

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 3RD STREET, CEDAR KEY, FL32625

REGULAR MEETING
September 19, 2022
Directly After Final Budget Meeting

1. Call to order
2. Pledge and Prayer
3. Public Comment
4. Adoption of Agenda
5. Approval of Board Meeting Minutes from August 8, 2022, August 23, 2022, and September 7, 2022
6. Financial Reports: Balance Sheet; Budget Report; Tentative Budget; Checkbook Activity; Past Due Accounts Report; Employee Leave
7. Bill Adjustment Requests
8. General Manager Report
9. Attorney Report
10. Commissioner Comments
11. Public Input
12. Adjourn

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
August 8, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Joe Hand, Tabitha Lauer.

Other Presents: Evan Rosenthal, Alicia Johns, James McCain, Ann Richburg, Mandy Offerle, Frank Offerle, Sue Colson, and Nancy Sera.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Comment. There was no public comments at the beginning of the meeting.
4. Adoption of the Agenda. **Motion** by Stephen Rosenthal to adopt Agenda. **Second** by Joe Hand. Passed by a vote 5-0.
5. Approval of Minutes. **Motion** by Stephen Rosenthal to approve the minutes from July 11, 2022 Regular Meeting and the July 26, 2022 Special Meeting. **Second** by Tabitha Lauer. Leslie stated that since the meeting packets did not get sent out until the morning of the meeting and she had not had a chance to read them yet if she had any changes that needed to be made she would bring them up at the next meeting. Passed by a vote of 5-0.
6. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Stephen Rosenthal to approve the Financial Reports subject to discussion. **Second** by Joe Hand. James, Ann, and the Board discussed the TRIM Package, and Tentative Budget meeting dates and ads for the newspaper for each. Stephen asked about Checkbook Activity and how the deposits were posted and if someone was going to the bank numerous times a day if there were numerous deposits made in one day. Ann and Alicia explained that if there were numerous deposits made in one day that they were all taken to the bank at the same time. James and the Board discussed the Tentative Budget at length and gave James the line items that needed to be changed before the next meeting. Stephen ask why the \$2.5 million dollar grant was not listed in the Tentative Budget. Alicia explained the Robert Beauchamp from Beauchamp & Edwards CPA, said that if this information was put into the Budget and the District did not spend of that money it would throw the Budget off and would look bad when the End of Year Financials were sent to the State. Alicia gave the Board Robert Beauchamp's contact information so they could contact him with any questions they had. Ann explained to the Board where some things were posted in the Budget. James, Evan, and the Board discussed the difference between the Capital Facilities Charges and the Service Charges the District has for New Home Builds. Passed by a vote 5-0.

7. Bill Adjustment Request. No Bill Adjustment Requests.

8. GM Report. James and the Board discussed some of the things that he has learned in the recent Waccasassa Regional Water System Meetings. The Board also discussed some of their concerns and what the District would need to do going forward if they decided to go through with Pipeline. Sue Colson gave a brief explanation of how to achieve funding for the Waccasassa RWS Project. The Board was all in agreement that extra meetings need to be scheduled to discuss the WRWS Project once all Budget meetings were completed.

James reported that on July 25, 2022, Gabe came into work and noticed the High Service Pump was smoking and had to be replaced. On July 26, 2022 Pump Station 4 had both pumps go out. James let the Board know that he ordered the pumps needed to replace in Pump Station 4 and the motor for the High Service Pump. James also reported to the Board that the Flow Meter at the Water Plant was old and not very accurate. James let the Board know that if the District had to do a Water Audit it would need accurate numbers for the amount of water pumped vs water sold. **Motion** made by Tabitha Lauer for James to buy a new Flow Meter for the Water Plant. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

James and the Board discussed the District's COVID Policy and Evan said he would look into what the State's policies are to make sure the District is able to continue its current COVID policy as is with vaccinated employees not having to use sick or vacation time if out with COVID and unvaccinated employees having to use sick and vacation time if out with COVID. Evan said he would have something by the next meeting.

9. Attorney Report. Evan went over the Engineering RFQ packet that he prepared that will go out upon approval. Evan and the Board discussed what type of advertising needed to be done for the RFQ. Alicia and the Board was advised that if any questions come in, they are to be forwarded to Evan or James for answering. Evan and the Board discussed how they would rate the different firms that put in bids. Evan stated that the Board could hire multiple firms. The Board and Evan did discuss the ongoing contract with Mittauer and if it was necessary for them to apply again with the RFQ, it was decided that at this time they did not, but might be something the District might want to think about in the future. James was approved to let Baskerville Donovan take care of a task order for grant paperwork to do with the \$2.5 million grant the District was awarded. **Motion** by Leslie Sturmer to accept the RFQ Packet as outlined by the Attorney. **Second** by Joe Hand. Passed by a vote 5-0. Evan reminded the Board that he and James have been working on the Sludge Bid Packet and ask if the Board wanted to see that packet when it was done or if he should send out the information. The Board thought it best that once Evan and James approved the Sludge Bid Packet that it should be advertised and sent out.

10. Commissioner Comments. Joe let the Board know that he spoke with Sue Beaudet and ask her to get him and the other Board members all the notes she had from the previous WRWS meetings for them to read over. Dottie ask Joe if he had done anymore research on how to set up ZOOM for the District. Joe said he had a friend that could help with that and he would also look into what equipment was needed to get this done.

11. Public Input. No Public Input.

12. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:32 p.m.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Special Meeting
Board of Commissioners
August 23, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Joe Hand, Tabitha Lauer.

Other Presents: Evan Rosenthal (on phone), Alicia Johns, James McCain, Heath Davis, and Sue Colson.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Input.
4. Waccasassa Regional Water System Task Reports 1-4. There was a lot of discussion between the Board, James McCain, Heath Davis, and Sue Colson about all the different options for the WRWS Project. Joe Hand prepared a power point presentation going over the different WRWS Project Task Reports. The Board went over each of the Task Reports and the different options and discussed funding and how it would be obtained. The Board discussed possible changes to the District's Charter and how to go about getting the Charter changed. Through much discussion it was decided that more meetings needed to be scheduled to discuss all aspects of the WRWS Project further.
5. Adjournment: There being no more business to conduct, the meeting was adjourned at 6.45 p.m.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Tentative Budget Meeting
Board of Commissioners
September 7, 2022**

Board Members Present: Dottie Haldeman, Stephen Rosenthal, Joe Hand, and Tabitha Lauer.

Other Presents: Evan Rosenthal (on phone), Alicia Johns, and James McCain.

1. Meeting called to order at 5:01 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Input. No Public Input.
4. Adoption of the Agenda. **Motion** by Stephen Rosenthal to adopt Agenda. **Second** by Joe Hand. Passed by a vote 4-0.
5. Approval of Beauchamp & Edwards to continue as District's CPA. **Motion** by Stephen Rosenthal to accept Beauchamp & Edwards to continue as the District's CPA. **Second** by Joe Hand. Passed by a vote 4-0.
6. A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPT THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2022-2023; AND ESTABLISHING AN EFFECTIVE DATE. **Motion** by Tabitha Lauer to accept Resolution 2022-03 to Tentatively Adopt the Levying of Ad Valorem Taxes for Fiscal Year 2022-2023. **Second** by Joe Hand. Passed by a vote 4-0.
7. A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023; AND ESTABLISHING AN EFFECTIVE DATE. The Board discussed the Budget and a few changes that need to be made before the Final Budget Adoption. James and Alicia let the Board know that they would get with Robert Beauchamp to get the changes made and email each Board member a copy to review before the next meeting. **Motion** by Stephen Rosenthal to accept the Tentative Budget as is with changes being made before final adoption. **Second** by Joe Hand. The Board discussed a few more changes that needed to be made to the Budget before the Final Adoption meeting on September 19, 2022. Passed by a vote 4-0.

