

**CEDAR KEY WATER & SEWER DISTRICT**  
**P.O. BOX 309/510 THIRD STREET**  
**CEDAR KEY, FL 32625**

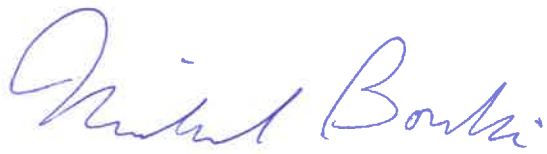
**Minutes of Regular Meeting**  
**Board of Commissioners**  
March 11, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson.

Other Presents: Evan Rosenthal, Alicia Johns, James McCain, John Rittenhouse, Mandy Offerle, Frank Offerle, Patty Jett, Doris Hellerman, Mac Cox, and Nancy Sera.

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Prayer.
3. Public Comment.
4. Adoption of Agenda. **Motion** by Stephen Rosenthal to approve tonight's agenda. **Second** by Joe Hand. Passed by vote 5-0.
5. W3C Update. Mr. Joe gave the Board a brief update on what was discussed at the February W3C Board Meeting. Mr. Joe discussed that the W3C Board might be expanding to add new members to make the Board five members instead of the three current members. Joe told the Board about the new people that the W3C Board hired to take over for the open positions the Board had been trying to fill.
6. Approval of Board Meeting Minutes from the February 12, 2024 Board Meeting. **Motion** by Stephen Rosenthal to approve the Board Meeting Minutes from February 12, 2024. **Second** by Joe Hand. Passed by vote 5-0.
7. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. The Board had some questions and discussion on some of the lines on the P/L. Alicia and John let the Board know that they would get with Ann and get back to them with answers to their questions. **Motion** by Stephen Rosenthal to accept the Financial Reports. **Second** by Johnathan Ferguson. Passed by vote 5-0.
8. Bill Adjustment Requests. No Bill Adjustments.
9. General Managers Report. Mr. John discussed with the Board some of the things he and James have been working on together. Mr. John discussed with the Board some of the work he and James did with Andrew Greene from FRWA in getting money for some of the District's projects. Mr. John let the Board know that Signal was almost done with the interior work on the Office Building. There was a brief discussion on the RFQ currently out for the Lift Station Repairs. Mr. John discussed with the Board that FRWA contacted District about Lead Pipe Detection. The FRWA has money to help with getting rid of any lead pipe still in use. Mr. John explained to the Board the process that would have to be done and how FRWA will help in getting this done. There was some discussion on the bid from Signal for the exterior work for the District's Office Building. Mr. John let the Board know about some of the things he has coming up that he will discuss more on at the next Board Meeting. James let the Board know his last day will be March 22, 2024.

10. Attorney Report. Evan discussed with the Board on the what needs to be done once the Bids have been opened as far as awarding the bidder and setting up another meeting for this month to do so. Evan proposed having an additional meeting on March 25, 2024 at 5:00 pm. **Motion** by Leslie Sturmer to have a Board Meeting on March 25, 2024 at 5:00 pm to discuss and award the Bids for the Lift Station Repairs. **Second** by Stephen Rosenthal. Passed by vote 5-0. Evan let the Board know that he will be attending the April Board Meeting by phone.
11. Commissioner Comments. Mr. Joe let the Board know the date and location of the next W3C Board Meeting. Ms. Leslie suggested having a small open house when the District's Office Building Restoration is finished. Ms. Leslie let the Board know that she will be out of town and will not be able to attend the April Board Meeting. Mr. Stephen congratulated Mr. John on his first Board Meeting. Mr. Johnathan discussed with the Board his attendance at the Hurricane Mitigation Grant Presentation and what information he learned.
12. Public Comments. James and the Board discussed whether he would need a contract for his consulting services once he retires from the District. Mr. Johnathan ask Evan if he could possibly shorten the contract that was proposed and Evan let the Board know why it was so long and would try to make it as short as possible.
13. Adjournment: There being no more business to conduct, the meeting was adjourned at 7:30 p.m.



Michael Borelli, Chairperson



Joe Hand, Commissioner