests and the moving of the Steven Priessman item to the top of the agenda. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Steven Priessman: Internet Service Improvement.

Mr. Priessman presented the following information:

- A video showing various people and businesses in Cedar Key expressing frustration with current internet service and expressing the desire that there be improvement and additional options.
- His own research showing that 95% of Florida has better internet options than Cedar Key, and that the statewide the average internet speed is 64.7 Mbps, while in Cedar Key it is 3.5 Mbps. This puts Cedar Key at an economic disadvantage due to the importance of internet to tourists and the aquaculture industry.
- Highspeed broadband can be delivered wirelessly by a local company called WiFiber (formerly SVIC).
- WiFiber is willing to provide a test of its internet services, but would first need permission to attached facilities to the water tower.

Michael Johns with WiFiber presented the following information:

- Discussed the 20-year history of SVIC/WiFiber in the local area.
- Stated that larger companies are not willing to come into small market areas like Cedar Key, and 5G cell service is not on the horizon for this area.
- WiFiber aims to keep prices low and steady which it has done over its history in the area.
- Wireless service provision is the way of the future for internet.

Camille Whiddon with WiFiber presented the following information:

- The fiber internet cable is now at Otter Creek, and efforts will be made in the future to bring it closer to Cedar Key.
- Internet services would still be provided wirelessly to customers.

Michael Johns with WiFiber presented the following additional information:

- Explained more about how the internet signal would get to Cedar Key given current locations of the fiber cable.
- Described what would need to go on the railing of the water tower, i.e., 6 antennas for sending wifi to customers, and one round dish for receiving the signal from Chiefland.
- Described what equipment would need to be installed by a customer, i.e., a receiving antenna.
- There will be no interference with cell antennas or radios.

There was general discussion by the Board, including about whether a request for proposals would be needed in order to allow an internet provider to go on the tower. Mr. Priessman and the WiFiber representatives stated their opinion that WiFiber is the sole source of this service in the area and could provide evidence of that. The Board agreed to hear a proposal from WiFiber for running a test of its services in Cedar Key using the water tower for mounting the equipment.

5. **Public Input.** Public input was requested but none was provided.
6. **Approval of Minutes.** **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of January 13, 2020. **Second** by Joe Hand. Passed by a vote of 5-0.
7. **Financial Reports.** Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
8. **Bill Adjustment Requests.**
  - Maria Yates for an adjustment from \$401.95 to \$239.26 due to a mouse eating through a pipe under the sink. The leaked water did not go through the wastewater system.
  - Ted Coconis for an adjustment from \$4,981.14 to \$2,633.96 due to a broken exterior pipe.

**Motion** by Dottie Haldeman to approve the requests by Maria Yates and Ted Coconis.  
**Second** by Joe Hand. Passed by a vote of 5-0.

9. **General Manager Report.**
  - a. Water Plant.* The GM reported that pretty good results were obtained on the two-stage ion exchange test in terms of DBP potential numbers, and that staff is working with Tim Norman on how to proceed. He also reported that the annual average for quarterly disinfectant byproducts was over the limit for THMs and so a public notice will be going out soon during the second week of February. He noted that new quarterly samples were taken on February 4.
  - b. Downtown Building Painting and Repairs.* The GM advised the Board that the repainting of the front railing by District staff is underway.
  - c. Cell Service.* The GM presented to the Board a preliminary proposal from Verizon setting forth proposed rental rates, antennae attachments, and site plan. There was discussion about the actual need for fencing with barbed wire around the leased ground

area and direction to the GM that he discuss options with Verizon. Otherwise, there was consensus of the Board that the proposal was satisfactory subject to further research by the GM on rent comparables, clarification of the role of the City as underlying owner of the land, and final lease and plan documents.

- d. *Water Meters.* The GM reported that the communications portion of the radio meter system has been replaced and upgraded and is working well so that a successful reading of the meters took place on February 4 for the January billing.
  - e. *Sludge Truck/Vacuum Trailer:* The GM reported that The new vacuum trailer was delivered on Tuesday February 4, and training was provided to staff. He also reported that due to adequate cash balances, the District paid for the trailer in cash rather than financing it over 12 months.
  - f. *Website:* The GM reported that the District's new ADA accessible website is up and running at the same address: ckwater.org.
  - g. *Election:* The GM reminded the Board of the upcoming election for Seats 1, 3, and 5, and the qualifying period from March 16 to March 20.
  - h. *Request for Vacation Cash-in:* The GM conveyed a request by Alicia Johns to cash in 30 hours of vacation, out of 34 available, to cover a family medical expense. **Motion** by Dottie Haldeman to approve the request. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
  - i. *General Manager Application:* The GM informed the Board that Bill Pittman, who has both his wastewater and water operator licenses, and also 30 years of experience in the field, had expressed interest in the advertised general manager position. The Board agreed that talks with Mr. Pittman should continue.
10. Commissioner Comments: None.
11. Public Input: Public input was requested but none was provided.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:40 p.m.

\_\_\_\_\_  
Stephen B. Rosenthal, Chairperson

\_\_\_\_\_  
Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: \_\_\_\_\_

# Cedar Key Water & Sewer District

## Balance Sheet

As of February 29, 2020

Feb 29, 20

**ASSETS**

**Current Assets**

**Checking/Savings**

**Unrestricted Cash Funds**

100 - Operating Account	49,408.55
102 Petty Cash	175.00
113.3 Unrestricted Savings	2,015.26

**Total Unrestricted Cash Funds** 51,598.81

**Restricted Cash Funds**

103.1 Security Deposit	12,501.02
114.00 RD Payment	1,300.00
114.02 RD RESERVE ACCOUNT	29,462.00

**Total Restricted Cash Funds** 43,263.02

**Total Checking/Savings** 94,861.83

**Other Current Assets**

138.10 - Due from Other Governmental Uni	-0.03
134 - Accounts Receivable	85,506.36
135 - Allowance for A/R	-17,550.00
160 - Inventory & Materials	36,966.00
170 - Utility Deposit	141.19

**Total Other Current Assets** 105,063.52

**Total Current Assets** 199,925.35

**Fixed Assets**

301 - Land	125,195.95
302 - Other Improvements	2,275,950.23
304 - Plant and Equipment	7,530,935.97
306 - Other Equipment	117,452.81
307 - Sewer Machinery	158,704.72
308 - Computer S/W	9,540.64
309 - Vehicles	110,495.02
311 - Less Accum Depreciation	-5,734,852.43

**Total Fixed Assets** 4,593,422.91

**Other Assets**

**311 - Construction in Progress**

315.25 - CIP-WW Lines 3 bridges-District	125,019.87
315.00 - CIP-WW lines 3 bridges-SRWMD	95,000.00
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00
313.25 - CIP - Special Legislative 38091	166,661.36
313.50 - CIP - (Sp Leg 38091) District	20,702.94

