

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
November 8, 2021**

Board Members Present: Dottie Haldeman, Joe Hand, Stephen Rosenthal, Leslie Sturmer, Tabitha Lauer.

Others Present: Chad Wisdom, John McPherson, James McCain, Mandy Offerle, Frank Offerle, Nancy Sera, Stephen Preissman, Jim Wortham, Phil Prescott, Sue Colson.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of October 11, 2021, as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Leslie Sturmer noted that the payroll numbers were high compared to the budget. Passed by a vote of 5-0.
6. Bill Adjustment Request. A request by Cedar Cove for an adjustment to its water bill for excessive use due to pool leak. **Motion** by Tabitha Lauer to deny the request because it does not meet the standards for adjustment, i.e., it is a request to just forgive water usage which the District is not authorized to do. **Second** by Dottie Haldeman. Passed by a vote of 5-0.
7. General Manager Report.

*a. Water Plant.*

The GM requested discussion on the new water plant, pipeline, and the proposed Mittauer contract that was provided to the Board. The GM noted that he and James McCain had met with the City of Bronson about getting water from its wellfield. Dottie Haldeman requested clarification on whether would be buying water from Bronson, or having our own well there. The GM responded that the District would buy water only if our well there failed. Leslie Sturmer requested more information on the pipeline and condition of new plant. Chad reviewed the situation and the idea of

retrofitting the existing water plant. Leslie noted that there is a consent order for discharge of water from water plant. The GM said that there would need to be discussion with DEP about this. Joe Hand noted flood issues at the existing plant and asked how that would affect retro-fitting the existing. The GM said he has asked but has not received information from DEP. Leslie Sturmer noted the possibility of infrastructure funding under the new act of Congress. James noted that the existing plant would need to be modernized if the Bronson water line failed.

Sue Colson stated that she is a big proponent of the pipeline. She stated that she has been on the phone with SRWMD, and that she felt it was a good time to get a pipeline, due to the existence of funding etc. She felt that the District should aggressively pursue the pipeline and funding over the next 8 months. Need to think big and bold to provide healthy water for Levy County residents. Many people are interested in the pipeline project and there should be a lot of support for it. Should put Mittauer on hold and invite the SRWMD executive director to a Board meeting to discuss the pipeline.

**Motion** by Tabitha Lauer to put Mittauer on hold and work on the pipeline and retrofit of the water plant. **Second** by Dottie Haldeman. Discussion ensued.

Stephen Rosenthal stated that the Board has worked 5 years or more on a design for a new water plant and should not be giving up on that now. He stated that it is too late for coming up with a pipeline now, and that the District owed Mittauer a lot of money—\$200,000—which is not in the budget. Need to get non-binding vote by Board as to how it wants to proceed.

Leslie Sturmer stated that she agrees that new water treatment plant is expensive, but so is pipeline. Money should now be available for plant retrofit and that this stopgap approach is the way to go.

Joe Hand stated that the District has spent a lot of time and money coming up with a treatment process we think works—GAC and Miex. Should not spend \$12 million on a plant that we are not sure works, whereas water from Chiefland or Bronson would solve the DBP problem. He summarized the conference call with the consultant from California, and stated that she needed more information about our raw water makeup.

Dottie Haldeman stated that the District received assurance that the first design from Mittauer would work, but it didn't, and so she has lost faith in Mittauer. She stated that she is fearful of the economic impact of a new \$12 million plant. She stated that she has suggested the pipeline idea many years ago but it was not accepted then, and that she supports the pipeline as a long-term solution.

Tabitha Lauer asked the attorney whether any money is owed to Mittauer as this point. The attorney stated that it was his opinion that no money was owed to Mittauer as this point. Tabitha Lauer stated that she was very much in favor of the pipeline which will solve problems that new water plant won't solve, and that the District should drop Mittauer.

A vote was taken on the Motion and it passed by a vote of 5 to 0.

Sue Colson stated further support for pipeline and said we need to know what treatment at our end would be needed. The GM stated that chlorination is all that would be needed.

*b. Wastewater System.*

The GM reported that the District has submitted a funding request to the Legislature for wastewater refurbishment and will be seeking letters of support. He also reported that the District has submitted a request to the City for Covid 19 funds for wastewater repairs.

*c. Cell Service.* The GM reported that Verizon has completed the installation and has been brought online. Sue Colson stated that service was excellent within Cedar Key School.

Tabitha Lauer asked about the resolution regarding cooperation on the pipeline. **Motion** by Tabitha Lauer to adopt resolution in favor working with other local governments on pipeline with formatting and changes as described by the attorney. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

*d. Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this month. He stated that vaccines are available for essential workers and that all employees are being urged to get them. The Board directed the GM to move the monthly board meetings back to the District office.

*e. Personnel Issues.* The GM provided information on pay scales for utility workers at other utilities. **Motion** by Tabitha Lauer to raise Gabe Doty's pay to \$17/hour effective as of the date when he obtained his wastewater license, and Alicia to \$15/hour. James McCain spoke in favor of the motion. **Second** by Dottie Haldeman. Passed by a vote of 5-0.

8. **Attorney Report.** The Attorney reported that in the course of the audit for this year, it was discovered that there does not appear to be a signed copy of the general manager contract that the Board agreed to upon the hiring of Chad Wisdom, and that, in the meantime, a question has come up about the way in which Chad is to be credited with annual leave. He explained that in the contract that he prepared and which the Board approved, Chad would be granted annual leave in the same manner as other employees, i.e., a certain amount of leave would be credited to him for each week he worked at the District. He stated that Chad's understanding, however, was that he would automatically receive 4 weeks of leave during his first year, that those 4 weeks of leave would accrue on his first day of employment and be available to him for use from that day forward, and that each year thereafter 4 weeks of annual leave would accrue on the anniversary date of his employment. The Attorney suggested that this would be a good time good time to resolve this issue about the General Manager's leave. There was discussion among the Board and public. **Motion** by Tabitha Lauer to approve the contract version with 4 weeks leave

provided according to Chad's understanding. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

9. Commissioner Comments.

Dottie Haldeman reported that anyone can take the high school course for utility operator certification, and that people in Cedar Key should talk to students about this.

10. Public Input.

- Mandy Offerle commended the District for following through with Verizon and WiFiber and thus improving internet and cell service in Cedar Key.
- Steve Priessman suggested that everyone keep emotions in check as we engage in the difficult negotiations regarding the water pipeline.

11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:43 p.m.

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Stephen B. Rosenthal, Chairperson

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Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: \_\_\_\_\_

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Special Meeting  
Board of Commissioners  
December 3, 2021**

Board Members Present: Dottie Haldeman, Joe Hand, Stephen Rosenthal, Leslie Sturmer, Tabitha Lauer.

Others Present: Chad Wisdom, James McCain, Alicia Johns, Mandy Offerle, Frank Offerle, Jim Wortham, Greg Lang, Tim Norman, Jan Childers, Clay Childers, Sarah Solano Stokes, Heath Davis.

