

**CEDAR KEY WATER & SEWER DISTRICT**  
**P.O. BOX 309/510 THIRD STREET**  
**CEDAR KEY, FL 32625**

**Minutes of Regular Meeting**  
**Board of Commissioners**  
January 29, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson.

Other Presents: Evan Rosenthal (by phone), Alicia Johns, James McCain, Mandy Offerle, Frank Offerle, Jeri Treat, Patty Jett, Doris Hellerman, John Rittenhouse, and Pamela Brotheridge.

1. Meeting called to order at 3:00 p.m. by Michael Borelli, Chair.
2. Pledge and Moment of Silence.
3. Public Comment.
4. Adoption of Agenda. **Motion** by Stephen Rosenthal to adopt the Agenda. **Second** by Leslie Sturmer. Passed by vote 5-0.
5. Interviews of General Manger Applicants. Before the interviews started the Board discussed the interview questions and a few other things they wanted to discuss with each other after the GM Applicant interviews. The Board interviewed John Rittenhouse and Pamela Brotheridge for the position of General Manager. After the interviews the Board and James briefly discussed their likes and dislikes of each applicant. The Board and James also briefly discussed the District's Budget and other financial agreements so that they have a better idea for further discussion at the next Board Meeting. After a lot of discussion the Board decided to move forward with John Rittenhouse. **Motion** by Leslie Sturmer to offer John Rittenhouse the position of General Manager for the Cedar Key Water & Sewer District. **Second** by Joe Hand. Passed by vote 5-0. James and the Board briefly discussed the Technician position and how soon it will be before he hires someone. The Board discussed with James if he would stay on as an employee once the new GM is hired or if he will retire and be available as a consultant. James stated he would not leave once the new GM is hired, since there are still a few projects that he wants to see to fruition. James did state that he might cut his hours back until the new GM felt comfortable with the position. All of these issues will be discussed further at the next Board Meeting. The Board ask for an updated Budget for the next meeting for the Board to discuss salaries for the new GM and Technician positions and all other financial obligations the District has for this Fiscal Year. The next Board Meeting will be Monday, February 5, 2024 at 5:00 pm.
6. Scoring for Disaster Recovery RFQ. Evan and the Board discussed how each of the three firms scored. The firms from highest score to lowest score is Dewberry 460, Disaster Program Operations 390, and Intergrated Solutions Consulting 376. **Motion** by Stephen Rosenthal to accept Dewberry and the Districts Disaster Recovery Firm and to authorize James and Evan to do all paperwork to proceed. **Second** by Joe Hand. Passed by vote 5-0.
7. Commissioner Comments.

8. Public Comments. No Public Comments.

9. Adjourn. Meeting Adjourned at 6:00 pm.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &  
Secretary of the Board