

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
July 12, 2021, 5:00 P.M.

NOTE LOCATION CHANGE: IN ORDER TO ACHIEVE DISTANCING REQUIREMENTS, THE MEETING WILL BE HELD AT THE CEDAR KEY COMMUNITY CENTER, 809 6TH STREET, CEDAR KEY

1. Call to order.
 2. Pledge and Prayer.
 3. Adoption of Agenda.
 4. Approval of minutes of June 14, 2021 regular meeting.
 5. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave.
 6. Public Input.
 7. Bill Adjustments:
 8. General Manager Report.
 9. Attorney Report.
 10. Commissioner Comments.
 11. Public Input.
 12. Adjourn.
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**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
June 14, 2021**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer, Tabitha Lauer.

Others Present: Chad Wisdom, John McPherson, James McCain, Sue Colson, Tim Norman, Taylor Col, Clay Childers, Jan Childers.

1. Meeting called to order at 5:05 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with the addition of a presentation by Tim Norman regarding the design of the proposed new water treatment plant. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
4. Tim Norman: Mr. Norman, engineer with Mittauer Associates, presented the following with regard to the proposed new water treatment plant:
 - Background on the history of attempts to design a new water treatment plant (WTP) that would meet all water quality standards, and the multiple pilot tests conducted, especially with regard to the need to achieve lower THM levels.
 - The newest attempt using granulated activated carbon (GAC) has worked and so GAC filtration has now been added to the end of the process in the proposed new WTP.
 - Also proposed for the new WTP is a pellet softening process to replace the current lime softening process. There are many advantages to this new process and it is being pilot tested with the District's raw water. The pH will be raised to remove some organics and soften the water, with CO₂ used to bring the pH back down.
 - A two-stage ion exchange will be next in the treatment process, based on success with the current Miex ion exchange system in removing organics.
 - These treatment processes will maximize the removal of organics, iron, etc., prior to the final filtering by GAC, and will thus help extend the life of the carbon.
 - The location of the plant will be the District's wellfield, rather than the existing WTP location. The added room and elevation of the wellfield site will more than offset the additional cost of piping waste and treated water from that location.
 - The treatment processes will be fully enclosed in an 8,000 square foot metal building that can be built at grade due to the elevation of the wellfield site.
 - The backwash discharges from the various treatment processes will need to be piped to the wastewater treatment plant for treatment and disposal. Current rules no longer allow onsite discharge as is currently practiced. In the case of a saltwater intrusion

emergency, the discharge from reverse osmosis will be piped and discharged into nearby surface waters.

- The total estimated cost for the project, including hard and soft costs, is \$12,500,000.
- There are a number of funding options, including Rural Development and Florida State Revolving Fund, with differing grant and loan levels having different impacts on needed rate increases.

Mr. Norman requested that the Board approve moving forward with this plan and its submission to Rural Development for a preliminary determination of eligibility. The Board discussed the proposed plant and its cost. **Motion** by Dottie Haldeman to move ahead with the project and budget as proposed, with submission to Rural Development. **Second** by Joe Hand. Passed by a vote of 5-0.

Mr. Norman requested that the Board approve moving forward with pilot testing the pellet softening system, at a potential cost of \$6,000. **Motion** by Tabitha Lauer to move ahead with the pilot testing. **Second** by Dottie Haldeman. Passed by a vote of 5-0.

City Commissioner Sue Colson reminded the Board to keep in mind the issue of sea level rise as the Board moves forward with the design of the new plant, and to not forget the impact of sea level rise on the wastewater treatment system.

5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of May 10, 2021, as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Tabitha Lauer. Staff was asked to check on the item 6560 on the profit and loss statement which does not make sense. Tabitha Lauer asked about the procedures for making sure that customers pay on time, and suggested that greater use of water shut-offs be used to ensure prompt payment. Passed by a vote of 5-0.
7. Public Input. Clay Childers thanked the Board for deciding to move ahead with the new water plant.
8. Resolution 2021-01

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT
CHANGING THE FEES CHARGED FOR WASTEWATER HOOKUPS;
PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN
EFFECTIVE DATE.

The resolution was read by short title by the District's attorney. **Motion** by Dottie Haldeman to adopt Resolution 2021-01 as presented. **Second** by Leslie Sturmer. Tabitha Lauer stated that she felt that customers should always pay all costs of water and sewer hookups, even when directional drilling was required. There was discussion by the Board regarding whether it was fair to charge a customer the full cost of directional drilling in situations where customers happen to be on the opposite side of the road from the main line. The Board agreed that there was generally a need to look at the District's hook up charges to determine if they have kept pace with rising costs, and asked staff to look into this and report back. Passed by a vote of 4-1 (Lauer voting no).

9. Resolution 2021-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT; AMENDING THE FISCAL YEAR 2020-2021 BUDGET; PROVIDING FOR POSTING ON THE DISTRICT'S WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.

The resolution was read by short title by the District's attorney. **Motion** by Leslie Sturmer to adopt Resolution 2021-02 as presented. **Second** by Dottie Haldeman. Staff was questioned about whether the numbers on the budget amendment were accurate and it was determined that they were. Passed by a vote of 5-0.

10. Bill Adjustment. **Motion** by Dottie Haldeman to approve the bill adjustment request by Oak Forest LLC as meeting the requirements for an adjustment. **Second** by Tabitha Lauer. Passed by a vote of 5-0.

11. General Manager Report.

a. *Water Plant.* The GM reported that excellent THM results were obtained in the most recent DBP testing, and that the monthly average was now within limits so that a notice would not be required for the next quarter. He stated that staff would continue to work to achieve these results with the GAC filtration and water plant improvements.

b. *Wastewater System.* The GM reported that CROM Corporation began concrete repairs at the WWTP, and that the condition of the concrete was much worse than initially thought, with significantly more materials and repairs needed. This will result, he reported, in higher costs so that the budgeted amount will only cover approximately 1/3 of the project originally slated for this budget year. He also reported that the lift station refurbishment has been looked at by two separate contractors, and that an estimate received by one contractor was \$59,000 per lift station.

c. *Cell Service.* The GM reported that Verizon was set to begin installation of the new antennas during the week of June 21.

d. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, and that wastewater samples continue to be taken to UF for analysis. He reported that half of the staff had been vaccinated.