8. Attorney Report. No Attorney Report.
9. Commissioner Comments. Joe explained to Evan that at the last WRWS meeting they were discussing setting up an Entity and wanted to know how familiar he was with setting those up. Evan discussed with the Board the few different ways those could be set up. The Board continued to discuss their concerns about establishing an Entity and what it will entail. The Board decided that at the next Board meeting when all members could be present they would pick a date for another Special Meeting to discuss the WRWS.
10. Public Input. No Public Input
11. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:00 p.m.

Dottie Haldeman, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Cedar Key Water & Sewer District
2021-2022 Profit & Loss Budget vs. Actual
October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
300 - Income				
305 - Water Revenue	471,586.97	487,200.00	-15,613.03	96.8%
310 - Sewer Revenues	392,550.66	407,400.00	-14,849.34	96.36%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	229,399.19	235,800.00	-6,400.81	97.29%
Total 315 - Ad Valorem Tax	229,399.19	235,800.00	-6,400.81	97.29%
320 - City Solid Waste Billing	264.81			
325 · Penalties	3,598.14	2,500.00	1,098.14	143.93%
330 - Earned Interest	17.23	20.00	-2.77	86.15%
331.100 · Proceeds from the City of CK	85,000.00			
335 · New Meter Charges	4,200.00	2,000.00	2,200.00	210.0%
340 - Rent for Water & Sewer Di				
341 City	203.00			
340 · 340-100 Cedar Key Dist.	23,868.38			
340 - Rent for Water & Sewer Di - Other	2,753.88	15,050.00	-12,296.12	18.3%
Total 340 - Rent for Water & Sewer Di	26,825.26	15,050.00	11,775.26	178.24%
350 - Misc Income	11,391.16	7,500.00	3,891.16	151.88%
360 · Carry Forward	0.00	40,000.00	-40,000.00	0.0%
365. Meter Installation Fee	900.00	1,000.00	-100.00	90.0%
366 · Recovery of Bad Debt	0.00	0.00	0.00	0.0%
382 - Grant - Legislative 2016	0.00	67,000.00	-67,000.00	0.0%
Total 300 - Income	1,225,733.42	1,265,470.00	-39,736.58	96.86%
Other Sources Of Income				
370 · Capital Facilities Charges	8,500.00			
333 · Other Miscellaneous	395.00			
Total Other Sources Of Income	8,895.00			
390 · Security Deposit				
390.01 · Security Deposit	100.00			
Total 390 · Security Deposit	100.00			
Total Income	1,234,728.42	1,265,470.00	-30,741.58	97.57%
Gross Profit	1,234,728.42	1,265,470.00	-30,741.58	97.57%
Expense				
500 · GENERAL AND ADMINISTRATIVE				
510 · Payroll				
510.01 · Salaries	317,938.64	359,000.00	-41,061.36	88.56%
510.02 · Social Security/Medicare	24,242.02	32,000.00	-7,757.98	75.76%
510.03 · Retirement	34,151.87	42,000.00	-7,848.13	81.31%
510.04 · Health, Dental & Life Ins	64,552.88	59,000.00	5,552.88	109.41%
510.05 · Workers Comp.	6,293.23	6,000.00	293.23	104.89%
Total 510 · Payroll	447,178.64	498,000.00	-50,821.36	89.8%
520 · Office				
520.01 · Supplies	2,201.99	3,000.00	-798.01	73.4%

Cedar Key Water & Sewer District
2021-2022 Profit & Loss Budget vs. Actual
 October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
520.02 · Postage & Shipping	5,360.55	5,200.00	160.55	103.09%
520.03 · Copier, Computer, Billing, Etc.	3,417.47	5,000.00	-1,582.53	68.35%
520.04 · Printing and Copying	1,001.50	1,500.00	-498.50	66.77%
520.05 · Web Portal/E-Billing	0.00	0.00	0.00	0.0%
Total 520 · Office	11,981.51	14,700.00	-2,718.49	81.51%
530 · Utilities				
530.01 · Fuel For Equipment	12,414.86	7,500.00	4,914.86	165.53%
530.02 · Solid Waste Disposal	1,384.86	2,500.00	-1,115.14	55.39%
530.03 · Telephone	8,666.77	10,000.00	-1,333.23	86.67%
530 · Utilities - Other	0.00	0.00	0.00	0.0%
Total 530 · Utilities	22,466.49	20,000.00	2,466.49	112.33%
540 · Professional Fees				
540.01 · Audit & Accounting	20,350.00	20,000.00	350.00	101.75%
540.02 · Management/Legal	15,500.00	21,000.00	-5,500.00	73.81%
540.03 · Property Appraiser's Fee	6,086.18	7,200.00	-1,113.82	84.53%
540.05 · Tax Collector Fees	4,863.44	6,000.00	-1,136.56	81.06%
540.04.Water/Wastewater Operator	0.00	500.00	-500.00	0.0%
Total 540 · Professional Fees	46,799.62	54,700.00	-7,900.38	85.56%
550 - General Repair & Maint				
550.01 · Vehicle	3,210.34	28,000.00	-24,789.66	11.47%
550.02 · Equipment and Tools	4,490.88	7,500.00	-3,009.12	59.88%
550.03 · Building	527.33	2,500.00	-1,972.67	21.09%
550.04 · Supplies	1,539.42	1,000.00	539.42	153.94%
550.05 · New Tools	0.00	1,000.00	-1,000.00	0.0%
Total 550 - General Repair & Maint	9,767.97	40,000.00	-30,232.03	24.42%
560 · Other				
560.01 · Property/Liability Ins.	49,250.00	50,000.00	-750.00	98.5%
560.02 · Election Expenses	1,456.21	3,000.00	-1,543.79	48.54%
560.03 · Continuing Education	71.92	1,500.00	-1,428.08	4.8%
560.04 · Annual Fees & Dues	10,471.05	5,000.00	5,471.05	209.42%
560.05 · Ads and Publications	54.68	750.00	-695.32	7.29%
560.06 · Miscellaneous	880.03	1,000.00	-119.97	88.0%
560.07 · Contingency	35.98	3,460.00	-3,424.02	1.04%
Total 560 · Other	62,219.87	64,710.00	-2,490.13	96.15%
Total 500 · GENERAL AND ADMINISTRATIVE	600,414.10	692,110.00	-91,695.90	86.75%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	84,015.92	80,000.00	4,015.92	105.02%
610.02 · Miex Resin	41,668.22	18,000.00	23,668.22	231.49%
Total 610 · Chemicals and Filters	125,684.14	98,000.00	27,684.14	128.25%
620 - Laboratory				
620.01 · In House Lab	2,188.17	5,000.00	-2,811.83	43.76%
620.02 · Outside Lab	3,342.50	9,000.00	-5,657.50	37.14%
Total 620 - Laboratory	5,530.67	14,000.00	-8,469.33	39.51%