1. Meeting called to order at 5:06 P.M. by Leslie Sturmer, Secretary of the Board.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** Dottie Haldeman by to adopt the agenda as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
4. Consideration of Contractual Relationship with Mittauer and Associates.

Chairman Stephan Rosenthal stated that the real purpose of this meeting was to decide on the pipeline. He goes on to say that he is adamantly opposed to a pipeline. Commissioner Leslie Sturmer brings up that it was discussed and voted on at the last meeting to hold off on progress with the new plant project and investigate the possibility of the pipeline and to do necessary repairs to existing Water Treatment Plant to maintain. Commissioner Tabitha Lauer agreed that she made the motion and Commissioner Dottie Haldeman agreed that she supported that vote but has some lingering concerns. Citizen Heath Davis was recognized and stated that he had a copy of Resolution 2021-09 that was voted on November 8, 2021, in a vote of 5-0 and it was in support of the pipeline. Greg Lang from Mittauer and Associates discussed that the steps forward are to start feasibility studies then the Board will know whether it's even an option. Tim Norman from Mittauer and Associates discussed the pipeline project and its moving parts that must happen. He also discussed that a rehab project for the current Water Treatment Plant would be in the millions of dollars. General Manager Chad Wisdom re-established that a refurbishment project was not a permanent "fix" but would only buy the time to get one of the more long-term solutions in place. Commission Leslie Sturmer stated her agreement to that assessment. Commissioner Tabitha Lauer brought up the premature nature of the discussions on the pipeline were from her standpoint, due to not having had the meetings with all of the entities necessary, especially Suwannee River Water Management District. General Manager Chad Wisdom stated that she was correct in that the discussion was premature, but the purpose of calling the Special Meeting was solely to discuss our Districts engineer. Commissioner Leslie Sturmer asked the question that as of Friday, December 3, 2021, what was the amount owed to Mittauer and Associates?

Tim Norman from Mittauer and Associates states that there is around \$200,000 owed in unpaid accrued cost. Greg Lang adds that the intent is that it is to be paid through grant funds in future projects and continuing to work in good faith. James McCain asks if there was to be a break with Mittauer and Associates would we still owe the \$200,000? Tim Norman's answer was, not necessarily. They would want to work with the District on funding possibilities. James McCain asks, as the pipeline is a regional project, why would Cedar Key Water and Sewer District foot 100% of the feasibility study costs, discussion ensued. Commissioner Dottie Haldeman asks James McCain his opinion on the pipeline, he said he is for it but needs more information from water tests and numbers to support it fully. Clay Childers makes a comment that everything for any new water project of any direction needs to be put in at the well site out of flood zone and be thoroughly tested. Commissioner Dottie Haldeman adds she would like to see comparison water test verses our current water tests. **Motion** made by Dottie Haldeman to retain Mittauer and Associates as our engineering group under current contractual agreement, **Second** by Leslie Sturmer vote passed 5-0.

Greg Lang wanted to discuss regional water supplies and states that we should see a good reception from Suwannee River Water Management District. Leslie Sturmer asks the question with this being a regional water project/district, would that change our Special District? Answer to this question was referred to the Districts legal counsel.

5. General Managers Report – None
6. Attorney Report – Read by General Manager Chad Wisdom
7. Commissioner Comments – Non-Additional
8. Public Input

Mandy Offerle asks when we should see our numbers and water test along with cost. Greg Lang answers that they Mittauer and Associates would start as soon as possible but could have some results as of the January Board Meeting, which lead to the discussion on refurbishment and that grant money is not available for work at existing site. The study by Mittauer is at no cost to the Water and Sewer District.

Heath Davis ask for clarification on the monies owed to Mittauer and Associates. Is money owed or not? Commissioner Dottie Haldeman states that we are not obligated to pay \$200,000 per John McPherson the Districts legal counsel. General Manager Chad Wisdom confirmed that Mittauer and Associates, if the District got future grant money, would get paid.

Heath Davis asked if the City of Cedar Key needed to request an accounting of this by letter to get this clarified since the District requested a portion of the "COVID" grant funds that the City of Cedar Key has received. Additional concerns were raised by Heath Davis that, the only discussion that should have been had during a Special Meeting was on the specific topic of the meeting which was item 4 on the agenda. Consideration of the Contractual Relationship with Mittauer and Associates. It was decided to continue that relationship between the District and Mittauer and Associates, which continues the lack of clarity on the outstanding money owed. Next point made by Heath Davis, was to ask the Board to not invest time in the Water Pipeline yet, but let the other entities run that pipeline project, and wait until everyone is met with. To which Chairman Stephen Rosenthal called the meeting adjourned.

9. Adjournment: There being no further business to conduct, the meeting was adjourned at 6: 14 P.M.

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Stephen B. Rosenthal, Chairperson

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Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: \_\_\_\_\_

**Cedar Key Water & Sewer District**  
**Balance Sheet**  
 As of November 30, 2021  
 Nov 30, 21

**ASSETS**

**Current Assets**

**Checking/Savings**

**Unrestricted Cash Funds**

100 - Operating Account	68,117.71
102 Petty Cash	175.00
113.3 Unrestricted Savings	19,558.85

**Total Unrestricted Cash Funds** 87,851.56

**Restricted Cash Funds**

103.1 Security Deposit	13,601.02
114.00 RD Payment	1,300.00
114.02 RD RESERVE ACCOUNT	39,266.00

**Total Restricted Cash Funds** 54,167.02

**Total Checking/Savings** 142,018.58

**Other Current Assets**

135.5 - Unbilled Receivables	23,205.28
134 - Accounts Receivable	96,279.95
135 - Allowance for A/R	-9,700.00
160 - Inventory & Materials	56,809.57

**Total Other Current Assets** 166,594.80

**Total Current Assets** 308,613.38

**Fixed Assets**

301 - Land	125,195.95
302 - Other Improvements	2,504,213.86
304 - Plant and Equipment	7,815,779.58
306 - Other Equipment	98,091.31
307 - Sewer Machinery	125,954.72
308 - Computer S/W	11,313.24
309 - Vehicles	129,248.96
311 - Less Accum Depreciation	-5,817,908.82

**Total Fixed Assets** 4,991,888.80

**Other Assets**

170 - Utility Deposit	141.19
311 - Construction in Progress	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00

**Total 311 - Construction in Progress** 166,250.00

**Total Other Assets** 166,391.19

**TOTAL ASSETS** 5,466,893.37

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

485 - Note Payable -RD - Current	19,000.00
403- Emplo Ret Con Payabale	600.00



# Cedar Key Water & Sewer District Balance Sheet

As of November 30, 2021

Nov 30, 21

405-01 Salaries Payable	4,923.67
408 - Sales Tax Payable	158.40
411 - Unearned Revenues	9,222.29
450 - Fed. Income Taxes Payable	1,589.87
482 - Accrued Int Pay	2,349.00
483 - Accrued Compensated Absences	20,193.00
484 -Customer Deposits Payable	13,601.02
<b>Total Other Current Liabilities</b>	<b>71,637.25</b>
<b>Total Current Liabilities</b>	<b>71,637.25</b>
<b>Long Term Liabilities</b>	
460 · N/P-Rural Development	1,056,000.00
500 - Accrd Compen Absences-LT	9,379.00
<b>Total Long Term Liabilities</b>	<b>1,065,379.00</b>
<b>Total Liabilities</b>	<b>1,137,016.25</b>
<b>Equity</b>	
597 · R/E Prior Period Adjustment	31,083.87
598 · Restricted for Debt Service	34,364.00
3900 · Retained Earnings	316,394.50
599 · Investment in Capital Assets -	3,918,904.00
Net Income	29,130.75
<b>Total Equity</b>	<b>4,329,877.12</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,466,893.37</b>