12. Attorney Report. The attorney reminded the Board that the Form 1 financial disclosures were due by July 1.

13. Commissioner Comments. There was discussion about the joint meeting with the City Commission scheduled for June 15. Leslie Sturmer stated that we should avoid using the term "bad water." She noted that well water along the coast was often a challenge to treat, but that the term "bad water" should be avoided.

14. Public Input. Public input was requested, but none was provided.
15. Adjournment: There being no further business to conduct, the meeting was adjourned at 7:30 p.m.

Stephen B. Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

Cedar Key Water & Sewer District
Balance Sheet
As of June 30, 2021
Jun 30, 21

ASSETS

Current Assets

Checking/Savings

Unrestricted Cash Funds

100 - Operating Account	87,896.41
102 Petty Cash	175.00
113.3 Unrestricted Savings	80,002.51

Total Unrestricted Cash Funds 168,073.92

Restricted Cash Funds

103.1 Security Deposit	13,301.02
114.00 RD Payment	49,357.50
114.02 RD RESERVE ACCOUNT	39,266.00

Total Restricted Cash Funds 101,924.52

Total Checking/Savings 269,998.44

Other Current Assets

135.5 - Unbilled Receivables	23,205.28
134 - Accounts Receivable	90,819.61
135 - Allowance for A/R	-9,700.00
160 - Inventory & Materials	68,049.87

Total Other Current Assets 172,374.76

Total Current Assets 442,373.20

Fixed Assets

301 - Land	125,195.95
302 - Other Improvements	2,504,213.86
304 - Plant and Equipment	7,815,779.58
306 - Other Equipment	98,091.31
307 - Sewer Machinery	125,954.72
308 - Computer S/W	9,540.64
309 - Vehicles	84,786.96
311 - Less Accum Depreciation	-5,817,908.82

Total Fixed Assets 4,945,654.20

Other Assets

170 - Utility Deposit	141.19
311 - Construction in Progress	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00

Total 311 - Construction in Progress 166,250.00

Total Other Assets 166,391.19

TOTAL ASSETS **5,554,418.59**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

482.5 - Accrued Interest Payable - LOC	332.91
485 - Note Payable -RD - Current	18,000.00

Cedar Key Water & Sewer District
Balance Sheet
As of June 30, 2021
Jun 30, 21

407-01 SS Tax Payable	0.38
408 - Sales Tax Payable	26.40
411 - Unearned Revenues	10,109.46
450 · Fed. Income Taxes Payable	-317.39
482 - Accrued Int Pay	2,387.86
483 · Accrued Compensated Absences	16,255.00
484 -Security Deposit Payable	13,364.11
Total Other Current Liabilities	60,158.73
Total Current Liabilities	60,158.73
Long Term Liabilities	
460 · N/P-Rural Development	1,075,000.00
500 - Accrd Compen Absences-LT	7,580.00
Total Long Term Liabilities	1,082,580.00
Total Liabilities	1,142,738.73
Equity	
597 · R/E Prior Period Adjustment	31,083.87
598 · Restricted for Debt Service	34,364.00
3900 · Retained Earnings	245,379.56
599 · Investment in Capital Assets -	3,918,904.00
Net Income	181,948.43
Total Equity	4,411,679.86
TOTAL LIABILITIES & EQUITY	5,554,418.59

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through June 2021

	Oct '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
300 - Income				
305 - Water Charge	365,762.71	464,000.00	-98,237.29	78.83%
310 - Sewer Charges	304,423.35	388,000.00	-83,576.65	78.46%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	217,031.20	213,000.00	4,031.20	101.89%
Total 315 - Ad Valorem Tax	217,031.20	213,000.00	4,031.20	101.89%
325 · Penalties	1,140.00	2,500.00	-1,360.00	45.6%
330 - Earned Interest	2.51	20.00	-17.49	12.55%
335 · New Meter Charges	1,500.00	1,000.00	500.00	150.0%
340 - Rent	7,137.50	15,050.00	-7,912.50	47.43%
350 - Misc Income	11,653.30	3,500.00	8,153.30	332.95%
360 - Carry Forward	0.00	25,000.00	-25,000.00	0.0%
365. Meter Installation Fee	1,020.00	1,000.00	20.00	102.0%
382 - Grant - Legislative 2016	90,014.79	173,000.00	-82,985.21	52.03%
Total 300 - Income	999,685.36	1,286,070.00	-286,384.64	77.73%
Total Income	999,685.36	1,286,070.00	-286,384.64	77.73%
Gross Profit	999,685.36	1,286,070.00	-286,384.64	77.73%
Expense				
500 · GENERAL AND ADMINISTRATIVE				
510 · Payroll				
510.01 · Salaries	225,852.47	262,026.00	-36,173.53	86.2%
510.02 · Social Security/Medicare	17,097.61	20,045.00	-2,947.39	85.3%
510.03 · Retirement	25,524.71	29,609.00	-4,084.29	86.21%
510.04 · Health, Dental & Life Ins	46,919.50	53,500.00	-6,580.50	87.7%
510.05 · Workers Comp.	5,733.11	5,500.00	233.11	104.24%
Total 510 · Payroll	321,127.40	370,680.00	-49,552.60	86.63%
520 · Office				
520.01 · Supplies	1,905.78	2,500.00	-594.22	76.23%
520.02 · Postage & Shipping	4,508.03	4,500.00	8.03	100.18%
520.03 · Copier, Computer, Billing, Etc.	3,387.55	6,000.00	-2,612.45	56.46%
520.04 · Printing and Copying	1,384.20	1,500.00	-115.80	92.28%
Total 520 · Office	11,185.56	14,500.00	-3,314.44	77.14%
530 · Utilities				
530.01 · Fuel For Equipment	4,432.16	6,500.00	-2,067.84	68.19%
530.02 · Solid Waste Disposal	1,553.09	2,000.00	-446.91	77.66%
530.03 · Telephone	7,312.91	10,000.00	-2,687.09	73.13%
Total 530 · Utilities	13,298.16	18,500.00	-5,201.84	71.88%
540 · Professional Fees				
540.01 · Audit & Accounting	18,305.00	18,000.00	305.00	101.69%
540.02 · Management/Legal	29,500.00	60,000.00	-30,500.00	49.17%
540.03 · Property Appraiser's Fee	0.00	6,500.00	-6,500.00	0.0%
540.05 · Tax Collector Fees	4,925.51	5,500.00	-574.49	89.56%