Cedar Key Water & Sewer District 2021-2022 Profit & Loss Budget vs. Actual October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
630 - Regulatory				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
Total 630 - Regulatory	0.00	1,000.00	-1,000.00	0.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	16,604.60	15,000.00	1,604.60	110.7%
640.02 · Equipment	11,720.96	20,000.00	-8,279.04	58.61%
640.03 · Building & Grounds	5,761.69	2,000.00	3,761.69	288.09%
640.04 · Water Tower Maintenance	16,673.00	16,000.00	673.00	104.21%
640.05 · Generators Annual Mainte	2,230.48	2,250.00	-19.52	99.13%
Total 640 · Repairs and Maintenance	52,990.73	55,250.00	-2,259.27	95.91%
650 · Utilities				
650.01 · Electric	20,970.94	21,000.00	-29.06	99.86%
650.02 · Propane	817.32	700.00	117.32	116.76%
650.03 · Telephone	1,878.20	3,000.00	-1,121.80	62.61%
Total 650 · Utilities	23,666.46	24,700.00	-1,033.54	95.82%
660 · Other				
660.01 · Professional Fees	70.00	5,000.00	-4,930.00	1.4%
660.20 · Contingency	0.00	3,500.00	-3,500.00	0.0%
Total 660 · Other	70.00	8,500.00	-8,430.00	0.82%
670 · Capital Expenditures				
670.02 Water Plant Construction	1,425.00	67,000.00	-65,575.00	2.13%
Total 670 · Capital Expenditures	1,425.00	67,000.00	-65,575.00	2.13%
680 · Loans				
680-05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
Total 680 · Loans	0.00	48,058.00	-48,058.00	0.0%
Total 600 · DIRECT WATER EXPENSES	209,367.00	316,508.00	-107,141.00	66.15%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	21,524.17	30,000.00	-8,475.83	71.75%
Total 710 · Chemicals and Filters	21,524.17	30,000.00	-8,475.83	71.75%
720 · Laboratory				
720.01 · In House Lab	152.66	3,000.00	-2,847.34	5.09%
720.02 · Outside Lab	11,806.24	15,000.00	-3,193.76	78.71%
Total 720 · Laboratory	11,958.90	18,000.00	-6,041.10	66.44%
730 · Regulatory				
730.01 · Permits	200.00	2,000.00	-1,800.00	10.0%
730.02 · Biosolids Hauling	83,350.00	60,000.00	23,350.00	138.92%
Total 730 · Regulatory	83,550.00	62,000.00	21,550.00	134.76%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	97,170.95	7,500.00	89,670.95	1,295.61%
740.02 · Equipment	10,240.62	14,350.00	-4,109.38	71.36%
740.03 · Building and Grounds	29,799.76	85,000.00	-55,200.24	35.06%
740.04 · Generator-Annual Maintenance	0.00	1,500.00	-1,500.00	0.0%

Cedar Key Water & Sewer District
2021-2022 Profit & Loss Budget vs. Actual
 October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
Total 740 · Repairs Maintenance Other	137,211.33	108,350.00	28,861.33	126.64%
750 · Utilities				
750.01 · Electric	25,708.62	29,002.00	-3,293.38	88.64%
750.02 · Propane	1,304.80	1,000.00	304.80	130.48%
Total 750 · Utilities	27,013.42	30,002.00	-2,988.58	90.04%
760 · Other				
760.01 · Professional Fees -WWTP Permit	1,612.00	5,000.00	-3,388.00	32.24%
760.02 · Contingency	0.00	3,500.00	-3,500.00	0.0%
Total 760 · Other	1,612.00	8,500.00	-6,888.00	18.97%
770 · Capital Expenditures				
770.01 · Bridge 1,2,3 Drills	0.00	0.00	0.00	0.0%
Total 770 · Capital Expenditures	0.00	0.00	0.00	0.0%
Total 700 · DIRECT WASTEWATER EXPENSES	282,869.82	256,852.00	26,017.82	110.13%
6560 · Payroll Expenses	0.00			
Total Expense	1,092,650.92	1,265,470.00	-172,819.08	86.34%
Net Ordinary Income	142,077.50	0.00	142,077.50	100.0%
Net Income	142,077.50	0.00	142,077.50	100.0%

Cedar Key Water & Sewer District
Profit & Loss
August 2022

	Aug 22
Ordinary Income/Expense	
Income	
300 - Income	
305 - Water Revenue	44,862.40
310 - Sewer Revenues	35,591.59
325 - Penalties	650.00
340 - Rent for Water & Sewer Di	
341 City	-933.36
340 - 340-100 Cedar Key Dist.	2,116.06
Total 340 - Rent for Water & Sewer Di	1,182.70
350 - Misc Income	1,237.42
Total 300 - Income	83,524.11
Total Income	83,524.11
Gross Profit	83,524.11
Expense	
500 - GENERAL AND ADMINISTRATIVE	
510 - Payroll	
510.01 - Salaries	24,176.36
510.02 - Social Security/Medicare	1,809.96
510.03 - Retirement	5,870.10
510.04 - Health, Dental & Life Ins	550.81
Total 510 - Payroll	32,407.23
520 - Office	
520.01 - Supplies	539.11
520.02 - Postage & Shipping	346.28
520.03 - Copier, Computer, Billing, Etc.	637.05
Total 520 - Office	1,522.44
530 - Utilities	
530.01 - Fuel For Equipment	1,214.24
530.02 - Solid Waste Disposal	134.43
530.03 - Telephone	452.51
Total 530 - Utilities	1,801.18
540 - Professional Fees	
540.02 - Management/Legal	2,000.00
540.03 - Property Appraiser's Fee	146.46
Total 540 - Professional Fees	2,146.46
550 - General Repair & Maint	
550.01 - Vehicle	361.34
550.02 - Equipment and Tools	125.00
550.03 - Building	111.28
550.04 - Supplies	532.91
Total 550 - General Repair & Maint	1,130.53

Cedar Key Water & Sewer District
Profit & Loss
August 2022

	Aug 22
560 · Other	
560.04 · Annual Fees & Dues	1,160.00
560.06 · Miscellaneous	22.59
	1,182.59
Total 560 · Other	1,182.59
Total 500 · GENERAL AND ADMINISTRATIVE	40,190.43
600 · DIRECT WATER EXPENSES	
610 · Chemicals and Filters	
610.01 · Chemicals	13,824.52
	13,824.52
Total 610 · Chemicals and Filters	13,824.52
620 · Laboratory	
620.02 · Outside Lab	30.00
	30.00
Total 620 · Laboratory	30.00
640 · Repairs and Maintenance	
640.01 · Piping and Distribution	294.47
640.02 · Equipment	2,301.85
	2,596.32
Total 640 · Repairs and Maintenance	2,596.32
650 · Utilities	
650.01 · Electric	2,161.18
650.03 · Telephone	0.00
	2,161.18
Total 650 · Utilities	2,161.18
Total 600 · DIRECT WATER EXPENSES	18,612.02
700 · DIRECT WASTEWATER EXPENSES	
710 · Chemicals and Filters	
710.01 · Chemicals	2,444.58
	2,444.58
Total 710 · Chemicals and Filters	2,444.58
720 · Laboratory	
720.02 · Outside Lab	553.36
	553.36
Total 720 · Laboratory	553.36
730 · Regulatory	
730.02 · Biosolids Hauling	11,690.00
	11,690.00
Total 730 · Regulatory	11,690.00
740 · Repairs Maintenance Other	
740.01 · Piping & Distribution	4,825.50
	4,825.50
Total 740 · Repairs Maintenance Other	4,825.50
750 · Utilities	
750.01 · Electric	2,754.10
	2,754.10
Total 750 · Utilities	2,754.10
Total 700 · DIRECT WASTEWATER EXPEN...	22,267.54
Total Expense	81,069.99
Net Ordinary Income	2,454.12
Net Income	2,454.12

Cedar Key Water & Sewer District Monthly Checkbook Activity As of August 31, 2022