**Total 311 - Construction in Progress** 573,634.17

**Total Other Assets** 573,634.17

**TOTAL ASSETS** 5,366,982.43

**LIABILITIES & EQUITY**

**Liabilities**

# Cedar Key Water & Sewer District Balance Sheet

As of February 29, 2020

Feb 29, 20

<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
403- Emplo Ret Con Payabale	600.00
407-01 SS Tax Payable	-4.00
408 - Sales Tax Payable	40.98
411 - Deferred Revenue	9,802.39
450 - Fed. Income Taxes Payable	-689.19
482 - Accrued Int Pay	2,425.27
483 - Accrued Compensated Absences	15,775.00
484 -Security Deposit Payable	12,501.02
<b>Total Other Current Liabilities</b>	<b>40,451.47</b>
<b>Total Current Liabilities</b>	<b>40,451.47</b>
<b>Long Term Liabilities</b>	
460 - N/P-Rural Development	1,110,000.00
500 - Accrd Compen Absences-LT	8,373.00
<b>Total Long Term Liabilities</b>	<b>1,118,373.00</b>
<b>Total Liabilities</b>	<b>1,158,824.47</b>
<b>Equity</b>	
598 - Restricted for Debt Service	29,462.00
3900 - Retained Earnings	62,783.49
599 - Investment in Capital Assets -	4,057,057.08
<b>Net Income</b>	<b>58,855.39</b>
<b>Total Equity</b>	<b>4,208,157.96</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,366,982.43</b>

## Cedar Key Water & Sewer District

### 2019 & 2020 Profit & Loss Budget vs. Actual

October 2019 through February 2020

42%

	Oct '19 - Feb 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>300 - Income</b>				
305 - Water Charge	186,320.31	459,000.00	-272,679.69	40.59%
310 - Sewer Charges	157,394.27	402,000.00	-244,605.73	39.15%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	164,914.63			
315 - Ad Valorem Tax - Other	0.00	213,000.00	-213,000.00	0.0%
<b>Total 315 - Ad Valorem Tax</b>	164,914.63	213,000.00	-48,085.37	77.43%
325 · Penalties	1,496.77	2,500.00	-1,003.23	59.87%
330 - Earned Interest	8.52	20.00	-11.48	42.6%
335 - New Meter Charges	400.00	1,000.00	-600.00	40.0%
340 - Rent	1,508.84	16,500.00	-14,991.16	9.14%
350 - Misc Income	10,306.02	3,500.00	6,806.02	294.46%
360 - Carry Forward	0.00	50,000.00	-50,000.00	0.0%
365. Meter Installation Fee	240.00	1,000.00	-760.00	24.0%
382 - Grant - Legislative 2016	14,912.40	50,000.00	-35,087.60	29.83%
386 - Grant SRWMD 2018	0.00			
<b>Total 300 - Income</b>	537,501.76	1,198,520.00	-661,018.24	44.85%
<b>Total Income</b>	537,501.76	1,198,520.00	-661,018.24	44.85%
<b>Gross Profit</b>	537,501.76	1,198,520.00	-661,018.24	44.85%
<b>Expense</b>				
<b>500 · GENERAL AND ADMINISTRATIVE</b>				
<b>510 · Payroll</b>				
510.01 · Salaries	109,980.34	232,522.00	-122,541.66	47.3%
510.02 · Social Security/Medicare	8,284.74	17,787.00	-9,502.26	46.58%
510.03 · Retirement	10,328.11	29,174.00	-18,845.89	35.4%
510.04 · Health, Dental & Life Ins	22,366.11	51,400.00	-29,033.89	43.51%
510.05 · Workers Comp.	4,259.97	8,000.00	-3,740.03	53.25%
<b>Total 510 · Payroll</b>	155,219.27	338,883.00	-183,663.73	45.8%
<b>520 · Office</b>				
520.01 · Supplies	993.31	2,000.00	-1,006.69	49.67%
520.02 · Postage & Shipping	2,008.75	4,500.00	-2,491.25	44.64%
520.03 · Copier, Computer, Billing, Etc.	1,108.26	6,000.00	-4,891.74	18.47%
520.04 · Printing and Copying	669.90	1,500.00	-830.10	44.66%
<b>Total 520 · Office</b>	4,780.22	14,000.00	-9,219.78	34.14%
<b>530 · Utilities</b>				
530.01 · Fuel For Equipment	1,186.11	6,500.00	-5,313.89	18.25%
530.02 · Solid Waste Disposal	564.76	2,250.00	-1,685.24	25.1%
530.03 · Telephone	3,405.32	8,000.00	-4,594.68	42.57%
530 · Utilities - Other	0.00			
<b>Total 530 · Utilities</b>	5,156.19	16,750.00	-11,593.81	30.78%
<b>540 · Professional Fees</b>				
540.01 · Audit & Accounting	7,610.00	18,000.00	-10,390.00	42.28%

6

**Cedar Key Water & Sewer District**  
**2019 & 2020 Profit & Loss Budget vs. Actual**  
October 2019 through February 2020