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through June 2021

	Oct '20 - Jun 21	Budget	\$ Over Budget	% of Budget
540.04.Water/Wastwater Operator	200.00	500.00	-300.00	40.0%
Total 540 · Professional Fees	52,930.51	90,500.00	-37,569.49	58.49%
550 - General Repair & Maint				
550.01 · Vehicle	43,164.16	45,000.00	-1,835.84	95.92%
550.02 · Equipment and Tools	8,942.05	10,000.00	-1,057.95	89.42%
550.03 · Building	336.00	1,800.00	-1,464.00	18.67%
550.04 · Supplies	1,810.83	1,700.00	110.83	106.52%
550.05 · New Tools	482.30	1,000.00	-517.70	48.23%
Total 550 - General Repair & Maint	54,735.34	59,500.00	-4,764.66	91.99%
560 · Other				
560.01 · Property/Liability Ins.	48,608.00	48,000.00	608.00	101.27%
560.02 · Election Expenses	2,700.00	1,000.00	1,700.00	270.0%
560.03 · Continuing Education	606.00	1,500.00	-894.00	40.4%
560.04 · Annual Fees & Dues	5,046.37	2,000.00	3,046.37	252.32%
560.05 · Ads and Publications	370.63	750.00	-379.37	49.42%
560.06 · Miscellaneous	1,937.66	2,000.00	-62.34	96.88%
560.07 · Contingency	0.00	1,357.00	-1,357.00	0.0%
560.08 · Bank Interest	1,110.00			
Total 560 · Other	60,378.66	56,607.00	3,771.66	106.66%
Total 500 · GENERAL AND ADMINISTRATIVE	513,655.63	610,287.00	-96,631.37	84.17%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	77,641.55	93,000.00	-15,358.45	83.49%
610.02 · Miex Resin	0.00	18,500.00	-18,500.00	0.0%
Total 610 · Chemicals and Filters	77,641.55	111,500.00	-33,858.45	69.63%
620 - Laboratory				
620.01 · In House Lab	4,774.52	5,000.00	-225.48	95.49%
620.02 · Outside Lab	6,710.92	7,000.00	-289.08	95.87%
Total 620 - Laboratory	11,485.44	12,000.00	-514.56	95.71%
630 - Regulatory				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
Total 630 - Regulatory	0.00	1,000.00	-1,000.00	0.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	11,485.36	10,000.00	1,485.36	114.85%
640.02 · Equipment	22,064.54	20,000.00	2,064.54	110.32%
640.03 · Building & Grounds	535.26	2,000.00	-1,464.74	26.76%
640.04 · Water Tower Maintenance	11,998.50	16,000.00	-4,001.50	74.99%
640.05 · Generators Annual Mainte	400.00	2,250.00	-1,850.00	17.78%
Total 640 · Repairs and Maintenance	46,483.66	50,250.00	-3,766.34	92.51%
650 · Utilities				
650.01 · Electric	14,656.11	20,000.00	-5,343.89	73.28%
650.02 · Propane	528.46	600.00	-71.54	88.08%
650.03 · Telephone	1,928.27	2,000.00	-71.73	96.41%
Total 650 · Utilities	17,112.84	22,600.00	-5,487.16	75.72%

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through June 2021

	Oct '20 - Jun 21	Budget	\$ Over Budget	% of Budget
660 · Other				
660.01 · Professional Fees	0.00	5,000.00	-5,000.00	0.0%
Total 660 · Other	0.00	5,000.00	-5,000.00	0.0%
670 · Capital Expenditures				
670.02 Water Plant Construction	36,348.79	173,000.00	-136,651.21	21.01%
Total 670 · Capital Expenditures	36,348.79	173,000.00	-136,651.21	21.01%
680 · Loans				
680.05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
Total 680 · Loans	0.00	48,058.00	-48,058.00	0.0%
Total 600 · DIRECT WATER EXPENSES	189,072.28	423,408.00	-234,335.72	44.66%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	8,594.68	30,000.00	-21,405.32	28.65%
710 · Chemicals and Filters - Other	3,271.23			
Total 710 · Chemicals and Filters	11,865.91	30,000.00	-18,134.09	39.55%
720 · Laboratory				
720.01 · In House Lab	1,520.99	3,000.00	-1,479.01	50.7%
720.02 · Outside Lab	12,425.54	15,000.00	-2,574.46	82.84%
Total 720 · Laboratory	13,946.53	18,000.00	-4,053.47	77.48%
730 · Regulatory				
730.01 · Permits	0.00	2,000.00	-2,000.00	0.0%
730.02 · Biosolids Hauling	45,300.00	58,000.00	-12,700.00	78.1%
Total 730 · Regulatory	45,300.00	60,000.00	-14,700.00	75.5%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	8,648.98	10,000.00	-1,351.02	86.49%
740.02 · Equipment	11,603.43	15,000.00	-3,396.57	77.36%
740.03 · Building and Grounds	392.00	85,000.00	-84,608.00	0.46%
740.04 · Generator-Annual Maintenance	1,125.00	1,375.00	-250.00	81.82%
Total 740 · Repairs Maintenance Other	21,769.41	111,375.00	-89,605.59	19.55%
750 · Utilities				
750.01 · Electric	21,347.26	27,000.00	-5,652.74	79.06%
750.02 · Propane	779.91	1,000.00	-220.09	77.99%
Total 750 · Utilities	22,127.17	28,000.00	-5,872.83	79.03%
760 · Other				
760.01 · Professional Fees -WWTP Permit	0.00	5,000.00	-5,000.00	0.0%
Total 760 · Other	0.00	5,000.00	-5,000.00	0.0%
Total 700 · DIRECT WASTEWATER EXPENSES	115,009.02	252,375.00	-137,365.98	45.57%
Total Expense	817,736.93	1,286,070.00	-468,333.07	63.58%
Net Ordinary Income	181,948.43	0.00	181,948.43	100.0%
Net Income	181,948.43	0.00	181,948.43	100.0%