**Cedar Key Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
 October 2021 through September 2022

16.67%

Ordinary Income/Expense	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>300 - Income</b>				
305 - Water Revenue	83,002.97	487,200.00	-404,197.03	17.04%
310 - Sewer Revenues	68,107.78	407,400.00	-339,292.22	16.72%
315 - Ad Valorem Tax				
315.100 - Ad Valorem	30,438.28	235,800.00	-205,361.72	12.91%
<b>Total 315 - Ad Valorem Tax</b>	<b>30,438.28</b>	<b>235,800.00</b>	<b>-205,361.72</b>	<b>12.91%</b>
325 - Penalties	690.00	2,500.00	-1,810.00	27.6%
330 - Earned Interest	0.00	20.00	-20.00	0.0%
335 - New Meter Charges	0.00	2,000.00	-2,000.00	0.0%
<b>340 - Rent for Water &amp; Sewer Di</b>				
341 City	1,078.00			
340 - 340-100 Cedar Key Dist.	3,328.00			
340 - Rent for Water & Sewer Di - Other	1,312.00	15,050.00	-13,738.00	8.72%
<b>Total 340 - Rent for Water &amp; Sewer Di</b>	<b>5,718.00</b>	<b>15,050.00</b>	<b>-9,332.00</b>	<b>37.99%</b>
350 - Misc Income	219.23	7,500.00	-7,280.77	2.92%
360 - Carry Forward	0.00	40,000.00	-40,000.00	0.0%
365. Meter Installation Fee	0.00	1,000.00	-1,000.00	0.0%
366 - Recovery of Bad Debt	0.00	0.00	0.00	0.0%
382 - Grant - Legislative 2016	0.00	67,000.00	-67,000.00	0.0%
<b>Total 300 - Income</b>	<b>188,176.26</b>	<b>1,265,470.00</b>	<b>-1,077,293.74</b>	<b>14.87%</b>
<b>Total Income</b>	<b>188,176.26</b>	<b>1,265,470.00</b>	<b>-1,077,293.74</b>	<b>14.87%</b>
<b>Gross Profit</b>	<b>188,176.26</b>	<b>1,265,470.00</b>	<b>-1,077,293.74</b>	<b>14.87%</b>
<b>Expense</b>				
<b>500 - GENERAL AND ADMINISTRATIVE</b>				
<b>510 - Payroll</b>				
510.01 - Salaries	61,908.78	346,000.00	-284,091.22	17.89%
510.02 - Social Security/Medicare	4,647.76	25,500.00	-20,852.24	18.23%
510.03 - Retirement	3,783.49	35,500.00	-31,716.51	10.66%
510.04 - Health, Dental & Life Ins	12,097.52	59,000.00	-46,902.48	20.5%
510.05 - Workers Comp.	4,764.23	6,000.00	-1,235.77	79.4%
<b>Total 510 - Payroll</b>	<b>87,201.78</b>	<b>472,000.00</b>	<b>-384,798.22</b>	<b>18.48%</b>
<b>520 - Office</b>				
520.01 - Supplies	0.00	3,000.00	-3,000.00	0.0%
520.02 - Postage & Shipping	578.40	5,200.00	-4,621.60	11.12%
520.03 - Copier, Computer, Billing, Etc.	95.46	5,000.00	-4,904.54	1.91%
520.04 - Printing and Copying	0.00	1,500.00	-1,500.00	0.0%
520.05 - Web Portal/E-Billing	0.00	0.00	0.00	0.0%
<b>Total 520 - Office</b>	<b>673.86</b>	<b>14,700.00</b>	<b>-14,026.14</b>	<b>4.58%</b>
<b>530 - Utilities</b>				
530.01 - Fuel For Equipment	1,061.29	7,500.00	-6,438.71	14.15%
530.02 - Solid Waste Disposal	141.19	2,500.00	-2,358.81	5.65%
530.03 - Telephone	758.43	10,000.00	-9,241.57	7.58%

**Cedar Key Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
October 2021 through September 2022

16.67%

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
530 · Utilities - Other	0.00	0.00	0.00	0.0%
<b>Total 530 · Utilities</b>	<b>1,960.91</b>	<b>20,000.00</b>	<b>-18,039.09</b>	<b>9.81%</b>
<b>540 · Professional Fees</b>				
540.01 · Audit & Accounting	0.00	20,000.00	-20,000.00	0.0%
540.02 · Management/Legal	3,000.00	21,000.00	-18,000.00	14.29%
540.03 · Property Appraiser's Fee	0.00	7,200.00	-7,200.00	0.0%
540.05 · Tax Collector Fees	895.50	6,000.00	-5,104.50	14.93%
540.04 · Water/Wastewater Operator	0.00	500.00	-500.00	0.0%
<b>Total 540 · Professional Fees</b>	<b>3,895.50</b>	<b>54,700.00</b>	<b>-50,804.50</b>	<b>7.12%</b>
<b>550 - General Repair &amp; Maint</b>				
550.01 · Vehicle	595.98	28,000.00	-27,404.02	2.13%
550.02 · Equipment and Tools	700.00	7,500.00	-6,800.00	9.33%
550.03 · Building	48.02	2,500.00	-2,451.98	1.92%
550.04 · Supplies	289.24	1,000.00	-710.76	28.92%
550.05 · New Tools	0.00	1,000.00	-1,000.00	0.0%
<b>Total 550 - General Repair &amp; Maint</b>	<b>1,633.24</b>	<b>40,000.00</b>	<b>-38,366.76</b>	<b>4.08%</b>
<b>560 · Other</b>				
560.01 · Property/Liability Ins.	37,250.00	50,000.00	-12,750.00	74.5%
560.02 · Election Expenses	0.00	3,000.00	-3,000.00	0.0%
560.03 · Continuing Education	0.00	1,500.00	-1,500.00	0.0%
560.04 · Annual Fees & Dues	150.00	5,000.00	-4,850.00	3.0%
560.05 · Ads and Publications	54.68	750.00	-695.32	7.29%
560.06 · Miscellaneous	196.80	1,000.00	-803.20	19.68%
560.07 · Contingency	0.00	9,960.00	-9,960.00	0.0%
<b>Total 560 · Other</b>	<b>37,651.48</b>	<b>71,210.00</b>	<b>-33,558.52</b>	<b>52.87%</b>
<b>Total 500 · GENERAL AND ADMINISTRATIVE</b>	<b>133,016.77</b>	<b>672,610.00</b>	<b>-539,593.23</b>	<b>19.78%</b>
<b>600 · DIRECT WATER EXPENSES</b>				
<b>610 · Chemicals and Filters</b>				
610.01 · Chemicals	5,786.61	93,000.00	-87,213.39	6.22%
610.02 · Miex Resin	-3,675.00	18,000.00	-21,675.00	-20.42%
<b>Total 610 · Chemicals and Filters</b>	<b>2,111.61</b>	<b>111,000.00</b>	<b>-108,888.39</b>	<b>1.9%</b>
<b>620 - Laboratory</b>				
620.01 · In House Lab	-502.87	5,000.00	-5,502.87	-10.06%
620.02 · Outside Lab	-1,425.00	9,000.00	-10,425.00	-15.83%
<b>Total 620 - Laboratory</b>	<b>-1,927.87</b>	<b>14,000.00</b>	<b>-15,927.87</b>	<b>-13.77%</b>
<b>630 - Regulatory</b>				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
<b>Total 630 - Regulatory</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>640 · Repairs and Maintenance</b>				
640.01 · Piping and Distribution	1,338.48	15,000.00	-13,661.52	8.92%
640.02 · Equipment	0.00	20,000.00	-20,000.00	0.0%
640.03 · Building & Grounds	89.70	2,000.00	-1,910.30	4.49%
640.04 · Water Tower Maintenance	4,674.50	16,000.00	-11,325.50	29.22%
640.05 · Generators Annual Mainte	502.87	2,250.00	-1,747.13	22.35%