42%

	Oct '19 - Feb 20	Budget	\$ Over Budget	% of Budget
540.02 · Management/Legal	20,000.00	60,000.00	-40,000.00	33.33%
540.03 · Property Appraiser's Fee	0.00	6,000.00	-6,000.00	0.0%
540.05 · Tax Collector Fees	3,897.27			
540.04.Water/Wastwater Operator	0.00	5,000.00	-5,000.00	0.0%
<b>Total 540 · Professional Fees</b>	<b>31,507.27</b>	<b>89,000.00</b>	<b>-57,492.73</b>	<b>35.4%</b>
<b>550 - General Repair &amp; Maint</b>				
550.01 · Vehicle	1,500.58	25,000.00	-23,499.42	6.0%
550.02 · Equipment and Tools	57,873.00	52,000.00	5,873.00	111.29%
550.03 · Building	2,677.79	2,000.00	677.79	133.89%
550.04 · Supplies	-57.69	2,500.00	-2,557.69	-2.31%
550.05 · New Tools	188.90	4,000.00	-3,811.10	4.72%
<b>Total 550 - General Repair &amp; Maint</b>	<b>62,182.58</b>	<b>85,500.00</b>	<b>-23,317.42</b>	<b>72.73%</b>
<b>560 · Other</b>				
560.01 · Property/Liability Ins.	43,314.00	43,300.00	14.00	100.03%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	307.00	1,800.00	-1,493.00	17.06%
560.04 · Annual Fees & Dues	677.00	2,000.00	-1,323.00	33.85%
560.05 · Ads and Publications	115.00	750.00	-635.00	15.33%
560.06 · Miscellaneous	2,172.93	2,000.00	172.93	108.65%
560.07 · Contingency	0.00	16,012.00	-16,012.00	0.0%
<b>Total 560 · Other</b>	<b>46,585.93</b>	<b>66,862.00</b>	<b>-20,276.07</b>	<b>69.68%</b>
<b>Total 500 · GENERAL AND ADMINISTRATIVE</b>	<b>305,431.46</b>	<b>610,995.00</b>	<b>-305,563.54</b>	<b>49.99%</b>
<b>600 · DIRECT WATER EXPENSES</b>				
<b>610 · Chemicals and Filters</b>				
610.01 · Chemicals	32,698.59	60,000.00	-27,301.41	54.5%
610.02 · Miex Resin	0.00	36,000.00	-36,000.00	0.0%
610.03 · Twin Oxide Inst., Rent,Chemical	777.96	74,000.00	-73,222.04	1.05%
610.04 · RO Filters and Membranes	0.00	0.00	0.00	0.0%
610 · Chemicals and Filters - Other	0.00	0.00	0.00	0.0%
<b>Total 610 · Chemicals and Filters</b>	<b>33,476.55</b>	<b>170,000.00</b>	<b>-136,523.45</b>	<b>19.69%</b>
<b>620 - Laboratory</b>				
620.01 · In House Lab	523.67	1,000.00	-476.33	52.37%
620.02 · Outside Lab	2,378.00	2,500.00	-122.00	95.12%
620.03 · Instrument Calibration	0.00	3,500.00	-3,500.00	0.0%
<b>Total 620 - Laboratory</b>	<b>2,901.67</b>	<b>7,000.00</b>	<b>-4,098.33</b>	<b>41.45%</b>
<b>630 - Regulatory</b>				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
<b>Total 630 - Regulatory</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>640 · Repairs and Maintenance</b>				
640.01 · Piping and Distribution	2,390.93	20,000.00	-17,609.07	11.96%
640.02 · Equipment	19,662.46	15,000.00	4,662.46	131.08%
640.03 · Building & Grounds	0.00	3,000.00	-3,000.00	0.0%
640.04 · Water Tower Maintenance	9,489.00	35,500.00	-26,011.00	26.73%
640.05 · Generators Annual Mainte	250.00	2,250.00	-2,000.00	11.11%





**Cedar Key Water & Sewer District**  
**2019 & 2020 Profit & Loss Budget vs. Actual**  
October 2019 through February 2020

42%

	Oct '19 - Feb 20	Budget	\$ Over Budget	% of Budget
<b>Total 640 · Repairs and Maintenance</b>	31,792.39	75,750.00	-43,957.61	41.97%
<b>650 · Utilities</b>				
650.01 · Electric	6,642.65	20,000.00	-13,357.35	33.21%
650.02 · Propane	0.00	600.00	-600.00	0.0%
650.03 · Telephone	579.50	3,500.00	-2,920.50	16.56%
<b>Total 650 · Utilities</b>	7,222.15	24,100.00	-16,877.85	29.97%
<b>660 · Other</b>				
660.01 · Professional Fees	0.00			
660.04 Prof. Fees- Water Plant	25,863.20			
660.20 · Contingency	0.00	20,000.00	-20,000.00	0.0%
<b>Total 660 · Other</b>	25,863.20	20,000.00	5,863.20	129.32%
<b>680 · Loans</b>				
680.05 · RD - Water System Interest	0.00	31,000.00	-31,000.00	0.0%
680.06 · RD - Water System Principal	0.00	17,000.00	-17,000.00	0.0%
<b>Total 680 · Loans</b>	0.00	48,000.00	-48,000.00	0.0%
<b>Total 600 · DIRECT WATER EXPENSES</b>	101,255.96	345,850.00	-244,594.04	29.28%
<b>700 · DIRECT WASTEWATER EXPENSES</b>				
<b>710 · Chemicals and Filters</b>				
710.01 · Chemicals	9,730.39	30,000.00	-20,269.61	32.44%
710 · Chemicals and Filters - Other	0.00	0.00	0.00	0.0%
<b>Total 710 · Chemicals and Filters</b>	9,730.39	30,000.00	-20,269.61	32.44%
<b>720 · Laboratory</b>				
720.01 · In House Lab	162.21	1,500.00	-1,337.79	10.81%
720.02 · Outside Lab	4,257.12	13,000.00	-8,742.88	32.75%
720.03 · Instrument Calibration	-384.00	3,600.00	-3,984.00	-10.67%
<b>Total 720 · Laboratory</b>	4,035.33	18,100.00	-14,064.67	22.3%
<b>730 · Regulatory</b>				
730.01 · Permits	200.00	200.00	0.00	100.0%
730.02 · Biosolids Hauling	22,860.00	50,000.00	-27,140.00	45.72%
<b>Total 730 · Regulatory</b>	23,060.00	50,200.00	-27,140.00	45.94%
<b>740 · Repairs Maintenance Other</b>				
740.01 · Piping & Distribution	3,721.57	6,000.00	-2,278.43	62.03%
740.02 · Equipment	6,916.74	25,000.00	-18,083.26	27.67%
740.03 · Building and Grounds	3,335.03	60,000.00	-56,664.97	5.56%
740.04 · Generator-Annual Maintenance	475.00	1,375.00	-900.00	34.55%
<b>Total 740 · Repairs Maintenance Other</b>	14,448.34	92,375.00	-77,926.66	15.64%
<b>750 · Utilities</b>				
750.01 · Electric	9,821.13	30,000.00	-20,178.87	32.74%
750.02 · Propane	0.00	1,000.00	-1,000.00	0.0%
<b>Total 750 · Utilities</b>	9,821.13	31,000.00	-21,178.87	31.68%
<b>760 · Other</b>				
760.01 · Professional Fees -WWTP Permit	0.00	20,000.00	-20,000.00	0.0%
760.02 · Contingency	0.00	0.00	0.00	0.0%
<b>Total 760 · Other</b>	0.00	20,000.00	-20,000.00	0.0%



**Cedar Key Water & Sewer District**  
**2019 & 2020 Profit & Loss Budget vs. Actual**  
 October 2019 through February 2020

42%

	Oct '19 - Feb 20	Budget	\$ Over Budget	% of Budget
770 · Capital Expenditures				
770.01 · Bridge 1,2,3 Drills	10,863.76			
<b>Total 770 · Capital Expenditures</b>	<b>10,863.76</b>			
<b>Total 700 · DIRECT WASTEWATER EXPENSES</b>	<b>71,958.95</b>	241,675.00	-169,716.05	29.78%
<b>Total Expense</b>	<b>478,646.37</b>	1,198,520.00	-719,873.63	39.94%
<b>Net Ordinary Income</b>	<b>58,855.39</b>	0.00	58,855.39	100.0%
<b>Net Income</b>	<b>58,855.39</b>	<b>0.00</b>	<b>58,855.39</b>	<b>100.0%</b>

## Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 29, 2020

Date	Num	Name	Memo	Amount
<b>Unrestricted Cash Funds</b>				
02/01/2020		Deposit	Deposit	55.80
02/03/2020	28981	Johns, Alicia M.	Pay Check	-433.62
02/03/2020		Deposit	Deposit	120.00
02/04/2020	28982	Vermeer Southeast	2020 Vacton CV873SGT	-57,873.00
02/04/2020		Deposit	Deposit	52.31
02/05/2020	28983	US Postmaster	777 pc @ .35 ea = 271.95	-271.95
02/05/2020		Deposit	Deposit	188.74
02/06/2020	28984	Quinn, William M.	Pay Check	-986.36
02/06/2020	28985	Richburg, Margaret A.	Pay Check	-579.61
02/07/2020	28986	Doty, Gabriel T	Pay Check	-441.25
02/07/2020	28989	McCain, James E.	Pay Check	-1,030.29
02/07/2020	28987	Haldeman, Hattie B.	Pay Check	-369.40
02/07/2020	28988	Hand, Joseph G.	Pay Check	-369.40
02/07/2020	28990	Reynolds, Chris	Pay Check	-369.40
02/07/2020	28991	Rosenthal, Stephen B.	Pay Check	-369.40
02/07/2020	28992	Sturmer, Leslie N.	Pay Check	-369.40
02/07/2020		Deposit	Sold Saturan for \$2,680.00	2,650.00
02/07/2020		Deposit	Sludge Truck	7,500.00
02/07/2020	28993	John K. McPherson. P.A.	Management, Invoice No: 808 01/31/2020	-5,000.00
02/07/2020	28995	Johns, Alicia M.	Pay Check	-351.76
02/07/2020		Deposit	Deposit	234.40
02/09/2020		Deposit	Deposit	1,807.00
02/09/2020		Deposit	Deposit	400.00
02/10/2020	Bankdraft	EFTPS	59-1156008	-1,403.62
02/10/2020		Deposit	Deposit	10,877.98
02/10/2020		Deposit	Deposit	5,289.77
02/10/2020		Deposit	Deposit	350.60
02/13/2020	28996	McCain, James E.	Pay Check	-1,281.15
02/13/2020	28997	A-Able Septic-Sewer Service, Inc.	VOID: Invoice NO: 46178	
02/13/2020	28998	Central FL Electric	Electrict 01/2020	-4,344.41
02/13/2020	28999	A-Able Septic-Sewer Service, Inc.	Invoice NO: 46178	-2,400.00
02/13/2020	29000	Richburg, Margaret A.	Pay Check	-579.61
02/13/2020		Deposit	Deposit	11,156.07
02/13/2020	29001	Aqua Pure Water & Sewerage Service , LLC	Invoice No:83952 01/31/2020	-414.00
02/13/2020	29002	AT&T Internet Service	Invoice No: 122314242 January & February 21	-232.50
02/13/2020	29003	AT&T		-561.85
02/13/2020	29004	Beauchamp & Edwards	Invoice # 14670	-250.00
02/13/2020	29005	FERGUSON ENTERPRISES LLC #3326	Invoice No: 1801194	-5,750.00
02/13/2020	29006	Hach Company	Invoice No: 11814868,11819224	-408.13
02/13/2020	29007	Hawkins, Inc.d/b/a Dumont	Invoice # 4651692,4656668,4651693,4651019	-3,594.60
02/13/2020	29008	Island City Air Heating & A/C	Cleaned the Min Split unit	-100.00
02/13/2020	29009	Konica Minolta Business Solutions	Maintenance, Invoice No: 263953737 3/16/202	-82.02
02/13/2020	29010	Marina Hardware At Cedar Key, Inc.	Invoice No & Account No: 220 01/31/2020	-595.39

10

## Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 29, 2020

Date	Num	Name	Memo	Amount
02/13/2020	29011	Mittauer & Associates, Inc.	Invoice No: 19509	-2,480.40
02/13/2020	29012	Mittauer & Associates, Inc.	Invoice No: 20006	-18,960.80
02/13/2020	29013	Mittauer & Associates, Inc.	Invoice No:19549	-4,422.00
02/13/2020	29014	Quill Corporation	Invoice No. 44655983	-122.94
02/13/2020	29015	Sunstate Meter & Supply, Inc.	Invoice No: 71562	-894.00
02/13/2020	29016	Verizon Wireless	Cell Phones, Invoice No: 9847004736	-109.02
02/13/2020	29017	Verizon Wireless	Cell Phones, Invoice No: 9846955182	-95.86
02/13/2020	29018	VISA	Invoice No 9274	-1,408.36
02/13/2020		Deposit	Deposit	120.09
02/14/2020	29019	Doty, Gabriel T	Pay Check	-502.78
02/14/2020	29020	Johns, Alicia M.	Pay Check	-433.62
02/14/2020	29021	Quinn, William M.	Pay Check	-678.97
02/14/2020	29022	NAPA Gulf Coast Parts, LLC	Account # 1999 01/2020	-124.45
02/14/2020	29023	Florida Department Of Revenue	No: 48-8012445825-3 07/2019 Thru 12/2019	-10.34
02/14/2020	Bankdraft	EFTPS	59-1156008	-1,020.34
02/14/2020	29024	Bank of America	Account # 5490 9902 2217 3922	-1,703.05
02/14/2020	29025	US Postmaster	754pc @ .50 ea = 377.00	-377.00
02/14/2020	29026	Hach Company	Invoice No: 1835024	-126.50
02/14/2020	29027	US Postmaster	2 rolls of stamps @ 55.00 ea = \$ 110.00	-110.00
02/14/2020	29028	DIGITAL DEPLOYMENT	Invoice No: 103658 Member fee	-200.00
02/15/2020		Deposit	Deposit	51.27
02/18/2020	29029	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
02/19/2020	29030	Johns, Alicia M.	Pay Check	-433.62
02/19/2020	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 Division: 001 Invoice No: 743768	-4,200.46
02/20/2020	29031	Doty, Gabriel T	Pay Check	-594.58
02/20/2020		Deposit	Deposit	12,188.03
02/20/2020	29033	A-Able Septic-Sewer Service, Inc.	Invoice NO: 460999 1/29/2020 46252 2/14	-2,520.00
02/20/2020	29034	Custom Pump & Control	Invoice No: 36875 2/11/2020	-2,860.20
02/20/2020	29035	Egis Insurance Advisors, LLC	Invoice No: 10301 10/01/2019 thru 9/30/2020	-510.00
02/20/2020	29036	Ellis Automated Corporation	Invoice No: 1699 2/14/2020	-395.54
02/20/2020	29037	Hawkins, Inc.d/b/a Dumont	Invoice # 46605606, 4665608	-3,411.43
02/21/2020	29032	McCain, James E.	Pay Check	-830.00
02/21/2020	29038	Quinn, William M.	Pay Check	-736.76
02/21/2020	29039	Richburg, Margaret A.	Pay Check	-579.61
02/21/2020	Bankdraft	EFTPS	59-1156008	-978.58
02/24/2020	29040	Levy County Tax Collector	New Title Original Registration	-137.55
02/24/2020		Deposit	Deposit	96.70
02/25/2020		Deposit	Deposit	207.80
02/26/2020		Deposit	Deposit	8,639.19
02/26/2020		Deposit	Deposit	349.28
02/26/2020	29041	Void Check		
02/26/2020		Deposit	#4001 FWCC & 402001 Museum	341.50
02/27/2020	29042	Johns, Alicia M.	Pay Check	-433.61
02/27/2020	29043	McCain, James E.	Pay Check	-830.02
02/27/2020	29044	Quinn, William M.	Pay Check	-871.46



## Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 29, 2020

Date	Num	Name	Memo	Amount
02/27/2020	29045	Richburg, Margaret A.	Pay Check	-579.61
02/27/2020	29046	Doty, Gabriel T	Pay Check	-502.79
02/27/2020		Deposit	Deposit	21,993.39
02/27/2020	Bankdraft	EFTPS	59-1156008	-1,018.28
02/28/2020	29047	AFLAC	ATF27	-1,009.96
02/28/2020	29048	DAVISVISION	90866	-79.26
02/28/2020	29049	Transamerica Employee Benefits	33859	-56.08
02/28/2020	29050	A-Able Septic-Sewer Service, Inc.	Invoice NO: 46307 2/20/2020	-1,140.00
02/28/2020	29051	AT & T MOBILITY	287283253088	-23.50
02/28/2020	29052	Custom Pump & Control	Invoice No: 36887 02/13/2020	-535.35
02/28/2020	29053	LANIER MUNICIPAL SUPPLY CO.,INC.	Invoice No: 108066	-288.78
02/28/2020		Deposit	#171001-310001-235001-400001-474001-3001	603.07
02/28/2020		Deposit	Deposit	14,460.91
02/28/2020		Deposit	#205001 & 773001	121.94
02/29/2020		Deposit	#105001	239.90
				<u>-50,138.52</u>
		Total Unrestricted Cash Funds		<u>-50,138.52</u>
		<b>TOTAL</b>		<u><u>-50,138.52</u></u>

# Cedar Key Water and Sewer District

## Penalty Register

Detailed

For charges due before 02/28/2020

Account Balance as of 03/03/2020

Disconnect Date 03/09/2020

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
87001	87001	TROY LINDLEY	12502 SR 24					
WATER	P1			13943781	25.95	20.00	0.00	71.30
SEWER					24.77	0.00	0.00	49.05
		TROY LINDLEY	Total		50.72	20.00	0.00	120.35
114001	114001	SCOTT BULLARD	12649 BAYSHORE AVE.					
WATER	P1			14062470	177.80	20.00	0.00	232.09
SEWER					162.15	0.00	0.00	193.80
		SCOTT BULLARD	Total		339.95	20.00	0.00	425.89
116001	116001	TARA JUDD	12673 BAYSHORE AVE.					
WATER	P1			17336200	35.56	20.00	0.00	82.99
SEWER					32.76	0.00	0.00	58.73
		TARA JUDD	Total		68.32	20.00	0.00	141.72
122001	122001	CIERA BECKHAM	12664 SR 24					
WATER	P1			14280706	42.32	20.00	0.00	91.05
SEWER					38.68	0.00	0.00	65.70
		CIERA BECKHAM	Total		81.00	20.00	0.00	156.75
159001	159001	JOSEPH ALLEN	1010 WHIDDEN					
WATER	P1			14280805	39.97	20.00	0.00	90.00
SEWER					36.62	0.00	0.00	64.70
		JOSEPH ALLEN	Total		76.59	20.00	0.00	154.70
174001	174001	MICHAEL CALLAHAN	16351 WHIDDEN AVE.					
WATER	P1			13379858	29.03	20.00	0.00	75.33
SEWER					27.27	0.00	0.00	52.33
		MICHAEL CALLAHAN	Total		56.30	20.00	0.00	127.66
176001	176001	JOSEPH ALLEN SR	1274 WHIDDEN AVE.					
WATER	P1			12943638	37.34	20.00	0.00	85.77
SEWER					34.32	0.00	0.00	61.10
		JOSEPH ALLEN SR	Total		71.66	20.00	0.00	146.87
179001	179001	SCOTT SYKES	1218 WHIDDEN AVE.					
WATER	P1			19125744	30.90	20.00	0.00	77.78
SEWER					28.79	0.00	0.00	54.31
		SCOTT SYKES	Total		59.69	20.00	0.00	132.09
192001	192001	CHARLIE VOINCHE'	16363 SW AIRPORT ROAD					
WATER	P1			14280594	25.03	20.00	0.00	70.03
SEWER					24.02	0.00	0.00	48.02
		CHARLIE VOINCHE'	Total		49.05	20.00	0.00	118.05
1032001	1032001	JERRY LAWRENCE	16390 EGRET'S LANE					
WATER	P1			14280586	31.95	20.00	0.00	79.50
SEWER					29.64	0.00	0.00	55.71
		JERRY LAWRENCE	Total		61.59	20.00	0.00	135.21
234001	234001	WILLIAM BRANDON	16811 SW 136TH PLACE					
WATER	P1			14346870	39.74	20.00	0.00	87.87
SEWER					36.42	0.00	0.00	62.96
		WILLIAM BRANDON	Total		76.16	20.00	0.00	150.83
251001	251001	MELVIN LAUDERDALE	13151 SW 166TH CT.					
WATER	P1			14280665	38.28	20.00	0.00	90.26
SEWER					35.15	0.00	0.00	64.81
		MELVIN LAUDERDALE	Total		73.43	20.00	0.00	155.07
264001	264001	JACKSON SASSER	1291 HAWTHORNE AVE.					