Cedar Key Water & Sewer District
Monthly Checkbook Activity
As of June 30, 2021

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
06/01/2021	30057	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
06/01/2021		Deposit	Deposit	59.50
06/01/2021		Deposit	Deposit	266.00
06/02/2021		Deposit	Deposit	1,046.82
06/03/2021	30058	Doty, Gabriel T	Pay Check	-454.28
06/03/2021	30059	Johns, Alicia M.	Pay Check	-447.39
06/03/2021	30060	Richburg, Margaret A.	Pay Check	-598.30
06/03/2021		Deposit	Deposit	61.18
06/03/2021		Deposit	Deposit	400.69
06/04/2021	30061	McCain, James E.	Pay Check	-847.74
06/04/2021	30062	Quinn, William M.	Pay Check	-1,113.11
06/04/2021	30063	Wisdom, Thomas C.	Pay Check	-2,033.76
06/04/2021	Bankdraft	EFTPS	59-1156008	-1,965.78
06/04/2021	30064	A-Able Septic-Sewer Service, Inc	Invoice NO:50766 5/25/21	-3,100.00
06/04/2021	30065	Central FL Electric	Electric Bills 05/2021	-4,599.60
06/04/2021	30066	DAVISVISION	90866	-106.59
06/04/2021	30067	Gator Works Computing	Invoice NO:21-23762	-116.00
06/04/2021	30068	Hawkins, Inc.d/b/a Dumont	Invoice No 4946111, 4946112	-5,000.31
06/04/2021	30069	Verizon Wireless # 1	Invoice No: Acct. 522628596-00001	-199.64
06/04/2021	30070	Verizon # 2	Invoice No. 8420009805-00001	-111.23
06/04/2021	30071	USA Blue Book	Invoice No: 607274 5/18/21	-749.75
06/04/2021	30072	US Postmaster	VOID: 772 X .51= \$ 392.72	0.00
06/04/2021	30073	Cedar Key Auto Care	Invoice No: 55899 Work Truck #2 Gabe Doty	-1,264.12
06/04/2021	30074	John K. McPherson. P.A.	Management, Invoice No: 23 05//2021	-1,500.00
06/04/2021		Deposit	Deposit	265.52
06/04/2021	Bankdraft	Intuit Quickbooks	Payroll Subscription From 6/01/2021 thru 6/01/21	-650.00
06/05/2021		Deposit	Deposit	52.45
06/05/2021		Deposit	Deposit	57.21
06/07/2021	30075	US Postmaster	772 pc @ .51 ea = 393.72	-393.72
06/07/2021	30076	Johns, Alicia M.	Pay Check	-447.40
06/07/2021		Deposit	Deposit	14,950.16
06/08/2021		Deposit	Deposit	158.83
06/09/2021		Deposit	Deposit	58.47
06/10/2021	30077	Quinn, William M.	Pay Check	-896.98
06/10/2021	30078	Richburg, Margaret A.	Pay Check	-598.29
06/10/2021	30079	AT&T # 1	352-543-5285 938 1969	-348.88
06/10/2021	30080	AT & T # 2	Account No: 352-543-6405 937 1988	-6.75
06/10/2021	30081	McCain, James E.	Pay Check	-847.73
06/10/2021		Deposit	Deposit	840.04
06/10/2021		Deposit	Deposit	51.47
06/10/2021		Deposit	Deposit	60.81
06/11/2021	30082	Doty, Gabriel T	Pay Check	-516.92
06/11/2021	Bankdraft	EFTPS	59-1156008	-1,066.98

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of June 30, 2021

Date	Num	Name	Memo	Amount
06/11/2021	30083	Alicia Johns	Mileage to Ocala	-84.68
06/11/2021		Deposit	Deposit	51.74
06/13/2021		Deposit	Deposit	54.36
06/14/2021	30084	Johns, Alicia M.	Pay Check	-447.39
06/14/2021	30085	Haldeman, Hattie B.	Pay Check	-369.40
06/14/2021	30086	Hand, Joseph G.	Pay Check	-369.40
06/14/2021	30087	Lauer, Tabitha	Pay Check	-369.40
06/14/2021	30088	Rosenthal, Stephen B.	Pay Check	-369.40
06/14/2021	30089	Sturmer, Leslie N.	Pay Check	-369.40
06/14/2021		Deposit	Deposit	444.35
06/15/2021	30090	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
06/15/2021		Deposit	Deposit	18,817.42
06/15/2021		Deposit	Deposit	4,884.72
06/15/2021		Deposit	Deposit	420.40
06/15/2021		Deposit	Deposit	2,718.14
06/15/2021		Deposit	Deposit NEXTOWER DEVELOPMENT GROUP	918.00
06/15/2021		Deposit	OUTDOOR GREASE SERVICE FEE COR DAR	33.43
06/16/2021	30092	Drummomd Industries LLC	VFD for Well No: 5	-3,253.13
06/17/2021		Deposit	Deposit	3,075.33
06/17/2021	30094	Doty, Gabriel T	Pay Check	-651.31
06/17/2021	30095	Wisdom, Thomas C.	Pay Check	-2,033.77
06/17/2021	Bankdraft	Wex Bank Marathon Fleet	Invoice No: 72130045 May 2021	-520.90
06/17/2021		Deposit	Deposit	85.87
06/18/2021	30096	McCain, James E.	Pay Check	-1,002.65
06/18/2021	30097	Quinn, William M.	Pay Check	-666.59
06/18/2021	30098	Richburg, Margaret A.	Pay Check	-598.30
06/18/2021	30099	A-Able Septic-Sewer Service, Inc	Invoice NO 50921	-1,550.00
06/18/2021	30100	Aqua Pure Water & Sewerage Se	Invoice No: 84470	-2,114.00
06/18/2021	30102	Grainger Parts	Invoice No: 99004102473,9914217212	-1,469.49
06/18/2021	30103	Hawkins, Inc.d/b/a Dumont	Invoice No 4956541, 4955391	-2,983.70
06/18/2021	30104	JAC-PAC DISTRIBUTORS	Invoice No: 61 06/08/21	-341.13
06/18/2021	30105	Konica Minolta Business Solution	Invoice No: 273612819, 273351630	-101.12
06/18/2021	30106	NAPA Gulf Coast Parts, LLC	Account # 1999 05/2021	-507.80
06/18/2021	30107	Print Shop	Invoice No: 71322, 71029	-318.30
06/18/2021	30108	Ring Power	Invoice No: 08WE06774043,08WE06774044,08	-2,444.70
06/18/2021	30109	WiFiber	Inter Net Invoice No: 12320	-105.00
06/18/2021	Bankdraft	EFTPS	59-1156008	-2,154.72
06/21/2021		Deposit	Deposit	53.24
06/23/2021		Deposit	Deposit	10,934.99
06/23/2021	30112	Florida Department Of Revenue	Certiricate NO: 48-8012445825-3 01/21-06/21Se	-158.40
06/23/2021	30111	Void Check		
06/23/2021	30113	Marina Hardware At Cedar Key, I	Invoice No & Account No: 220 05/2021	-242.10
06/23/2021	30114	Beauchamp & Edwards	Invoice # 17769 06/12/2021	-955.00
06/23/2021	30115	Wal-Mart	Shirt, Gabe & Billy, Ann, Alicia, Chad	-159.14
06/23/2021		Deposit	Deposit	135.18

