

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
June 20, 2022
5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Approval of Minutes of May 9, 2022 Board Meeting; May 12, 2022 Special Meeting; May 20, 2022 Special Meeting. *(1-7)*.
5. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave *(8-24)*.
6. Bill Adjustment Requests *(24-37)*.
7. General Manager Report *(38-41)*.
8. Attorney Report *(42-48)*.
9. Commissioner Comments.
10. Public Input.
11. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**FOR COMPLETE MEETING MATERIALS GO TO
CKWATER.ORG AND CLICK ON "MEETING PACKET"**

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
May 9, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: Chad Wisdom (by phone), John McPherson, Alicia Johns, James McCain, Mandy Offerle, Sue Colson, Jan Childers, Clay Childers, Mac Cox, Doris Hellerman, Nancy Sera, Claudette Nelson, Laura Donaldson, Bill Pittman, Steve Priessman.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Adoption of the Agenda. John ask that Number 9 on the Agenda be removed from the Agenda. **Motion** by Tabitha Lauer to adopt Agenda. **Second** by Joe Hand. Passed by a vote 5-0.
4. Interview of Candidate for Legal Counsel. The Board interviewed Legal Council Candidate Laura Donaldson. Ms. Donaldson told the Board about her qualifications and litigation experience. The Board ask Ms. Donaldson many questions about her qualifications. John explained how his contract with the District works and if she would be willing to have the same kind of contract or if she would require a different type of contract, Ms. Donaldson explained to the District how she bills her clients. The Board thanked Ms. Donaldson for interviewing for the Legal Counsel position.
5. Interview of Candidate General Manager. The Board interviewed Bill Pittman for the position of General Manager. Bill Pittman told the Board about his many qualifications for the General Manager position. The Board and Mr. Pittman had a lengthy conversation about his qualifications, pay expectations, and his availability since he would not be moving to Cedar Key. Chad gave Bill a rundown of what he did in the year he was with the District and wanted to make sure he was willing and able to do the same things, in which Bill replied that he was very capable of doing whatever was needed of him. The Board thanked Mr. Pittman for interviewing for the GM position.
6. Approval of Minutes. **Motion** by Joe Hand to accept the minutes from the May 9, 2022 regular meeting. **Second** by Leslie Sturmer. Passed by a vote of 5-0. Alicia printed the uncorrected minutes for the meeting packets, but she did express her apologies for that and explained to the Board that the minutes to be signed by the Board were the corrected minutes.

7. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Stephen Rosenthal to accept the Financial Reports. **Second** by Leslie Sturmer. Passed by a vote 5-0. Ms. Leslie ask at the last meeting if the Miscellaneous Income for \$85,000 was the money from the City and did it need a separate line on the Budget. Ann and Alicia spoke with Robert Beauchamp about it, and he said to leave the money where it had been posted in the Budget and that when he came in October to start the Audit, he would move the money to the appropriate budget line and that the District did not need to do a budget amendment. Robert also stated that if any of the Board members had any questions to please contact him. John said he would contact Mr. Beauchamp. Tabitha asked about the Capital Facility charges in the District Handbook and why we were not charging them. John replied that we had discontinued the capital facility charges since we had not had any growth in years, but that they could be reinstated at any time once a growth study was conducted and that we are now charging Water and Sewer fees for new home builders. The Board was also asked if the Board had a Capital Improvement Plan to which the Board replied that they were working on one.

8. Bill Adjustment Request. **Motion** by Stephen Rosenthal to accept the bill adjustment request for Rylee Quinn. **Second** by Joe Hand. Passed by vote of 5-0. Alicia explained that Billy had been by the house to help his son do some repairs and found an outside pipe that had a broken coupling that was causing the leak and fixed it for his son.

9. General Manager Report.

a. *Water Plant.*

We continue to work toward updating and maintaining our current plant with our most vulnerable components being replaced.

b. *Wastewater System*

James reported on the work CROM has finished up on the Sewer Plant. James explained that CROM re-sandblasted, pressure washed, and put 215 film to fill all of the holes and then repaint.

The House Bill 9155 and Senate Bill 1586 has passed and is waiting on the Governor's signature.

c. *COVID-19.*

The District is still collecting samples for UF Covid testing.

10. Attorney Report.

John had nothing to report.

11. Commissioner Comments. Ms. Dottie reported on Ann falling out on the front porch and all of the extra work Alicia has been doing and the Board agreed that if Alicia has any overtime during the time Ann will be out she should receive overtime pay for those hours. James has fixed the raised concrete out front that Ann tripped over to the best of his ability and also painted certain spots on the concrete walkway. Dottie and Sue talked about the Alliance that took place on May 5, 2022, for the pipeline and talked about how everyone is on board with trying to get all the information necessary for the possibility of the pipeline. The other Board members ask if they could also attend the meetings, but with the Sunshine Laws it would have to be publicly noticed for all the Board members to attend. Dottie did let the Board know that the meeting was recorded, and that Alicia would have those available for the other Board members to read. Sue Colson told the Board about Mr. Rubio's aide will be at the Cedar Key Library around 3:00 pm.
12. Public Input. James brought up the past due list and ask how the process of getting the payments in and Alicia explained that a past due letter is sent out at the first of the month and that the customer has seven business days from the date to make their payment or the will be disconnected. However, since Alicia has been trying to keep up with her duties and Ann's, plus help Chad prepare to work remotely from Missouri the letters have not gone out yet, but she has plans to do so.
13. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:50 p.m.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Special Meeting
Board of Commissioners
May 12, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: John McPherson, Alicia Johns, James McCain, Sue Colson, Jan Childers, Clay Childers, Nancy Sera, Claudette Nelson, Norm Fugate, Blake Fugate, LeAnne Roher.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Adoption of the Agenda. **Motion** by Tabitha Lauer to adopt Agenda. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Interview of Candidate for Legal Counsel. The Board interviewed Legal Council Candidate Norm Fugate, who was accompanied by Blake Fugate and LeAnne Roher. Mr. Fugate gave Board a brief presentation outlining his qualifications and why he would be an asset to the District as their legal counsel. Mr. Fugate also, gave the Board a list of the local governments he has or is currently working with. Mr. Fugate was asked many questions by the Board and people in the audience about many of his qualifications. Mr. Fugate was also asked by the Board if he thought there would be any conflicts of interest, since Mr. Fugate represents the City of Cedar Key, to which he did not see any conflicts arising because essentially both entities represent the constituents of Cedar Key. The Board asked Mr. Fugate a few more questions to which he answered satisfactorily. The Board thanked Mr. Fugate, Blake Fugate, and LeAnne Roher for coming.

While waiting for Alicia to get the Zoom call with Brian Meaton, James let the Board know about a motor replacement for one of the High Service Pumps at the Water Plant. James informed the Board that he had to take that particular motor to Lake City to be repaired to be put back into service within the next few days. The Board and James discussed what to do incase an emergency such as this happens again, and it was agreed that if the funds where available for James to either order or replace as needed.

5. Interview of Candidate General Manager by Zoom. The Board interviewed Brian Meaton for the position of GM via Zoom. Mr. Meaton gave the Board a very lengthy list of his qualifications. The Board ask Mr. Meaton many questions regarding the qualifications he spoke about and had in his resume. The Board also asked Mr. Meaton about his availability since he was currently employed in Arizona, to which he replied if he were to get the GM position he would relocate to somewhere in Levy County. The Board and Mr. Meaton discussed what his rate of pay might be and what expectation the Board had for the GM. The Board and a few members of the audience continued to ask Mr. Meaton questions about how he would handle some of the situations the District is currently having to which Mr. Meaton answered successfully. The Board thanked Mr. Meaton for interviewing for the GM position.

John advised the Board to rank the two candidates and whichever candidate ranked the best then the Board proceed with looking into the candidates references and if those were good to negotiate a contract. The Board discussed their likes and dislikes of the two candidates and decided on going forward with Bill Pittman. John advised the Board that he would like for Bill Pittman to make a proposal using the contract with Chad as a template to bring to Board to start the negotiation process for the GM position. The Board agreed with that idea. **Motion** by Tabitha Lauer to start the contract negotiation process with Bill Pittman. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

The Board decided to interview another Legal Council candidate that was emailed to each Board member earlier that day. The Board discussed their likes and dislikes of the Legal Council firms that have already been interviewed and have decided to have a Special Meeting to interview the firm of Nabors, Giblin, & Nickerson, P.A. from Tallahassee. After much discussion the next Special Meeting will be held on May 20, 2022, at 5:30 pm.

6. Commissioner Comments. Ms. Dottie told the Board that she advised Ann and Alicia not to write Chad anymore paychecks or any other expenditure checks without Board approval. The Board agreed, but was advise by John to continue to pay Chad until he was officially no longer working for the District.
7. Adjournment: There being no more business to conduct, the meeting was adjourned at 7:24 pm.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Special Meeting
Board of Commissioners
May 20, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: John McPherson, Alicia Johns, James McCain, Sue Colson, Jan Childers, Clay Childers, Bill Pittman, Evan Rosenthal, Mac Cox, Phil Prescott.

1. Meeting called to order at 5:30 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Adoption of the Agenda. **Motion** by Tabitha Lauer to adopt Agenda. **Second** by Stephen Rosenthal. Passed by a vote of 5-0.
4. Interview of Candidate for Legal Counsel. The Board interviewed Legal Council Candidate Evan Rosenthal from the law firm of Nabors, Giblin, & Nickerson, P.A. Evan talked to the Board about his qualifications and why he and his firm would be a good fit for the District. The Board and Evan had a lengthy discussion about his qualifications and accomplishments and how those qualifications would be helpful to the District. Evan and the Board discussed how he would bill the District if hired verses what we pay our current legal counsel. Evan discussed with the Board the different Grant entities that he has experience working with. The Board and Evan continued to discuss some of the things the District is currently working on and some of the things coming up and how he would be able to help out with those things. Evan replied to all the Board's questions successfully. The Board thanked Evan for interviewing for the Legal Council position.

John advised the Board to rank the four legal council candidates that they have interviewed based on the information the Board has on each candidate. John gave the Board a form to rank the candidates that he then tallied up and narrowed the candidates down to the top 2, which were Joyce Barice and Nabors, Giblin, & Nickerson. The Board then ranked those two to break the tie in which Nabors, Giblin, & Nickerson was ranked the highest. The Board then advised John to start contract negotiations with Nabors, Giblin, & Nickerson to be reviewed at the next regular board meeting.