13

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
264001	264001	JACKSON SASSER	1291 HAWTHORNE AVE.					
WATER	P1			14280686	91.74	20.00	0.00	138.49
SEWER					83.34	0.00	0.00	108.76
		JACKSON SASSER	Total	<i>Paid</i>	175.08	20.00	0.00	247.25
266001	266001	MICHAEL GILFILEN	1350 HAWTHORNE AVE.					
WATER	P1			13658421	40.58	20.00	0.00	88.11
SEWER					37.16	0.00	0.00	63.21
		MICHAEL GILFILEN	Total	<i>Paid</i>	77.74	20.00	0.00	151.32
301001	301001	KAREN QUINN	1210 PARODA AVENUE					
WATER	P1			14280832	55.63	20.00	0.00	108.32
SEWER					52.31	0.00	0.00	82.56
		KAREN QUINN	Total		107.94	20.00	0.00	190.88
322001	322001	SHIRLEY BECKHAM	12470 GULF BLVD.					
WATER	P1			12943659	51.10	20.00	0.00	100.78
SEWER					46.47	0.00	0.00	74.27
		SHIRLEY BECKHAM	Total	<i>Paid</i>	97.57	20.00	0.00	175.05
324001	324001	OLIVER BAUER	12451 GULF BLVD.					
WATER	P1			14280606	44.58	20.00	0.00	93.66
SEWER					40.65	0.00	0.00	67.96
		OLIVER BAUER	Total		85.23	20.00	0.00	161.62
420001	420001	AMBER STATHAM	16791 ANNA ST.					
WATER	P1			14280622	26.05	20.00	0.00	71.05
SEWER					24.85	0.00	0.00	48.85
		AMBER STATHAM	Total	<i>Paid</i>	50.90	20.00	0.00	119.90
1098001	1098001	P & G HOSPITALITY #201	192 2ND STREET - CC 201					
WATER	P1			17023637	55.81	20.00	0.00	102.06
SEWER					52.71	0.00	0.00	77.73
		P & G HOSPITALITY #201	Total		108.52	20.00	0.00	179.79
1099001	1099001	P & G HOSPITALITY #202	192 2ND STREET - CC 202					
WATER	P1			17023621	57.53	20.00	0.00	105.48
SEWER					54.11	0.00	0.00	80.51
		P & G HOSPITALITY #202	Total		111.64	20.00	0.00	185.99
1100001	1100001	P & G HOSPITALITY #203	192 2ND STREET - CC 203					
WATER	P1			17023620	54.40	20.00	0.00	101.38
SEWER					51.57	0.00	0.00	77.17
		P & G HOSPITALITY #203	Total		105.97	20.00	0.00	178.55
1110001	1110001	P & G HOSPITALITY #204	192 2ND STREET - CC 204					
WATER	P1			17023636	59.21	20.00	0.00	107.16
SEWER					55.47	0.00	0.00	81.87
		P & G HOSPITALITY #204	Total		114.68	20.00	0.00	189.03
1120001	1120001	P & G HOSPITALITY #205	192 2ND STREET - CC 205					
WATER	P1			17023624	59.96	20.00	0.00	105.86
SEWER					56.08	0.00	0.00	80.81
		P & G HOSPITALITY #205	Total		116.04	20.00	0.00	186.67
1130001	1130001	P & G HOSPITALITY #206	192 2ND STREET - CC 206					
WATER	P1			17023625	52.98	20.00	0.00	100.16
SEWER					50.42	0.00	0.00	76.19
		P & G HOSPITALITY #206	Total		103.40	20.00	0.00	176.35
1150001	1150001	P & G HOSPITALITY #208	192 2ND STREET - CC 208					
WATER	P1			17023635	53.48	20.00	0.00	100.26
SEWER					50.82	0.00	0.00	76.26
		P & G HOSPITALITY #208	Total		104.30	20.00	0.00	176.52
1160001	1160001	P & G HOSPITALITY #209	192 2ND STREET - CC 209					
WATER	P1			17023634	57.28	20.00	0.00	103.81
SEWER					53.90	0.00	0.00	79.14
		P & G HOSPITALITY #209	Total		111.18	20.00	0.00	182.95
504001	504001	L&M SOL.	192 2ND ST - POOL					
WATER	P1			13458140	51.56	20.00	0.00	97.21
		L&M SOL.	Total		51.56	20.00	0.00	97.21
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					



Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					
WATER	P1			17023631	75.73	20.00	0.00	120.88
SEWER					76.43	0.00	0.00	100.55
		P & G HOSPITALITY #301 Total			152.16	20.00	0.00	221.43
1180001	1180001	P & G HOSPITALITY #302	192 2ND STREET - CC 302					
WATER	P1			17023630	50.93	20.00	0.00	96.96
SEWER					48.75	0.00	0.00	73.58
		P & G HOSPITALITY #302 Total			99.68	20.00	0.00	170.54
1190001	1190001	P & G HOSPITALITY #303	192 2ND STREET - CC 303					
WATER	P1			17023628	59.76	20.00	0.00	106.61
SEWER					55.91	0.00	0.00	81.41
		P & G HOSPITALITY #303 Total			115.67	20.00	0.00	188.02
1200001	1200001	P & G HOSPITALITY #304	192 2ND STREET - CC 304					
WATER	P1			17023629	52.18	20.00	0.00	97.38
SEWER					49.76	0.00	0.00	73.92
		P & G HOSPITALITY #304 Total			101.94	20.00	0.00	171.30
1210001	1210001	P & G HOSPITALITY #305	192 2ND STREET - CC 305					
WATER	P1			17023623	55.63	20.00	0.00	101.83
SEWER					52.56	0.00	0.00	77.53
		P & G HOSPITALITY #305 Total			108.19	20.00	0.00	179.36
1220001	1220001	P & G HOSPITALITY #306	192 2ND STREET - CC 306					
WATER	P1			17023622	51.38	20.00	0.00	98.66
SEWER					49.12	0.00	0.00	74.97
		P & G HOSPITALITY #306 Total			100.50	20.00	0.00	173.63
1230001	1230001	P & G HOSPITALITY #307	192 2ND STREET - CC 307					
WATER	P1			17023633	52.96	20.00	0.00	100.79
SEWER					50.39	0.00	0.00	76.68
		P & G HOSPITALITY #307 Total			103.35	20.00	0.00	177.47
1240001	1240001	P & G HOSPITALITY #308	192 2ND STREET - CC 308					
WATER	P1			17023632	55.33	20.00	0.00	101.93
SEWER					52.32	0.00	0.00	77.62
		P & G HOSPITALITY #308 Total			107.65	20.00	0.00	179.55
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					
WATER	P1			17023626	60.63	20.00	0.00	109.36
SEWER					56.63	0.00	0.00	83.65
		P & G HOSPITALITY #309 Total			117.26	20.00	0.00	193.01
505001	505001	ISLAND ROOM REST.	192 2ND STREET					
WATER	P1			14280431	200.58	20.00	0.00	280.68
SEWER					182.53	0.00	0.00	237.11
		ISLAND ROOM REST. Total			383.11	20.00	0.00	517.79
506001	506001	SPA- LAUNDRY-	192 2ND STREET					
WATER	P1			14280705	78.82	20.00	0.00	131.25
SEWER					72.26	0.00	0.00	102.29
		SPA- LAUNDRY- Total			151.08	20.00	0.00	233.54
507001	507001	P & G HOSPITALITY #310	192 2ND ST 310					
WATER	P1			14062479	56.13	20.00	0.00	103.16
SEWER					52.98	0.00	0.00	78.62
		P & G HOSPITALITY #310 Total			109.11	20.00	0.00	181.78
508001	508001	G. CONNER #311	192 2ND ST-CC 311					
WATER	P1			12915222	53.60	20.00	0.00	100.73
SEWER					50.92	0.00	0.00	76.65
		G. CONNER #311 Total			104.52	20.00	0.00	177.38
509001	509001	CHRISTINA CULVER #312	192 2ND ST-CC 312					
WATER	P1			13379998	52.85	20.00	0.00	99.90
SEWER					50.31	0.00	0.00	75.97
		CHRISTINA CULVER #312 Total			103.16	20.00	0.00	175.87
510001	510001	VONASEK/BROWN #313	192 2ND ST-CC 313					
WATER	P1			14346383	52.58	20.00	0.00	99.86
SEWER					50.09	0.00	0.00	75.94
		VONASEK/BROWN #313 Total			102.67	20.00	0.00	175.80



Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
511001	511001	CAROL GRAHAM #314	192 2ND ST-CC 314					
WATER	P1			14280466	56.05	20.00	0.00	103.25
SEWER					52.91	0.00	0.00	78.70
		CAROL GRAHAM #314	Total		108.96	20.00	0.00	181.95
513001	513001	M. WHITE #316	192 2ND ST-CC 316					
WATER	P1			13658423	57.26	20.00	0.00	103.74
SEWER					53.89	0.00	0.00	79.09
		M. WHITE #316	Total		111.15	20.00	0.00	182.83
514001	514001	M. WHITE #317	192 2ND ST-CC 317					
WATER	P1			13658399	54.08	20.00	0.00	100.36
SEWER					51.31	0.00	0.00	76.35
		M. WHITE #317	Total		105.39	20.00	0.00	176.71
515001	515001	GLADYS BRAMI #210	192 2ND ST-CC 210					
WATER	P1			14280693	53.18	20.00	0.00	99.61
SEWER					50.58	0.00	0.00	75.74
		GLADYS BRAMI #210	Total		103.76	20.00	0.00	175.35
516001	516001	M. WHITE #211	192 2ND ST-CC 211					
WATER	P1			14280475	56.73	20.00	0.00	104.46
SEWER					53.46	0.00	0.00	79.67
		M. WHITE #211	Total		110.19	20.00	0.00	184.13
517001	517001	M. WHITE #212	192 2ND ST-CC 212					
WATER	P1			14280699	55.26	20.00	0.00	102.84
SEWER					52.27	0.00	0.00	78.36
		M. WHITE #212	Total		107.53	20.00	0.00	181.20
519001	519001	M. WHITE #214	82 2ND ST-CC 214					
WATER	P1			14280473	59.38	20.00	0.00	116.72
SEWER					55.61	0.00	0.00	89.93
		M. WHITE #214	Total		114.99	20.00	0.00	206.65
521001	521001	M. WHITE #216	82 2ND ST CC 216					
WATER	P1			14280472	55.80	20.00	0.00	101.85
SEWER					52.71	0.00	0.00	77.56
		M. WHITE #216	Total		108.51	20.00	0.00	179.41
522001	522001	M. WHITE #217	82 2ND ST-CC 217					
WATER	P1			18258677	53.58	20.00	0.00	99.56
SEWER					50.91	0.00	0.00	75.70
		M. WHITE #217	Total		104.49	20.00	0.00	175.26
523001	523001	P & G HOSPITALITY -	190 2ND ST-CC MARINA					
WATER	P1			13379826	50.00	20.00	0.00	95.00
		P & G HOSPITALITY -	Total		50.00	20.00	0.00	95.00
529001	529001	A. HAGAR - TH6	52 2ND ST- TH6					
WATER	P1			12943666	65.80	20.00	0.00	117.33
SEWER					61.15	0.00	0.00	90.45
		A. HAGAR - TH6	Total		126.95	20.00	0.00	207.78
663001	663001	CHARLES WILTSE	234 3RD ST					
WATER	P1			12601493	41.38	20.00	0.00	90.63
SEWER					37.86	0.00	0.00	65.31
		CHARLES WILTSE	Total		79.24	20.00	0.00	155.94
682001	682001	AWAY FROM THE WORLD	360 DOCK STREET					
WATER	P1			14346426	379.04	20.00	0.00	566.23
SEWER					346.80	0.00	0.00	500.54
		AWAY FROM THE WORLD	Total		725.84	20.00	0.00	1066.77
740001	740001	BRANDON HUTTON	357 2ND ST.					
WATER	P1			18258650	39.79	20.00	0.00	89.99
SEWER					36.46	0.00	0.00	64.68
		BRANDON HUTTON	Total		76.25	20.00	0.00	154.67
782001	782001	JEFFERY WIGSTEN	697 1ST ST.					
WATER	P1			13658465	29.28	20.00	0.00	76.78
SEWER					27.47	0.00	0.00	53.50
		JEFFERY WIGSTEN	Total		56.75	20.00	0.00	130.28
854001	854001	FARAWAY INN	847 3RD ST.-O.BAUR					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
854001	854001	FARAWAY INN	847 3RD ST.-O.BAUR					
				14346281	132.62	20.00	0.00	236.73
					120.59	0.00	0.00	196.98
					253.21	20.00	0.00	433.71
		FARAWAY INN	Total					
970001	970001	EARL WARREN III	4050 G ST. APT #202					
				14280721	33.16	20.00	0.00	80.59
					30.67	0.00	0.00	56.64
					63.83	20.00	0.00	137.23
		EARL WARREN III	Total					
971001	971001	E. LOWE	4050 G ST. APT #203					
				14280722	38.52	20.00	0.00	86.72
					35.35	0.00	0.00	61.95
					73.87	20.00	0.00	148.67
		E. LOWE	Total					

Total Customers 60  
 Prev. Balance \$7,027.17  
 Penalty \$1,200.00  
 Total Tax \$0.00  
 Account Balance \$11,854.28

Previously Posted Penalty \$0.00

# Cedar Key Water & Sewer District

## Sick and Annual Leave Balances

February 29, 2020 Amount Used 2020

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	38:00	16:00	48:18	8:00
Johns, Alicia M.	25:27	31:30	14:33	50:00
McCain, James E.	1205:30	19:00	165:05	37:00
Quinn, William M.	254:30	10:00	156:55	8:00
Richburg, Margaret A.	5:00	13:30	49:32	40:00

## MEMORANDUM

To: Cedar Key Water and Sewer District Board  
From: John K. McPherson  
Re: Ted Coconis Adjustment  
Date: March 3, 2020

This is a second look at this request by Ted Coconis due to the unusual circumstances in this case. It is somewhat difficult to follow, so I expect that there will need to be clarification at the meeting.