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of June 30, 2021

Date	Num	Name	Memo	Amount
06/24/2021	30119	City Of Cedar Key	Election Invoice 101 June 23,2021	-2,700.00
06/24/2021	Bankdraft	City Of Cedar Key	Solid Waste Disposal	-141.19
06/24/2021	30120	Gator Works Computing	Invoice NO: 21-23843 6/18/21	-1,772.60
06/24/2021	30121	Hawkins, Inc.d/b/a Dumont	4966230,4966232 6/22/21	-2,882.84
06/24/2021	30122	LANIER MUNICIPAL SUPPLY CO	Invoice NO: 203893, 6/03/21 203957 6/08/21	-1,604.47
06/24/2021	30123	USA Blue Book	Invoice No: 609105 6/09/21	-750.60
06/24/2021		Deposit	Deposit	131.73
06/25/2021	30110	Johns, Alicia M.	Pay Check	-447.39
06/25/2021	30116	McCain, James E.	Pay Check	-1,234.53
06/25/2021	30117	Richburg, Margaret A.	Pay Check	-598.30
06/25/2021	30118	Wisdom, Thomas C.	Pay Check	-2,033.75
06/25/2021	30124	Johns, Alicia M.	Pay Check	-475.45
06/25/2021	30125	Doty, Gabriel T	Pay Check	-454.29
06/25/2021	30126	Quinn, William M.	Pay Check	-758.95
06/25/2021	Bankdraft	EFTPS	59-1156008	-2,024.32
06/25/2021	30127	AFLAC	ATF27	-1,156.48
06/25/2021	30128	DAVISVISION	90866	-106.59
06/25/2021	30129	Transamerica Employee Benefits	33859	-56.08
06/25/2021	Bankdraft	FMP,TF Pension Service	Retirement June 2021	-3,717.07
06/25/2021	Bankdraft	Transferred	October 2020 thru September 2021	-10,000.00
06/26/2021		Deposit	Deposit	350.47
06/28/2021		Deposit	Deposit	127.89
06/29/2021		Deposit	Deposit	20,694.59
06/29/2021		Deposit	Deposit	4,600.99
06/29/2021		Deposit	Deposit	2,534.95
06/29/2021		Deposit	Deposit	420.40
06/30/2021	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 75145069 06/2021	-5,494.59
				<u>-5,453.08</u>
Total Unrestricted Cash Funds				-5,453.08
TOTAL				<u><u>-5,453.08</u></u>

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 06/30/2021

Account Balance as of 06/30/2021

Disconnect Date 07/09/2021

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
24001	24001	JOHN SPIVEY	15724 MILLER ISLAND					
WATER	P1			19125705	51.55	20.00	0.00	71.55
SEWER					34.47	0.00	0.00	34.47
		JOHN SPIVEY	Total		86.02	20.00	0.00	106.02
1051001	1051001	WILL KNIGHT	12406 SR 24					
WATER	P1			18258673	64.93	20.00	0.00	84.93
		WILL KNIGHT	Total		64.93	20.00	0.00	84.93
95001	95001	LINDA NELSON	12502 LIVE OAK ST.					
WATER	P1			2100035373	48.22	20.00	0.00	68.22
SEWER					26.80	0.00	0.00	26.80
		LINDA NELSON	Total		75.02	20.00	0.00	95.02
220001	220001	TERRY WINEBRENNER	16680 SW AIRPORT RD.					
WATER	P1			2100035388	27.29	20.00	0.00	47.29
SEWER					26.05	0.00	0.00	26.05
		TERRY WINEBRENNER	Total		53.34	20.00	0.00	73.34
223001	223001	MICHAEL HOLLEY	16750 SW AIRPORT RD.					
WATER	P1			18258662	44.15	20.00	0.00	64.15
SEWER					40.36	0.00	0.00	40.36
		MICHAEL HOLLEY	Total		84.51	20.00	0.00	104.51
226001	226001	MARY BOTTENBERG	13451 SW AIRPORT RD.					
WATER	P1			14280673	28.54	20.00	0.00	48.54
SEWER					28.99	0.00	0.00	28.99
		MARY BOTTENBERG	Total		57.53	20.00	0.00	77.53
283001	283001	CASSIE PEADEN	16491 SHELLCREST					
WATER	P1			14346869	35.05	20.00	0.00	55.05
SEWER					32.41	0.00	0.00	32.41
		CASSIE PEADEN	Total		67.46	20.00	0.00	87.46
363001	363001	ROBBIE COLLINS	12051 SW 164TH					
WATER	P1			12943645	40.18	20.00	0.00	60.18
SEWER					36.90	0.00	0.00	36.90
		ROBBIE COLLINS	Total		77.08	20.00	0.00	97.08
411001	411001	DOUGLAS LITTLE	12191 SW 167TH COURT					
WATER	P1			14280850	26.00	20.00	0.00	46.00
SEWER					25.00	0.00	0.00	25.00
		DOUGLAS LITTLE	Total		51.00	20.00	0.00	71.00
445001	445001	JAMES FLEMING	12690 HODGSON AVE.					
WATER	P1			19125738	33.22	20.00	0.00	53.22
SEWER					30.85	0.00	0.00	30.85
		JAMES FLEMING	Total		64.07	20.00	0.00	84.07
1490001	1490001	JAMES FLEMING	12690 HODGSON					
WATER	P1			18189960	54.40	20.00	0.00	74.40
		JAMES FLEMING	Total		54.40	20.00	0.00	74.40
462001	462001	TODD TAYLOR	16851 MARGERY ST.					
WATER	P1			14062242	28.32	20.00	0.00	48.32
SEWER					26.88	0.00	0.00	26.88
		TODD TAYLOR	Total		55.20	20.00	0.00	75.20
491001	491001	LYNN SYLVER	12390 GULF BLVD					
WATER	P1			2100035381	8.78	20.00	0.00	28.78
SEWER					45.99	0.00	0.00	45.99