5. General Manager Candidate Bill Pittman. John let the Board know that he and Bill have spoke numerous times about the Contract for the GM position and have decided on the same salary as Chad was paid, which is \$70,000 per year. Bill has also agreed to wave the retirement and health insurance since he has those through his wife. The District will be saving about \$670 on a bi-weekly basis by allowing Bill to wave the health insurance and retirement and paying him \$575 bi-weekly for lodging expenses. Bill agrees to be onsite for no less than three days a week and remotely two days a week. In the event of emergency Bill will be onsite more than three days a week. In the event of emergency if Bill is working remotely he will be available by phone and if needed onsite he will come to Cedar Key and stay as long as needed. Bill explained that he will be doing the same administrative work from home as he would be doing in the office. The District will be providing a laptop for Bill to work remotely. Bill agrees to work in the field with James, Billy, and Gabe in the field as needed. Bill has even worked with the various lodging establishments for the days he will be onsite. Travel expenses may be reimbursed, but only upon the Boards approval. James ask Bill and the Board what exactly he, Billy, and Gabe needed to report to the GM. Bill ask that he be notified about anything that will affect the citizens of Cedar Key and to be kept informed of any major repairs or breaks that happen. The Board agreed that vacation and sick leave will be the same for Bill as it is for all other District employees per District policy. Bill did ask if it would be a problem if he were to take time off without pay before he has earned his first week of vacation and the Board okayed that upon their approval. The Board needs to approve all vacation time for all employees before vacation time is used. **Motion** by Tabitha Lauer to hire Bill Pittman using the contract as presented to the Board. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
6. Commissioner Comments. The Board discussed when Chad's end date would be and what Bill's start date would be. Bill said he is available to start on Tuesday, May 24, 2022. The Board advised John to contact Chad to discuss his final workday and make arrangements for Chad to return the laptop and any other items owned by the District. The Board also decided to hold all payments due to Chad until all District items are returned to the District. **Motion** made by Stephan Rosenthal for John to contact Chad on his final check payable to May 20, 2022, and the return of all District items. **Second** by Tabitha Lauer. Passed by a vote of 5-0.
7. Adjournment: There being no more business to conduct, the meeting was adjourned at 7:17 pm.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Cedar Key Water & Sewer District
Balance Sheet
 As of May 31, 2022
 May 31, 22

ASSETS

Current Assets

Checking/Savings

Unrestricted Cash Funds

100 - Operating Account	132,675.91
102 Petty Cash	175.00
113.3 Unrestricted Savings	80,005.16

Total Unrestricted Cash Funds 212,856.07

Restricted Cash Funds

103.1 Security Deposit	13,751.02
114.00 RD Payment	49,357.50
114.02 RD RESERVE ACCOUNT	44,168.00

Total Restricted Cash Funds 107,276.52

Total Checking/Savings 320,132.59

Other Current Assets

134 - Accounts Receivable	96,279.95
135 - Allowance for A/R	-9,700.00
160 - Inventory & Materials	56,809.57

Total Other Current Assets 143,389.52

Total Current Assets 463,522.11

Fixed Assets

301 - Land	125,195.95
302 - Other Improvements	2,504,213.86
304 - Plant and Equipment	7,888,890.37
306 - Other Equipment	103,095.34
307 - Sewer Machinery	130,629.33
308 - Computer S/W	11,313.24
309 - Vehicles	125,128.96
311 - Less Accum Depreciation	-6,083,417.26

Total Fixed Assets 4,805,049.79

Other Assets

170 - Utility Deposit	141.19
311 - Construction in Progress	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00

Total 311 - Construction in Progress 166,250.00

Total Other Assets 166,391.19

TOTAL ASSETS 5,434,963.09

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

485 - Note Payable -RD - Current	19,000.00
403- Emplo Ret Con Payabale	580.20
408 - Sales Tax Payable	136.00

Cedar Key Water & Sewer District
Balance Sheet
As of May 31, 2022

	<u>May 31, 22</u>
411 - Unearned Revenues	9,222.29
450 - Fed. Income Taxes Payable	-39.84
482 - Accrued Int Pay	2,349.00
483 - Accrued Compensated Absences	20,193.00
484 -Customer Deposits Payable	14,101.02
Total Other Current Liabilities	<u>65,541.67</u>
Total Current Liabilities	<u>65,541.67</u>
Long Term Liabilities	
460 - N/P-Rural Development	1,056,000.00
500 - Accrd Compen Absences-LT	9,379.00
Total Long Term Liabilities	<u>1,065,379.00</u>
Total Liabilities	<u>1,130,920.67</u>
Equity	
598 - Restricted for Debt Service	37,990.50
3900 - Retained Earnings	180,111.27
599 - Investment in Capital Assets -	3,891,295.66
Net Income	194,644.99
Total Equity	<u>4,304,042.42</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,434,963.09</u></u>



Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2021 through May 2022

	<u>Oct '21 - May 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
300 - Income			
305 - Water Revenue	327,024.03	487,200.00	67.12%
310 - Sewer Revenues	275,270.91	407,400.00	67.57%
315 - Ad Valorem Tax			
315.100 · Ad Valorem	223,374.69	235,800.00	94.73%
Total 315 - Ad Valorem Tax	223,374.69	235,800.00	94.73%
320 - City Solid Waste Billing	68.57		
325 · Penalties	2,110.00	2,500.00	84.4%
330 - Earned Interest	7.63	20.00	38.15%
331.100 · Proceeds from the City of CK	85,000.00		
335 · New Meter Charges	4,200.00	2,000.00	210.0%
340 - Rent for Water & Sewer Di			
341 City	0.00		
340 · 340-100 Cedar Key Dist.	20,412.96		
340 - Rent for Water & Sewer Di - Other	1,612.00	15,050.00	10.71%
Total 340 - Rent for Water & Sewer Di	22,024.96	15,050.00	146.35%
350 - Misc Income	9,161.48	7,500.00	122.15%
360 · Carry Forward	0.00	40,000.00	0.0%
365. Meter Installation Fee	900.00	1,000.00	90.0%
366 · Recovery of Bad Debt	0.00	0.00	0.0%
382 - Grant - Legislative 2016	0.00	67,000.00	0.0%
Total 300 - Income	949,142.27	1,265,470.00	75.0%
Other Sources Of Income			
370 · Capital Facilities Charges	8,500.00		
Total Other Sources Of Income	8,500.00		
390 · Security Deposit			
390.01 · Security Deposit	100.00		
Total 390 · Security Deposit	100.00		
Total Income	957,742.27	1,265,470.00	75.68%
Gross Profit	957,742.27	1,265,470.00	75.68%
Expense			
500 · GENERAL AND ADMINISTRATIVE			
510 · Payroll			
510.01 · Salaries	234,113.02	359,000.00	65.21%
510.02 · Social Security/Medicare	17,952.48	32,000.00	56.1%
510.03 · Retirement	23,340.77	42,000.00	55.57%
510.04 · Health, Dental & Life Ins	53,336.16	59,000.00	90.4%
510.05 · Workers Comp.	6,293.23	6,000.00	104.89%
Total 510 · Payroll	335,035.66	498,000.00	67.28%
520 · Office			
520.01 · Supplies			
780-01 Off Exp - Wat	168.28		

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2021 through May 2022

	<u>Oct '21 - May 22</u>	<u>Budget</u>	<u>% of Budget</u>
780-02 Off Exp - Sew	168.29		
520.01 · Supplies - Other	1,151.41	3,000.00	38.38%
Total 520.01 · Supplies	1,487.98	3,000.00	49.6%
520.02 · Postage & Shipping	3,798.91	5,200.00	73.06%
520.03 · Copier, Computer, Billing, Etc.	1,671.97	5,000.00	33.44%
520.04 · Printing and Copying	961.50	1,500.00	64.1%
520.05 · Web Portal/E-Billing	0.00	0.00	0.0%
Total 520 · Office	7,920.36	14,700.00	53.88%
530 · Utilities			
530.01 · Fuel For Equipment	8,448.24	7,500.00	112.64%
530.02 · Solid Waste Disposal	847.14	2,500.00	33.89%
530.03 · Telephone	6,205.26	10,000.00	62.05%
530 · Utilities - Other	0.00	0.00	0.0%
Total 530 · Utilities	15,500.64	20,000.00	77.5%
540 · Professional Fees			
540.01 · Audit & Accounting	20,350.00	20,000.00	101.75%
540.02 · Management/Legal	10,500.00	21,000.00	50.0%
540.03 · Property Appraiser's Fee	167.49	7,200.00	2.33%
540.05 · Tax Collector Fees	4,742.95	6,000.00	79.05%
540.04.Water/Wastwater Operator	0.00	500.00	0.0%
Total 540 · Professional Fees	35,760.44	54,700.00	65.38%
550 - General Repair & Maint			
550.01 · Vehicle	2,584.25	28,000.00	9.23%
550.02 · Equipment and Tools	4,365.88	7,500.00	58.21%
550.03 · Building	416.05	2,500.00	16.64%
550.04 · Supplies	710.41	1,000.00	71.04%
550.05 · New Tools	0.00	1,000.00	0.0%
Total 550 - General Repair & Maint	8,076.59	40,000.00	20.19%
560 · Other			
560.01 · Property/Liability Ins.	49,250.00	50,000.00	98.5%
560.02 · Election Expenses	0.00	3,000.00	0.0%
560.03 · Continuing Education	71.92	1,500.00	4.8%
560.04 · Annual Fees & Dues	9,196.00	5,000.00	183.92%
560.05 · Ads and Publications	54.68	750.00	7.29%
560.06 · Miscellaneous	1,136.14	1,000.00	113.61%
560.07 · Contingency	35.98	3,460.00	1.04%
Total 560 · Other	59,744.72	64,710.00	92.33%
Total 500 · GENERAL AND ADMINISTRATIVE	462,038.41	692,110.00	66.76%
600 · DIRECT WATER EXPENSES			
610 · Chemicals and Filters			
610.01 · Chemicals	53,843.76	80,000.00	67.31%
610.02 · Miex Resin	20,726.12	18,000.00	115.15%
Total 610 · Chemicals and Filters	74,569.88	98,000.00	76.09%
620 - Laboratory			



Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2021 through May 2022

	Oct '21 - May 22	Budget	% of Budget
620.01 · In House Lab	2,122.15	5,000.00	42.44%
620.02 · Outside Lab	3,080.00	9,000.00	34.22%
Total 620 - Laboratory	5,202.15	14,000.00	37.16%
630 - Regulatory			
630.01 · Permits	0.00	1,000.00	0.0%
Total 630 - Regulatory	0.00	1,000.00	0.0%
640 · Repairs and Maintenance			
640.01 · Piping and Distribution	15,464.72	15,000.00	103.1%
640.02 · Equipment	3,849.11	20,000.00	19.25%
640.03 · Building & Grounds	5,761.69	2,000.00	288.09%
640.04 · Water Tower Maintenance	12,673.50	16,000.00	79.21%
640.05 · Generators Annual Mainte	1,438.70	2,250.00	63.94%
Total 640 · Repairs and Maintenance	39,187.72	55,250.00	70.93%
650 · Utilities			
650.01 · Electric	14,238.31	21,000.00	67.8%
650.02 · Propane	817.32	700.00	116.76%
650.03 · Telephone	1,538.14	3,000.00	51.27%
Total 650 · Utilities	16,593.77	24,700.00	67.18%
660 · Other			
660.01 · Professional Fees	70.00	5,000.00	1.4%
660.20 · Contingency	0.00	3,500.00	0.0%
Total 660 · Other	70.00	8,500.00	0.82%
670 · Capital Expenditures			
670.02 Water Plant Construction	1,425.00	67,000.00	2.13%
Total 670 · Capital Expenditures	1,425.00	67,000.00	2.13%
680 · Loans			
680-05 · RD - Water System Interest	0.00	30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	0.0%
Total 680 · Loans	0.00	48,058.00	0.0%
Total 600 · DIRECT WATER EXPENSES	137,048.52	316,508.00	43.3%
700 · DIRECT WASTEWATER EXPENSES			
710 · Chemicals and Filters			
710.01 · Chemicals	13,693.19	30,000.00	45.64%
Total 710 · Chemicals and Filters	13,693.19	30,000.00	45.64%
720 · Laboratory			
720.01 · In House Lab	3,246.13	3,000.00	108.2%
720.02 · Outside Lab	10,018.84	15,000.00	66.79%
Total 720 · Laboratory	13,264.97	18,000.00	73.69%
730 · Regulatory			
730.01 · Permits	200.00	2,000.00	10.0%
730.02 · Biosolids Hauling	58,085.00	60,000.00	96.81%
Total 730 · Regulatory	58,285.00	62,000.00	94.01%
740 · Repairs Maintenance Other			
740.01 · Piping & Distribution	21,402.48	7,500.00	285.37%

