

**NOTICE AND AGENDA**  
CEDAR KEY WATER & SEWER DISTRICT  
510 THIRD STREET, CEDAR KEY, FL 32625

**SPECIAL MEETING TO TOUR NEW CHLORINE DIOXIDE FACILITIES  
AT WATER TREATMENT PLANT  
10050 SW CR 347  
July 8, 2019, 4:00 P.M.**

REGULAR MEETING  
July 8, 2019, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Public Input.
5. Approval of minutes of June 10, 2019, Board meeting *(1-4)*.
6. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave *(5-17)*.
7. General Manager Report *(18-19)*.
8. Commissioner Comments.
9. Public Input.
10. Adjourn.

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All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
June 10, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, Summer Weinhardt, Gena Stefani.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Chris Reynolds to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the May 13, 2019, board meeting as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
7. Presentation of FY 2017-2018 Annual Audit. Summer Weinhardt presented the final audit report on behalf of Carr, Riggs, & Ingram, LLC. She summarized the report and asked for any questions from the Board. There was general discussion about the report. **Motion** by Dottie Haldeman to adopt Resolution 2019-01 accepting the 2017-2018 Annual Audit as presented by CRI. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
8. Bill Adjustment. The Board reviewed the following bill adjustment request:

Gena Stephani for adjustments to charges over the prior six months, December 2018 through May 2019. Ms. Stephani explained that there was a broken exterior water line that proved very difficult to find. The Board accepted this explanation and allowed the request for more than one month. It was noted, however, that District staff had not properly calculated the average usage over the prior 12 months and that a re-calculation was needed. **Motion** by Leslie Sturmer to approve the adjustments as meeting the standards for adjustments, and that the amount of the adjustment be as determined after a correct averaging of the bills over the prior year. **Second** by Chris Reynolds. Passed by a vote of 5-0.

9. General Manager Report.

a. *Water Plant.*

- (1) Chlorine Dioxide: The GM reported that work on the upgrades for beginning the chlorine dioxide test has been completed and that the notice to customers is being prepared for mailing. The Board requested a tour of the new facilities to be scheduled prior to the next regular meeting.
- (2) DBP Results: The GM reported the following results for the Second Quarter 2019 tests:

	Hodgson	Gulf and Hodges	MCL
TTHM	74.09	74.23	80
HAA5	21.46	21.34	60

- (3) Consent Order: The GM presented the draft DEP consent order covering the District's failure to meet DBP standards during various quarters over the last two years. He stated that the order basically required the District to do what it has already agreed and prepared to do, i.e., test chlorine dioxide as an alternative disinfectant. He noted that Tim Norman had reviewed the draft order and suggested that we ask for an extension on several of the time limits in the order. **Motion** by Dottie Haldeman to authorize the GM to sign the consent order on behalf of the District, with the changes recommended by Mr. Norman if DEP will agree to them. **Second** by Chris Reynolds. Passed by a vote of 5-0.
- (4) Annual Water Quality Report: The GM presented the 2018 Annual Water Quality Report to the Board and went over some of the items in the report. He reported that the Report would be mailed out later in the week.

b. *Wastewater Treatment Plant.*

Permit Renewal: The GM reported that various public notices are being published with mandatory public comment and challenge periods, and that the permit will issue when all these periods have run, assuming there is no challenge.

- c. *Wastewater Bridge Lines Directional Drills.* The GM reported that although the District still has not received a permit from DOT for the drills, the Advertisement for Bids was published in the Gainesville Sun on May 3, with the bid opening taking place on June 7. He reported that General Underground, LLC, was the apparent low bidder at \$164,875.23. **Motion** by Joe Hand to accept the bid by General Underground, LLC, subject to engineer review and approval. **Second** by Chris Reynolds. Passed by a vote of 5-0.
- d. *New Communication Tower.* The GM reported that construction of the new tower at the water treatment plant site is expected to be begin about July 22.

- e. *Beauchamp and Edwards Contract.* The GM presented the proposed contract for extension of the Beauchamp and Edwards contract to provide accounting services to the District. He reported that there would be an increase of \$200 in the annual base rate. **Motion** by Dottie Haldeman to authorize the Chair to sign the contract extension as proposed. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
- f. *Internet Backup:* The GM reported that the AT&T internet service at the District office goes down at least once per week, usually for short periods, but sometimes it can be down for over a day. He noted that this is a city-wide problem with complaints to AT&T leading to nothing. He stated that he had learned at the Hurricane Day event that Verizon can provide internet backup service for a one-time cost of \$835 for hardware, and a monthly cost of \$10, plus \$10 per gig of usage. He stated that while the internet being down is mostly just a nuisance under normal circumstances, during an emergency, such as a hurricane, it could be a real problem since so much post-hurricane communication with the state and other utilities takes place online. He explained that Verizon reps stated that so long as its towers survive the storm, the backup internet would be functional. The GM asked for the Board's view on getting such backup. After a general discussion about the need, it was decided that the GM would get information about satellite internet, and hooking up to the ATT fiber optic line that runs adjacent to the District building, and report back to the Board at the next meeting.
- g. *2019-2020 Budget.* The GM presented the Board with a draft budget and the following schedule for TRIM compliance:
- July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing. (Proposed date: September 9)
  - By August 24: TRIM Notices go out.
  - September 9: Tentative Budget Hearing
  - September 19: Publish Newspaper Notice
  - September 23: Final Budget Hearing
  - By September 26: Budget Resolutions to Property Appraiser
  - By October 22: Certificate of Compliance to Department of Revenue and post final budget on website.

He noted some of the features of the draft budget, and general discussion ensued. The Board requested that the GM update his comparison of utility rates with other water and sewer utilities in the region.

*h. Groundwater Levels.* The following groundwater level information was presented to the Board:

<b>DATE</b>	<b>ROSEWOOD</b>	<b>SUWANNEE</b>	<b>NOTE</b>
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
5.1.19	10.91	3.36	Previous reading
6.4.19	10.27	1.74	Current

10. Commissioner Comments: There were no comments.
11. Public Input: Public input was requested but none was provided.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:55 p.m.