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
491001	491001	LYNN SYLVER	12390 GULF BLVD					
		LYNN SYLVER	Total		54.77	20.00	0.00	74.77
537001	537001	ANNA PIEGER	11 OLD MILL DRIVE - 1E					
WATER	P1			2100023759	37.42	20.00	0.00	57.42
SEWER					34.48	0.00	0.00	34.48
		ANNA PIEGER	Total		71.90	20.00	0.00	91.90
565001	565001	KALEE WADE	11 OLD MILL DRIVE 8C					
WATER	P1			14280445	29.23	20.00	0.00	49.23
SEWER					27.61	0.00	0.00	27.61
		KALEE WADE	Total		56.84	20.00	0.00	76.84
621001	621001	P. KLOCKSIEEN	211 2ND ST. - 25-332					
WATER	P1			12447019	26.77	20.00	0.00	46.77
SEWER					25.63	0.00	0.00	25.63
		P. KLOCKSIEEN	Total		52.40	20.00	0.00	72.40
787001	787001	TINA RYAN	8040 F ST.					
WATER	P1			14280412	28.43	20.00	0.00	48.43
SEWER					26.96	0.00	0.00	26.96
		TINA RYAN	Total		55.39	20.00	0.00	75.39
810001	810001	AMANDA O'NEAL	609 4TH & D STREET					
WATER	P1			14280388	47.03	20.00	0.00	67.03
SEWER					28.20	0.00	0.00	28.20
		AMANDA O'NEAL	Total		75.23	20.00	0.00	95.23
902001	902001	COLLEEN MCINTINE	666 5TH ST.					
WATER	P1			13458139	33.74	20.00	0.00	53.74
SEWER					31.27	0.00	0.00	31.27
		COLLEEN MCINTINE	Total		65.01	20.00	0.00	85.01
916001	916001	JAMES FLEMING	4091 G STREET					
WATER	P1			14346448	63.26	20.00	0.00	83.26
SEWER					57.47	0.00	0.00	57.47
		JAMES FLEMING	Total		120.73	20.00	0.00	140.73
923001	923001	TRACI ARGAVES	850 6TH ST.					
WATER	P1			14346512	41.60	20.00	0.00	61.60
SEWER					56.40	0.00	0.00	56.40
		TRACI ARGAVES	Total		98.00	20.00	0.00	118.00
925001	925001	AMY BLETCHER	810 6TH ST.					
WATER	P1			14346514	31.93	20.00	0.00	51.93
SEWER					29.81	0.00	0.00	29.81
		AMY BLETCHER	Total		61.74	20.00	0.00	81.74
950001	950001	REBECCA CULLINAN	926 8TH ST.					
WATER	P1			14346491	30.76	20.00	0.00	50.76
SEWER					30.62	0.00	0.00	30.62
		REBECCA CULLINAN	Total		61.38	20.00	0.00	81.38
968001	968001	JAMES FLEMING	4050 G ST. APT #103					
WATER	P1			2000047488	31.93	20.00	0.00	51.93
SEWER					29.81	0.00	0.00	29.81
		JAMES FLEMING	Total		61.74	20.00	0.00	81.74

Total Customers 24
Prev. Balance \$1,625.69
Penalty \$480.00
Total Tax \$0.00
Account Balance \$2,105.69

Previously Posted Penalty \$0.00

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

June 30, 2021 Amount Used 2021

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	21:00	43:00	73:04	48:00
Johns, Alicia M.	36:27	26:00	27:27	119:00
McCain, James E.	1188:30	174:00	257:47	160:30
Quinn, William M.	278:00	54:00	67:06	122:00
Richburg, Margaret A.	0:00	52:00	88:44	18:00
Wisdom, Thomas C.	44:00	0:00	160:00	0:00

Adjusted Bill Calculation

Adjustment Information

Date Requested: 7/8/2021
Month of Service: Jun-21
Metered Usage: 22,710 Gal
Am't Billed (W&S): \$362.39

Customer Name: Rachel McCumbers

Account No.: 287001

Service Address: 1142 Shellcrest Avenue

*Previous 12 Months

Average W&S Usage: 3,028 gallons/Month

Justification: Customer watered lawn and pressure washed home.

	Water	Sewer	
Base Charges:	\$26.00	\$25.00	
Water Usage		Adjusted Sewer Usage	
Gallons: 22,710		Gallons*: 3,028	
0 to 3K @ \$2.58/K	\$7.74	0 to 3K @ \$2.09/K	\$6.27
3 to 6 K @ \$4.84/K	\$14.52	3 to 6 K @ \$4.23/K	\$0.12
6 to 9 K @ \$6.82/K	\$20.46	6 to 9 K @ \$6.14/K	\$0.00
9K+ @ \$8.83/K	\$121.06	9K+ @ \$8.04/K	\$0.00
Total:	\$189.78	Total:	\$31.39
Adjusted Water and Sewer, Total:		\$221.17	