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2021 through May 2022

	<u>Oct '21 - May 22</u>	<u>Budget</u>	<u>% of Budget</u>
740.02 · Equipment	10,240.62	14,350.00	71.36%
740.03 · Building and Grounds	26,640.26	85,000.00	31.34%
740.04 · Generator-Annual Maintenance	0.00	1,500.00	0.0%
Total 740 · Repairs Maintenance Other	<u>58,283.36</u>	<u>108,350.00</u>	<u>53.79%</u>
750 · Utilities			
750.01 · Electric	17,567.03	29,002.00	60.57%
750.02 · Propane	1,304.80	1,000.00	130.48%
Total 750 · Utilities	<u>18,871.83</u>	<u>30,002.00</u>	<u>62.9%</u>
760 · Other			
760.01 · Professional Fees -WWTP Permit	1,612.00	5,000.00	32.24%
760.02 · Contingency	0.00	3,500.00	0.0%
Total 760 · Other	<u>1,612.00</u>	<u>8,500.00</u>	<u>18.97%</u>
770 · Capital Expenditures			
770.01 · Bridge 1,2,3 Drills	0.00	0.00	0.0%
Total 770 · Capital Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total 700 · DIRECT WASTEWATER EXPENSES	<u>164,010.35</u>	<u>256,852.00</u>	<u>63.85%</u>
Total Expense	<u>763,097.28</u>	<u>1,265,470.00</u>	<u>60.3%</u>
Net Ordinary Income	<u>194,644.99</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u>194,644.99</u>	<u>0.00</u>	<u>100.0%</u>

Cedar Key Water & Sewer District
Monthly Checkbook Activity
As of May 31, 2022

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
100 - Operating Account				
05/01/2022		Deposit	Deposit	132.79
05/02/2022	30835	US Postmaster	798 pc. @ .40 ea = \$319.20	-319.20
05/02/2022		Deposit	Deposit	66.18
05/02/2022	30925	Bad Check	ACH Return Farway Inn	-1,768.99
05/02/2022	Bank Draft	MetLife	MetLife Insurance Group #05391065	-90.97
05/02/2022	Bankdraft	VISA		-1,325.73
05/04/2022	30838	Chad Wisdom	Reimbursement for parts ordered	-148.48
05/04/2022	30837	Wisdom, Thomas C.	Pay Check	-2,098.35
05/04/2022	30839	Gator Works Computing	Invoice NO: 22-24812 04/2022	-2,957.50
05/04/2022		Deposit	Deposit	61.72
05/05/2022	30840	Doty, Gabriel T	Pay Check	-785.47
05/05/2022		Deposit	Deposit	1,054.18
05/06/2022	30836	Johns, Alicia M.	Pay Check	-491.05
05/06/2022	30841	McCain, James E.	Pay Check	-881.19
05/06/2022	30842	Quinn, William M.	Pay Check	-783.99
05/06/2022	30843	Haldeman, Hattie B.	Pay Check	-369.40
05/06/2022	30844	Hand, Joseph G.	Pay Check	-369.40
05/06/2022	30845	Lauer, Tabitha	Pay Check	-369.40
05/06/2022	30846	Rosenthal, Stephen B.	Pay Check	-369.40
05/06/2022	30847	Sturmer, Leslie N.	Pay Check	-369.40
05/06/2022		Deposit	Deposit	433.20
05/06/2022		Deposit	Refund State of Florida	53.38
05/06/2022		Deposit	NEXTOWER	936.36
05/06/2022		Deposit	VERIZON	1,125.00
05/06/2022		Deposit	Deposit	563.14
05/06/2022		Deposit	Deposit	227.00
05/08/2022		Deposit	Deposit	63.20
05/09/2022	30848	John K. McPherson. P.A.	Management, Invoice No: 48 04/2022	-1,500.00
05/09/2022	Bankdraft	EFTPS	59-1156008	-2,250.86
05/09/2022	Bankdraft	EFTPS	59-1156008	-2,082.16
05/09/2022		Deposit	Deposit	300.23
05/09/2022		Deposit	Deposit	10,707.45
05/10/2022	30849	Baskerville-Donovan, Inc.	0096450 Project No: 123501.01	-5,000.00
05/10/2022		Deposit	Deposit	550.00
05/10/2022		Deposit	Deposit	15,213.56
05/10/2022		Deposit	Deposit	549.54
05/11/2022	30850	City Of Cedar Key	Rent from Feb.01,2022 thru May 11, 2022	-3,117.96
05/11/2022		Deposit	Deposit	113.45
05/12/2022	30851	AFLAC	ATF27	-1,156.48
05/12/2022	30853	Quinn, William M.	Pay Check	-927.49
05/12/2022		Deposit	Deposit	7,200.99
05/12/2022		Deposit	Deposit	567.29
05/12/2022	30852	US Postmaster	pastage	-89.77

Cedar Key Water & Sewer District

Monthly Checkbook Activity

As of May 31, 2022

Date	Num	Name	Memo	Amount
05/12/2022		Deposit	Deposit	73.23
05/13/2022	30854	Doty, Gabriel T	VOID: Pay Check	0.00
05/13/2022	30855	Johns, Alicia M.	Pay Check	-673.83
05/13/2022	30856	McCain, James E.	Pay Check	-1,219.60
05/13/2022	30857	Richburg, Margaret A.	Pay Check	-637.90
05/13/2022	30858	Doty, Gabriel T	Pay Check	-579.98
05/13/2022	30859	Transamerica Employee Benefits	33859	-45.10
05/13/2022	30860	A-Able Septic-Sewer Service, Inc.	Invoice NO:53765 3/17/22	-3,910.00
05/13/2022	30861	Aqua Pure Water & Sewerage Serv	Invoice No: 85533 4/2022	-2,239.00
05/13/2022	30862	Central FL Electric	Electric Bills 04/2022	-4,930.92
05/13/2022	30863	Grainger Parts	9260983771, 9279310263,9296516934	-1,676.49
05/13/2022	30864	Marina Hardware At Cedar Key, Inc.		-398.17
05/13/2022	30865	AT&T # 1	352 543-5285 938 1989	-878.78
05/13/2022	30866	AT & T # 2	352-543-6405 937 1988	-192.52
05/13/2022	30867	Verizon # 2	Invoice NoAcct.842009805-00001	-108.25
05/13/2022	30868	Verizon Wireless # 1	Invoice No: Acct. 522628596-00001 004/2022	-96.86
05/13/2022	Bankdraft	EFTPS	59-1156008	-1,296.62
05/13/2022		Deposit	Deposit	125.69
05/16/2022		Deposit	Deposit	15,852.29
05/16/2022	30869	Margaret Ann Richburg	05/17/2022 Mileage to Ocala Lab	-84.68
05/16/2022		Deposit	Deposit	56.04
05/16/2022		Deposit	Deposit	242.72
05/18/2022	Bankdraft	FMP,TF Pension Service	Retirement April, 2022	-4,802.55
05/18/2022	30870	Utility Service Co., Inc.	Invoice No: 556002 April 2022	-3,999.50
05/18/2022	30871	A-Able Septic-Sewer Service, Inc.	Invoice No: 54081 \$ 2,580.00 547070 \$ 4,745.00	-7,325.00
05/18/2022	30872	A-Able Septic-Sewer Service, Inc.	Invoice No: 54232,54377,54467, 3x \$2,050.00= \$	-6,150.00
05/18/2022	30873	Safeguard Business Systems Inc.	Invoice No: 02D4-00 470244	-288.09
05/18/2022	30874	Konica Minolta Business Solutions	Invoice No: 279905269 6/14/2022	-90.73
05/18/2022	30875	FEL-OCALA, FL Waterworks # 044	Invoice #1960038 4/01/22	-660.00
05/18/2022		Deposit	Deposit	151.20
05/19/2022	30877	McCain, James E.	Pay Check	-1,279.29
05/19/2022	30878	Richburg, Margaret A.	Pay Check	-637.89
05/19/2022	30876	Johns, Alicia M.	Pay Check	-582.95
05/19/2022	30879	Alicia Johns	Mileage to Chiefland	-34.80
05/19/2022	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 75787420 06/01/2022-07012022	-5,463.09
05/19/2022	30880	Gator Works Computing	Invoice NO: 22-24770 04/2022	-181.00
05/19/2022	30881	Hawkins, Inc.d/b/a Dumont	Invoice No:6170813,6181045, 3181046	-7,311.99
05/19/2022	30882	INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	-748.44
05/19/2022	30883	LANIER MUNICIPAL SUPPLY CO.	Invoice NO:210808 5/10/22	-2,581.28
05/19/2022	30884	Quill Corporation	Invoice # 23625048,24056384	-142.75
05/19/2022	30885	SUBURBAN PROPANE-1790	Propane	-2,122.12
05/19/2022	30887	Quinn, William M.	Pay Check	-688.98
05/19/2022	30886	Doty, Gabriel T	Pay Check	-662.17
05/19/2022	Bankdraft	EFTPS	59-1156008	-1,188.62
05/19/2022		Deposit	Deposit	112.17

Cedar Key Water & Sewer District

Monthly Checkbook Activity

As of May 31, 2022

Date	Num	Name	Memo	Amount
05/20/2022	Bankdraft	Quick Books Tax Table Service	New up date	-336.57
05/20/2022	Bankdraft	Wex Bank Marathon Fleet	Invoice No: 7560-00-129850-4 04/2022	-1,039.09
05/23/2022		Deposit	Deposit	118.50
05/24/2022	30888	AFLAC	ATF27	-1,003.96
05/24/2022		Deposit	Deposit	119.62
05/25/2022	30889	TOM EVANS ENVIRONMENTAL	Pump Repair	-2,193.00
05/25/2022	30890	A-Able Septic-Sewer Service, Inc.	Invoice No: 54524 May 19/2022	-2,050.00
05/25/2022	30891	City Electric Supply	Invoice No: CFL/132830 01580254001	-32.73
05/25/2022	30892	Hawkins, Inc.d/b/a Dumont	Invoice NO: 6193656	-5,662.51
05/25/2022	30893	Transamerica Employee Benefits	33859	-36.08
05/25/2022	30894	DAVISVISION	90866	-106.59
05/25/2022	30895	Baskerville-Donovan, Inc.	0096659 Project No: 123501.01	-3,800.00
05/25/2022		Deposit	Deposit	157.67
05/26/2022	30896	Doty, Gabriel T	Pay Check	-904.78
05/26/2022	30897	Johns, Alicia M.	Pay Check	-491.05
05/26/2022	30898	Wisdom, Thomas C.	Pay Check	-2,155.94
05/26/2022		Deposit	Deposit	130.55
05/26/2022		Deposit	Deposit	4,137.68
05/27/2022	30902	McCain, James E.	Pay Check	-881.19
05/27/2022	30899	Quinn, William M.	Pay Check	-783.99
05/27/2022	30900	Richburg, Margaret A.	Pay Check	-637.89
05/27/2022	Bankdraft	EFTPS	59-1156008	-1,990.28
05/27/2022		Deposit	Deposit	112.72
05/27/2022	Bankdraft	City Of Cedar Key	Solid Waste Billing	-134.43
05/30/2022		Deposit	Deposit	64.32
05/31/2022		Deposit	Deposit	25,639.03
05/31/2022		Deposit	Deposit	5,138.50
05/31/2022		Deposit	Deposit	8,098.62
05/31/2022		Deposit	Deposit	390.54
05/31/2022		Deposit	Deposit	304.67
05/31/2022		Deposit	Deposit	563.14
05/31/2022		Deposit	Deposit	367.50
05/31/2022		Deposit	Deposit	225.00
05/31/2022		Deposit	Deposit	300.00
05/31/2022		Deposit	Deposit	433.20
05/31/2022		Deposit	Deposit	1,125.00
05/31/2022		Deposit	Deposit	64.17
Total 100 - Operating Account				<u>-15,750.23</u>
Total Unrestricted Cash Funds				<u>-15,750.23</u>
TOTAL				<u><u>-15,750.23</u></u>