Here is the timeline:

- Start date of exterior leak: December 5, 2019.
- Normal meter reading: December 20, 2019. This read did not take place due to meter transmitter system being down.
- December bills were thus estimated bills based on average usage. As such, neither customer nor District was alerted to the leak at the time of the December billing.
- End date of leak after discovered by customer: January 21, 2020. It was quickly repaired.
- So the leak continued for a month after it would have been discovered at the December meter read.
- The amount of water loss and cost to customer was revealed when the January meter read took place on February 4, 2020.

Had the District read meters as usual in December, the leak would have been detected, and the gallons billed would have been 89,830 for December, with normal usage of 2,043 gallons in January (assuming repair of the leak in December), for a total of 91,873 gallons. Instead the leak continued for an additional month without detection resulting in an extraordinarily high usage in the amount of 305,360 gallons for December and January.

So the request is to adjust based on what would have happened if we had read the meters in December and detected the leak. Had we read the meters in December, the usage would have been 89,830 gallons for that month, which would have resulted in the following adjustment for December: \$1,450.76 to \$787.32.

Then, assuming the leak would have been fixed in December when discovered by our meter read, the bill in January would have been normal, i.e., \$58.93.

Thus, the amount billed for December and January, if normal meter reading and adjustments had taken place, would have been \$787.32 (adjusted) for December, plus \$58.93 (normal) for January, for a total of \$846.25.

The amounts actually billed were:

–December: \$58.93 (based on average)  
–January: \$4,981.14 (includes all leaked water)  
–Total billed: \$5,040.07

The amounts paid by customer for December and January:

–December: \$58.93 (amount billed based on average)  
–January: \$49.00 (amount paid pending adjustment decision)  
–Total paid: \$107.93

Balance due:

Amount owed assuming normal meter reading and adjustments: \$846.25  
Amount paid: \$107.93.  
Balance due: \$738.32

SEND PAYMENTS TO:  
 CEDAR KEY WATER AND SEWER DISTRICT  
 P.O. BOX 309  
 CEDAR KEY, FL 32625-0309  
 PHONE #: (352) 543-5285

SERVICE		ACCOUNT NUMBER
FROM 11/20/19	TO 01/02/20	225001
PREV. READING 17428	PRES. READING 17647	UNITS USED 2190
Water		30.48
Sewer		28.45
<p>After 28th \$20.00 penalty, if 28th falls on the weekend,          you have until the following Monday to pay your balance.</p>		
DATE DUE 01/28/20	TOTAL DUE	58.93
SERVICE ADDRESS 16850 SW AIRPORT RD.		

PLEASE RETURN THIS STUB WITH PAYMENT.	
ACCOUNT NUMBER: 225001	
DATE DUE 01/28/20	TOTAL AMOUNT DUE 58.93
<b>AUTO DRAFT: DO NOT PAY</b>	
MAKE CHECKS PAYABLE TO: CEDAR KEY WATER AND SEWER DISTRICT	

TED COCONIS  
 BOX 758  
 CEDAR KEY, FL 32625-0758

20

SEND PAYMENTS TO:  
 CEDAR KEY WATER AND SEWER DISTRICT  
 P.O. BOX 309  
 CEDAR KEY, FL 32625-0309  
 PHONE #: (352) 543-5285

SERVICE		ACCOUNT NUMBER
FROM 01/02/20	TO 02/04/20	225001
PREV. READING 17647	PRES. READING 48183	UNITS USED 305360
Water		2606.27
Sewer		2374.87
<p><b>After 28th \$20.00 penalty, if 28th falls on the weekend,          you have until the following Monday to pay your balance.</b></p>		
DATE DUE 02/26/20		TOTAL DUE 4981.14
SERVICE ADDRESS 16850 SW AIRPORT RD.		

PLEASE RETURN THIS STUB WITH PAYMENT.	
ACCOUNT NUMBER: 225001	
DATE DUE 02/26/20	TOTAL AMOUNT DUE 4981.14
<b>AUTO DRAFT: DO NOT PAY</b>	
MAKE CHECKS PAYABLE TO: CEDAR KEY WATER AND SEWER DISTRICT	

TED COCONIS  
 BOX 758  
 CEDAR KEY, FL 32625-0758

(21)

**Cedar Key Water and Sewer District  
General Manager Report  
March 9, 2020**

**1. Water Plant**

We are testing two different methods for using granulated activated carbon (GAC) to reduce DBP levels:

- Following up on the two-stage ion exchange test recently done, we are going to add GAC to that treatment train and will be testing that soon.
- Pursuant to a recommendation from the Florida Rural Water Association, we are testing a GAC treatment process that has shown good results for the City of Palatka in lowering DBP levels. We did some preliminary testing that I may have results for at the meeting, and will describe this method in greater detail.

After receiving the results for the February quarterly testing, our annual averages for THMs at both locations remain over 80 ppb. Thus notices will be going out again in April.

**2. Cell Service**

We have received draft lease agreements from Verizon—one for the tower and one for the ground space. It is Verizon's position that the City needs to be a party to the ground lease. The leases are somewhat lengthy and not in final form yet so I have not attached them to this report. I am working with the city attorney in reviewing these leases—there are several issues that will need to be worked out with Verizon.

The proposed total rent for the tower and ground is \$27,000/year; \$2,250/month, with an automatic annual increase of 1.5 percent. The term is 25 years. Based on my research this is within the range of market rate rents for water tower leases.

*Requested action:* Approve the rent amount, subject to review of the finalized leases at the April meeting.

**3. Internet Service**

Attached is a proposal from WiFiber to conduct a test on the water tower (23). This would be internet service, not cell service. I need to talk to James about this and will have a recommendation at the meeting.

**4. Election**

The election notices have been published by the City. District seats 1 (Haldeman), 3 (Sturmer), and 5 (Hand), are up for election. The qualifying period is March 16 through March 20. I will have qualifying packets at the meeting.

**5. General Manager Position**

I have proposals from two qualified candidates, Bill Pittman and Robin Bain. I will present the proposals to the Board at the meeting.

# WiFiber

Fixed Wireless

To whom it may concern,

We propose to put one 2 inch diameter pole mounted to railing for 2 ft back haul radio weighing 21 lbs to Retrieve bandwidth from Chiefland tower. Also one 2 inch diameter pole mounted to railing for sector antenna weighing 10.6 lbs to provide service to test customers to show expected service WiFiber can provide to the community. We will also need electric availability for a temporary enclosure at the base of the water tower to power said radio's for our test. The power needed for testing is minimal, one 110 outlet. We would like 90 days to show results to the community of our service.

Sincerely,

**Michael Johns**  
WiFiber Corp., President

**WiFiber**  
Fixed Wireless

Office: 352-490-5433  
Cell: 352-535-7552  
206 N Main St  
Chiefland, Florida 32626  
<http://wifiber.network/>

23