Usage Report

From: 06/30/2020 Through: 07/08/2021
 Sorted By: Account Number
 For 287001

Location No	Meter No.	Acct No.	Change Out	Size	Name	Service	Tran Date	Measure	Service Address				Route		Prior Read	Current Date	Current Read
									Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date			
287001	19125732	287001		5/8" METER	RACHEL R. MCCUMBERS	WATER	06/30/2020	Gallons	3930	3930	0	0.00	36.87	05/20/2020	2255	06/22/2020	2648
	19125732			5/8" METER		WATER	07/31/2020	Gallons	6340	6340	0	0.00	48.85	06/22/2020	2648	07/20/2020	3282
	19125732			5/8" METER		WATER	08/28/2020	Gallons	2640	2640	0	0.00	31.60	07/20/2020	3282	08/19/2020	3546
	19125732			5/8" METER		WATER	09/30/2020	Gallons	2830	2830	0	0.00	32.08	08/19/2020	3546	09/21/2020	3829
	19125732			5/8" METER		WATER	10/30/2020	Gallons	2240	2240	0	0.00	31.78	09/21/2020	3829	10/20/2020	4053
	19125732			5/8" METER		WATER	12/01/2020	Gallons	2390	2390	0	0.00	32.17	10/20/2020	4053	11/19/2020	4292
	19125732			5/8" METER		WATER	12/31/2020	Gallons	2640	2640	0	0.00	32.81	11/19/2020	4292	12/21/2020	4556
	19125732			5/8" METER		WATER	01/29/2021	Gallons	2590	2590	0	0.00	32.68	12/21/2020	4556	01/20/2021	4815
	19125732			5/8" METER		WATER	02/28/2021	Gallons	2840	2840	0	0.00	33.33	01/20/2021	4815	02/22/2021	5099
	19125732			5/8" METER		WATER	03/31/2021	Gallons	2370	2370	0	0.00	32.11	02/22/2021	5099	03/22/2021	5336
	19125732			5/8" METER		WATER	04/28/2021	Gallons	2760	2760	0	0.00	33.12	03/22/2021	5336	04/22/2021	5612
	19125732			5/8" METER		WATER	05/28/2021	Gallons	2770	2770	0	0.00	33.15	04/22/2021	5612	05/19/2021	5889
	19125732			5/8" METER		WATER	07/01/2021	Gallons	22710	22710	0	0.00	189.78	05/19/2021	5889	06/21/2021	8160
Totals for Customer/Location/Service: 287001 / 287001 / WATER									59,050	59,050	0	0.00	600.33				

Grand Totals

WATER	Gallons	59050	59050	0	0.00	600.33
Number of Accounts		1				
Number of Locations		1				
Account/Location Combinations		1				

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: 7/8/21

Name: David & Rachel McCumbers

Name on Account if Different: _____

Physical Address of Account: 1142 Shallowest Avenue

Description of water loss including dates over which loss occurred:

The excess water consumption was due to pressure
washing the house and watering the lawn and
new landscape. The excess water did not enter
the sewer system at any time.

Have you requested another adjustment over the prior 3 years? Yes _____ No


Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.

Email: alicia@ckwater.org

Fax: 866-278-7502

Hand: 510 3rd Street, Cedar Key.

Cedar Key Water and Sewer District
General Manager Report
July 12, 2021

1. Water System

We have finished this portion of the pilot study and are moving forward with planning with Mittauer on the new water plant. Due to age, we are seeing higher costs on maintaining our current water treatment plant. We have started an additional pilot study proposed by Mittauer to prove a new replacement of part of our system that can be done while we continue to run.

I was approached by Heath Davis and Sue Colson about relooking at a counter proposal of purchasing water from Chiefland and piping here via Otter Creek, servicing both communities. They have been in contact with Suwanee River Water Management District and have been given the impression that, even though it was rejected previously, there would be a more receptive audience this time around. I am for at least investigating this before we sign a 12 million dollar debt to build the new plant. I am willing to set down with the Mayors of the towns involved and start this discussion, if the board is willing to indulge this option.

2. Wastewater System

We are waiting on billing from CROM on the final numbers on o

The lift station refurbishment has been looked at by 2 separate contractors and we have one bid, but are waiting on the other bid to know where we stand on that project. The first bid is at \$59,000 per lift station.

3. Cell Service

Verizon has started the construction of their project.

4. Covid-19

We continue to follow separation protocols at the District office, with no symptoms or testing this past month. Vaccines are available for essential workers, and our employees are being urged to get them.

5. 2021-2022 Budget and TRIM

CEDAR KEY WATER AND SEWER DISTRICT

2021-2022 BUDGET: DRAFT 6.22.21 (3% Increase in Gallons and Small Bases; Same Millage)

ACCT	NAME	2021		2022 PROPOSED	NOTES
		BUDGET AMENDED	2021 ACTUAL		
INCOME					
305	Water Charges	464,000	464000	483000	3% increase Small Bases and All Gallons
310	SEWER Charges	388,000	388000	399640	3% increase Small Bases and All Gallons
315	Ad Valorem Tax	213,000	213000	235800	95% of expected revenues
325	Penalties	2,500	0	2500	
330	Earned Interest	20	2.5	20	
335	New Meter Charges	1,000	1500	1500	
340	Rent	15,050	15050	15050	Rent: NexTower: 5,400; Next Edge: 600; Bright House: 2,300; Verizon: 6,750
350	Miscellaneous	3,500	11619	3500	
360	Carry Forward	25,000	25000	25000	
365	Meter Installation	1,000	1020	1200	
382	Grant: Legislative 2016	173,000	173000	173000	
	TOTAL INCOME	\$1,286,070	\$1,292,192	\$1,340,210	
EXPENSE					
	GENERAL ADMINISTRATIVE				
	Payroll				
510.01	Salaries	262,026	265,000	297,999	With 3% COL and Field Overtime Allowance
510.02	Social Security/Medicare	20,045	21,045	25,000	With 3% COL and Field Overtime Allowance
510.03	Retirement	29,609	29,609	33,000	With 3% COL and Field Overtime Allowance
510.04	Health, Dental, Life, Vision	53,500	53,500	59,000	
510.05	Workers Compensation	5,500	5,734	6,000	
	Total Payroll	370,680	374,888	420,999	
	Office				
520.01	Supplies	2,500	2,500	3,000	
520.02	Postage and Shipping	4,500	4,500	5,000	
520.03	Copier, Comp., Billing, Etc.	6,000	6,000	6,000	
520.04	Printing and Copying	1,500	1,600	1,500	
	Total Office	14,500	14,600	15,500	
	Utilities				
530.01	Fuel for Equipment	6,500	6,500	6,500	
530.02	Solid Waste Disposal	2,000	2,000	2,000	
530.03	Telephone	10,000	10,000	10,000	
	Total Utilities	18,500	18,500	18,500	
	Professional Fees				
540.01	Audit and Accounting	18,000	18,000	18,000	
540.02	Management/Legal	60,000	60,000	60,000	
540.03	Property Appraiser's Fee	6,500	6,500	6,500	
540.04	Water/Wastewater Operator	5,000	5,000	5,000	Original 2021 Amount: \$5,000
540.05	Tax Collector Fees	5,500	5,500	5,500	
	Total Professional Fees	95,000	95,000	95,000	
	General Repair and Maintenance				
550.01	Vehicle	45,000	45,000	30,000	Original 2021 Amount: \$25,000
550.02	Equipment and Tools	10,000	10,000	10,000	Original 2021 Amount: \$7,500
550.03	Building	2,500	2,500	3,500	
550.04	Supplies	1,000	1,000	1,000	
550.05	New Tools	1,000	1,000	1,000	
	Total General R & M	59,500	59,500	45,500	
	Other				
560.01	Property/Liability Ins.	48,000	48,608	49,000	
560.02	Election Expenses	1,000	1,400	3,000	
560.03	Continuing Education	1,500	1,500	1,500	
560.04	Annual Fees and Dues	2,000	5,000	3,000	
560.05	Ads and Publications	750	750	750	
560.06	Miscellaneous	2,000	2,000	2,000	
560.07	Contingency	1,357	1,357	10,000	Original 2021 Amount: \$6357
	Total Other	56,607	60,615	69,250	
570	Capital Expenditures	0	0	0	
	Total Capital Expenditures	0	0	0	
	TOTAL GENERAL ADMINISTRATIVE	\$709,787	\$718,103	\$664,749	