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Stephen Rosenthal, Chairperson

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Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: \_\_\_\_\_

**Cedar Key Water & Sewer District**  
**Balance Sheet**  
 As of June 30, 2019

Jun 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

**Unrestricted Cash Funds**

100 - Operating Account	99,912.91
102 Petty Cash	175.00
113.3 Unrestricted Savings	50,000.00

<b>Total Unrestricted Cash Funds</b>	150,087.91
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**Restricted Cash Funds**

103.1 Security Deposit	12,401.02
113.00 Water Capital Facility	2,084.94
114.00 RD Payment	48,265.00
114.02 RD RESERVE ACCOUNT	29,462.00

<b>Total Restricted Cash Funds</b>	92,212.96
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<b>Total Checking/Savings</b>	242,300.87
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**Accounts Receivable**

1200 · Accounts Rec.-Grease Trap	112.50
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<b>Total Accounts Receivable</b>	112.50
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**Other Current Assets**

134 - Accounts Receivable	85,255.84
135 - Allowance for A/R	-16,000.00
160 - Inventory & Materials	50,491.87
170 · Utility Deposit	141.19
300 · Undeposited Funds	-112.50

<b>Total Other Current Assets</b>	119,776.40
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<b>Total Current Assets</b>	362,189.77
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**Fixed Assets**

301 - Land	125,195.95
302 - Other Improvements	2,275,950.23
304 - Plant and Equipment	7,530,935.97
306 - Other Equipment	116,229.81
307 - Sewer Machinery	158,704.72
308 - Computer S/W	9,540.64
309 - Vehicles	110,495.02
311 - Less Accum Depreciation	-5,473,100.38

<b>Total Fixed Assets</b>	4,853,951.96
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**Other Assets**

**311.50 · CIP - New Water Treatment Plant**

312 · CIP-SRF Project	140,250.00
313 · CIP - SRF District Match	26,000.00
313.25 · CIP - Special Legislative 38091	64,750.00
313.50 · CIP - (Sp Leg 38091) District	20,628.19

<b>Total 311.50 · CIP - New Water Treatment Plant</b>	251,628.19
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<b>Total Other Assets</b>	251,628.19
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<b>TOTAL ASSETS</b>	<b>5,467,769.92</b>
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Cedar Key Water & Sewer District  
**Balance Sheet**  
As of June 30, 2019

Jun 30, 19

<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
407-01 SS Tax Payable	-4.00
408 - Sales Tax Payable	24.89
411 - Deferred Revenue	6,067.08
450 - Fed. Income Taxes Payable	-296.31
482 - Accrued Int Pay	2,460.07
483 - Accrued Compensated Absences	14,320.00
484 -Security Deposit Payable	12,372.67
<b>Total Other Current Liabilities</b>	<b>34,944.40</b>
<b>Total Current Liabilities</b>	<b>34,944.40</b>
<b>Long Term Liabilities</b>	
460 - N/P-Rural Development	1,126,000.00
500 - Accrd Compen Absences-LT	8,970.00
<b>Total Long Term Liabilities</b>	<b>1,134,970.00</b>
<b>Total Liabilities</b>	<b>1,169,914.40</b>
<b>Equity</b>	
597 Restricted for Construction	2,850.45
598 - Restricted for Debt Service	24,560.00
3900 - Retained Earnings	170,921.75
599 - Investment in Capital Assets -	3,979,580.15
<b>Net Income</b>	<b>119,943.17</b>
<b>Total Equity</b>	<b>4,297,855.52</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,467,769.92</b>

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**Cedar Key Water & Sewer District**  
**2018-2019 Profit & Loss Budget vs. Actual**  
2018 thru 2019

75%

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>300 - Income</b>				
305 - Water Charge	331,565.93	445,000.00	-113,434.07	74.51%
310 - Sewer Charges	277,288.75	389,000.00	-111,711.25	71.28%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	187,858.43			
315 - Ad Valorem Tax - Other	10,649.01	203,712.00	-193,062.99	5.23%
<b>Total 315 - Ad Valorem Tax</b>	<b>198,507.44</b>	<b>203,712.00</b>	<b>-5,204.56</b>	<b>97.45%</b>
320 - City Solid Waste Billing	-23.50	0.00	-23.50	100.0%
325 · Penalties	2,469.77	2,000.00	469.77	123.49%
330 - Earned Interest	14.42	12.00	2.42	120.17%
335 - New Meter Charges	600.00	2,000.00	-1,400.00	30.0%
340 - Rent	5,021.14	4,600.00	421.14	109.16%
350 - Misc Income	5,406.45	500.00	4,906.45	1,081.29%
360 · Carry Forward	0.00	50,000.00	-50,000.00	0.0%
365. Meter Installation Fee	360.00	1,000.00	-640.00	36.0%
382 - Grant - Legislative 2016	32,055.00	180,000.00	-147,945.00	17.81%
386 - Grant SRWMD 2018	24,350.00	95,000.00	-70,650.00	25.63%
<b>Total 300 - Income</b>	<b>877,615.40</b>	<b>1,372,824.00</b>	<b>-495,208.60</b>	<b>63.93%</b>
345 · Garbage Collections	464.98			
<b>Total Income</b>	<b>878,080.38</b>	<b>1,372,824.00</b>	<b>-494,743.62</b>	<b>63.96%</b>
<b>Gross Profit</b>	<b>878,080.38</b>	<b>1,372,824.00</b>	<b>-494,743.62</b>	<b>63.96%</b>
<b>Expense</b>				
<b>500 · GENERAL AND ADMINISTRATIVE</b>				
<b>510 · Payroll</b>				
510.01 · Salaries	188,765.56	219,200.00	-30,434.44	86.12%
510.02 · Social Security/Medicare	14,034.59	16,800.00	-2,765.41	83.54%
510.03 · Retirement	21,043.05	27,300.00	-6,256.95	77.08%
510.04 · Health, Dental & Life Ins	40,029.98	51,400.00	-11,370.02	77.88%
510.05 · Workers Comp.	8,222.00	6,600.00	1,622.00	124.58%
<b>Total 510 · Payroll</b>	<b>272,095.18</b>	<b>321,300.00</b>	<b>-49,204.82</b>	<b>84.69%</b>
<b>520 · Office</b>				
520.01 · Supplies	1,459.45	2,000.00	-540.55	72.97%
520.02 · Postage & Shipping	3,794.65	6,000.00	-2,205.35	63.24%
520.03 · Copier, Computer, Billing, Etc.	3,287.47	4,500.00	-1,212.53	73.06%
520.04 · Printing and Copying	669.90	1,500.00	-830.10	44.66%
<b>Total 520 · Office</b>	<b>9,211.47</b>	<b>14,000.00</b>	<b>-4,788.53</b>	<b>65.8%</b>
<b>530 · Utilities</b>				
530.01 · Fuel For Equipment	4,285.69	6,000.00	-1,714.31	71.43%
530.02 · Solid Waste Disposal	1,571.00	1,700.00	-129.00	92.41%
530.03 · Telephone	6,010.45	9,000.00	-2,989.55	66.78%
<b>Total 530 · Utilities</b>	<b>11,867.14</b>	<b>16,700.00</b>	<b>-4,832.86</b>	<b>71.06%</b>
<b>540 · Professional Fees</b>				

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**Cedar Key Water & Sewer District**  
**2018-2019 Profit & Loss Budget vs. Actual**  
2018 thru 2019