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**Cedar Key Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
 October 2021 through September 2022

16,679

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Total 640 · Repairs and Maintenance</b>	6,605.55	55,250.00	-48,644.45	11.96%
<b>650 · Utilities</b>				
650.01 · Electric	1,880.70	21,000.00	-19,119.30	8.96%
650.02 · Propane	0.00	700.00	-700.00	0.0%
650.03 · Telephone	-563.89	3,000.00	-3,563.89	-18.8%
<b>Total 650 · Utilities</b>	1,316.81	24,700.00	-23,383.19	5.33%
<b>660 · Other</b>				
660.01 · Professional Fees	-1,500.00	5,000.00	-6,500.00	-30.0%
660.20 · Contingency	0.00	10,000.00	-10,000.00	0.0%
<b>Total 660 · Other</b>	-1,500.00	15,000.00	-16,500.00	-10.0%
<b>670 · Capital Expenditures</b>				
670.02 Water Plant Construction	1,425.00	67,000.00	-65,575.00	2.13%
<b>Total 670 · Capital Expenditures</b>	1,425.00	67,000.00	-65,575.00	2.13%
<b>680 · Loans</b>				
680-05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
<b>Total 680 · Loans</b>	0.00	48,058.00	-48,058.00	0.0%
<b>Total 600 · DIRECT WATER EXPENSES</b>	8,031.10	336,008.00	-327,976.90	2.39%
<b>700 · DIRECT WASTEWATER EXPENSES</b>				
<b>710 · Chemicals and Filters</b>				
710.01 · Chemicals	4,240.69	30,000.00	-25,759.31	14.14%
<b>Total 710 · Chemicals and Filters</b>	4,240.69	30,000.00	-25,759.31	14.14%
<b>720 · Laboratory</b>				
720.01 · In House Lab	0.00	3,000.00	-3,000.00	0.0%
720.02 · Outside Lab	504.60	15,000.00	-14,495.40	3.36%
<b>Total 720 · Laboratory</b>	504.60	18,000.00	-17,495.40	2.8%
<b>730 · Regulatory</b>				
730.01 · Permits	0.00	2,000.00	-2,000.00	0.0%
730.02 · Biosolids Hauling	6,290.00	60,000.00	-53,710.00	10.48%
<b>Total 730 · Regulatory</b>	6,290.00	62,000.00	-55,710.00	10.15%
<b>740 · Repairs Maintenace Other</b>				
740.01 · Piping & Distribution	582.21	1,000.00	-417.79	58.22%
740.02 · Equipment	1,049.62	14,350.00	-13,300.38	7.31%
740.03 · Building and Grounds	-197.63	85,000.00	-85,197.63	-0.23%
740.04 · Generator-Annual Maintenance	0.00	1,500.00	-1,500.00	0.0%
<b>Total 740 · Repairs Maintenace Other</b>	1,434.20	101,850.00	-100,415.80	1.41%
<b>750 · Utilities</b>				
750.01 · Electric	2,304.49	29,002.00	-26,697.51	7.95%
750.02 · Propane	0.00	1,000.00	-1,000.00	0.0%
<b>Total 750 · Utilities</b>	2,304.49	30,002.00	-27,697.51	7.68%
<b>760 · Other</b>				
760.01 · Professional Fees -WWTP Permit	1,612.00	5,000.00	-3,388.00	32.24%
760.02 · Contingency	0.00	10,000.00	-10,000.00	0.0%
<b>Total 760 · Other</b>	1,612.00	15,000.00	-13,388.00	10.75%

**Cedar Key Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
 October 2021 through September 2022

16.67%

	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>770 · Capital Expenditures</b>				
<b>770.01 · Bridge 1,2,3 Drills</b>	0.00	0.00	0.00	0.0%
<b>Total 770 · Capital Expenditures</b>	0.00	0.00	0.00	0.0%
<b>Total 700 · DIRECT WASTEWATER EXPENSES</b>	16,385.98	256,852.00	-240,466.02	6.38%
<b>Total Expense</b>	157,433.85	1,265,470.00	-1,108,036.15	12.44%
<b>Net Ordinary Income</b>	30,742.41	0.00	30,742.41	100.0%
<b>Net Income</b>	<u>30,742.41</u>	<u>0.00</u>	<u>30,742.41</u>	<u>100.0%</u>