Unrestricted Cash Funds	Date	Num	Name	Memo	Amount
100 - Operating Account					
	08/01/2022	31025	Tom Knous	Track Hoe Repair	-125.00
	08/01/2022		Deposit	Deposit	505.08
	08/01/2022		Deposit	Deposit	433.20
	08/01/2022		Deposit	Deposit	1,141.88
	08/01/2022		Deposit	Rent Nextower	936.36
	08/01/2022		Deposit	Deposit WiFiber	200.00
	08/01/2022		Re-Fund	Transamerica	20.00
	08/02/2022		Deposit	Deposit	380.44
	08/03/2022		Deposit	Deposit	266.41
	08/04/2022	31026	Johns, Alicia M.	Pay Check	-491.06
	08/04/2022	31027	Quinn, William M.	Pay Check	-975.00
	08/04/2022		Deposit	Outdoor Grease	17.59
	08/04/2022		Deposit	Deposit	153.59
	08/05/2022	31028	Doty, Gabriel T	Pay Check	-662.19
	08/05/2022	31032	McCain, James E.	Pay Check	-1,104.19
	08/05/2022	31033	Richburg, Margaret A.	Pay Check	-637.91
	08/05/2022	31029	Haldeman, Hattie B.	Pay Check	-369.40
	08/05/2022	31030	Hand, Joseph G.	Pay Check	-369.40
	08/05/2022	31031	Lauer, Tabitha	Pay Check	-369.40
	08/05/2022	31034	Rosenthal, Stephen B	Pay Check	-369.40
	08/05/2022	31035	Sturmer, Leslie N.	Pay Check	-369.40
	08/05/2022	bankdraft	EFTPS	59-1156008	-1,555.94
	08/05/2022	31084	AFLAC	ATF27	-933.96
	08/05/2022	31037	Transamerica Employ	33859	-45.10
	08/05/2022	Bankdraf	EFTPS	59-1156008	-1,539.74
	08/05/2022		Deposit	Deposit	134.97
	08/05/2022		Deposit	Deposit	719.59
	08/05/2022		Deposit	Deposit	52.11
	08/08/2022	31038	Alicia Johns	food for a special meeting @ 12:00	-42.59
	08/08/2022		Deposit	Deposit	221.48
	08/09/2022		Deposit	Deposit	15,802.63
	08/10/2022		Deposit	Deposit	175.11
	08/11/2022	31039	McCain, James E.	Pay Check	-1,573.52
	08/11/2022	Bankdraf	FMP,TF Pension Serv	Retirement July, 2022	-3,942.06
	08/12/2022	31040	Doty, Gabriel T	Pay Check	-682.72
	08/12/2022	31042	Quinn, William M.	Pay Check	-688.98
	08/12/2022	31043	Richburg, Margaret A.	Pay Check	-637.89
	08/12/2022	31041	Johns, Alicia M.	Pay Check	-491.04
	08/12/2022	Bankdraf	EFTPS	59-1156008	-1,294.66
	08/12/2022	Bankdraf	Wex Bank Marathon F	Invoice No: 7560-00-129850-4 8	-1,214.24
	08/12/2022	31044	A-Able Septic-Sewer	Invoice No:55141 07/22/22	-3,900.00
	08/12/2022	31045	AT&T # 1	Invoice No: 352-543-5285 938 19	-243.41
	08/12/2022	31046	Central FL Electric	Electric Bills 07/22	-4,915.28

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of August 31, 2022

Date	Num	Name	Memo	Amount
08/12/2022	31047	Gator Works Computi Invoice NO: 22-254043	7/22	-446.00
08/12/2022	31048	Hawkins, Inc.d/b/a Du Invoice NO: 6242324,6254702,6		-8,258.50
08/12/2022	31049	Florida Blue Group Ancillary		-293.76
08/12/2022	31050	Konica Minolta Busine Invoice No: 281713331	7/22	-93.19
08/12/2022	31051	Nabors Giblin & Nicke Invoice No: 1108 22064 47234		-2,000.00
08/12/2022	31052	Tampa Armature Wor High Serivice Pump Water Plant		-2,301.85
08/12/2022	31053	Verizon Wireless # 1 Invoice No: Acct. 9909536746		-99.56
08/12/2022	31054	Verizon # 2 Invoice NoAcct.9909587598	7/22	-109.54
08/12/2022		Deposit	Deposit	55.21
08/15/2022		Bankdraf City Of Cedar Key		-134.43
08/15/2022		Deposit	Unclog Pump Station	75.00
08/15/2022	31055	Aqua Pure Water & S Invoice No:85708		-414.00
08/15/2022	31056	Cedar Key Auto Care Invoice No: 55899		-74.78
08/15/2022	31057	Custom Pump & Cont Invoice No:50208	8/22	-4,010.00
08/15/2022	31058	FL DEP Bureau of Fin Invoice # 071593 2380178 Ce		-1,000.00
08/15/2022	31059	INDUSTRIAL CHEM I LIFT STATION DEGREASER		-1,047.68
08/15/2022	31060	JAC-PAC DISTRIBUT Invoive No: 411	7/14/22	-532.91
08/15/2022	31061	LANIER MUNICIPAL Invoice NO:211047	5/18/22	-314.70
08/15/2022	31062	Levy County Property Invoice: 09302022		-146.46
08/15/2022	31063	McCall Service, Inc. # 100001449	07//2022	-55.64
08/15/2022	31064	NAPA Gulf Coast Part Acct #1999		-103.23
08/15/2022	31065	USA Blue Book Invoice No: 046253	07/2022	-167.38
08/15/2022	31066	VISA	July 2022	-539.11
08/15/2022		Deposit	Deposit	106.79
08/16/2022	31067	Marina Hardware At C 220	7/22	-140.39
08/16/2022	31068	Konica Minolta Busine Invoice No: 281713331	6/22	-97.86
08/16/2022		Deposit	Deposit	56.97
08/16/2022		Deposit	Deposit	14,798.22
08/16/2022	31069	Cedar Key Auto Care Invoice No: 55899	8/16/2022	-183.33
08/16/2022	31070	Margaret Ann Richbur 08//09/022 Mileage to Ocala Lab		-84.68
08/16/2022		Deposit	Deposit	557.14
08/18/2022	31071	Doty, Gabrial T	Pay Check	-806.02
08/18/2022	31072	Johns, Alicia M.	Pay Check	-491.05
08/18/2022	31073	Hawkins, Inc.d/b/a Du Invoice NO: 6267384,6267683		-6,962.92
08/18/2022	31074	Jones & Son FE Servi Invoice No: 95032	6/18/2022	-160.00
08/19/2022	31075	McCain, James E.	Pay Check	-1,104.19
08/19/2022	31076	Quinn, William M.	Pay Check	-808.24
08/19/2022	31077	Richburg, Margaret A.	Pay Check	-637.89
08/19/2022		Bankdraf EFTPS	59-1156008	-1,210.10
08/19/2022		Deposit	Deposit	53.00
08/22/2022	31078	City Of Cedar Key	Rent for June 01, 2022 thru Au	-1,907.54
08/22/2022		Deposit	Deposit	407.86
08/23/2022	31079	Margaret Ann Richbur 08/23/22 Mileage to Ocala Lab		-84.68
08/23/2022		Deposit	Deposit	56.09
08/25/2022	31080	Johns, Alicia M.	Pay Check	-528.60

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of August 31, 2022

Date	Num	Name	Memo	Amount
08/25/2022	31081	Quinn, William M.	Pay Check	-974.99
08/25/2022	31082	Richburg, Margaret A.	Pay Check	-637.89
08/25/2022	31083	Quinn, William M.	Pay Check Vacation	-688.99
08/25/2022		Deposit	Deposit	15,403.35
08/25/2022		Deposit	Deposit	53.25
08/26/2022	31084	Doty, Gabriel T	Pay Check	-579.98
08/26/2022		Deposit	Darling Outdoor grease	198.10
08/26/2022		Deposit	Re-Fund Florida Blue	734.79
08/26/2022		Deposit	Re-Fund Metlife	211.94
08/26/2022	31085	McCain, James E.	Pay Check	-1,296.83
08/26/2022		Bankdraf EFTPS	59-1156008	-1,539.76
08/26/2022		Bankdraf FMP,TF Pension Serv	Retirement August 2022	-3,278.04
08/26/2022	31086	AFLAC	ATF27	-933.96
08/26/2022	31087	DAVISVISION	90866	-143.94
08/26/2022	31088	A-Able Septic-Sewer	Invoice No: 55307 08/08/22 55	-7,790.00
08/26/2022	31089	McCall Service, Inc.	# 100001449 08/11/22	-55.64
08/26/2022	31090	USA Blue Book	Invoice No: 070778 8/08/22	-487.50
08/26/2022		Deposit	Deposit	264.81
08/27/2022		Deposit	Deposit	60.84
08/28/2022		Deposit	Deposit	66.13
08/29/2022	31091	Transamerica Employ	33859	-36.08
08/29/2022		Deposit	Deposit	600.24
08/30/2022		Deposit	Deposit	2,808.33
08/30/2022		Deposit	Deposit	27,344.35
08/30/2022		Deposit	Deposit	433.20
08/30/2022	31092	US Postmaster	787 pc @ .44 ea = \$ 346.28	-346.28
08/30/2022	31093	Johns, Alicia M.		-491.05
Total 100 - Operating Account				<u>-668.57</u>
Total Unrestricted Cash Funds				<u>-668.57</u>
TOTAL				<u>-668.57</u>