75%

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
540.01 · Audit & Accounting	16,750.00	17,000.00	-250.00	98.53%
540.02 · Management/Legal	36,000.00	54,000.00	-18,000.00	66.67%
540.03 · Property Appraiser's Fee	0.00	6,000.00	-6,000.00	0.0%
540.05 · Tax Collector Fees	4,517.30			
540.04 · Water/Wastwater Operator	1,265.00	5,000.00	-3,735.00	25.3%
<b>Total 540 · Professional Fees</b>	<b>58,532.30</b>	<b>82,000.00</b>	<b>-23,467.70</b>	<b>71.38%</b>
<b>550 - General Repair &amp; Maint</b>				
550.01 · Vehicle	4,765.68	4,000.00	765.68	119.14%
550.02 · Equipment and Tools	1,100.72	55,000.00	-53,899.28	2.0%
550.03 · Building	144.00	35,000.00	-34,856.00	0.41%
550.04 · Supplies	1,589.03	2,500.00	-910.97	63.56%
550.05 · New Tools	2,449.34	4,000.00	-1,550.66	61.23%
<b>Total 550 - General Repair &amp; Maint</b>	<b>10,048.77</b>	<b>100,500.00</b>	<b>-90,451.23</b>	<b>10.0%</b>
<b>560 · Other</b>				
560.01 · Property/Liability Ins.	43,286.00	43,300.00	-14.00	99.97%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	785.00	1,800.00	-1,015.00	43.61%
560.04 · Annual Fees & Dues	1,321.00	2,000.00	-679.00	66.05%
560.05 · Ads and Publications	691.72	500.00	191.72	138.34%
560.06 · Miscellaneous	867.16	2,000.00	-1,132.84	43.36%
560.07 · Contingency	0.00	17,124.00	-17,124.00	0.0%
<b>Total 560 · Other</b>	<b>46,950.88</b>	<b>67,724.00</b>	<b>-20,773.12</b>	<b>69.33%</b>
<b>Total 500 · GENERAL AND ADMINISTRATIVE</b>	<b>408,705.74</b>	<b>602,224.00</b>	<b>-193,518.26</b>	<b>67.87%</b>
<b>600 · DIRECT WATER EXPENSES</b>				
<b>610 · Chemicals and Filters</b>				
610.01 · Chemicals	45,209.81	40,000.00	5,209.81	113.03%
610.02 · Miex Resin	0.00	36,000.00	-36,000.00	0.0%
610.03 · Twin Oxide Inst., Rent, Chemical	30,488.91	90,000.00	-59,511.09	33.88%
<b>Total 610 · Chemicals and Filters</b>	<b>75,698.72</b>	<b>166,000.00</b>	<b>-90,301.28</b>	<b>45.6%</b>
<b>620 - Laboratory</b>				
620.01 · In House Lab	765.10	1,000.00	-234.90	76.51%
620.02 · Outside Lab	1,505.00	2,500.00	-995.00	60.2%
620.03 · Instrument Calibration	0.00	3,500.00	-3,500.00	0.0%
<b>Total 620 - Laboratory</b>	<b>2,270.10</b>	<b>7,000.00</b>	<b>-4,729.90</b>	<b>32.43%</b>
<b>630 - Regulatory</b>				
630.01 · Permits	650.00	1,000.00	-350.00	65.0%
<b>Total 630 - Regulatory</b>	<b>650.00</b>	<b>1,000.00</b>	<b>-350.00</b>	<b>65.0%</b>
<b>640 · Repairs and Maintenance</b>				
640.01 · Piping and Distribution	17,580.01	15,000.00	2,580.01	117.2%
640.02 · Equipment	4,996.01	25,000.00	-20,003.99	19.98%
640.03 · Building & Grounds	0.00	3,000.00	-3,000.00	0.0%
640.04 · Water Tower Maintenance	26,627.91	35,500.00	-8,872.09	75.01%
640.05 · Generators Annual Mainte	2,025.00	2,250.00	-225.00	90.0%
<b>Total 640 · Repairs and Maintenance</b>	<b>51,228.93</b>	<b>80,750.00</b>	<b>-29,521.07</b>	<b>63.44%</b>

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**Cedar Key Water & Sewer District**  
**2018-2019 Profit & Loss Budget vs. Actual**  
2018 thru 2019

75%

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>650 · Utilities</b>				
650.01 · Electric	13,941.68	20,000.00	-6,058.32	69.71%
650.02 · Propane	486.42	400.00	86.42	121.61%
650.03 · Telephone	2,284.06	2,000.00	284.06	114.2%
<b>Total 650 · Utilities</b>	16,712.16	22,400.00	-5,687.84	74.61%
<b>660 · Other</b>				
660.01 · Professional Fees	34,376.00	90,000.00	-55,624.00	38.2%
660.20 · Contingency	0.00	9,500.00	-9,500.00	0.0%
<b>Total 660 · Other</b>	34,376.00	99,500.00	-65,124.00	34.55%
<b>680 · Loans</b>				
680.05 · RD - Water System Interest	0.00	31,000.00	-31,000.00	0.0%
680.06 · RD - Water System Principal	0.00	16,000.00	-16,000.00	0.0%
<b>Total 680 · Loans</b>	0.00	47,000.00	-47,000.00	0.0%
<b>Total 600 · DIRECT WATER EXPENSES</b>	180,935.91	423,650.00	-242,714.09	42.71%
<b>700 · DIRECT WASTEWATER EXPENSES</b>				
<b>710 · Chemicals and Filters</b>				
710.01 · Chemicals	19,533.52	36,000.00	-16,466.48	54.26%
<b>Total 710 · Chemicals and Filters</b>	19,533.52	36,000.00	-16,466.48	54.26%
<b>720 · Laboratory</b>				
720.01 · In House Lab	1,297.23	1,500.00	-202.77	86.48%
720.02 · Outside Lab	7,314.00	13,000.00	-5,686.00	56.26%
720.03 · Instrument Calibration	275.00	3,600.00	-3,325.00	7.64%
<b>Total 720 · Laboratory</b>	8,886.23	18,100.00	-9,213.77	49.1%
<b>730 · Regulatory</b>				
730.01 · Permits	0.00	200.00	-200.00	0.0%
730.02 · Biosolids Hauling	36,540.00	45,000.00	-8,460.00	81.2%
<b>Total 730 · Regulatory</b>	36,540.00	45,200.00	-8,660.00	80.84%
<b>740 · Repairs Maintenance Other</b>				
740.01 · Piping & Distribution	4,943.39	5,000.00	-56.61	98.87%
740.02 · Equipment	24,254.17	15,000.00	9,254.17	161.69%
740.03 · Building and Grounds	0.00	1,000.00	-1,000.00	0.0%
740.04 · Generator-Annual Maintenance	1,375.00	1,150.00	225.00	119.57%
<b>Total 740 · Repairs Maintenance Other</b>	30,572.56	22,150.00	8,422.56	138.03%
<b>750 · Utilities</b>				
750.01 · Electric	20,861.52	20,000.00	861.52	104.31%
750.02 · Propane	341.63	1,000.00	-658.37	34.16%
<b>Total 750 · Utilities</b>	21,203.15	21,000.00	203.15	100.97%
<b>760 · Other</b>				
760.01 · Professional Fees -WWTP Permit	3,110.00	0.00	3,110.00	100.0%
760.02 · Contingency	0.00	9,500.00	-9,500.00	0.0%
<b>Total 760 · Other</b>	3,110.00	9,500.00	-6,390.00	32.74%
<b>770 · Capital Expenditures</b>				
770.01 · Bridge 1,2,3 Drills	48,908.40	195,000.00	-146,091.60	25.08%
<b>Total 770 · Capital Expenditures</b>	48,908.40	195,000.00	-146,091.60	25.08%