ACCT	NAME	2021 BUDGET AMENDED	2021 ACTUAL	2022 PROPOSED	NOTES
DIRECT WATER EXPENSES					
Chemicals and Filters					
610.01	Chemicals	93,000	93,000	93,000	
610.02	Miex Resin	18,500	5,000	18,500	
610.04	RO Filters and Membranes	0	0	5,000	
	Total Chemicals and Filters	111,500	98,000	116,500	
Laboratory					
620.01	In House Lab	5,000	5,000	5,000	Original 2021 Amount: \$2,500
620.02	Outside Lab	7,000	7,000	7,000	
	Total Laboratory	12,000	12,000	12,000	
Regulatory					
630.01	Permits	1,000	1,000	1,000	
	Total	1,000	1,000	1,000	
Repairs and Maintenance					
640.01	Piping and Distribution	10,000	10,000	12,000	
640.02	Equipment	20,000	20,000	20,000	
640.03	Building and Grounds	2,000	2,000	2,000	
640.04	Water Tower Maintenance	16,000	16,000	16,000	
640.05	Generators: Annual Maintenance	2,250	2,250	2,250	
	Total R & M	50,250	50,250	52,250	
Utilities					
650.01	Electric	20,000	20,000	20,000	
650.02	Propane	600	600	600	
650.03	Telephone	2,000	2,000	2,000	
	Total Utilities	22,600	22,600	22,600	
Other					
660.01	Professional Fees	5,000	0	5,000	
660.20	Contingency	0	0	10,000	Original 2021 Amount: \$10,000
	Total Other	5,000	-	15,000	
Capital Expenditures					
670.02	Water Plant Construction	173,000	65,000	148,611	
Loans					
680.05	RD--Water System Interest	30,058	0	30,000	
680.06	RD--Water System Principal	18,000	0	18,000	
	Total Loans	48,058	-	48,000	
TOTAL DIRECT WATER EXPENSES		\$423,408	\$248,850	\$415,961	

ACCT	NAME	2021 BUDGET AMENDED	2021 ACTUAL	2022 PROPOSED	NOTES
	DIRECT WASTEWATER EXPENSES				
	Chemicals and Filters				
710.01	Chemicals	30,000	25,000	30,000	
	Total Chemicals and Filters	30,000	25,000	30,000	
	Laboratory				
720.01	In House Lab	3,000	2,500	3,000	Original 2021 Amount: \$1,500
720.02	Outside Lab	15,000	15,000	15,000	
	Total Laboratory	18,000	17,500	18,000	
	Regulatory				
730.01	Permits	2,000	0	2,000	
730.02	Biosolids Hauling	58,000	58,000	58,000	
	Total Regulatory	60,000	58,000	60,000	
	Repairs and Maintenance				
740.01	Piping and Collection	10,000	10,000	10,000	Original 2021 Amount: \$7,000
740.02	Equipment	15,000	12,000	12,000	
740.03	Building and Grounds	85,000	87,000	85,000	
740.04	Generator: Annual Maintenance	1,375	1,500	1,500	
	Total R & M	111,375	110,500	108,500	
	Utilities				
750.01	Electric	27,000	27,000	27,000	
750.02	Propane	1,000	1,000	1,000	
	Total Utilities	28,000	28,000	28,000	
	Other				
760.01	Professional Fees	5,000	0	5,000	
760.20	Contingency	0	0	10,000	Original 2021 Amount: \$10,000
	Total Other	5,000	-	15,000	
	TOTAL DIRECT WASTEWATER EXPENSES	\$252,375	\$239,000	\$259,500	
	TOTAL EXPENSES	\$1,385,570	\$1,205,953	\$1,340,210	
	SURPLUS/DEFICIT	-\$99,500	\$86,239	\$0	

2021-2022 Budget and TRIM

I have attached a draft budget with the following important components:

- Keeps the millage rate at the current 1.2 mills.
- Increases rates 3% except for large user base rates which remain the same.
- Provide a 3% COL salary increase for all employees, with a 1 time adjustment for the bottom 3 wage earners to try to adjust wages closer to the industry standard.
- Includes purchase of one new light duty truck to replace 1 of the aging pieces.
- Includes next phases of repair for the wastewater plant.

The proposed schedule for TRIM compliance is as follows:

- July Board Meeting: Set current year Proposed millage rate and set date, time, and place of tentative budget hearing. (proposed millage: 1.2; Proposed meeting date: September 13)
- By August 24: TRIM Notices go out.
- September 13: Tentative Budget Hearing.
- September 23: Publish Newspaper Notice.
- September 27: Final Budget Hearing.
- October 1: Budget Resolutions to Property Appraiser, Tax Collector, and DOR.
- October 27: Certificate of Compliance to the Department of Revenue and post final budget on our website.