Cedar Key Water & Sewer District 2022 - 2023 Budget Worksheet

Proposed
 Budget 2022-
 2023

Comments

Ordinary Income/Expense

Income

300 - Income

					305 - Water Revenue	526,000.00	
					310 - Sewer Revenues	435,000.00	
					315 - Ad Valorem Tax		
					315.100 · Ad Valorem	262,275.00	
					315 - Ad Valorem Tax - Other		
					Total 315 - Ad Valorem Tax	262,275.00	
					320 - City Solid Waste Billing	0.00	
					325 · Penalties	2,958.00	
					330 - Earned Interest	20.00	
					331.100 · Proceeds from the City of CK	0.00	
					335 - New Meter Charges	5,600.00	
					340 - Rent for Water & Sewer Di		
					341 City		
					340 · 340-100 Cedar Key Dist.	27,974.00	
					340 - Rent for Water & Sewer Di - Other	2,149.00	
					Total 340 - Rent for Water & Sewer Di	30,123.00	
					350 - Misc Income	12,500.00	
					365. Meter Installation Fee	1,200.00	
					382 - Grant - Legislative 2016	0.00	
					Total 300 - Income	1,275,676.00	
					Other Sources Of Income		
					370 · Capital Facilities Charges	11,300.00	
					333 · Other Miscellaneous	530.00	
					364 · Gain on Sale of Equipment	0.00	
					Total Other Sources Of Income	11,830.00	
					390 · Security Deposit		
					390.01 · Security Deposit	0.00	
					Total 390 · Security Deposit	0.00	
					Total Income	1,287,506.00	
					Gross Profit	1,287,506.00	
					Expense		
					500 · GENERAL AND ADMINISTRATIVE		
					510 · Payroll		
					510.01 · Salaries	304,048.00	
					510.02 · Social Security/Medicare	23,259.68	
					510.03 · Retirement	30,405.00	
					510.04 · Health, Dental & Life Ins	79,613.32	
					510.05 · Workers Comp.	8,400.00	
					510.06 · Compensated Absence Expense	0.00	
					Total 510 · Payroll	445,726.00	

Cedar Key Water & Sewer District 2022 - 2023 Budget Worksheet

				Proposed Budget 2022- 2023	Comments
			520 · Office		
			520.01 · Supplies	2,000.00	
			520.02 · Postage & Shipping	6,220.00	
			520.03 · Copier, Computer, Billing, Etc.	3,465.00	
			520.04 · Printing and Copying	1,148.00	
			520.08 · Bad Debt Expense		
			Total 520 · Office	12,833.00	
			530 · Utilities		
			530.01 · Fuel For Equipment	13,200.00	
			530.02 · Solid Waste Disposal	1,130.00	
			530.03 · Telephone	10,000.00	
			Total 530 · Utilities	24,330.00	
			540 · Professional Fees		
			540.01 · Audit & Accounting	22,200.00	
			540.02 · Management/Legal	30,000.00	
			540.03 · Property Appraiser's Fee	7,000.00	
			540.05 · Tax Collector Fees	5,200.00	
			540.04.Water/Wastwater Operator		
			Total 540 · Professional Fees	64,400.00	
			550 - General Repair & Maint		
			550.01 · Vehicle	3,606.00	
			550.02 · Equipment and Tools	5,830.00	
			550.03 · Building	600.00	
			550.04 · Supplies	948.00	
			550.05 · New Tools		
			Total 550 - General Repair & Maint	10,984.00	
			560 · Other		
			560.01 · Property/Liability Ins.	52,000.00	
			560.02 · Election Expenses	4,000.00	
			560.03 · Continuing Education	3,000.00	
			560.04 · Annual Fees & Dues	11,000.00	
			560.05 · Ads and Publications	500.00	
			560.06 · Miscellaneous	1,650.00	
			560.07 · Contingency	0.00	
			560.08 · Bank Interest	0.00	
			Total 560 · Other	72,150.00	
			590.00 - Contingency	43,740.00	
			Total 500 · GENERAL AND ADMINISTRATIVE	674,163.00	
			600 · DIRECT WATER EXPENSES		
			610 · Chemicals and Filters		
			610.01 · Chemicals	88,330.00	
			610.02 · Miex Resin	30,000.00	
			Total 610 · Chemicals and Filters	118,330.00	

Cedar Key Water & Sewer District 2022 - 2023 Budget Worksheet

				Proposed Budget 2022- 2023	Comments
			620 - Laboratory		
			620.01 · In House Lab	2,920.00	
			620.02 · Outside Lab	4,348.00	
			Total 620 - Laboratory	7,268.00	
			630 - Regulatory		
			630.01 · Permits		
			Total 630 - Regulatory	0.00	
			640 · Repairs and Maintenance		
			640.01 · Piping and Distribution	20,850.00	
			640.02 · Equipment	12,560.00	
			640.03 · Building & Grounds	7,690.00	
			640.04 · Water Tower Maintenance	16,000.00	
			640.05 · Generators Annual Mainte	1,930.00	
			640.06 Water Plant Maintenance	30,000.00	
			Total 640 · Repairs and Maintenance	89,030.00	
			650 · Utilities		
			650.01 · Electric	22,000.00	
			650.02 · Propane	1,090.00	
			650.03 · Telephone	2,360.00	
			Total 650 · Utilities	25,450.00	
			660 · Other		
			660.01 · Professional Fees	10,000.00	
			660.02 · Engineering-SRF Planning		
			660.04 Prof. Fees- Water Plant		
			Total 660 · Other	10,000.00	
			670 · Capital Expenditures		
			670.02 New Vehicle	50,000.00	
			Total 670 · Capital Expenditures	50,000.00	
			680 · Loans		
			680.07 · DCB - LOC Interest		
			680-05 · RD - Water System Interest	29,040.00	
			680.06 · RD-Water System Principal	20,000.00	
			Total 680 · Loans	49,040.00	
			690.1 · Depreciation Water		
			Total 600 · DIRECT WATER EXPENSES	349,118.00	
			700 · DIRECT WASTEWATER EXPENSES		
			710 · Chemicals and Filters		
			710.01 · Chemicals	23,320.00	
			Total 710 · Chemicals and Filters	23,320.00	
			720 · Laboratory		
			720.01 · In House Lab	205.00	
			720.02 · Outside Lab	14,100.00	
			Total 720 · Laboratory	14,305.00	

Cedar Key Water & Sewer District 2022 - 2023 Budget Worksheet

				Proposed Budget 2022- 2023	Comments
			730 · Regulatory		
			730.01 · Permits	1,000.00	
			730.02 · Biosolids Hauling	89,820.00	
			Total 730 · Regulatory	90,820.00	
			740 · Repairs Maintenance Other		
			740.01 · Piping & Distribution	30,000.00	
			740.02 · Equipment	13,660.00	
			740.03 · Building and Grounds	50,000.00	
			740.04 · Generator- Maintenance	10,000.00	
			Total 740 · Repairs Maintenance Other	103,660.00	
			750 · Utilities		
			750.01 · Electric	26,880.00	
			750.02 · Propane	1,740.00	
			Total 750 · Utilities	28,620.00	
			760 · Other		
			760.01 · Professional Fees -WWTP Permit	3,500.00	
			Total 760 · Other	3,500.00	
			790.1 · Depreciation Sewer		
			Total 700 · DIRECT WASTEWATER EXPENSES	264,225.00	
			Total Expense	1,287,506.00	
			Net Ordinary Income	0.00	