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 06/13/2022

Account Balance as of 06/01/2022

Disconnect Date 06/20/2022

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Service	Code	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
24001	24001	JOHN SPIVEY	15724 MILLER ISLAND	WATER	P1	19125705	19.33	20.00	0.00	39.33
				SEWER			35.78	0.00	0.00	35.78
		JOHN SPIVEY	Total				55.11	20.00	0.00	75.11
32001	32001	TREEHOUSE PROPERTY	11850-C SR 24 - SUNSET	WATER	P1	14346439	597.34	20.00	0.00	617.34
				SEWER			545.17	0.00	0.00	545.17
		TREEHOUSE PROPERTY	Total				1142.51	20.00	0.00	1162.51
37001	37001	CLAMTASTIC	11990 HWY 24	WATER	P1	2100185297	84.80	20.00	0.00	104.80
				SEWER			78.89	0.00	0.00	78.89
		CLAMTASTIC	Total				163.69	20.00	0.00	183.69
43001	43001	BENJAMIN BURNESED	12250 SR 24	WATER	P1	2100185277	27.03	20.00	0.00	47.03
				SEWER			26.02	0.00	0.00	26.02
		BENJAMIN BURNESED	Total				53.05	20.00	0.00	73.05
54001	54001	MIKE ROACH	12232 FRANKO CIRCLE	WATER	P1	14280786	34.75	20.00	0.00	54.75
				SEWER			32.26	0.00	0.00	32.26
		MIKE ROACH	Total				67.01	20.00	0.00	87.01
55001	55001	GULF WATER	12236 FRANKO CIR.	WATER	P1	13658448	28.84	20.00	0.00	48.84
				SEWER			27.49	0.00	0.00	27.49
		GULF WATER	Total				56.33	20.00	0.00	76.33
62001	62001	CK AQUACULTURE	12282-A BAY ST.	WATER	P1	14346420	28.84	20.00	0.00	48.84
				SEWER			27.49	0.00	0.00	27.49
		CK AQUACULTURE	Total				56.33	20.00	0.00	76.33
63001	63001	CK AQUACULTURE	12282-B BAY ST.	WATER	P1	18258670	217.55	20.00	0.00	237.55
				SEWER			199.38	0.00	0.00	199.38
		CK AQUACULTURE	Total				416.93	20.00	0.00	436.93
64001	64001	C.K. AQUACULTURE	12301 PINE ST.	WATER	P1	14280782	107.08	20.00	0.00	127.08
				SEWER			97.31	0.00	0.00	97.31
		C.K. AQUACULTURE	Total				204.39	20.00	0.00	224.39
81001	81001	W.E. KNIGHT	12406 SR 24	WATER	P1	14346305	144.84	20.00	0.00	164.84
				SEWER			142.96	0.00	0.00	142.96
		W.E. KNIGHT	Total				287.80	20.00	0.00	307.80
1051001	1051001	WILL KNIGHT	12406 SR 24	WATER	P1	18258673	63.46	20.00	0.00	83.46
				SEWER			63.46	20.00	0.00	83.46
		WILL KNIGHT	Total				63.46	20.00	0.00	83.46
87001	87001	LYNN RENFROE	12502 SR 24	WATER	P1	2100185283	29.44	20.00	0.00	49.44
				SEWER			27.97	0.00	0.00	27.97
		LYNN RENFROE	Total				57.41	20.00	0.00	77.41
110001	110001	CHRIS REYNOLDS	12594 SR 24- SHOP	WATER	P1	14062237	58.60	20.00	0.00	78.60



Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
110001	110001	CHRIS REYNOLDS	12594 SR 24- SHOP		53.31	0.00	0.00	53.31
		SEWER						
		CHRIS REYNOLDS	Total		111.91	20.00	0.00	131.91
179001	179001	SCOTT SYKES	1218 WHIDDON AVE.		30.36	20.00	0.00	50.36
		WATER		19125744				
		SEWER			28.72	0.00	0.00	28.72
		SCOTT SYKES	Total		59.08	20.00	0.00	79.08
218001	218001	SISTERS SEA SHACK	16648 SW AIRPORT RD.		28.11	20.00	0.00	48.11
		WATER		14346848				
		SEWER			26.90	0.00	0.00	26.90
		SISTERS SEA SHACK	Total		55.01	20.00	0.00	75.01
251001	251001	MELVIN LAUDERDALE	13151 SW 166TH CT.		44.17	20.00	0.00	64.17
		WATER		14280665				
		SEWER			40.47	0.00	0.00	40.47
		MELVIN LAUDERDALE	Total		84.64	20.00	0.00	104.64
256001	256001	AMY DURDEN	1173 WHIDDON AVE- 2		41.38	20.00	0.00	61.38
		WATER		2100160655				
		SEWER			38.03	0.00	0.00	38.03
		AMY DURDEN	Total		79.41	20.00	0.00	99.41
266001	266001	MICHAEL GILFILEN	1350 HAWTHORNE AVE.		30.88	20.00	0.00	50.88
		WATER		13658421				
		SEWER			29.13	0.00	0.00	29.13
		MICHAEL GILFILEN	Total		60.01	20.00	0.00	80.01
272001	272001	DENISE LUDTKE	1150 HAWTHORNE AVE.		33.42	20.00	0.00	53.42
		WATER		2100160620				
		SEWER			31.19	0.00	0.00	31.19
		DENISE LUDTKE	Total		64.61	20.00	0.00	84.61
289001	289001	WELLS HAMLIN	1171 GULF BLVD.-		45.04	20.00	0.00	65.04
		WATER		14346417				
		SEWER			41.23	0.00	0.00	41.23
		WELLS HAMLIN	Total		86.27	20.00	0.00	106.27
352001	352001	WILLIAM SCHOSSLER	16465 HODGES AVE.		45.04	20.00	0.00	65.04
		WATER		2100035377				
		SEWER			41.23	0.00	0.00	41.23
		WILLIAM SCHOSSLER	Total		86.27	20.00	0.00	106.27
363001	363001	ROBBIE COLLINS	12051 SW 164TH		29.94	20.00	0.00	49.94
		WATER		12943645				
		SEWER			28.54	0.00	0.00	28.54
		ROBBIE COLLINS	Total		58.48	20.00	0.00	78.48
381001	381001	CHRISTOPHER	11871 RYE KEY DR.		31.04	20.00	0.00	51.04
		WATER		14062244				
		SEWER			29.26	0.00	0.00	29.26
		CHRISTOPHER	Total		60.30	20.00	0.00	80.30
387001	387001	JOHN EATON	16571 SW 120TH PL.		37.57	20.00	0.00	57.57
		WATER		14346393				
		SEWER			47.89	0.00	0.00	47.89
		JOHN EATON	Total		85.46	20.00	0.00	105.46
395001	395001	HENRY MRAZ	12171 SW 165TH		27.00	20.00	0.00	47.00
		WATER		2100160611				
		SEWER			26.00	0.00	0.00	26.00
		HENRY MRAZ	Total		53.00	20.00	0.00	73.00
405001	405001	NEIL DUGGAN	16731 SW 121ST LANE		28.60	20.00	0.00	48.60
		WATER		14280630				
		SEWER			27.29	0.00	0.00	27.29
		NEIL DUGGAN	Total		55.89	20.00	0.00	75.89
407001	407001	ANGELO EDINE	16791 SW 121ST LANE		41.73	20.00	0.00	61.73
		WATER		13458128				
		SEWER			38.34	0.00	0.00	38.34
		ANGELO EDINE	Total		80.07	20.00	0.00	100.07
408001	408001	MARY MARTIN	16790 SW 121ST LANE					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
408001	408001	MARY MARTIN	16790 SW 121ST LANE					
				2100160637	35.84	20.00	0.00	55.84
					33.19	0.00	0.00	33.19
					69.03	20.00	0.00	89.03
409001	409001	MARY MARTIN	Total					
		JONES & JONES	12111 SW 167 COURT					
				2100185310	18.42	20.00	0.00	38.42
					28.68	0.00	0.00	28.68
					47.10	20.00	0.00	67.10
437001	437001	JONES & JONES	Total					
		KHANH DINH	16964 STURGIS CIRCLE					
				13658424	27.03	20.00	0.00	47.03
					26.02	0.00	0.00	26.02
					53.05	20.00	0.00	73.05
445001	445001	KHANH DINH	Total					
		JAMES FLEMING	12690 HODGSON AVE.					
				19125738	43.00	20.00	0.00	63.00
					39.45	0.00	0.00	39.45
					82.45	20.00	0.00	102.45
1490001	1490001	JAMES FLEMING	Total					
		JAMES FLEMING	12690 HODGSON					
				18189960	58.68	20.00	0.00	78.68
					58.68	20.00	0.00	78.68
448001	448001	JAMES FLEMING	Total					
		JOHN ANASTASI	12750 JERNIGAN AVE.					
				2100035365	49.91	20.00	0.00	69.91
					45.49	0.00	0.00	45.49
					95.40	20.00	0.00	115.40
1098001	1098001	JOHN ANASTASI	Total					
		P & G HOSPITALITY #201	192 2ND STREET - CC 201					
				17023637	61.24	20.00	0.00	81.24
					57.85	0.00	0.00	57.85
					119.09	20.00	0.00	139.09
1099001	1099001	P & G HOSPITALITY #201	Total					
		P & G HOSPITALITY #202	192 2ND STREET - CC 202					
				17023621	57.52	20.00	0.00	77.52
					54.85	0.00	0.00	54.85
					112.37	20.00	0.00	132.37
1100001	1100001	P & G HOSPITALITY #202	Total					
		P & G HOSPITALITY #203	192 2ND STREET - CC 203					
				17023620	54.00	20.00	0.00	74.00
					52.00	0.00	0.00	52.00
					106.00	20.00	0.00	126.00
1110001	1110001	P & G HOSPITALITY #203	Total					
		P & G HOSPITALITY #204	192 2ND STREET - CC 204					
				2000047476	63.22	20.00	0.00	83.22
					59.45	0.00	0.00	59.45
					122.67	20.00	0.00	142.67
1120001	1120001	P & G HOSPITALITY #204	Total					
		P & G HOSPITALITY #205	192 2ND STREET - CC 205					
				17023624	64.65	20.00	0.00	84.65
					60.60	0.00	0.00	60.60
					125.25	20.00	0.00	145.25
1130001	1130001	P & G HOSPITALITY #205	Total					
		P & G HOSPITALITY #206	192 2ND STREET - CC 206					
				17023625	59.18	20.00	0.00	79.18
					56.18	0.00	0.00	56.18
					115.36	20.00	0.00	135.36
1140001	1140001	P & G HOSPITALITY #206	Total					
		P & G HOSPITALITY #207	192 2ND STREET - CC 207					
				17023627	70.06	20.00	0.00	90.06
					65.04	0.00	0.00	65.04
					135.10	20.00	0.00	155.10
1150001	1150001	P & G HOSPITALITY #207	Total					
		P & G HOSPITALITY #208	192 2ND STREET - CC 208					
				17023635	62.30	20.00	0.00	82.30
					58.71	0.00	0.00	58.71
					121.01	20.00	0.00	141.01
1160001	1160001	P & G HOSPITALITY #208	Total					
		P & G HOSPITALITY #209	192 2ND STREET - CC 209					
				2100160657	61.23	20.00	0.00	81.23
					57.85	0.00	0.00	57.85
					119.08	20.00	0.00	139.08
1170001	1170001	P & G HOSPITALITY #209	Total					
		P & G HOSPITALITY #301	192 2ND STREET - CC 301					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					
		WATER		17023631	57.31	20.00	0.00	77.31
		SEWER			54.67	0.00	0.00	54.67
		P & G HOSPITALITY #301 Total			111.98	20.00	0.00	131.98
1180001	1180001	P & G HOSPITALITY #302	192 2ND STREET - CC 302					
		WATER		17023630	60.64	20.00	0.00	80.64
		SEWER			57.36	0.00	0.00	57.36
		P & G HOSPITALITY #302 Total			118.00	20.00	0.00	138.00
1190001	1190001	P & G HOSPITALITY #303	192 2ND STREET - CC 303					
		WATER		17023628	54.00	20.00	0.00	74.00
		SEWER			52.00	0.00	0.00	52.00
		P & G HOSPITALITY #303 Total			106.00	20.00	0.00	126.00
1200001	1200001	P & G HOSPITALITY #304	192 2ND STREET - CC 304					
		WATER		17023629	57.93	20.00	0.00	77.93
		SEWER			55.18	0.00	0.00	55.18
		P & G HOSPITALITY #304 Total			113.11	20.00	0.00	133.11
1210001	1210001	P & G HOSPITALITY #305	192 2ND STREET - CC 305					
		WATER		2100160666	60.89	20.00	0.00	80.89
		SEWER			57.56	0.00	0.00	57.56
		P & G HOSPITALITY #305 Total			118.45	20.00	0.00	138.45
1220001	1220001	P & G HOSPITALITY #306	192 2ND STREET - CC 306					
		WATER		17023622	59.31	20.00	0.00	79.31
		SEWER			56.29	0.00	0.00	56.29
		P & G HOSPITALITY #306 Total			115.60	20.00	0.00	135.60
1230001	1230001	P & G HOSPITALITY #307	192 2ND STREET - CC 307					
		WATER		2100160622	59.31	20.00	0.00	79.31
		SEWER			56.29	0.00	0.00	56.29
		P & G HOSPITALITY #307 Total			115.60	20.00	0.00	135.60
1240001	1240001	P & G HOSPITALITY #308	192 2ND STREET - CC 308					
		WATER		17023632	94.35	20.00	0.00	114.35
		SEWER			86.20	0.00	0.00	86.20
		P & G HOSPITALITY #308 Total			180.55	20.00	0.00	200.55
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					
		WATER		17023626	68.60	20.00	0.00	88.60
		SEWER			63.81	0.00	0.00	63.81
		P & G HOSPITALITY #309 Total			132.41	20.00	0.00	152.41
506001	506001	SPA- LAUNDRY-	192 2ND STREET					
		WATER		14280705	106.72	20.00	0.00	126.72
		SEWER			97.22	0.00	0.00	97.22
		SPA- LAUNDRY- Total			203.94	20.00	0.00	223.94
507001	507001	P & G HOSPITALITY #310	192 2ND STREET CC-310					
		WATER		14062479	67.95	20.00	0.00	87.95
		SEWER			63.36	0.00	0.00	63.36
		P & G HOSPITALITY #310 Total			131.31	20.00	0.00	151.31
509001	509001	CHRISTINA CULVER #312	192 2ND ST-CC 312					
		WATER		13379998	63.73	20.00	0.00	83.73
		SEWER			59.86	0.00	0.00	59.86
		CHRISTINA CULVER #312 Total			123.59	20.00	0.00	143.59
510001	510001	ROBERT SKEEN	82 2ND ST-CC 313					
		WATER		14346383	61.51	20.00	0.00	81.51
		SEWER			58.06	0.00	0.00	58.06
		ROBERT SKEEN Total			119.57	20.00	0.00	139.57
511001	511001	CAROL GRAHAM #314	192 2ND ST-CC 314					
		WATER		2100160630	67.33	20.00	0.00	87.33
		SEWER			62.78	0.00	0.00	62.78
		CAROL GRAHAM #314 Total			130.11	20.00	0.00	150.11
514001	514001	M. WHITE #317	192 2ND ST-CC 317					
		WATER		13658399	83.87	20.00	0.00	103.87
		SEWER			77.04	0.00	0.00	77.04
		M. WHITE #317 Total			160.91	20.00	0.00	180.91