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
 As of November 30, 2021

Date	Num	Name	Memo	Amount
11/01/2021		Deposit	Deposit	183.45
11/01/2021		Deposit	Deposit	918.00
11/01/2021		Deposit	Rent from Verizon just for the Water District	1,125.00
11/01/2021		Deposit	Deposit	582.50
11/01/2021		Deposit	Deposit	5.58
11/02/2021	30428	John K. McPherson. P.A.	Management, Invoice No: 33 10/2021	-1,500.00
11/02/2021		Deposit	Deposit	134.70
11/02/2021		Deposit	Deposit	435.68
11/02/2021		Deposit	Deposit	58.49
11/02/2021		Deposit	Deposit	60.11
11/03/2021	30429	A-Able Septic-Sewer Service, Inc.	Invoice NO: 52310 11/02/21	-3,400.00
11/03/2021	30430	Hawkins, Inc.d/b/a Dumont	Invoice No: 6053671, 3053672, 6053934	-3,265.95
11/03/2021	30431	Marina Hardware At Cedar Key, Inc.	Invoice No & Account No: 220 10/2021	-488.62
11/03/2021	30432	Margaret Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
11/03/2021		Deposit	Rent WiFiber Sept.,Oct, & Nov. 2021	450.00
11/04/2021	30433	Doty, Gabriel T	Pay Check	-750.22
11/04/2021	30434	Johns, Alicia M.	Pay Check	-460.54
11/04/2021	30435	Quinn, William M.	Pay Check	-684.99
11/04/2021		Deposit	Deposit	240.30
11/05/2021	30439	McCain, James E.	Pay Check	-1,157.87
11/05/2021	30436	Haldeman, Hattie B.	Pay Check	-369.40
11/05/2021	30437	Hand, Joseph G.	Pay Check	-369.40
11/05/2021	30438	Lauer, Tabitha	Pay Check	-369.40
11/05/2021	30440	Richburg, Margaret A.	Pay Check	-616.72
11/05/2021	30441	Rosenthal, Stephen B.	Pay Check	-369.40
11/05/2021	30442	Sturmer, Leslie N.	Pay Check	-369.40
11/05/2021	30443	City Of Cedar Key	VOID: Rent split with the city for July, Aug., Sept. :	0.00
11/05/2021	30444	AFLAC	ATF27	-1,156.48
11/05/2021	Bankdraft	EFTPS	59-1156008	-1,454.12
11/05/2021		Deposit	Deposit	166.37
11/05/2021		Deposit	Deposit	11,638.52
11/07/2021		Deposit	Deposit	110.15
11/07/2021		Deposit	Deposit	107.82
11/08/2021		Deposit	Deposit	11,016.42
11/08/2021		Deposit	Deposit	456.92
11/09/2021	30446	Margaret Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
11/09/2021	30445	Doty, Gabriel T	Pay Check	-353.40
11/09/2021	30447	Johns, Alicia M.	Pay Check	-162.53
11/09/2021	30448	McCain, James E.	Pay Check	-1,277.30
11/09/2021	30449	City Of Cedar Key	Rent For Community Center for Baord Meeting	-50.00
11/09/2021		Deposit	Deposit	552.32
11/10/2021	30450	Wisdom, Thomas C.	Reimbursement Request mileage	-83.52
11/10/2021	30451	Richburg, Margaret A.	Pay Check	-616.72

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
As of November 30, 2021

Date	Num	Name	Memo	Amount
11/10/2021	30452	Wisdom, Thomas C.	Pay Check	-2,090.35
11/10/2021		Deposit	Deposit	420.40
11/10/2021	30453	Central FL Electric	Electric Bills 10/2021	-4,185.24
11/10/2021	30454	Verizon Wireless # 1	Invoice No: Acct. 522628596-00001	-98.34
11/10/2021	30455	Verizon # 2	Invoice NoAcct.842009805-00001	-108.95
11/10/2021	30456	AT&T # 1		-407.64
11/10/2021	30457	AT & T # 2	Account No: 352-543-6405 937 1988	-48.11
11/10/2021		Deposit	Deposit	500.00
11/10/2021		Deposit	Deposit	6,397.57
11/12/2021	30458	Doty, Gabrial T	Pay Check	-770.76
11/12/2021	30459	Johns, Alicia M.	Pay Check	-490.05
11/12/2021	30460	Quinn, William M.	Pay Check	-684.97
11/12/2021	Bankdraft	EFTPS	59-1156008	-2,145.62
11/12/2021		Deposit	Deposit	261.08
11/13/2021		Deposit	Deposit	54.90
11/15/2021		Deposit	Deposit	193.07
11/15/2021		Deposit	Deposit	7,123.36
11/16/2021		Deposit	Deposit	2,793.77
11/17/2021	30462	Calgon Carbon	Invoice No. 90129411	-6,317.00
11/17/2021	30463	Goldstar Proudcts Inc.	0076085-IN	-1,589.50
11/17/2021	30464	US Postmaster	VOID: Post Office Service Fee Due for two years	0.00
11/17/2021	30465	Ring Power	Invoice No:01WE7243348, 01WE7243349	-450.00
11/17/2021	30466	Egis Insurance Advisors, LLC	Invoice No: Policy # 100121692 10/01/2021-10/01/	-12,000.00
11/17/2021		Deposit	Deposit	2,033.57
11/18/2021	30461	Doty, Gabrial T	Pay Check	-805.03
11/18/2021	Bankdraft	VISA	Invoice No	-1,871.66
11/19/2021	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 7544664199 12/2021	-5,463.09
11/19/2021	30467	Johns, Alicia M.	Pay Check	-490.05
11/19/2021	30468	McCain, James E.	Pay Check	-878.19
11/19/2021	30469	Quinn, William M.	Pay Check	-779.99
11/19/2021	30470	Richburg, Margaret A.	Pay Check	-616.73
11/19/2021	30471	Wisdom, Thomas C.	Pay Check	-2,090.35
11/19/2021	Bankdraft	Wex Bank Marathon Fleet	Invoice No: 7557110110 10/2021	-1,061.29
11/19/2021	Bankdraft	EFTPS	59-1156008	-1,968.72
11/19/2021	30472	Konica Minolta Business Solutions	Invoice No: 276346223 12/2021	-95.46
11/19/2021	Bankdraft	City Of Cedar Key	Solid Waste	-141.19
11/19/2021	30473	Gator Works Computing	Invoice NO: 21-24202 10/25/2021	-116.00
11/22/2021		Deposit	Deposit	54.18
11/23/2021	30474	Johns, Alicia M.	Pay Check	-490.05
11/23/2021	30475	Richburg, Margaret A.	Pay Check	-616.72
11/23/2021	30476	Margaret Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
11/23/2021	30477	Doty, Gabrial T	Pay Check	-688.57
11/23/2021	30478	McCain, James E.	Pay Check	-878.19
11/23/2021	30479	Quinn, William M.	Pay Check	-1,271.85
11/23/2021		Deposit	Deposit	126.96

## Cedar Key Water & Sewer District Monthly Checkbook Activity As of November 30, 2021

Date	Num	Name	Memo	Amount
11/24/2021		Deposit	Deposit	12,126.63
11/24/2021		Deposit	Deposit	56.82
11/24/2021	Bankdraft	EFTPS	59-1156008	-1,353.38
11/27/2021		Deposit	Deposit	110.96
11/29/2021		Deposit	Deposit	22,557.13
11/29/2021		Deposit	Deposit	420.40
11/29/2021		Deposit	Deposit	1,125.00
11/29/2021		Deposit	Deposit	22,231.64
11/29/2021		Deposit	Deposit	140.00
11/29/2021		Deposit	Deposit	74.97
11/29/2021		Deposit	Deposit	2,953.94
				<u>37,375.62</u>
				<u>37,375.62</u>
<b>TOTAL</b>				<u><u>37,375.62</u></u>



# Cedar Key Water and Sewer District Penalty Register

**Detailed**  
**For charges due before 11/30/2021**  
**Account Balance as of 11/30/2021**  
**Disconnect Date 12/13/2021**  
**Sorted by: Name**