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 08/30/2022

Account Balance as of 08/30/2022

Disconnect Date 09/09/2022

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Service	Code	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
37001	37001	CLAMTASTIC	11990 HWY 24	WATER	P1	2100185297	81.85	20.00	0.00	101.85
				SEWER			76.32	0.00	0.00	76.32
		CLAMTASTIC	Total				158.17	20.00	0.00	178.17
104001	104002	RICHARD MALAD	12516 SR 24	WATER	P1	2100160599	30.17	20.00	0.00	50.17
				SEWER			28.56	0.00	0.00	28.56
		RICHARD MALAD	Total				58.73	20.00	0.00	78.73
203001	203001	LARRY KING	13172 SW 164TH AVE.	WATER	P1	14280591	37.57	20.00	0.00	57.57
				SEWER			34.70	0.00	0.00	34.70
		LARRY KING	Total				72.27	20.00	0.00	92.27
258001	258001	LAURIE SHAFFER	1210 HAWTHORNE AVE	WATER	P1	19125742	38.13	20.00	0.00	58.13
				SEWER			35.19	0.00	0.00	35.19
		LAURIE SHAFFER	Total				73.32	20.00	0.00	93.32
290001	290001	DIANA BIBLE	1170 PARODA AVE	WATER	P1	13658397	46.86	20.00	0.00	66.86
				SEWER			42.83	0.00	0.00	42.83
		DIANA BIBLE	Total				89.69	20.00	0.00	109.69
349001	349001	BETTY PADGETT	16397 ANDREWS CIRCLE	WATER	P1	14280612	30.85	20.00	0.00	50.85
				SEWER			29.11	0.00	0.00	29.11
		BETTY PADGETT	Total				59.96	20.00	0.00	79.96
417001	417001	JUDITH CAMPBELL	16751 SW HODGES AVE.	WATER	P1	2100160636	27.14	20.00	0.00	47.14
				SEWER			26.11	0.00	0.00	26.11
		JUDITH CAMPBELL	Total				53.25	20.00	0.00	73.25
448001	448001	JOHN ANASTASI	12750 JERNIGAN AVE.	WATER	P1	2100035365	34.45	20.00	0.00	54.45
				SEWER			32.02	0.00	0.00	32.02
		JOHN ANASTASI	Total				66.47	20.00	0.00	86.47
460001	460001	ROGER MCKINNEY	12751 HODGSON AVE.-	WATER	P1	2100160603	39.50	20.00	0.00	59.50
				SEWER			36.39	0.00	0.00	36.39
		ROGER MCKINNEY	Total				75.89	20.00	0.00	95.89
1098001	1098001	P & G HOSPITALITY #201	192 2ND STREET - CC 201	WATER	P1	17023637	29.38	20.00	0.00	49.38
				SEWER			27.93	0.00	0.00	27.93
		P & G HOSPITALITY #201	Total				57.31	20.00	0.00	77.31
1099001	1099001	P & G HOSPITALITY #202	192 2ND STREET - CC 202	WATER	P1	17023621	29.09	20.00	0.00	49.09
				SEWER			27.69	0.00	0.00	27.69
		P & G HOSPITALITY #202	Total				56.78	20.00	0.00	76.78
1100001	1100001	P & G HOSPITALITY #203	192 2ND STREET - CC 203	WATER	P1	17023620	27.00	20.00	0.00	47.00
				SEWER			26.00	0.00	0.00	26.00
		P & G HOSPITALITY #203	Total				53.00	20.00	0.00	73.00
1110001	1110001	P & G HOSPITALITY #204	192 2ND STREET - CC 204							