20

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
515001	515001	GLADYS BRAMI #210	192 2ND ST-CC 210					
		WATER		14280693	89.72	20.00	0.00	109.72
		SEWER			82.15	0.00	0.00	82.15
		GLADYS BRAMI #210	Total		171.87	20.00	0.00	191.87
516001	516001	M. WHITE #211	192 2ND ST-CC 211					
		WATER		14280475	79.06	20.00	0.00	99.06
		SEWER			72.93	0.00	0.00	72.93
		M. WHITE #211	Total		151.99	20.00	0.00	171.99
517001	517001	M. WHITE #212	192 2ND STREET CC-212					
		WATER		2000047497	62.05	20.00	0.00	82.05
		SEWER			58.50	0.00	0.00	58.50
		M. WHITE #212	Total		120.55	20.00	0.00	140.55
519001	519001	P & G HOSPITALITY #214	82 2ND ST-CC 214					
		WATER		14280473	67.78	20.00	0.00	87.78
		SEWER			63.21	0.00	0.00	63.21
		P & G HOSPITALITY #214	Total		130.99	20.00	0.00	150.99
521001	521001	P & G HOSPITALITY #216	82 2ND ST-CC 216					
		WATER		14280472	64.54	20.00	0.00	84.54
		SEWER			60.52	0.00	0.00	60.52
		P & G HOSPITALITY #216	Total		125.06	20.00	0.00	145.06
522001	522001	P & G HOSPITALITY #217	82 2ND ST-CC 217					
		WATER		18258677	61.77	20.00	0.00	81.77
		SEWER			58.28	0.00	0.00	58.28
		P & G HOSPITALITY #217	Total		120.05	20.00	0.00	140.05
523001	523001	P & G HOSPITALITY -	190 2ND ST-CC MARINA					
		WATER		13379826	54.00	20.00	0.00	74.00
		P & G HOSPITALITY -	Total		54.00	20.00	0.00	74.00
529001	529001	A. HAGAR - TH6	52 2ND ST- TH6					
		WATER		12943666	73.31	20.00	0.00	93.31
		SEWER			67.81	0.00	0.00	67.81
		A. HAGAR - TH6	Total		141.12	20.00	0.00	161.12
530001	530001	STEPHEN DAVISON	52 2ND ST-TH #7					
		WATER		19125726	33.29	20.00	0.00	53.29
		SEWER			31.08	0.00	0.00	31.08
		STEPHEN DAVISON	Total		64.37	20.00	0.00	84.37
547001	547001	EDWARD WILKINSON	11 OLD MILL DRIVE 3C					
		WATER		14280522	32.66	20.00	0.00	52.66
		SEWER			30.58	0.00	0.00	30.58
		EDWARD WILKINSON	Total		63.24	20.00	0.00	83.24
560001	560001	WILLIAM HENDERSON	11 OLD MILL DRIVE 7D					
		WATER		14280516	29.36	20.00	0.00	49.36
		SEWER			27.91	0.00	0.00	27.91
		WILLIAM HENDERSON	Total		57.27	20.00	0.00	77.27
563001	563001	WILLOWS EDGE	11 OLD MILL DRIVE 8A					
		WATER		14280440	38.38	20.00	0.00	58.38
		SEWER			35.41	0.00	0.00	35.41
		WILLOWS EDGE	Total		73.79	20.00	0.00	93.79
572001	572001	DEBORAH SCHENK	11 OLD MILL DRIVE 9D					
		WATER		2100023762	44.53	20.00	0.00	64.53
		SEWER			40.78	0.00	0.00	40.78
		DEBORAH SCHENK	Total		85.31	20.00	0.00	105.31
588001	588001	GREAT PRO.	211 2ND STREET					
		WATER		12446972	30.47	20.00	0.00	50.47
		SEWER			28.80	0.00	0.00	28.80
		GREAT PRO.	Total		59.27	20.00	0.00	79.27
596001	596001	PETER MCELWAN	211 2ND ST 21-224					
		WATER		2100185317	50.79	20.00	0.00	70.79
		SEWER			29.07	0.00	0.00	29.07
		PETER MCELWAN	Total		79.86	20.00	0.00	99.86
599001	599001	JOANNA CELENTANO	211 2ND ST PP20-225					

21

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
599001	599001	JOANNA CELENTANO	211 2ND ST PP20-225					
		WATER		14280820	29.47	20.00	0.00	49.47
		SEWER			27.99	0.00	0.00	27.99
		JOANNA CELENTANO	Total		57.46	20.00	0.00	77.46
604001	604001	GREAT PRO.	211 2ND ST 6-127					
		WATER		13379828	29.76	20.00	0.00	49.76
		SEWER			28.23	0.00	0.00	28.23
		GREAT PRO.	Total		57.99	20.00	0.00	77.99
658001	658001	RICHARD GRIER	7041 DEPOT ST 303C					
		WATER		14280849	54.13	20.00	0.00	74.13
		SEWER			31.76	0.00	0.00	31.76
		RICHARD GRIER	Total		85.89	20.00	0.00	105.89
672001	672001	HAL HODGES	8810 A ST.					
		WATER		12943647	40.51	20.00	0.00	60.51
		SEWER			82.29	0.00	0.00	82.29
		HAL HODGES	Total		122.80	20.00	0.00	142.80
682001	682001	TIPSY COW	360 DOCK STREET					
		WATER		14346426	153.12	20.00	0.00	173.12
		SEWER			122.03	0.00	0.00	122.03
		TIPSY COW	Total		275.15	20.00	0.00	295.15
686001	686001	STEAMERS	490 DOCK ST					
		WATER		14346429	947.84	20.00	0.00	967.84
		SEWER			864.29	0.00	0.00	864.29
		STEAMERS	Total		1812.13	20.00	0.00	1832.13
687001	687001	DENNIS GILL	471 DOCK STREET					
		WATER		14280535	80.29	20.00	0.00	100.29
		SEWER			72.92	0.00	0.00	72.92
		DENNIS GILL	Total		153.21	20.00	0.00	173.21
719001	719001	GALLOGLAIGH LLC	550 1ST ST IP#206					
		WATER		13484063	30.47	20.00	0.00	50.47
		SEWER			28.80	0.00	0.00	28.80
		GALLOGLAIGH LLC	Total		59.27	20.00	0.00	79.27
728001	728001	JEANA MILLIGAN	509 1ST ST.					
		WATER		13935882	27.03	20.00	0.00	47.03
		SEWER			26.02	0.00	0.00	26.02
		JEANA MILLIGAN	Total		53.05	20.00	0.00	73.05
745001	745001	2ND STREET CAFE	434 2ND STREET					
		WATER		14280465	113.66	20.00	0.00	133.66
		SEWER			103.30	0.00	0.00	103.30
		2ND STREET CAFE	Total		216.96	20.00	0.00	236.96
782001	782001	JEFFERY WIGSTEN	697 1ST ST.					
		WATER		13658465	33.91	20.00	0.00	53.91
		SEWER			31.58	0.00	0.00	31.58
		JEFFERY WIGSTEN	Total		65.49	20.00	0.00	85.49
866001	866001	CHURCH OF CHRIST	709 3RD STREET					
		WATER		18258657	27.46	20.00	0.00	47.46
		SEWER			26.37	0.00	0.00	26.37
		CHURCH OF CHRIST	Total		53.83	20.00	0.00	73.83
900001	900001	TONYA LAMBERT	634 5TH ST.					
		WATER		12943629	27.09	20.00	0.00	47.09
		SEWER			27.53	0.00	0.00	27.53
		TONYA LAMBERT	Total		54.62	20.00	0.00	74.62
908001	908001	ALEX NODA	757 5TH ST.					
		WATER		2100185319	31.74	20.00	0.00	51.74
		SEWER			29.83	0.00	0.00	29.83
		ALEX NODA	Total		61.57	20.00	0.00	81.57
1520001	1520001	JAMES FLEMING	4091 G STREET					
		WATER		2100035369	27.00	20.00	0.00	47.00
		JAMES FLEMING	Total		27.00	20.00	0.00	47.00
923001	923001	TRACI ARGAVES	850 6TH ST.					