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Cedar Key Water & Sewer District  
2018-2019 Profit & Loss Budget vs. Actual  
2018 thru 2019

75%

	<u>Oct '18 - Sep 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 700 · DIRECT WASTEWATER EXPENSES	168,753.86	346,950.00	-178,196.14	48.64%
Total Expense	758,395.51	1,372,824.00	-614,428.49	55.24%
Net Ordinary Income	119,684.87	0.00	119,684.87	100.0%
Net Income	<u>119,684.87</u>	<u>0.00</u>	<u>119,684.87</u>	<u>100.0%</u>

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# Cedar Key Water & Sewer District Monthly Checkbook Activity

As of June 30, 2019

Date	Num	Name	Memo	Amount
<b>Unrestricted Cash Funds</b>				
<b>100 - Operating Account</b>				
06/01/2019		Deposit	Deposit	62.25
06/03/2019		Deposit	Deposit	396.31
06/03/2019		Deposit	Deposit	47.00
06/05/2019		Deposit	Deposit	52.28
06/05/2019		Deposit	Deposit	189.70
06/06/2019	28451	Doty, Gabriel T	Paycheck	-489.07
06/06/2019	28454	Johns, Alicia M.	Paycheck	-420.21
06/06/2019	28455	McCain, James E.	Paycheck	-1,487.99
06/06/2019	28456	Quinn, William M.	Paycheck	-656.74
06/06/2019	28458	Richburg, Margaret A.	Paycheck	-551.66
06/06/2019	28452	Haldeman, Hattie B.	Paycheck	-369.40
06/06/2019	28453	Hand, Joseph G.	Paycheck	-369.40
06/06/2019	28457	Reynolds, Chris	Paycheck	-369.40
06/06/2019	28459	Rosenthal, Stephen B.	Paycheck	-369.40
06/06/2019	28460	Sturmer, Leslie N.	Paycheck	-369.40
06/06/2019	28461	Johns, Alicia M.	Paycheck	-420.22
06/06/2019	28462	US Postmaster	10 rolls @ 55.00 ea= \$ 550.00	-550.00
06/06/2019	28463	John K. McPherson. P.A.	Management, Invoice No: 792 May 2019	-4,500.00
06/06/2019	Bankdraft	EFTPS	59-1156008	-1,498.56
06/06/2019		Deposit	Deposit	11,801.32
06/06/2019		Deposit	Deposit	80.00
06/07/2019	28464	AT&T	35254952859381989,35254364059371988	-533.08
06/07/2019	28465	Central FL Electric	Electric May 2019	-4,196.42
06/07/2019	28466	David Requemo	Refund	-152.48
06/07/2019	28467	Eillis Automated Corporation	Invoice No: 1367 6/05/2019	-30,488.91
06/07/2019	28468	Gator Works Computing	Backup, Invoice 17- 21663	-98.45
06/07/2019	28469	Gills Monif	Refund	-71.52
06/07/2019	28470	Hach Company	Invoice No: 114802274,11485994	-603.27
06/07/2019	28471	Marina Hardware At Cedar Key, Inc.	Invoice No & Account No: 220 May 2019	-458.98
06/07/2019	28472	Mittauer & Associates, Inc.	Invoice No: 1952	-1,107.00
06/07/2019	28473	NAPA Gulf Coast Parts, LLC	Vehicle May 2019	-624.83
06/07/2019	28474	Verizon Wireless	Cell Phones, Invoice No: 9830809736 ,5226;	-202.20
06/07/2019	28475	Williston Crane LLC	Invoice No : 2438	-160.00
06/07/2019		Deposit	Deposit	4,662.47
06/07/2019		Deposit	Deposit	2,399.08
06/08/2019		Deposit	Deposit	49.37
06/09/2019		Deposit	Deposit	49.99
06/10/2019	28476	A-Able Septic-Sewer Service, Inc.	Invoice No:44153 06/07/2019	-2,400.00
06/10/2019	28477	Aqua Pure Water & Sewerage Servit	Invoice No: 83485 May 32, 2019	-2,164.00
06/10/2019	28478	Konica Minolta Business Solutions	Maintenance, Invoice No:259061724 May 31	-82.62
06/10/2019	28479	Jones & Son FE Service, Inc.	Invoice No: 91562	-100.00
06/10/2019	28480	Void Check		
06/10/2019		Deposit	Deposit	1,072.34

(11)