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
324001	324001	OLIVER BAUER	12451 GULF BLVD.					
				14280606	50.12	20.00	0.00	70.12
					45.67	0.00	0.00	45.67
		OLIVER BAUER	Total		95.79	20.00	0.00	115.79
1410001	1410001	ANTHONY BECKHAM	SR 24					
				18189954	27.19	20.00	0.00	47.19
		ANTHONY BECKHAM	Total		27.19	20.00	0.00	47.19
832001	832001	JOHN CHOLODENKO	634 6TH STREET 2					
				17308690	28.98	20.00	0.00	48.98
					27.60	0.00	0.00	27.60
		JOHN CHOLODENKO	Total		56.58	20.00	0.00	76.58
717001	717002	BRIAN CHRISCOE	550 1ST ST IP#107					
				13484062	30.17	20.00	0.00	50.17
					28.56	0.00	0.00	28.56
		BRIAN CHRISCOE	Total		58.73	20.00	0.00	78.73
732001	732001	CLAMTASTIC	509 3RD ST.-FISHBONZ					
				2000047470	27.03	20.00	0.00	47.03
					26.02	0.00	0.00	26.02
		CLAMTASTIC	Total		53.05	20.00	0.00	73.05
363001	363001	ROBBIE COLLINS	12051 SW 164TH					
				12943645	30.69	20.00	0.00	50.69
					28.98	0.00	0.00	28.98
		ROBBIE COLLINS	Total		59.67	20.00	0.00	79.67
955001	955001	SUE (LH) COLSON	836 8TH ST.					
				14062613	39.45	20.00	0.00	59.45
					36.34	0.00	0.00	36.34
		SUE (LH) COLSON	Total		75.79	20.00	0.00	95.79
494001	494001	ANTHONY D'AQUILA	12450 E. POINT RD.					
				2000047477	30.28	20.00	0.00	50.28
					28.65	0.00	0.00	28.65
		ANTHONY D'AQUILA	Total		58.93	20.00	0.00	78.93
135001	135001	SHAYNA DAVIS	12789 SR 24 - CABINS					
				14280810	28.44	20.00	0.00	48.44
					27.16	0.00	0.00	27.16
		SHAYNA DAVIS	Total		55.60	20.00	0.00	75.60
137001	137001	SHAYNA DAVIS	12789 SR 24 - FISH HOUSE					
				14280532	36.60	20.00	0.00	56.60
					33.86	0.00	0.00	33.86
		SHAYNA DAVIS	Total		70.46	20.00	0.00	90.46
824001	824001	JAMES DUFF	3011 D ST					
				14280424	34.37	20.00	0.00	54.37
					31.96	0.00	0.00	31.96
		JAMES DUFF	Total		66.33	20.00	0.00	86.33
387001	387001	JOHN EATON	16571 SW 120TH PL.					
				14346393	40.62	20.00	0.00	60.62
					37.37	0.00	0.00	37.37
		JOHN EATON	Total		77.99	20.00	0.00	97.99
407001	407001	ANGELO EDINE	16791 SW 121ST LANE					
				13458128	36.76	20.00	0.00	56.76