22

Location No	Account No	Name	Address		Prev. Balance	Penalty	Tax	Account Balance
923001	923001	TRACI ARGAVES	850 6TH ST.					
				Meter No.				
					29.98	20.00	0.00	49.98
					28.41	0.00	0.00	28.41
					58.39	20.00	0.00	78.39
950001	950001	REBECCA CULLINAN	926 8TH ST.					
				Meter No.				
					33.18	20.00	0.00	53.18
					30.99	0.00	0.00	30.99
					64.17	20.00	0.00	84.17
955001	955001	SUE (LH) COLSON	836 8TH ST.					
				Meter No.				
					37.26	20.00	0.00	57.26
					34.43	0.00	0.00	34.43
					71.69	20.00	0.00	91.69
966001	966001	H. WILLIAM BURGESS	4050 G. ST #101					
				Meter No.				
					27.03	20.00	0.00	47.03
					26.02	0.00	0.00	26.02
					53.05	20.00	0.00	73.05
968001	968001	JAMES FLEMING	4050 G ST. APT #103					
				Meter No.				
					31.69	20.00	0.00	51.69
					29.79	0.00	0.00	29.79
					61.48	20.00	0.00	81.48

Total Customers 92
 Prev. Balance \$12,131.14
 Penalty \$1,840.00
 Total Tax \$0.00
 Account Balance \$13,971.14

Previously Posted Penalty

\$0.00

9 customers
 \$1,082.07

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

May 31, 2022 Amount Used 2022

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	10:00	76:00	87:31	8:00
Johns, Alicia M.	17:27	75:00	43:09	111:30
McCain, James E.	1051:18	60:00	286:57	49:30
Quinn, William M.	258:00	56:00	107:27	88:00
Richburg, Margaret A.	1:00	53:00	94:16	73:00
Wisdom, Thomas C.	88:00	8:00	158:00	64:00

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/2/2022
Month of Service: May-22
Metered Usage: 15,250 Gal
Am't Billed (W&S): \$247.78

Customer Name: Michael Holley

Account No.: 270001

Service Address: 1157 Hawthorne Avenue

*Previous 12 Months

Average W&S Usage: 3,613 gallons/Month

Justification: Put down new sod on property and due to lack of rain had to water the sod to keep it from dying.

	Water	Sewer
Base Charges:	\$27.00	\$26.00

Water Usage

Gallons: **15,250**
0 to 3K @ \$2.71/K \$8.13
3 to 6 K @ \$5.08/K \$15.24
6 to 9 K @ \$7.16/K \$21.48
9K+ @ \$9.27/K \$57.94
Total: \$129.79

Adjusted Sewer Usage

Gallons*: **3,613**
0 to 3K @ \$2.19/K \$6.57
3 to 6 K @ \$4.44/K \$2.72
6 to 9 K @ \$6.45/K \$0.00
9K+ @ \$8.44/K \$0.00
Total: \$35.29

Adjusted Water and Sewer, Total: \$165.08

Usage Report

From: 05/01/2021 Through: 06/08/2022
 Sorted By: Account Number
 For 270001

3,613 yr aug.

Location No	Acct No.	Name	Service Address	Route	Meter No.	Change Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
270001	270001	MICHAEL HOLLEY	1157 HAWTHORNE AVENUE	09															
2100185282	5/8" METER	WATER	2880						09/30/2021	Gallons	2880	2880	0	0.00	33.43	08/23/2021	0	08/23/2021	288
2100185282	5/8" METER	WATER	2790						10/28/2021	Gallons	2790	2790	0	0.00	34.56	09/22/2021	288	10/20/2021	567
2100185282	5/8" METER	WATER	3040						11/30/2021	Gallons	3040	3040	0	0.00	35.33	10/20/2021	567	11/18/2021	871
2100185282	5/8" METER	WATER	4060						12/29/2021	Gallons	4060	4060	0	0.00	40.51	11/18/2021	871	12/20/2021	1277
2100185282	5/8" METER	WATER	3720						01/31/2022	Gallons	3720	3720	0	0.00	38.79	12/20/2021	1277	01/19/2022	1649
2100185282	5/8" METER	WATER	3710						03/02/2022	Gallons	3710	3710	0	0.00	38.74	01/19/2022	1649	02/17/2022	2020
2100185282	5/8" METER	WATER	4710						04/01/2022	Gallons	4710	4710	0	0.00	43.82	02/17/2022	2020	03/21/2022	2491
2100185282	5/8" METER	WATER	3990						04/28/2022	Gallons	3990	3990	0	0.00	40.16	03/21/2022	2491	04/20/2022	2890
2100185282	5/8" METER	WATER	15250						05/31/2022	Gallons	15250	15250	0	0.00	129.79	04/20/2022	2890	05/20/2022	4415
Totals for Customer/Location/Service: 270001 / 270001 / WATER											44,150	44,150	0	0.00	435.13				

Grand Totals

WATER	Gallons	44150	44150	0	0.00	435.13
-------	---------	-------	-------	---	------	--------

Number of Accounts	1
Number of Locations	1
Account/Location Combinations	1

26

From: michael@michaelholley.com
Sent: Monday, June 6, 2022 9:42 AM
To: alicia@ckwater.org
Subject: Michael R Holley 1157 Hawthorne Water Sewer Bill Acct# 270001

Alicia:

Around the end of April and beginning of May sod was installed on my property at the above address. Due to very dry conditions, I needed to water a lot to save the sod. I would like to respectfully request an adjustment of the sewer portion of the bill.

Thank you in advance for any assistance in this matter.

Sincerely,

Michael R. Holley
Cell: 863-559-4049

CEDAR KEY WATER AND SEWER DISTRICT
REQUEST FOR BILL ADJUSTMENT

Date: 6/16/2022

Name: Michael Holley

Name on Account if Different: _____

Physical Address of Account: 1157 Hawthorne Avenue

Description of water loss including dates over which loss occurred:

Customer put new sod on lawn and had to water more than usual to keep it from dying from lack of rain.

Have you requested another adjustment over the prior 3 years? Yes _____ No

Alicia M. Johns
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/2/2022
 Month of Service: May-22
 Metered Usage: 11,290 Gal
 Am't Billed (W&S): \$177.65

Customer Name: Chelsea Teiss

Account No.: 196001

Service Address: 16320 SW 129 Lane

*Previous 12 Months

Average W&S Usage: 896 gallons/Month

Justification: Broken water line was found and repaired.

	Water	Sewer
Base Charges:	\$27.00	\$26.00

Water Usage

Gallons: **11,290**

0 to 3K @	\$2.71/K	\$8.13
3 to 6 K @	\$5.08/K	\$15.24
6 to 9 K @	\$7.16/K	\$21.48
9K+ @	\$9.27/K	\$6.87
Total:		\$78.72

Adjusted Sewer Usage

Gallons*: **896**

0 to 3K @	\$2.19/K	\$1.96
3 to 6 K @	\$4.44/K	\$0.00
6 to 9 K @	\$6.45/K	\$0.00
9K+ @	\$8.44/K	\$0.00
Total:		\$27.96

Adjusted Water and Sewer, Total: \$106.68

Usage Report

From: 05/01/2021 Through: 06/02/2022
 Sorted By: Account Number
 For 196001

square

Location No	Acct No.	Name	Service Address	Route	Change Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
196001	196001	CHELSEA TEISS	16320 SW 129 LANE	07														
13379857	5/8" METER	WATER	730				WATER	05/28/2021	Gallons	730	730	0	0.00	27.88	04/22/2021	13073	05/19/2021	13146
13379857	5/8" METER	WATER	3680				WATER	07/01/2021	Gallons	3680	3680	0	0.00	37.03	05/19/2021	13146	06/21/2021	13514
13379857	5/8" METER	WATER	420				WATER	07/30/2021	Gallons	420	420	0	0.00	27.08	06/21/2021	13514	07/21/2021	13556
13379857	5/8" METER	WATER	710				WATER	09/01/2021	Gallons	710	710	0	0.00	27.83	07/21/2021	13556	08/23/2021	13627
13379857	5/8" METER	WATER	30				WATER	09/30/2021	Gallons	30	30	0	0.00	26.08	08/23/2021	13627	09/22/2021	13630
13379857	5/8" METER	WATER	240				WATER	10/28/2021	Gallons	240	240	0	0.00	27.65	09/22/2021	13630	10/20/2021	13654
13379857	5/8" METER	WATER	30				WATER	11/30/2021	Gallons	30	30	0	0.00	27.08	10/20/2021	13654	11/18/2021	13657
13379857	5/8" METER	WATER	1390				WATER	12/29/2021	Gallons	1390	1390	0	0.00	30.77	11/18/2021	13657	12/20/2021	13796
13379857	5/8" METER	WATER	440				WATER	01/31/2022	Gallons	440	440	0	0.00	28.19	12/20/2021	13796	01/19/2022	13840
13379857	5/8" METER	WATER	10				WATER	03/02/2022	Gallons	10	10	0	0.00	27.03	01/19/2022	13840	02/17/2022	13841
13379857	5/8" METER	WATER	2340				WATER	04/01/2022	Gallons	2340	2340	0	0.00	33.34	02/17/2022	13841	03/21/2022	14075
13379857	5/8" METER	WATER	730				WATER	04/28/2022	Gallons	730	730	0	0.00	28.98	03/21/2022	14075	04/20/2022	14148
13379857	5/8" METER	WATER	11290				WATER	05/31/2022	Gallons	11290	11290	0	0.00	93.08	04/20/2022	14148	05/20/2022	15277
Totals for Customer/Location/Service: 196001 / 196001 / WATER										22,040	22,040	0	0.00	442.02				

Grand Totals

WATER	Gallons	22040	22040	0	0.00	442.02
Number of Accounts		1				
Number of Locations		1				
Account/Location Combinations		1				

30

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: 6/2/2022

Name: Chelsea Teiss

Name on Account if Different: _____

Physical Address of Account: 16320 SW 129th Lane

Description of water loss including dates over which loss occurred:

Customer had a water line break in
yard.