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
As of June 30, 2019

Date	Num	Name	Memo	Amount
06/11/2019	28481	Florida Department Of Revenue	No: 48-8012445825-3 01/2019 Thru 06/11/20	-149.34
06/11/2019		Deposit	Deposit	7,457.24
06/11/2019		Deposit	Deposit	3,579.37
06/11/2019		Deposit	Deposit	58.70
06/12/2019		Deposit	Deposit	3,390.27
06/12/2019		Deposit	Deposit	392.26
06/13/2019	28482	Doty, Gabriel T	Pay Check	-623.15
06/13/2019	28483	McCain, James E.	Pay Check	-844.39
06/13/2019	28484	Quinn, William M.	Pay Check	-756.10
06/13/2019	28485	Richburg, Margaret A.	Pay Check	-639.07
06/13/2019	28486	AT&T Internet Service	Invoice No: 122314242	-105.66
06/13/2019	28487	Cedar Key Beacon	Invoice No 24-000485	-67.40
06/13/2019	28488	Hawkins, Inc.d/b/a Dumont	Invoice No: 4516067,4516068	-1,517.34
06/13/2019	28489	Hach Company	Invoice No: 11492938,11494723	-279.59
06/13/2019	28490	JAC-PAC DISTRIBUTORS	Invoice No: 1022537-0001-01 6/10/19	-266.70
06/13/2019	28491	VISA	Invoice No 8169	-694.64
06/13/2019	Bankdraft	EFTPS	59-1156008	-860.24
06/13/2019		Deposit	Deposit	3,809.98
06/14/2019		Deposit	Deposit	48.50
06/18/2019	28492	US Postmaster	6 rolls @ 55.00 ea= \$ 330.00 + 9.00 for a P.	-339.00
06/20/2019	28493	Johns, Alicia M.	Paycheck	-420.21
06/20/2019	28494	Quinn, William M.	Paycheck	-905.66
06/20/2019	28495	Richburg, Margaret A.	Paycheck	-551.67
06/21/2019	28496	Doty, Gabriel T	Paycheck	-489.07
06/21/2019	28497	McCain, James E.	Paycheck	-844.39
06/21/2019	Bankdraft	EFTPS	59-1156008	-938.18
06/21/2019		Deposit	Deposit	6,280.23
06/21/2019	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 Division: 001 Invoice 4500023	-4,200.46
06/24/2019		Deposit	224001 Martin williams	1,075.42
06/24/2019		Deposit	Deposit	6,111.92
06/24/2019		Deposit	Deposit	130.94
06/25/2019	28499	Affinity Apparel Uniform Company	Invoice No: 901469440	-113.31
06/25/2019	28500	AT & T MOBILITY	Account # 287283253088 X06182019	-23.55
06/25/2019	28501	Cedar Key Auto Care	Invoice No:55899	-480.79
06/25/2019	28502	Hudson Pump & Equipment	Invoice No: 77357	-6,280.00
06/25/2019	28503	LANIER MUNICIPAL SUPPLY CO.,I	Invoice No: 102368,102341,102467,102689	-1,368.90
06/25/2019	28504	Print Shop	Invoice No: 63653,63739	-458.00
06/25/2019	28505	USA Blue Book	Invoice No: 918198	-341.04
06/27/2019	28498	Quinn, William M.	Paycheck	-656.73
06/27/2019	28506	Doty, Gabriel T	Pay Check	-577.79
06/27/2019	28507	Johns, Alicia M.	Pay Check	-420.21
06/27/2019	28508	Richburg, Margaret A.	Pay Check	-551.66
06/27/2019	28509	A-Able Septic-Sewer Service, Inc.	Invoice No:44380 06/27/2019	-1,800.00
06/27/2019	28510	Hawkins, Inc.d/b/a Dumont	Invoice No: 4525923,4525922	-1,538.75
06/27/2019	28511	Quill Corporation	Invoice No: 7780977,7818457,7273805 C3-	-422.52

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
 As of June 30, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/27/2019		Deposit	Deposit	16,246.40
06/27/2019	28512	AFLAC	ATF27	-1,009.96
06/27/2019	28513	DAVISVISION	90866	-79.26
06/27/2019	28514	Transamerica Worksite Marketing	33859	-56.08
06/27/2019		Deposit	Deposit 129.00+47.74= 176.74	176.74
06/27/2019		Deposit	Deposit	6,101.74
06/27/2019		Deposit	1046001 235.68 174245 105.16	340.84
06/28/2019	28515	McCain, James E.	Pay Check	-990.05
06/28/2019	Bankdraft	EFTPS	59-1156008	-934.70
06/28/2019	Bankdraft	FMP,TF Pension Service	Retirement June 2019	-2,562.78
06/28/2019		Deposit	Deposit	396.31
06/28/2019		Deposit	310001	86.95
06/28/2019		Deposit	Deposit	47.96
06/28/2019		Deposit	Deposit	2,853.77
06/29/2019		Deposit	115001 Bobby Jones	47.00
06/30/2019		Deposit	Deposit	79.80
Total 100 - Operating Account				<u>-12,449.10</u>
Total Unrestricted Cash Funds				<u>-12,449.10</u>
<b>TOTAL</b>				<u><u>-12,449.10</u></u>