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1110001	1110001	P & G HOSPITALITY #204	192 2ND STREET - CC 204					
		WATER		2000047476	29.85	20.00	0.00	49.85
		SEWER			28.30	0.00	0.00	28.30
		P & G HOSPITALITY #204Total			58.15	20.00	0.00	78.15
1120001	1120001	P & G HOSPITALITY #205	192 2ND STREET - CC 205					
		WATER		17023624	31.50	20.00	0.00	51.50
		SEWER			29.64	0.00	0.00	29.64
		P & G HOSPITALITY #205Total			61.14	20.00	0.00	81.14
1130001	1130001	P & G HOSPITALITY #206	192 2ND STREET - CC 206					
		WATER		17023625	30.22	20.00	0.00	50.22
		SEWER			28.61	0.00	0.00	28.61
		P & G HOSPITALITY #206Total			58.83	20.00	0.00	78.83
1140001	1140001	P & G HOSPITALITY #207	192 2ND STREET - CC 207					
		WATER		17023627	32.37	20.00	0.00	52.37
		SEWER			30.34	0.00	0.00	30.34
		P & G HOSPITALITY #207Total			62.71	20.00	0.00	82.71
1150001	1150001	P & G HOSPITALITY #208	192 2ND STREET - CC 208					
		WATER		17023635	31.25	20.00	0.00	51.25
		SEWER			29.44	0.00	0.00	29.44
		P & G HOSPITALITY #208Total			60.69	20.00	0.00	80.69
1160001	1160001	P & G HOSPITALITY #209	192 2ND STREET - CC 209					
		WATER		2100160657	30.63	20.00	0.00	50.63
		SEWER			28.93	0.00	0.00	28.93
		P & G HOSPITALITY #209Total			59.56	20.00	0.00	79.56
504001	504001	L&M SOL.	192 2ND ST - POOL					
		WATER		13458140	13.36	20.00	0.00	33.36
		L&M SOL. Total			13.36	20.00	0.00	33.36
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					
		WATER		17023631	28.36	20.00	0.00	48.36
		SEWER			27.10	0.00	0.00	27.10
		P & G HOSPITALITY #301Total			55.46	20.00	0.00	75.46
1180001	1180001	P & G HOSPITALITY #302	192 2ND STREET - CC 302					
		WATER		17023630	28.90	20.00	0.00	48.90
		SEWER			27.62	0.00	0.00	27.62
		P & G HOSPITALITY #302Total			56.52	20.00	0.00	76.52
1190001	1190001	P & G HOSPITALITY #303	192 2ND STREET - CC 303					
		WATER		17023628	27.00	20.00	0.00	47.00
		SEWER			26.00	0.00	0.00	26.00
		P & G HOSPITALITY #303Total			53.00	20.00	0.00	73.00
1200001	1200001	P & G HOSPITALITY #304	192 2ND STREET - CC 304					
		WATER		17023629	28.04	20.00	0.00	48.04
		SEWER			27.16	0.00	0.00	27.16
		P & G HOSPITALITY #304Total			55.20	20.00	0.00	75.20
1210001	1210001	P & G HOSPITALITY #305	192 2ND STREET - CC 305					
		WATER		2100160666	28.57	20.00	0.00	48.57
		SEWER			27.27	0.00	0.00	27.27
		P & G HOSPITALITY #305Total			55.84	20.00	0.00	75.84
1220001	1220001	P & G HOSPITALITY #306	192 2ND STREET - CC 306					
		WATER		17023622	28.63	20.00	0.00	48.63
		SEWER			27.31	0.00	0.00	27.31
		P & G HOSPITALITY #306Total			55.94	20.00	0.00	75.94
1230001	1230001	P & G HOSPITALITY #307	192 2ND STREET - CC 307					
		WATER		2100160622	30.04	20.00	0.00	50.04
		SEWER			28.45	0.00	0.00	28.45
		P & G HOSPITALITY #307Total			58.49	20.00	0.00	78.49
1240001	1240001	P & G HOSPITALITY #308	192 2ND STREET - CC 308					
		WATER		17023632	37.62	20.00	0.00	57.62
		SEWER			34.75	0.00	0.00	34.75
		P & G HOSPITALITY #308Total			72.37	20.00	0.00	92.37
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					
	WATER P1			17023626	33.07	20.00	0.00	53.07
	SEWER				30.91	0.00	0.00	30.91
		P & G HOSPITALITY #309 Total			63.98	20.00	0.00	83.98
506001	506001	SPA- LAUNDRY-	192 2ND STREET					
	WATER P1			14280705	44.93	20.00	0.00	64.93
	SEWER				41.14	0.00	0.00	41.14
		SPA- LAUNDRY- Total			86.07	20.00	0.00	106.07
507001	507001	P & G HOSPITALITY #310	192 2ND STREET CC-310					
	WATER P1			14062479	35.49	20.00	0.00	55.49
	SEWER				32.88	0.00	0.00	32.88
		P & G HOSPITALITY #310 Total			68.37	20.00	0.00	88.37
508001	508001	WILLIAM GRONDON	82 2ND ST-CC 311					
	WATER P1			12915222	31.74	20.00	0.00	51.74
	SEWER				29.83	0.00	0.00	29.83
		WILLIAM GRONDON Total			61.57	20.00	0.00	81.57
509001	509001	CHRISTINA CULVER #312	192 2ND ST-CC 312					
	WATER P1			13379998	32.18	20.00	0.00	52.18
	SEWER				30.18	0.00	0.00	30.18
		CHRISTINA CULVER #312 Total			62.36	20.00	0.00	82.36
511001	511001	CAROL GRAHAM #314	192 2ND ST-CC 314					
	WATER P1			2100160630	45.14	20.00	0.00	65.14
	SEWER				41.32	0.00	0.00	41.32
		CAROL GRAHAM #314 Total			86.46	20.00	0.00	106.46
514001	514001	M. WHITE #317	192 2ND ST-CC 317					
	WATER P1			13658399	43.00	20.00	0.00	63.00
	SEWER				39.45	0.00	0.00	39.45
		M. WHITE #317 Total			82.45	20.00	0.00	102.45
515001	515001	GLADYS BRAMI #210	192 2ND ST-CC 210					
	WATER P1			14280693	29.14	20.00	0.00	49.14
	SEWER				27.73	0.00	0.00	27.73
		GLADYS BRAMI #210 Total			56.87	20.00	0.00	76.87
516001	516001	M. WHITE #211	192 2ND ST-CC 211					
	WATER P1			14280475	47.42	20.00	0.00	67.42
	SEWER				43.31	0.00	0.00	43.31
		M. WHITE #211 Total			90.73	20.00	0.00	110.73
517001	517001	M. WHITE #212	192 2ND STREET CC-212					
	WATER P1			2000047497	29.01	20.00	0.00	49.01
	SEWER				27.62	0.00	0.00	27.62
		M. WHITE #212 Total			56.63	20.00	0.00	76.63
518001	518001	B. PRESS	82 2ND ST -CC 213					
	WATER P1			14280478	30.36	20.00	0.00	50.36
	SEWER				28.72	0.00	0.00	28.72
		B. PRESS Total			59.08	20.00	0.00	79.08
521001	521001	P & G HOSPITALITY #216	82 2ND ST -CC 216					
	WATER P1			14280472	44.53	20.00	0.00	64.53
	SEWER				40.78	0.00	0.00	40.78
		P & G HOSPITALITY #216 Total			85.31	20.00	0.00	105.31
522001	522001	P & G HOSPITALITY #217	82 2ND ST-CC 217					
	WATER P1			18258677	30.14	20.00	0.00	50.14
	SEWER				28.54	0.00	0.00	28.54
		P & G HOSPITALITY #217 Total			58.68	20.00	0.00	78.68
523001	523001	P & G HOSPITALITY -	190 2ND ST-CC MARINA					
	WATER P1			13379826	27.00	20.00	0.00	47.00
		P & G HOSPITALITY - Total			27.00	20.00	0.00	47.00
529001	529001	A. HAGAR - TH6	52 2ND ST- TH6					
	WATER P1			12943666	39.55	20.00	0.00	59.55
	SEWER				36.43	0.00	0.00	36.43
		A. HAGAR - TH6 Total			75.98	20.00	0.00	95.98
539001	539001	FRANK MCCABE	11 OLD MILL DRIVE-2D					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
539001	539001	FRANK MCCABE	11 OLD MILL DRIVE-2D					
				2100023760	32.17	20.00	0.00	52.17
					35.81	0.00	0.00	35.81
					67.98	20.00	0.00	87.98
596001	596001	PETER MCELWAN	211 2ND ST 21-224					
				2100185317	30.96	20.00	0.00	50.96
					29.20	0.00	0.00	29.20
					60.16	20.00	0.00	80.16
599001	599001	JOANNA CELENTANO	211 2ND ST PP20-225					
				14280820	49.11	20.00	0.00	69.11
					27.71	0.00	0.00	27.71
					76.82	20.00	0.00	96.82
773001	773001	SHARON SHAW	644 1ST ST. (GENE					
				2100160649	31.28	20.00	0.00	51.28
					29.46	0.00	0.00	29.46
					60.74	20.00	0.00	80.74
826001	826001	HINKLES CLAMS LLC	1 DOCK/ALLEN					
				13935880	27.00	20.00	0.00	47.00
					27.00	20.00	0.00	47.00
920001	920001	DAMETRIA DAVIS	881 G. ST.					
				2000047489	34.70	20.00	0.00	54.70
					32.22	0.00	0.00	32.22
					66.92	20.00	0.00	86.92
923001	923001	TRACI ARGAVES	850 6TH ST.					
				14346512	33.42	20.00	0.00	53.42
					31.19	0.00	0.00	31.19
					64.61	20.00	0.00	84.61
936001	936001	GREG MARTIN	918 7TH ST.					
				14346485	43.31	20.00	0.00	63.31
					39.72	0.00	0.00	39.72
					83.03	20.00	0.00	103.03
959001	959001	CINDY PETRIE	909 6TH STREET					
				14346498	26.66	20.00	0.00	46.66
					31.17	0.00	0.00	31.17
					57.83	20.00	0.00	77.83
973001	973001	KELLY AULL	4050 G ST. APT #302					
				14280725	30.01	20.00	0.00	50.01
					28.43	0.00	0.00	28.43
					58.44	20.00	0.00	78.44

Total Customers 52
 Prev. Balance \$3,357.17
 Penalty \$1,040.00
 Total Tax \$0.00
 Account Balance \$4,397.17

Previously Posted Penalty \$0.00

8 customers
 \$749.65

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

August 31, 2022 Amount Used 2022

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	8:00	98:00	90:31	24:00
Johns, Alicia M.	17:27	99:00	45:15	147:00
McCain, James E.	1063:48	71:30	235:33	138:30
Quinn, William M.	272:30	65:30	97:39	128:00
Richburg, Margaret A.	6:00	70:00	94:14	107:30

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: 8-23-22

Name: Levy County School Board -

Name on Account if Different: Cedar Key School

Physical Address of Account: 951 Whiddon Ave

Description of water loss including dates over which loss occurred:

The school was pressure washed and that's the cause

for the extra large water + sewer bill. The premises

was checked by a City of Cedar Key employee and also by

one of our Maintenance Dept. Both found no leaks

Have you requested another adjustment over the prior 3 years? Yes _____ No

Rebecca Dawkins
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.

Email: alicia@ckwater.org

Fax: 866-278-7502

Hand: 510 3rd Street, Cedar Key.