Have you requested another adjustment over the prior 3 years? Yes _____ No

Alicia M. Jones
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.

Email: alicia@ckwater.org

Fax: 866-278-7502

Hand: 510 3rd Street, Cedar Key.

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/6/2022
 Month of Service: May-22
 Metered Usage: 34,600 Gal
 Am't Billed (W&S): \$666.46

Customer Name: 83 West

Account No.: 681001

Service Address: 310 Dock Street

*Previous 12 Months

Average W&S Usage: 29,775 gallons/Month

Justification: Leaky hot water heater.

	Water	Sewer
Base Charges:	\$66.00	\$63.00

Water Usage

Gallons: **34,600**

0 to 3K	@	\$2.71/K	\$8.13
3 to 6 K	@	\$5.08/K	\$15.24
6 to 9 K	@	\$7.16/K	\$21.48
9K+	@	\$9.27/K	\$237.31
Total:			\$348.16

Adjusted Sewer Usage

Gallons*: **29,775**

0 to 3K	@	\$2.19/K	\$6.57
3 to 6 K	@	\$4.44/K	\$13.32
6 to 9 K	@	\$6.45/K	\$19.35
9K+	@	\$8.44/K	\$216.06
Total:			\$102.24

Adjusted Water and Sewer, Total: \$450.40

Usage Report

From: 05/01/2021 Through: 06/08/2022
 Sorted By: Account Number
 For 681001

29,775 k gal

Location No	Acct No.	Name	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
681001	681001	83 WEST				310 DOCK ST			11					
17017496	1 1/2" METER	WATER		05/28/2021	Gallons	35300	35300	0	0.00	340.95	04/22/2021	15903	05/19/2021	16256
17017496	1 1/2" METER	WATER		07/01/2021	Gallons	42200	42200	0	0.00	401.88	05/19/2021	16256	06/21/2021	16678
17017496	1 1/2" METER	WATER		07/30/2021	Gallons	30400	30400	0	0.00	297.68	06/21/2021	16678	07/21/2021	16982
17017496	1 1/2" METER	WATER		09/01/2021	Gallons	22700	22700	0	0.00	229.69	07/21/2021	16982	08/23/2021	17209
17017496	1 1/2" METER	WATER		09/30/2021	Gallons	21100	21100	0	0.00	215.56	08/23/2021	17209	09/22/2021	17420
17017496	1 1/2" METER	WATER		10/28/2021	Gallons	27200	27200	0	0.00	279.56	09/22/2021	17420	10/20/2021	17692
17017496	1 1/2" METER	WATER		11/30/2021	Gallons	21300	21300	0	0.00	224.87	10/20/2021	17692	11/18/2021	17905
17017496	1 1/2" METER	WATER		12/29/2021	Gallons	25300	25300	0	0.00	261.95	11/18/2021	17905	12/20/2021	18158
17017496	1 1/2" METER	WATER		01/31/2022	Gallons	25700	25700	0	0.00	265.66	12/20/2021	18158	01/19/2022	18415
17017496	1 1/2" METER	WATER		03/02/2022	Gallons	28400	28400	0	0.00	290.69	01/19/2022	18415	02/17/2022	18699
17017496	1 1/2" METER	WATER		04/01/2022	Gallons	42800	42800	0	0.00	424.18	02/17/2022	18699	03/21/2022	19127
17017496	1 1/2" METER	WATER		04/28/2022	Gallons	34900	34900	0	0.00	350.94	03/21/2022	19127	04/20/2022	19476
17017496	1 1/2" METER	WATER		05/31/2022	Gallons	34600	34600	0	0.00	348.16	04/20/2022	19476	05/20/2022	19822
Totals for Customer/Location/Service: 681001 / 681001 / WATER						391,900	391,900	0	0.00	3931.77				

Grand Totals

WATER	Gallons	391900	391900	0	0.00	3931.77
Number of Accounts 1						
Number of Locations 1						
Account/Location Combinations 1						



CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: ~~6-6-22~~ 6-6-22

Name: 83 West

Name on Account if Different: 352-317-4808 Jordan Keeton

Physical Address of Account: 310 Dock St

Description of water loss including dates over which loss occurred:

Leaky Hot Water Heater

Have you requested another adjustment over the prior 3 years? Yes _____ No X

Jordan Keeton
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/7/2022
Month of Service: May-22
Metered Usage: 32,500 Gal
Am't Billed (W&S): \$553.28

Customer Name: Dell Weible

Account No.: 767001

Service Address: 8030 D Street

*Previous 12 Months

Average W&S Usage: 3,494 gallons/Month

Justification: Customer found hose running behind Prickly Palm and not sure who turned the hose on or how long hose had been running.

	Water	Sewer
Base Charges:	\$27.00	\$26.00

Water Usage

Gallons: **32,500**

0 to 3K @	\$2.71/K	\$8.13
3 to 6 K @	\$5.08/K	\$15.24
6 to 9 K @	\$7.16/K	\$21.48
9K+ @	\$9.27/K	\$217.85
Total:		\$289.70

Adjusted Sewer Usage

Gallons*: **3,494**

0 to 3K @	\$2.19/K	\$6.57
3 to 6 K @	\$4.44/K	\$2.19
6 to 9 K @	\$6.45/K	\$0.00
9K+ @	\$8.44/K	\$0.00
Total:		\$34.76

Adjusted Water and Sewer, Total: \$324.46

Usage Report

From: 05/01/2021 Through: 06/16/2022

Sorted By: Account Number
For 767001

3,404 yr aug

Location No	Acct No.	Name	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
767001	767001	DELL WEIBLE				8030 D ST -NICHOLAS GLASSON			12					
12943634	5/8" METER	WATER	WATER	05/28/2021	Gallons	1540	1540	0	0.00	29.97	04/22/2021	16490	05/19/2021	16644
12943634	5/8" METER	WATER	WATER	07/01/2021	Gallons	2000	2000	0	0.00	31.16	05/19/2021	16644	06/21/2021	16844
12943634	5/8" METER	WATER	WATER	07/30/2021	Gallons	1700	1700	0	0.00	30.39	06/21/2021	16844	07/21/2021	17014
12943634	5/8" METER	WATER	WATER	09/01/2021	Gallons	2630	2630	0	0.00	32.79	07/21/2021	17014	08/23/2021	17277
12943634	5/8" METER	WATER	WATER	09/30/2021	Gallons	4020	4020	0	0.00	38.68	08/23/2021	17277	09/22/2021	17679
12943634	5/8" METER	WATER	WATER	10/28/2021	Gallons	2900	2900	0	0.00	34.86	09/22/2021	17679	10/20/2021	17969
12943634	5/8" METER	WATER	WATER	11/30/2021	Gallons	4180	4180	0	0.00	41.12	10/20/2021	17969	11/18/2021	18387
12943634	5/8" METER	WATER	WATER	12/29/2021	Gallons	4560	4560	0	0.00	43.05	11/18/2021	18387	12/20/2021	18843
12943634	5/8" METER	WATER	WATER	01/31/2022	Gallons	3400	3400	0	0.00	37.16	12/20/2021	18843	01/19/2022	19183
12943634	5/8" METER	WATER	WATER	03/02/2022	Gallons	4470	4470	0	0.00	42.60	01/19/2022	19183	02/17/2022	19630
12943634	5/8" METER	WATER	WATER	04/01/2022	Gallons	5400	5400	0	0.00	47.32	02/17/2022	19630	03/21/2022	20170
12943634	5/8" METER	WATER	WATER	04/28/2022	Gallons	5130	5130	0	0.00	45.95	03/21/2022	20170	04/20/2022	20683
12943634	5/8" METER	WATER	WATER	05/31/2022	Gallons	32500	32500	0	0.00	289.70	04/20/2022	20683	05/20/2022	23933
Totals for Customer/Location/Service: 767001 / 767001 / WATER						74,430	74,430	0	0.00	744.75				

Grand Totals

WATER	Gallons	74430	74430	0	0.00	744.75
Number of Accounts		1				
Number of Locations		1				
Account/Location Combinations		1				

356

CEDAR KEY WATER AND SEWER DISTRICT
REQUEST FOR BILL ADJUSTMENT

Date: 6/7/2022

Name: Dell Weible

Name on Account if Different: _____

Physical Address of Account: 8030 D Street

Description of water loss including dates over which loss occurred:

Water hose found behind Prickly Palm
running. Customer is not sure how long
hose was on or who turned it on.

Have you requested another adjustment over the prior 3 years? Yes _____ No

Alicia M Johns
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

Cedar Key Water & Sewer District
General Manager Report
June 20, 2022

My first day I got to attended the round table informational forum for the pipeline project. This is a long-term doable project that will require a ton of work and cooperation between agencies, towns and elected officials. My takeaway is that while we continue down this path, we need to maintain and continue to improve our current plant.

I also attended the Hurricane information fair where I was able to meet members of other agencies as well as citizens. This was a well-run event and I was happy to meet and greet, but going forward for next year I would like to improve our display to be more visual friendly while conveying important information.

The office staff has been a big help in the transition especially Alicia, and Ann as well as John. I am still getting a grasp on the current state of the utility and will provide updates as we move forward. Please see the upcoming items that we will be working on and current status.

On June 7th James and Tabitha presented the Cedar Key Commission a report on the work done on the Wastewater Plant where we received Covid relief money that was used to rehab our digester's. James did a great job explaining the work, and provide pictures of the project,

the commission seemed pleased. I attended the meeting as well, Tabitha introduced me to the Commission and I gave a brief hello.

We will be wrapping up the final DEP close out paperwork to get around \$ 60,000.00 reimbursement money back to the District for Legislative money that started in 2016 these monies were used to improve and test for ways to fix out DBP issues.

House Bill 53 is due by the end of the month and I will have that in to Levy County by the dead line. This is basically a long term 20-year needs assessment for our wastewater system and detailed involved.

FRWA (Florida Rural Water Association) is assisting us with a **FEMA BRIC grant for Utility Mitigation and Environmental Assessment** for four (4) Emergency Generators and raising our 17 Lift Stations controls and platforms. (This is long term project with possible matching funds from us, applying for this will not obligate us and there may be others means to pay for our portion)

Working on a Grant with MITTALIER and associates for **Resilient Florida Grant Program** that window is July 1 – Sept. 1, 2022 and If we do a planning study than that would due June 22, 2022, I am meeting with Mittalier to determine which one we need to tackle.

The Governor signed HB 9155 into effect July 1, 2022 which will be 2.5 Million for Cedar Key Lift Station Rehabilitation (discussion will be needed as to what our portion and how to pay will be needed)

On June 15th James McCain summited his letter of resignation effective June 29th
Janes is an valuable employee who I hope will in some way remain part of the team in some capacity

Kim Green with Brown and Brown summited new Insurance plans and rates they are attached for review

The Sludge hauling agreements are up and we have two bids, I am still evaluating them and will present at next board meeting.

Discussion is needed for engineering services for Cedar Key; we currently have an agreement with MITTALIER, I suggest we have at least two firms that we can use.