**Cedar Key Water and Sewer District**

**Penalty Register**

Detailed

For charges due before 07/12/2019

Account Balance as of 07/01/2019

Disconnect Date 07/12/2019

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
7001	7001	MAUREEN ZUCK	11471 SW 154TH AVENUE					
	WATER	P1		14280633	34.07	20.00	0.00	54.07
	SEWER				31.34	0.00	0.00	31.34
			<b>PAID</b>					
		MAUREEN ZUCK	Total		65.41	20.00	0.00	85.41
15001	15001	2 BROTHERS...	11751 SR 24					
	WATER	P1		14280638	29.01	20.00	0.00	49.01
	SEWER				27.06	0.00	0.00	27.06
			Total		56.07	20.00	0.00	76.07
27001	27001	REBECCA GAINES	15731 SUNSET PT. DR.					
	WATER	P1		13379849	35.44	20.00	0.00	55.44
	SEWER				32.54	0.00	0.00	32.54
			<b>PAID</b>					
		REBECCA GAINES	Total		67.98	20.00	0.00	87.98
52001	52001	REBECCA WINDRAM	12226 FRANCO CIRCLE					
	WATER	P1		14280792	28.67	20.00	0.00	48.67
	SEWER				26.78	0.00	0.00	26.78
			<b>PAID</b>					
		REBECCA WINDRAM	Total		55.45	20.00	0.00	75.45
87001	87001	TROY LINDLEY	12502 SR 24					
	WATER	P1		13943781	24.56	20.00	0.00	44.56
	SEWER				23.45	0.00	0.00	23.45
			Total		48.01	20.00	0.00	68.01
105001	105001	DUSTIN ATWATER	12518 HWY 24					
	WATER	P1		14280564	24.22	20.00	0.00	44.22
	SEWER				23.18	0.00	0.00	23.18
			Total		47.40	20.00	0.00	67.40
122001	122001	JUDY COLLINS	12664 SR 24					
	WATER	P1		14280706	40.88	20.00	0.00	60.88
	SEWER				40.08	0.00	0.00	40.08
			Total		80.96	20.00	0.00	100.96
223001	223001	MICHAEL HOLLEY	16750 SW AIRPORT RD.					
	WATER	P1		18258662	29.01	20.00	0.00	49.01
	SEWER				27.06	0.00	0.00	27.06
			<b>PAID</b>					
		MICHAEL HOLLEY	Total		56.07	20.00	0.00	76.07
249001	249001	MARK SALTER	16741 SW 133RD ST.					
	WATER	P1		14280664	34.76	20.00	0.00	54.76
	SEWER				31.94	0.00	0.00	31.94
			<b>PAID</b>					
		MARK SALTER	Total		66.70	20.00	0.00	86.70
301001	301001	KAREN QUINN	1210 PARODA AVENUE					
	WATER	P1		14280832	32.02	20.00	0.00	52.02
	SEWER				71.93	0.00	0.00	71.93
			Total		103.95	20.00	0.00	123.95
309001	309001	DELL WEIBLE	16490 PARODA AVE.					
	WATER	P1		17336210	24.14	20.00	0.00	44.14
	SEWER				23.11	0.00	0.00	23.11
			Total		47.25	20.00	0.00	67.25
1086001	1086001	TODD THOMPSON	12191 SW 165TH AVENUE					
	WATER	P1		14621653	26.04	20.00	0.00	46.04
	SEWER				24.65	0.00	0.00	24.65
			<b>PAID</b>					
		TODD THOMPSON	Total		50.69	20.00	0.00	70.69
373001	373001	ROBERT MURPHY	16550 LIGHTHOUSE RD.					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
373001	373001	ROBERT MURPHY	16550 LIGHTHOUSE RD.					
	WATER	P1		14346400	22.78	20.00	0.00	42.78
	SEWER				26.84	0.00	0.00	26.84
		ROBERT MURPHY	Total		49.62	20.00	0.00	69.62
384001	384001	CYNTHIA QUALTIRE	16510 SW 120TH PL.					
	WATER	P1		13658419	28.42	20.00	0.00	48.42
	SEWER				26.59	0.00	0.00	26.59
		CYNTHIA QUALTIRE	Total		55.01	20.00	0.00	75.01
409001	409001	JONES & JONES	12111 SW 167 COURT					
	WATER	P1		14280766	30.44	20.00	0.00	50.44
	SEWER				30.17	0.00	0.00	30.17
		JONES & JONES	Total		60.61	20.00	0.00	80.61
417001	417001	JUDY KINTNER	16751 SW HODGES AVE.					
	WATER	P1		13658415	52.94	20.00	0.00	72.94
	SEWER				50.00	0.00	0.00	50.00
		JUDY KINTNER	Total		102.94	20.00	0.00	122.94
465001	465001	LISA WEBER	16770 MARGERY ST.					
	WATER	P1		14280546	45.10	20.00	0.00	65.10
	SEWER				48.90	0.00	0.00	48.90
		LISA WEBER	Total		94.00	20.00	0.00	114.00
476001	476001	WILLIAM GILES	16690 HODGES AVENUE					
	WATER	P1		14346392	37.77	20.00	0.00	57.77
	SEWER				34.58	0.00	0.00	34.58
		WILLIAM GILES	Total		72.35	20.00	0.00	92.35
594001	594001	JIM GAUDETTE	211 2ND ST 34-323					
	WATER	P1		14280811	29.05	20.00	0.00	49.05
	SEWER				27.71	0.00	0.00	27.71
		JIM GAUDETTE	Total		56.76	20.00	0.00	76.76
632001	632001	J. RUSSELL	7041 DEPOT ST 301B					
	WATER	P1		14280740	26.75	20.00	0.00	46.75
	SEWER				25.23	0.00	0.00	25.23
		J. RUSSELL	Total		51.98	20.00	0.00	71.98
634001	634001	E.J. KRYGERIS	7041 DEPOT ST 303B					
	WATER	P1		12943651	29.44	20.00	0.00	49.44
	SEWER				27.41	0.00	0.00	27.41
		E.J. KRYGERIS	Total		56.85	20.00	0.00	76.85
682001	682001	AWAY FROM THE...	360 DOCK STREET					
	WATER	P1		14346426	198.36	20.00	0.00	218.36
	SEWER				182.16	0.00	0.00	182.16
		AWAY FROM THE...	Total		380.52	20.00	0.00	400.52
725001	725001	WAYNE MYDLINSKI	515 1ST ST.-#4					
	WATER	P1		13379869	30.27	20.00	0.00	50.27
	SEWER				28.08	0.00	0.00	28.08
		WAYNE MYDLINSKI	Total		58.35	20.00	0.00	78.35
745001	745001	2ND STREET CAFE	434 2ND STREET					
	WATER	P1		14280465	25.07	20.00	0.00	45.07
	SEWER				23.87	0.00	0.00	23.87
		2ND STREET CAFE	Total		48.94	20.00	0.00	68.94
754001	754001	DOWNTOWN FOUR, LLC	525 2ND STREET					
	WATER	P1		14346427	24.65	20.00	0.00	44.65
	SEWER				60.60	0.00	0.00	60.60
		DOWNTOWN FOUR, LLC	Total		85.25	20.00	0.00	105.25
760001	760001	WILEY FAMILY TRUST	549 1ST STREET					
	WATER	P1		14280413	30.10	20.00	0.00	50.10
	SEWER				40.45	0.00	0.00	40.45
		WILEY FAMILY TRUST	Total		70.55	20.00	0.00	90.55
767001	767001	DELL WEIBLE	8030 D ST -NICHOLAS...					
	WATER	P1		12943634	24.24	20.00	0.00	44.24
	SEWER				23.20	0.00	0.00	23.20
		DELL WEIBLE	Total		47.44	20.00	0.00	67.44

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Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
834001	834001	DON SEPULSKI	634 6TH STREET 4					
				12943622	26.82	20.00	0.00	46.82
					25.29	0.00	0.00	25.29
		DON SEPULSKI	Total		52.11	20.00	0.00	72.11
840001	840001	PETER FRIZZELL	690 6TH STREET					
				12601516	30.46	20.00	0.00	50.46
					28.24	0.00	0.00	28.24
		PETER FRIZZELL	Total		58.70	20.00	0.00	78.70
848001	848001	GEORGE WARNER	757 6TH STREET					
				14062608	16.94	20.00	0.00	36.94
					23.00	0.00	0.00	23.00
		GEORGE WARNER	Total		39.94	20.00	0.00	59.94
876001	876001	CONSTANCE YOUNG	850 3RD STREET					
				12601476	26.31	20.00	0.00	46.31
					24.87	0.00	0.00	24.87
		CONSTANCE YOUNG	Total		51.18	20.00	0.00	71.18
923001	923001	TRACI ARGAVES	850 6TH ST.					
				14346512	26.89	20.00	0.00	46.89
					46.96	0.00	0.00	46.96
		TRACI ARGAVES	Total		73.85	20.00	0.00	93.85

Total Customers 32  
 Prev. Balance \$2,312.89  
 Penalty \$640.00  
 Total Tax \$0.00  
 Account Balance \$2,952.89

Previously Posted Penalty \$0.00

# Cedar Key Water & Sewer District

## Sick and Annual Leave Balances

June 28, 2019 Amount Used 2019

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	24:00	56:00	53:08	24:00
Johns, Alicia M.	13:57	54:30	25:26	83:00
McCain, James E.	1205:30	24:00	183:25	102:00
Quinn, William M.	226:30	45:00	222:20	73:00
Richburg, Margaret A.	2:00	53:30	58:52	69:00

**Cedar Key Water and Sewer District  
General Manager Report  
July 8, 2019**

**1. Water Plant**

Chlorine Dioxide: Notice to customers was sent and the pilot test startup occurred on Monday, July 1. All going well so far. For the first several weeks, no chlorine dioxide will actually be going out into the system; it will be contained at the water treatment site to test its effectiveness as an oxidant.