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
407001	407001	ANGELO EDINE	16791 SW 121ST LANE		33.99	0.00	0.00	33.99
		SEWER						
		ANGELO EDINE	Total		70.75	20.00	0.00	90.75
854001	854001	FARAWAY INN	849 3RD ST.-O.BAUR		190.85	20.00	0.00	210.85
		WATER P1		14346281				
		SEWER			175.08	0.00	0.00	175.08
		FARAWAY INN	Total		365.93	20.00	0.00	385.93
1330001	1330001	JOHN FEIBER	2041 H STREET		28.57	20.00	0.00	48.57
		WATER P1		11542767				
		SEWER			27.27	0.00	0.00	27.27
		JOHN FEIBER	Total		55.84	20.00	0.00	75.84
994001	994001	FLORIDA'S NATURE	1157 GULF BLVD		27.00	20.00	0.00	47.00
		WATER P1		14346418				
		FLORIDA'S NATURE	Total		27.00	20.00	0.00	47.00
817001	817001	NICOLE HARPER	633 4TH ST.		24.44	20.00	0.00	44.44
		WATER P1		14280376				
		SEWER			44.42	0.00	0.00	44.42
		NICOLE HARPER	Total		68.86	20.00	0.00	88.86
826001	826001	HINKLES CLAMS LLC	1 DOCK/ALLEN		27.00	20.00	0.00	47.00
		WATER P1		13935880				
		HINKLES CLAMS LLC	Total		27.00	20.00	0.00	47.00
540001	540001	ROBERT HOLZRICHTER	11 OLD MILL DRIVE - 2A		30.09	20.00	0.00	50.09
		WATER P1		2000047472				
		SEWER			28.50	0.00	0.00	28.50
		ROBERT HOLZRICHTER	Total		58.59	20.00	0.00	78.59
505001	505001	ISLAND ROOM REST.	192 2ND STREET		143.85	20.00	0.00	163.85
		WATER P1		2100023765				
		SEWER			132.29	0.00	0.00	132.29
		ISLAND ROOM REST.	Total		276.14	20.00	0.00	296.14
319001	319001	MARTIN KEARIN	1250 INDIANA AVE		24.08	20.00	0.00	44.08
		WATER P1		12943661				
		SEWER			20.03	0.00	0.00	20.03
		MARTIN KEARIN	Total		44.11	20.00	0.00	64.11
81001	81001	W.E. KNIGHT	12406 SR 24		63.41	20.00	0.00	83.41
		WATER P1		14346305				
		SEWER			59.39	0.00	0.00	59.39
		W.E. KNIGHT	Total		122.80	20.00	0.00	142.80
1051001	1051001	WILL KNIGHT	12406 SR 24		28.36	20.00	0.00	48.36
		WATER P1		18258673				
		WILL KNIGHT	Total		28.36	20.00	0.00	48.36
504001	504001	L&M SOL.	192 2ND ST - POOL		145.78	20.00	0.00	165.78
		WATER P1		13458140				
		L&M SOL.	Total		145.78	20.00	0.00	165.78
900001	900001	TONYA LAMBERT	634 5TH ST.		30.79	20.00	0.00	50.79
		WATER P1		12943629				
		SEWER			29.07	0.00	0.00	29.07
		TONYA LAMBERT	Total		59.86	20.00	0.00	79.86
300001	300001	JENNIFER MCCAIN	1266 GULF BLVD		63.54	20.00	0.00	83.54
		WATER P1		14346408				
		SEWER			57.76	0.00	0.00	57.76
		JENNIFER MCCAIN	Total		121.30	20.00	0.00	141.30
181001	181001	DENNIS MORAN	1189 PALMETTO DRIVE		47.00	20.00	0.00	67.00
		WATER P1		18258642				
		SEWER			26.00	0.00	0.00	26.00
		DENNIS MORAN	Total		73.00	20.00	0.00	93.00
791001	791001	ROB PALMER	774 2ND STREET - 2		9.32	20.00	0.00	29.32
		WATER P1		2100160651				
		SEWER			-3.17	0.00	0.00	-3.17
		ROB PALMER	Total		6.15	20.00	0.00	26.15
283001	283001	CASSIE PEADEN	16491 SHELLCREST					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
283001	283001	CASSIE PEADEN	16491 SHELLCREST					
WATER	P1			14346869	93.78	20.00	0.00	113.78
SEWER					85.82	0.00	0.00	85.82
		CASSIE PEADEN	Total		179.60	20.00	0.00	199.60
249001	249001	MARK SALTER	16741 SW 133RD ST.					
WATER	P1			14280664	27.00	20.00	0.00	47.00
SEWER					26.00	0.00	0.00	26.00
		MARK SALTER	Total		53.00	20.00	0.00	73.00
597001	597001	KEN SCHWARTZ	211 2ND ST 33-324					
WATER	P1			2100035374	28.06	20.00	0.00	48.06
SEWER					26.85	0.00	0.00	26.85
		KEN SCHWARTZ	Total		54.91	20.00	0.00	74.91
534001	534001	LESLEY SEARCY	11 OLD MILL DRIVE - 1B					
WATER	P1			14280493	27.87	20.00	0.00	47.87
SEWER					26.70	0.00	0.00	26.70
		LESLEY SEARCY	Total		54.57	20.00	0.00	74.57
24001	24001	JOHN SPIVEY	15724 MILLER ISLAND					
WATER	P1			19125705	30.41	20.00	0.00	50.41
SEWER					28.76	0.00	0.00	28.76
		JOHN SPIVEY	Total		59.17	20.00	0.00	79.17
977001	977001	JOHN STACK	4050 G ST. APT #403					
WATER	P1			14280723	27.26	20.00	0.00	47.26
SEWER					26.81	0.00	0.00	26.81
		JOHN STACK	Total		54.07	20.00	0.00	74.07
109001	109001	PETER STEFANI	12586 SR 24					
WATER	P1			19125728	37.26	20.00	0.00	57.26
SEWER					34.43	0.00	0.00	34.43
		PETER STEFANI	Total		71.69	20.00	0.00	91.69
162001	162001	MEL TAYLOR	1149 WHIDDON AVE.					
WATER	P1			2000047485	27.41	20.00	0.00	47.41
SEWER					26.33	0.00	0.00	26.33
		MEL TAYLOR	Total		53.74	20.00	0.00	73.74
277001	277001	CHERI THOMAS	1182 SHELLCREST-DBL					
WATER	P1			14280684	45.49	20.00	0.00	65.49
SEWER					41.63	0.00	0.00	41.63
		CHERI THOMAS	Total		87.12	20.00	0.00	107.12
1086001	1086001	TODD THOMPSON	12191 SW 165TH AVENUE					
WATER	P1			2100185338	29.03	20.00	0.00	49.03
SEWER					27.64	0.00	0.00	27.64
		TODD THOMPSON	Total		56.67	20.00	0.00	76.67
309001	309001	DAVID WEIBLE	16490 PARODA AVE.					
WATER	P1			17336210	36.81	20.00	0.00	56.81
SEWER					34.04	0.00	0.00	34.04
		DAVID WEIBLE	Total		70.85	20.00	0.00	90.85
767001	767001	DELL WEIBLE	8030 D ST -NICHOLAS					
WATER	P1			12943634	34.86	20.00	0.00	54.86
SEWER					32.35	0.00	0.00	32.35
		DELL WEIBLE	Total		67.21	20.00	0.00	87.21
782001	782001	JEFFERY WIGSTEN	697 1ST ST.					
WATER	P1			13658465	36.70	20.00	0.00	56.70
SEWER					33.95	0.00	0.00	33.95
		JEFFERY WIGSTEN	Total		70.65	20.00	0.00	90.65
171001	171001	GARY WITT	1241 WHIDDON AVENUE					
WATER	P1			13943790	27.33	20.00	0.00	47.33
SEWER					26.26	0.00	0.00	26.26
		GARY WITT	Total		53.59	20.00	0.00	73.59
46001	46001	CARL ZEIGLER	12212 FRANKO CIRCLE					
WATER	P1			19125714	29.74	20.00	0.00	49.74
SEWER					28.21	0.00	0.00	28.21
		CARL ZEIGLER	Total		57.95	20.00	0.00	77.95

Total Customers	43
Prev. Balance	\$3,352.37
Penalty	\$860.00
Total Tax	\$0.00
Account Balance	\$4,212.37

Previously Posted Penalty

\$0.00

21 customers

\$2,009.32

# Cedar Key Water & Sewer District

## Sick and Annual Leave Balances

November 2021 Amount Used 2021

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	5:00	107:00	66:19	76:00
Johns, Alicia M.	43:27	69:00	53:47	171:00
McCain, James E.	1139:30	269:00	251:51	238:30
Quinn, William M.	275:00	103:00	124:59	122:00
Richburg, Margaret A.	4:00	94:00	78:48	100:00
Wisdom, Thomas C.	88:00	0:00	62:31	62:00

**RESOLUTION NO: 2021-10**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF THE CEDAR KEY WATER AND SEWER DISTRICT;  
AMENDING THE FISCAL YEAR 2021-2022 BUDGET;  
PROVIDING FOR POSTING ON THE DISTRICT'S  
WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District Board of Commissioners has adopted a final budget for Fiscal Year 2021-2022 by Resolution 2021-08; and

**WHEREAS**, from time to time during the normal conduct of the District's operations, situations arise requiring amendments to the District's adopted budget; and

**WHEREAS**, Section 189.016, Florida Statutes, authorizes a special district to amend its budget by resolution provided such resolution is posted on the district's website immediately upon adoption and thereafter for two years.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF  
COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2022 Budget, First Amendment, as attached hereto as Exhibit A is hereby adopted.

**Section 2.** This Resolution shall take effect upon final adoption and shall be posted on the District's website for a period of two years.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 13<sup>th</sup> day of December, 2021.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**CEDAR KEY WATER AND SEWER DISTRICT  
2021-2022 FINAL BUDGET--FIRST AMENDED**

ACCT	NAME	AMOUNT	AMENDED	NOTE
<b>INCOME</b>				
305	Water Charges	487,200		
310	Sewer Charges	407,400		
315	Ad Valorem Tax	235,800		
325	Penalties	2,500		
330	Earned Interest	20		
335	New Meter Charges	2,000		
340	Rent	15,050		
350	Miscellaneous	7,500		
360	Carry Forward	40,000		
365	Meter Installation	1,000		
382	Grant: Legislative 2016	67,000		
	<b>TOTAL INCOME</b>	<b>\$1,265,470</b>		
<b>EXPENSE</b>				
	<b>GENERAL ADMINISTRATIVE</b>			
	<b>Payroll</b>			
510.01	Salaries	346,000	359000	
510.02	Social Security/Medicare	25,500	32000	
510.03	Retirement	35,500	42000	
510.04	Health, Dental, Life, Vision	59,000		
510.05	Workers Compensation	6,000		
	<b>Total Payroll</b>	<b>472,000</b>	<b>498000</b>	
	<b>Office</b>			
520.01	Supplies	3,000		
520.02	Postage and Shipping	5,200		
520.03	Copier, Comp., Billing, Etc.	5,000		
520.04	Printing and Copying	1,500		
	<b>Total Office</b>	<b>14,700</b>		
	<b>Utilities</b>			
530.01	Fuel for Equipment	7,500		
530.02	Solid Waste Disposal	2,500		
530.03	Telephone	10,000		
	<b>Total Utilities</b>	<b>20,000</b>		