CARRIER NETWORK PLAN NAME		Blue Cross Blue Shield Blue Options PPO Plan 14002 IN NETWORK	
Lifetime Maximum		No Maximum	
DEDUCTIBLE (DED)		CALENDAR YEAR	
Individual		\$0	
Family		\$0	
COINSURANCE			
Services Paid By Carrier / You		100% / 0%	
OUT-OF-POCKET MAXIMUM		INCLUDES ALL COSTS	
Individual		\$3,500	
Family		\$7,000	
PREVENTIVE HEALTH			
Subject to Frequency/Age Schedule		Covered at 100%	
OFFICE SERVICES			
Primary Care Physician (PCP)		\$15 Copay	
Specialist		\$30 Copay	
Virtual Visits		No Charge	
Urgent Care		\$35 Copay	
HOSPITAL SERVICES, SURGERY, EMERGENCY CARE			
Inpatient (per admission)		\$300 Copay per day/\$900 max.	
Outpatient (per visit)		\$250 Copayment	
Emergency Room & Facilities		\$150 Copayment	
Provider Services at Hospital & ER		\$0	
INDEPENDENT DIAGNOSTIC SERVICES			
Carrier Preferred Lab		Quest	
Independent Lab		\$0	
Independent X-Ray		\$75 Copay	
Complex Imaging (MRI, CT, Pet)		\$150 Copay	
PHARMACY			
Deductible		\$0	
Generic		\$4 Copay / \$10 Copay	
Brand		\$15 Copay / \$30 Copay	
Non-Preferred		\$50 Copay	
Speciality		\$150 Copay	
FULL MONTHLY RATES		CURRENT	RENEWAL
Alicia Johns		\$618.03	\$682.69
Gabrial Doty		\$663.13	\$744.01
William Quinn		\$618.03	\$682.69
Margaret Richburg		\$1,424.04	\$1,545.72
James McCain		\$1,363.76	\$1,520.99

TOTAL MONTHLY COST:

\$4,686.99

\$5,176.10

James McCain
P. O. Box 141
Cedar Key, FL 32625

June 15, 2022

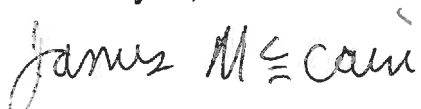
Bill Pittman
General Manager
Cedar Key Water & Sewer District
P. O. Box 309
Cedar Key, FL 3262

Mr. Pittman,

This letter is to inform you of my resignation from the position of Superintendent at Cedar Key Water & Sewer District effective at the close of business on June 29, 2022.

I have been a dedicated and loyal employee for 44 years and as such I expect to receive compensation for my unused annual leave and sick leave time at my current hourly rate.

Thank you,


James McCain

ATTORNEY REPORT

1. **Chad Wisdom Annual Leave**

Mr. Wisdom is requesting that he be compensated for the full amount of his annual leave that accrued at the beginning of his second year. He did not, of course, work the full second year and the Board will need to decide how much of the second year annual leave will need to be paid.

2. **Contract with Nabors, Giblin & Nickerson, P.A.**

After the Board selected Evan Rosenthal with Nabors, Giblin & Nickerson, P.A., Mr. Rosenthal and I were to bring back a proposed contract for review by the Board. The attached is based on the standard contract used by the Nabors Giblin law firm, and it looks fine to me. Mr. Rosenthal has agreed to a July 1 start date, and I recommend that the Board approve the contract on that basis.

3. **Biosolids Contract Renewal**

It's time to renew our two-year contract with A-Able Septic. The proposed contract renewal is attached.

4. **Financial Disclosure**

A reminder that all Board members must file a Form 1 with the Supervisor of Elections by July 1.

AGREEMENT FOR GENERAL COUNSEL SERVICES

This Agreement is made and entered into this ___ day of _____, 2022, by and between CEDAR KEY WATER AND SEWER DISTRICT (“District”) and the law firm of NABORS, GIBLIN & NICKERSON, P.A. (“NGN”).

WITNESSETH

WHEREAS, NGN represents that it has the ability to render the services as required by the District as set forth herein; and

WHEREAS, the District seeks to engage NGN to serve as legal counsel to the District.

NOW THEREFORE, in consideration of the above and the mutual covenants contained herein, the parties agree as follows:

ARTICLE I. RECITALS. The above recitals are true and correct and are incorporated herein as essential terms of this Agreement.

ARTICLE II. SCOPE OF SERVICES. NGN shall provide general counsel services to the District as directed and overseen by the District Board (“Board”). Such legal services shall include, but are not limited to:

- a. Attendance at Board meetings and workshops;
- b. Providing legal advice and guidance to District staff and Board members concerning matters related to the District;
- c. Preparing and reviewing contracts, resolutions, procurement documents, and other legal documents;
- d. Reviewing all agenda items for all meetings and workshops, reaching and rendering properly qualified legal opinions, analyses, and memoranda as required by the Board;
- e. Representing the District in all negotiations with third parties and in the acquisition and disposition of real property rights and interests, including accepting or obtaining right-of-way, easements, and other conveyances from third parties;
- f. Representing the District in litigation;
- g. Providing legislative consulting services;
- h. Representing the District with respect to the issuance of bonds, notes, or other obligations of the District;
- i. Issuing title insurance commitments and policies; and
- j. Providing such other legal services as the Board may from time to time direct.

ARTICLE III. COMPENSATION AND INVOICES.

3.1 Compensation. For the services described herein, NGN will be compensated in the amount of \$2,000.00 per month (the “Retainer”), which would include up to sixteen (16)

hours of attorney time per month. The only exceptions to the Retainer would be for the following:

- a. Any attorney time over and above sixteen (16) hours in a given month, which shall be compensated at the rate of \$225.00 per hour.
- b. Litigation in any State or Federal court, representation of the County before the Division of Administrative Hearings, Equal Employment Opportunity Commission, Florida Commission on Human Relations, Unemployment Compensation Commission, or other State, Federal or local administrative proceeding, which shall be compensated at the rate of \$225.00 per hour.
- c. Municipal bond or bank financing, which would be negotiated on a transaction-by-transaction basis.

3.2 Travel and Costs. NGN will not charge for travel time or travel-related costs for one (1) trip per month to Levy County. Travel time associated with additional trips would be charged in accordance with the fee schedule contained in Section 3.1 hereof, and would count toward the 16 hour monthly cap. If more than one trip to Levy County is required in a given month, NGN would also be reimbursed for actual travel costs associated with such additional trip(s), as well as for all other travel incurred in furtherance of District business, in conformity with Chapter 112, Florida Statutes. NG&N will also be reimbursed for actual costs incurred in the provision of legal services including, but not limited to, filing fees, depositions, court reporter fees, witness fees, and other court related expenses, on-line research expenses, overnight delivery charges, copy costs, and other charges incurred in providing services to the County.

3.3 Invoices for Legal Services. NGN shall submit an invoice for compensation of the services described herein on a monthly basis. Each invoice will be for the prior month's services and shall include a summary of the actual services provided.

3.4 In the event a portion of an invoice submitted to the District for payment to NGN, as specified above, is disputed, payment for the disputed amount may be withheld pending resolution of the dispute, and the remainder of the invoice(s) will be processed for payment without regard to that portion which is in dispute.

ARTICLE IV. TERM AND TERMINATION.

4.1 The term of this Agreement shall be from the date indicated above and shall continue until terminated pursuant to the provisions of this Agreement.

4.2 Termination. The District may terminate this Agreement by giving written notice of its intent to terminate thirty (30) days prior to the actual date of termination. NGN may terminate this Agreement by giving written notice of its intent to terminate sixty (60) days prior to the actual date of termination.

4.3 Upon such notification of termination, the parties shall cooperate to provide for an orderly transfer of responsibilities from NGN to its successor.

4.4 In the event sufficient budgeted funds are not available for a new monthly period, the District shall notify NGN of such occurrence and the Agreement shall terminate on the last day of the current monthly period without penalty or expense to the District.

4.5 The rights, duties and responsibilities of NGN shall continue in full force during the period of notice of termination set forth herein.

4.6 If the Agreement is terminated by the District or NGN as provided herein, NGN will be paid an amount which is equal to the total of all fees or costs incurred on or prior to the date of termination.

ARTICLE V. INDEPENDENT CONTRACTOR. NGN is, and shall be, in the performance of the services provided herein an independent contractor and not an employee of the District. All persons engaged in the services provided herein shall at all times, and in all places, be subject to the NGN's sole discretion, supervision, and control. NGN does not have the power or authority to bind the District in any promise, agreement or representation other than as specifically provided for herein.

ARTICLE VI. OUTSIDE COUNSEL AND EXPERTS. From time to time, the Board may encounter issues which require retention of outside counsel or other experts with a specialized knowledge in a particular area. If such retention is required, NGN shall have the authority to use or retain on behalf of the District such additional experts or counsel that it deems necessary to implement the related objectives and programs of the District. Such retention shall be subject to the approval of the District. Statements for fees and costs incurred by any approved consultant, expert or counsel, shall be first reviewed by NGN and, upon approval, submitted to the District Administrator and/or the Board for payment, as appropriate.

ARTICLE VII. CONTRACT ADMINISTRATION.

7.1 NGN shall accept direction from the Board; however, for ease and convenience of administration, the District hereby also designates the District General Manager to provide policy direction and instructions to NGN in the administration of its duties hereunder to the extent that such direction and instruction does not conflict with the authority, policy or direction of the Board.

7.2 NGN shall be entitled to reasonably rely upon direction received from the General Manager.

ARTICLE VIII. GENERAL PROVISIONS.

8.1 Public Records.

IF NGN HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO NGN'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC

**RECORDS AT 510 3RD STREET, CEDAR KEY FL 32625
PHONE: (352) 542-5285, [INSERT EMAIL].**

NGN must comply with the public records laws, Florida Statute Chapter 119, specifically NGN must:

- a. Keep and maintain public records required by the District to perform the service.
- b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida Statutes or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the District.
- d. Upon completion of the contract, transfer, at no cost, to the District all public records in possession of the contractor or keep and maintain public records required by the District to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

8.2 Entire Agreement. The foregoing terms and conditions constitute the entire agreement between the parties hereto and any representation not contained herein shall be null and void and of no force or effect. This Agreement supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions of the parties, whether oral or written, pertaining to the subject matter hereof. NGN has provided services to the District and its Departments through various past agreements. Those past agreements will be deemed to be terminated and superseded by this Agreement. The only exceptions to this provision are set forth in EXHIBIT D.

8.3 Amendments. This Agreement may be amended only in writing upon mutual consent of the parties hereto. No amendment, supplement, modification or waiver of this Agreement shall be binding upon any party hereto unless executed in writing by such party. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision of this agreement, whether or not similar, unless otherwise expressly provided.

8.4 Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when hand delivered or mailed by registered or certified mail, postage prepaid, to the parties at the following addresses:

District: Cedar Key Water and Sewer District
Attn: Board Chair
510 3rd St,
Cedar Key, FL 32625

NGN: Nabors, Giblin & Nickerson, P.A.
Attn: Evan Rosenthal

1500 Mahan Drive, Suite 200
Tallahassee, FL 32308

Either party may, by written notice given to the other party, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent. Any notice shall be deemed given on the date such notice is delivered by hand or three days after the date mailed.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the day and year first hereinabove written.

[SIGNATURE PAGE FOLLOWS]

**CEDAR KEY WATER AND SEWER
DISTRICT**

, Chair

ATTEST:

Date: _____

NABORS, GIBLIN & NICKERSON, P.A

Print Name: _____

Date: _____