**2. Wastewater Treatment Plant Permit Renewal**

The last public notice with a comment period was published, so the permit will issue shortly, assuming there is no challenge.

**3. Wastewater Bridge Lines Directional Drills**

We finally received the permit from DOT for the drills, and the contracts with General Underground have been executed. I hope to have a start date to report at the meeting.

**4. New Communication Tower**

The access issue has been resolved: The tower company's title search missed a recorded easement that CFEC had a copy of in its files. Construction is expected to begin about July 22.

**5. 2019-2020 Budget**

I have attached an updated rate comparison with other nearby utilities (20-21), and a draft of a budget for next fiscal year 2019-2020 (22-24). It includes a 3% increase in rates (except for Large User base rate which stays the same), and leaves the millage rate 1.2, the same as last year. In accord with the schedule below, we need to set the proposed millage rate, and date, time, and place of the tentative budget hearing. I recommend a millage rate of 1.2, which is the same as last year, and a hearing time of September 9, at 5:01 pm.

Schedule for TRIM compliance:

- July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing.
- By August 24: TRIM Notices go out.
- September 9: Tentative Budget Hearing
- September 19: Publish Newspaper Notice
- September 23: Final Budget Hearing
- By September 26: Budget Resolutions to Property Appraiser
- By October 22: Certificate of Compliance to Department of Revenue and post final budget on website

6. **Groundwater Levels**

<b>DATE</b>	<b>ROSEWOOD</b>	<b>SUWANNEE</b>	<b>NOTE</b>
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
6.4.19	10.27	1.74	Previous reading
6.22.19	10.76	3.47	Current

**Rate Comparison with CKWSD  
2019  
Water**

<b>Provider</b>	<b>Residential (3,000 gallons)</b>	<b>Commercial (10,000 gallons)</b>	<b>Notes</b>
CKWSD	\$31.29 (24.00 + 7.29)	\$100.90 (66.00 + 34.90)	
City of Alachua	\$14.98 (8.13+1.06 +5.79)	\$35.94 (8.13+2.71 + 25.10)	
City of Archer	\$27.50 (14.03+13.47)	\$77.98 (20.79 + 57.19)	
Big Bend Water Authority (Steinhatchee)	\$31.75 (31.75 + 0)	\$69.67 (49.37 + 20.30)	Coastal
City of Bronson	\$11.00 (8.00 + 3.00)	\$41.44 (10 + 31.44)	
City of Chiefland	\$17.23 (8.50 + 8.73)	\$45.55 (13.00 + 32.55)	
City of Crystal River	\$19.74 (9.84 +9.90)	\$67.44 (19.84 + 47.60)	Coastal
City of Dunnellon	\$24.21 (17.40 + 6.81)	\$127.38 (42.78 + 84.60)	
City of Fanning Springs	\$23.00 (20.50 + 2.50)	\$47.50 (20.50 + 27.00)	Not updated.
Fowlers Bluff Association	\$40.00 (40.00 + 0)	\$54.25 (40.00 + 14.25)	Not updated.
Gainesville Regional Utilities	\$16.80 (9.45 + 7.35)	\$47.15 (9.65 + 37.50)	
City of Hawthorne	\$23.85	\$52.36	By phone call to Hawthorne.
Town of Inglis	\$28.50 (28.50+ 0)	\$136.90 (41.00 + 95.90)	Coastal
City of Inverness	\$23.02 (8.09 + 8.70 + .92 + 5.31)	\$58.98 (21.36+23.10 + .92+13.60)	

Town of Micanopy	\$27.45 (20.07 + 7.38)	\$58.04 (20.07+37.97)	
City of Otter Creek	\$22.50 (22.50+ 0)	\$58.50 (22.50 + 36.00)	
Suwannee WSD	\$37.50 (37.75 + 0)	\$49.65 (37.75 + 11.90)	Coastal
City of Trenton	\$31.59 (16.53 + 8.91)	\$57.04 (24.84 + 30.64)	
City of Waldo	\$28.32 (18.36 + 9.96)	\$54.60 (18.36 + 36.24)	
City of Williston	\$11.88 (7.98 + 3.90)	\$30.46 (7.98 + 22.48)	
City of Yankeetown	\$55.35 (43.90+11.45)	\$171.50 (61.50 + 110.00)	Coastal
<b>Average All (not including CKWSD)</b>	<b>\$25.81</b>	<b>\$70.36</b>	
<b>Average Coastal (not including CKWSD)</b>	<b>\$35.47</b>	<b>\$91.57</b>	
<b>CKWSD</b>	<b>\$31.29</b>	<b>\$149.20</b>	