Usage Report

From: 07/01/2021 Through: 08/23/2022

Sorted By: Account Number

For 155001

45,780

Location No	Acct No.	Name	Service Address	Route	Change	Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read	
155001	155001	LEVY CNTY B.P.I. (CKHS)	1 LEVY CNTY B.P.I. (CKHS)	06																
15040049	5/8" METER	WATER	19320						07/01/2021	Gallons	19320	19320	0	0.00	199.85	05/19/2021	203111	06/21/2021	205043	
15040049	5/8" METER	WATER	12680						07/30/2021	Gallons	12680	12680	0	0.00	141.21	06/21/2021	205043	07/21/2021	206311	
15040049	5/8" METER	WATER	21900						09/01/2021	Gallons	21900	21900	0	0.00	222.63	07/21/2021	206311	08/23/2021	208501	
15040049	5/8" METER	WATER	41320						09/30/2021	Gallons	41320	41320	0	0.00	394.11	08/23/2021	208501	09/22/2021	212633	
15040049	5/8" METER	WATER	33320						10/28/2021	Gallons	33320	33320	0	0.00	336.30	09/22/2021	212633	10/20/2021	215965	
15040049	5/8" METER	WATER	40340						11/30/2021	Gallons	40340	40340	0	0.00	401.37	10/20/2021	215965	11/18/2021	219999	
15040049	5/8" METER	WATER	38330						12/29/2021	Gallons	38330	38330	0	0.00	382.74	11/18/2021	219999	12/20/2021	223832	
15040049	5/8" METER	WATER	119780						01/31/2022	Gallons	119780	119780	0	0.00	1137.78	12/20/2021	223832	01/19/2022	235810	
15040049	5/8" METER	WATER	46560						03/02/2022	Gallons	46560	46560	0	0.00	459.03	01/19/2022	235810	02/17/2022	240466	
15040049	5/8" METER	WATER	70880						04/01/2022	Gallons	70880	70880	0	0.00	684.48	02/17/2022	240466	03/21/2022	247554	
15040049	5/8" METER	WATER	33740						04/28/2022	Gallons	33740	33740	0	0.00	340.19	03/21/2022	247554	04/20/2022	250928	
15040049	5/8" METER	WATER	56100						05/31/2022	Gallons	56100	56100	0	0.00	547.47	04/20/2022	250928	05/20/2022	256538	
15040049	5/8" METER	WATER	15160						06/28/2022	Gallons	15160	15160	0	0.00	167.95	05/20/2022	256538	06/21/2022	258054	
15040049	5/8" METER	WATER	259940						07/29/2022	Gallons	259940	259940	0	0.00	2437.06	06/21/2022	258054	07/21/2022	284048	
Totals for Customer/Location/Service: 155001 / 155001 / WATER											809,370	809,370	0	0.00	7852.17					

Grand Totals

WATER	Gallons	809370	809370	0	0.00	7852.17
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Number of Accounts	1
Number of Locations	1
Account/Location Combinations	1

Adjusted Bill Calculation

Adjustment Information

Date Requested: 8/23/2022
 Month of Service: Aug-22
 Metered Usage: 259,940 Gal
 Am't Billed (W&S): \$4,657.23
 Justification: Pressure washed the entire school.

Customer Name: Levy County (CKHS)
 Account No.: 155001
 Service Address: 951 Whiddon Avenue
 *Previous 12 Months
 Average W&S Usage: 45,786 gallons/Month

	Water	Sewer
Base Charges:	\$66.00	\$63.00

Water Usage

Gallons:	259,940
0 to 3K @ \$2.71/K	\$8.13
3 to 6 K @ \$5.08/K	\$15.24
6 to 9 K @ \$7.16/K	\$21.48
9K+ @ \$9.27/K	\$2,326.21
Total:	\$2,437.06

Adjusted Sewer Usage

Gallons*:	45,786
0 to 3K @ \$2.19/K	\$6.57
3 to 6 K @ \$4.44/K	\$13.32
6 to 9 K @ \$6.45/K	\$19.35
9K+ @ \$8.44/K	\$310.47
Total:	\$412.71

Adjusted Water and Sewer, Total: \$2,849.78

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: 9/7/2022

Name: Brenda Coulter

Name on Account if Different: _____

Physical Address of Account: 13531 SW Airport Road

Description of water loss including dates over which loss occurred:

Broken water line going to water heater
that was under house was found.

Have you requested another adjustment over the prior 3 years? Yes No

Alicia M. Jones
Signature Brenda Coulter

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

Adjusted Bill Calculation

Adjustment Information

Date Requested: 9/7/2022
 Month of Service: Sep-22
 Metered Usage: 26,320 Gal
 Am't Billed (W&S): \$443.83

Customer Name: Brenda Coulter
 Account No.: 280001
 Service Address: 13531 SW Airport Road
 *Previous 12 Months
 Average W&S Usage: 3,503 gallons/Month

Justification: Broken water line under the house going to the water heater

	Water	Sewer	
Base Charges:	\$27.00	\$26.00	
Water Usage		Adjusted Sewer Usage	
Gallons: 26,320		Gallons*: 3,503	
0 to 3K @ \$2.71/K	\$8.13	0 to 3K @ \$2.19/K	\$6.57
3 to 6 K @ \$5.08/K	\$15.24	3 to 6 K @ \$4.44/K	\$2.23
6 to 9 K @ \$7.16/K	\$21.48	6 to 9 K @ \$6.45/K	\$0.00
9K+ @ \$9.27/K	\$160.56	9K+ @ \$8.44/K	\$0.00
Total:	\$232.41	Total:	\$34.80
Adjusted Water and Sewer, Total:		\$267.21	

Usage Report

From: 08/31/2021 Through: 08/31/2022
 Sorted By: Account Number
 For 228001

3503 yr aug

Location No	Acct No.	Name	Service Address	Route							
228001	228001	BRENDA COULTER	13531 SW AIRPORT RD.	08							
14346419	5/8" METER	WATER	5460	5460	0	0.00	45.65	07/21/2021	28909	08/23/2021	29455
14346419	5/8" METER	WATER	3680	3680	0	0.00	37.03	08/23/2021	29455	09/22/2021	29823
14346419	5/8" METER	WATER	2990	2990	0	0.00	35.10	09/22/2021	29823	10/20/2021	30122
14346419	5/8" METER	WATER	2940	2940	0	0.00	34.97	10/20/2021	30122	11/18/2021	30416
14346419	5/8" METER	WATER	3130	3130	0	0.00	35.79	11/18/2021	30416	12/20/2021	30729
14346419	5/8" METER	WATER	2670	2670	0	0.00	34.24	12/20/2021	30729	01/19/2022	30996
14346419	5/8" METER	WATER	2470	2470	0	0.00	33.69	01/19/2022	30996	02/17/2022	31243
14346419	5/8" METER	WATER	3340	3340	0	0.00	36.86	02/17/2022	31243	03/21/2022	31577
14346419	5/8" METER	WATER	3480	3480	0	0.00	37.57	03/21/2022	31577	04/20/2022	31925
14346419	5/8" METER	WATER	2560	2560	0	0.00	33.94	04/20/2022	31925	05/20/2022	32181
14346419	5/8" METER	WATER	3730	3730	0	0.00	38.84	05/20/2022	32181	06/21/2022	32554
14346419	5/8" METER	WATER	5580	5580	0	0.00	48.24	06/21/2022	32554	07/21/2022	33112
14346419	5/8" METER	WATER	26320	26320	0	0.00	232.41	07/21/2022	33112	08/22/2022	35744
Totals for Customer/Location/Service: 228001 / 228001 / WATER				68,350	68,350	0	0.00	684.33			

WATER	Gallons	68350	68350	0	0.00	684.33
Number of Accounts		1				
Number of Locations		1				
Account/Location Combinations		1				

Grand Totals

9/7/22

To: Cedar Key Water District Brd.

From: Brenda and Henry Coulter

For: Request for adjustment
on bill dated 7/21/22 - 08/22/22

On 9/26/22 after receiving above noted bill, we discovered our water heater had been leaking for some time. IT was undetectable as all the water was running under house, not through sewer. We have since replaced water heater. Please consider this adjustment request.

Brenda Coulter

Cedar Key Water & Sewer

September 2022

General Manager's Report

Water

- Cleaned and put new resin in Miex.
- Wacasassa Water Supply Meeting
- Run THM's
- Workshop Wacasassa Water Supply
- High Service Water Pump
- Work on Grant LP38091

Wastewater

- Worked on Lift Station Grant LPA 0260
- Sludge Hauling Bids
- Lift Station 4 – new pumps

Worked on budget