ACCT	NAME	AMOUNT	AMENDED	NOTE
	<b>Professional Fees</b>			
540.01	Audit and Accounting	20,000		
540.02	Management/Legal	21,000		
540.03	Property Appraiser's Fee	7,200		
540.04	Water/Wastewater Operator	500		
540.05	Tax Collector Fees	6,000		
	<b>Total Professional Fees</b>	<b>54,700</b>		
	<b>General Repair and Maintenance</b>			
550.01	Vehicle	28,000		
550.02	Equipment and Tools	7,500		
550.03	Building	2,500		
550.04	Supplies	1,000		
550.05	New Tools	1,000		
	<b>Total General R &amp; M</b>	<b>40,000</b>		
	<b>Other</b>			
560.01	Property/Liability Ins.	50,000		
560.02	Election Expenses	3,000		
560.03	Continuing Education	1,500		
560.04	Annual Fees and Dues	5,000		
560.05	Ads and Publications	750		
560.06	Miscellaneous	1,000		
560.07	Contingency	9,960	3460	
	<b>Total Other</b>	<b>71,210</b>	<b>64710</b>	
	<b>570: Capital Expenditures</b>	<b>0</b>		
	<b>Total Capital Expenditures</b>	<b>0</b>		
	<b>TOTAL GENERAL ADMINISTRATIVE</b>	<b>\$672,610</b>	<b>692110</b>	
	<b>DIRECT WATER EXPENSES</b>			
	<b>Chemicals and Filters</b>			
610.01	Chemicals	93,000	80000	
610.02	Miex Resin	18,000		
610.04	RO Filters and Membranes	0		
	<b>Total Chemicals and Filters</b>	<b>111,000</b>	<b>98000</b>	



ACCT	NAME	AMOUNT	AMENDED	NOTE
	<b>Laboratory</b>			
620.01	In House Lab	5,000		
620.02	Outside Lab	9,000		
	Total Laboratory	14,000		
	<b>Regulatory</b>			
630.01	Permits	1,000		
	Total	1,000		
	<b>Repairs and Maintenance</b>			
640.01	Piping and Distribution	15,000		
640.02	Equipment	20,000		
640.03	Building and Grounds	2,000		
640.04	Water Tower Maintenance	16,000		
640.05	Generators: Annual Maintenance	2,250		
	Total R & M	55,250		
	<b>Utilities</b>			
650.01	Electric	21,000		
650.02	Propane	700		
650.03	Telephone	3,000		
	Total Utilities	24,700		
	<b>Other</b>			
660.01	Professional Fees	5,000		
660.02	Contingency	10,000	3500	
	Total Other	15,000	8500	
	<b>Capital Expenditures</b>			
670.02	Water Plant Construction	67,000		
	<b>Loans</b>			
680.05	RD--Water System Interest	30,058		
680.06	RD--Water System Principal	18,000		
	Total Loans	48,058		
	<b>TOTAL DIRECT WATER EXPENSES</b>	<b>\$336,008</b>	<b>316508</b>	

ACCT	NAME	AMOUNT	AMENDED	NOTE
	<b>DIRECT WASTEWATER EXPENSES</b>			
	<b>Chemicals and Filters</b>			
710.01	Chemicals	30,000		
	Total Chemicals and Filters	30,000		
	<b>Laboratory</b>			
720.01	In House Lab	3,000		
720.02	Outside Lab	15,000		
	Total Laboratory	18,000		
	<b>Regulatory</b>			
730.01	Permits	2,000		
730.02	Biosolids Hauling	60,000		
	Total Regulatory	62,000		
	<b>Repairs and Maintenance</b>			
740.01	Piping and Collection	1,000	7500	
740.02	Equipment	14,350		
740.03	Building and Grounds	85,000		
740.04	Generator: Annual Maintenance	1,500		
	Total R & M	101,850	108350	
	<b>Utilities</b>			
750.01	Electric	29,002		
750.02	Propane	1,000		
	Total Utilities	30,002		
	<b>Other</b>			
760.01	Professional Fees	5,000		
760.02	Contingency	10,000	3500	
	Total Other	15,000	8500	
	<b>TOTAL DIRECT WASTEWATER EXPENSES</b>	<b>\$256,852</b>	256852	
	<b>TOTAL EXPENSES</b>	<b>\$1,265,470</b>	1265470	
	<b>SURPLUS/DEFICIT</b>	<b>\$0</b>	0	

**Cedar Key Water and Sewer District  
General Manager Report  
December 13, 2021**

**1. Water System**

We are looking at the cost of modernizing our current plant with our most vulnerable components being replaced. We have a meeting with CROM this coming week to explore rehabilitation of our Excellator lime softening system.

James McCain and I went to Bronson to the county meeting and, they are in support of the pipeline.

We have a meeting on the 17<sup>th</sup> with Suwanee River Water Management.

Our latest TTHM's results are in and we are no longer on the quarterly testing protocol and are now to be yearly testing again for the first time since 2015.

**2. Wastewater System**

We have submitted a Legislative Budget request to the House of Representatives as well as the Senate for funding for our lift station refurbishment.

We have approached the City of Cedar Key about allocating part of the Covid-19 funds that they received, to our wastewater treatment plant rehabilitation project (\$85,000.00). CROM. Who did our first tank repair will be here next week to start getting number together for the next repair

**3. Covid-19**

No symptoms or testing these past weeks. Vaccines are available for essential workers, and our employees are being urged to get them.

- 4.** Christmas party for the Water District is to be held December 19<sup>th</sup> at 4:30PM with the meat provided by the District and everyone else to bring the sides. Call Alicia or Ann for more details. I will be bringing up the possibility for Christmas bonuses for the 5 hourly employees.

**NOTICE AND AGENDA**  
CEDAR KEY WATER & SEWER DISTRICT  
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING  
December 13, 2021, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda (1)
4. Approval of minutes of the November 8, 2021, regular meeting, and minutes of December 3, 2021, Special meeting. (2-8)
5. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. (9-10) (11-14) (15-17) (18-21) (22)
6. Bill Adjustment Request.
7. Resolution No: 2021-10 (23-27)

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT  
AMENDING THE FISCAL YEAR 2021-2022 BUDGET; PROVIDING FOR  
POSTING ON THE DISTRICT'S WEBSITE; AND ESTABLISHING AN  
EFFECTIVE DATE.

8. General Manager Report (28)
9. Attorney report.
10. Commissioner Comments.
11. Public Input.
12. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.