**CEDAR KEY WATER AND SEWER DISTRICT**

**2019-2020 BUDGET: DRAFT 7.8.19**

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
<b>INCOME</b>			Based on 8 mos		
305	Water Charges	445,000	441,291	459,000	3% increase in Small Base and Gallons
310	Sewer Charges	389,000	368,237	402,000	3% increase in Small Base and Gallons
315	Ad Valorem Tax	203,712		213,000	Same Millage: 1.2000; Higher Taxable Value
325	Penalties	2,000	3,525	2,500	
330	Earned Interest	12	21	20	
335	New Meter Charges	2,000	900	1,000	
340	Rent	4,600	6,400	16,500	Rent: NexTower: 10,800; Next Edge: 1,200; Bright House: 4,500
350	Miscellaneous	500	6,585	3,500	Sale of Saturn: \$3,000
360	Carry Forward	50,000		50,000	A conservative estimate.
365	Meter Installation	1,000	540	1,000	
382	Grant: Legislative 2016	180,000		0	
383	Grant: State SRF	0		0	
386	Grant: SRWMD 2018	95,000		0	
<b>TOTAL INCOME</b>		<b>\$1,372,824</b>	<b>\$827,499</b>	<b>\$1,148,520</b>	
<b>EXPENSE</b>					
<b>GENERAL ADMINISTRATIVE</b>					
<b>Payroll</b>					
510.01	Salaries	219,200	254,343	277,145	With 3% COL
510.02	Social Security/Medicare	16,800	18,906	17,269	With 3% COL
510.03	Retirement	27,300	28,320	28,324	With 3% COL
510.04	Health, Dental, Life, Vision	51,400	51,400	51,400	Health: 50,124; Dental: 445; Life: 281; Vision: 546
510.05	Workers Compensation	6,600	8,222	8,000	
	<b>Total Payroll</b>	<b>321,300</b>		<b>382,138</b>	
<b>Office</b>					
520.01	Supplies	2,000	1,554	2,000	
520.02	Postage and Shipping	6,000	3,970	4,500	
520.03	Copier, Comp., Billing, Etc.	4,500	4,659	4,500	
520.04	Printing and Copying	1,500	1,005	1,500	
	<b>Total Office</b>	<b>14,000</b>		<b>12,500</b>	
<b>Utilities</b>					
530.01	Fuel for Equipment	6,000	6,429	6,500	
530.02	Solid Waste Disposal	1,700	2,094	2,000	
530.03	Telephone	9,000	7,928	8,000	
	<b>Total Utilities</b>	<b>16,700</b>		<b>16,500</b>	
<b>Professional Fees</b>					
540.01	Audit and Accounting	17,000	17,000	17,000	
540.02	Management/Legal	54,000	54,000	60,000	\$500/month increase for JKM
540.03	Property Appraiser's Fee	6,000	6,000	6,000	Ask Ann.
540.04	Water/Wastewater Operator	5,000	1,898	5,000	Continue TwoFold Contract
	<b>Total Professional Fees</b>	<b>82,000</b>		<b>88,000</b>	
<b>General Repair and Maintenance</b>					
550.01	Vehicle	4,000	5,490	5,000	
550.02	Equipment and Tools	55,000	1,650	2,000	2019 included purchase of vacuum trailer.
550.03	Building	35,000	216	2,000	2019 included rehab of office/WWTP bldg.
550.04	Supplies	2,500	1,983	2,500	
550.05	New Tools	4,000	2,945	4,000	
	<b>Total General R &amp; M</b>	<b>100,500</b>		<b>15,500</b>	
<b>Other</b>					
560.01	Property/Liability Ins.	43,300	43,000	43,300	
560.02	Election Expenses	1,000	0	1,000	
560.03	Continuing Education	1,800	1,178	1,800	
560.04	Annual Fees and Dues	2,000	1,832	2,000	
560.05	Ads and Publications	500	249	500	
560.06	Miscellaneous	2,000	1,130	2,000	
560.07	Contingency	17,124	-	10,857	To balance revenues and expenditures.
	<b>Total Other</b>	<b>67,724</b>		<b>61,457</b>	
<b>570</b>	<b>Capital Expenditures</b>	<b>0</b>	<b>0</b>		

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	Total Capital Expenditures	0	0		
	<b>TOTAL GENERAL ADMINISTRATIVE</b>	<b>\$602,224</b>	<b>\$527,401</b>	<b>\$576,095</b>	
	<b>DIRECT WATER EXPENSES</b>				
	<b>Chemicals and Filters</b>				
610.01	Chemicals	40,000	65,427	40,000	
610.02	Miex Resin	36,000	0	36,000	
610.03	TwinOxide Installation, Rent, Chemicals	90,000	0	90,000	Assuming use of chlorine dioxide
610.04	RO Filters and Membranes	0	0	0	
	Total Chemicals and Filters	166,000		166,000	
	<b>Laboratory</b>				
620.01	In House Lab	1,000	870	1,000	
620.02	Outside Lab	2,500	1,613	2,500	
620.03	Instrument Calibration	3,500	3,500	3,500	
	Total Laboratory	7,000		7,000	
	<b>Regulatory</b>				
630.01	Permits	1,000	650	1,000	
	Total	1,000		1,000	
	<b>Repairs and Maintenance</b>				
640.01	Piping and Distribution	15,000	23,648	20,000	
640.02	Equipment	25,000	7,494	15,000	
640.03	Building and Grounds	3,000	0	3,000	
640.04	Water Tower Maintenance	35,500	35,500	35,500	
640.05	Generators: Annual Maintenance	2,250	2,250	2,250	
	Total R & M	80,750		75,750	
	<b>Utilities</b>				
650.01	Electric	20,000	18,456	20,000	
650.02	Propane	400	730	500	
650.03	Telephone	2,000	3,216	3,500	
	Total Utilities	22,400		24,000	
	<b>Other</b>				
660.01	Professional Fees: Misc	90,000			
660.04	Professional Fees: Water Plant				
660.20	Contingency	9,500	0	20,000	
	Total Other	99,500		20,000	
	<b>Capital Expenditures</b>				
670.02	Water Plant Construction	0		0	
	Total Capital Expenditures	0		-	
	<b>Loans</b>				
680.05	RD--Water System Interest	31,000	31,000	31,000	
680.06	RD--Water System Principal	16,000	16,000	17,000	
	Total Loans	47,000		48,000	
	<b>TOTAL DIRECT WATER EXPENSES</b>	<b>\$423,650</b>	<b>\$210,354</b>	<b>\$341,750</b>	



ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	<b>DIRECT WASTEWATER EXPENSES</b>				
	<b>Chemicals and Filters</b>				
710.01	Chemicals	36,000	27,102	30,000	
	Total Chemicals and Filters	36,000		30,000	
	<b>Laboratory</b>				
720.01	In House Lab	1,500	900	1,500	
720.02	Outside Lab	13,000	8,370	13,000	Added: \$2,300 for mileage.
720.03	Instrument Calibration	3,600	3,600	3,600	
	Total Laboratory	18,100		18,100	
	<b>Regulatory</b>				
730.01	Permits	200	0	200	
730.02	Biosolids Hauling	45,000	48,510	50,000	
	Total Regulatory	45,200		50,200	
	<b>Repairs and Maintenance</b>				
740.01	Piping and Distribution	5,000	6,885	5,000	
740.02	Equipment	15,000	26,721	25,000	
740.03	Building and Grounds	1,000	0	50,000	Assuming work needs to be done as result of Mittauer condition assessment.
740.04	Generator: Annual Maintenance	1,150	1,375	1,375	
	Total R & M	22,150	34,981	81,375	
	<b>Utilities</b>				
750.01	Electric	20,000	27,453	30,000	
750.02	Propane	1,000	512	1,000	
	Total Utilities	21,000		31,000	
	<b>Other</b>				
760.01	Professional Fees: WWTP Permit Renewal	0		0	
760.02	Contingency	9,500	0	20,000	
	Total Other	9,500		20,000	
770	<b>Capital Expenditures</b>				
770.01	Bridge 1, 2, 3, Drills	100,000		-	
	Total Capital Expenditures	100,000			
	<b>TOTAL DIRECT WASTEWATER EXPENSES</b>	<b>\$251,950</b>	<b>\$151,428</b>	<b>\$230,675</b>	
	<b>TOTAL EXPENSES</b>	<b>\$1,277,824</b>	<b>\$889,183</b>	<b>\$1,148,520</b>	
	<b>SURPLUS/DEFICIT</b>	<b>\$95,000</b>	<b>-\$61,684</b>	<b>\$0</b>	

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