

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
April 8, 2019, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Public Input.
5. Approval of minutes of March 11, 2019, and March 25, 2019, Board meetings *(1-5)*.
6. Financial Reports: Budget Report; Balance Sheet; Checkbook Activity; Past Due Accounts Report; Employee Leave *(6-18)*.
7. Bill Adjustment Request: William Giles *(19-22)*.
8. General Manager Report *(23)*.
9. Commissioner Comments.
10. Public Input.
11. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
March 11, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds.

Others Present: John McPherson, David Boeff, Brenda Wise.

1. Meeting called to order at 5:05 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Joe Hand to adopt the agenda as presented. **Second** by Dottie Haldeman. Passed by a vote of 4-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the February 11, 2019, meeting as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
7. Bill Adjustments:
 - A request by RTG Hospitality for an adjustment from \$1,452.50 to \$1,339.51 due to a broken water line under an exterior trailer. **Motion** by Dottie Haldeman to approve the adjustment as meeting the standards for adjustments. **Second** by Chris Reynolds. Passed by a vote of 4-0.
 - A request by M.H. Vanlandingham for an adjustment from \$565.01 to \$320.94 due to a broken water line under an exterior trailer. **Motion** by Dottie Haldeman to approve the adjustment as meeting the standards for adjustments. **Second** by Joe Hand. Passed by a vote of 4-0.
8. General Manager Report.
 - a. *Water Plant Issues.*
 - (1) Disinfectant Byproducts: The GM reported that samples were taken and sent to the lab on February 6, 2019, and that a preliminary report indicates that there were slightly high numbers for one of the THM readings and both of the HAA5 readings.

- (2) TwinOxide: The GM reported that the application for authorization to proceed with the second TwinOxide test has been approved by DEP, and that notice to customers will go out before the test begins. He presented to the Board an estimate on the cost of upgrading the electronics and controls, stating that according to the engineers these are the upgrades required to make sure the dosing and monitoring work properly. He reminded the Board that these costs would be paid for out of the state legislative grant and the equipment would be used in the new water plant.
- (3) The GM reported that the DEP sanitary inspection of the water facilities conducted by DEP one every three years took place on March 7, and all was found in compliance.
- b. *Wastewater Treatment Plant Permit Renewal.* The GM reported that Tim Norman has submitted the application and additional information to DEP and we are awaiting DEP's response.
- c. *Wastewater Bridge Lines Directional Drills.* The GM reported that Tim Norman has completed the design work on this project, and that the necessary permit from DEP has been obtained, but that the necessary permit from DOT remains pending. He reported that it is still possible that construction could begin in May before hurricane season.
- d. *Election and Financial Disclosure.* The GM provided election packets for Seat 2 (Reynolds) and Seat 4 (Rosenthal) which are up for election this spring, with a qualifying period of March 18 to March 22. He also reminded the Board about the annual Financial Disclosure forms which are due to be filed by July 1.
- e. *Communication Towers and Antennas.*
- (1) NextEdge Networks: The GM reported that the NextEdge equipment would soon be installed on the water tower pursuant to a previously approved lease agreement.
- (2) AT&T: The GM reported that a representative for AT&T continued to express interest in place cellular antennas on the water tower, but moving forward on that was delayed while the tower situation is resolved with NexTower as explained below.
- (3) NexTower: The GM reviewed the situation with the Board, including the request by NexTower to place a communications tower on the District's water treatment plant site in order to provide emergency communications for Levy County. The GM introduced David Boeff with NexTower who presented the following to the Board:
- Reviewed the situation with Levy County and the need to quickly find a location for a 300-foot tower.
 - A previous location had fallen through and the water treatment site was now an option due to the expiration of the American Tower lease agreement.
 - The option would need to be for 1 year, with the option to two 1-year renewal periods. The lease agreement would need to be for 5 years, with the right to renew for 7 terms for a total of 40 years.

- The proposed rent was \$900 per month, with an additional \$250 per month for each carrier added after the first (Levy County). These amounts would automatically increase by 2% each year.
- The tower would be designed to crumple within a 100 foot radius, and we would need to check for the distance to the water treatment plant.
- The lighting on the tower would be white strobe during the day with red blinking at night.
- The compound would be locked with access provided to the District and carriers on a 24/7 basis.
- The only signage would be small with required information.
- NexTower would pay all ad valorem taxes imposed on the property or equipment.
- A \$1 million insurance policy would be provided.
- A surety bond would be provided to insure that the site is reclaimed at the termination of the lease. Foundations would be demolished to a depth of 24 inches below ground level with the rest staying in the ground.
- He will be working with AT&T about locating on this tower, or possibly another tower on the island that he will be working with the City on.

After discussion, the Board directed the GM to work with NexTower on an Option/Lease agreement to be brought back to the Board for review.

9. Commissioner Comments: None.
10. Public Input: Public input was requested but none was provided.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:40 p.m.

Stephen Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Special Meeting
Board of Commissioners
March 25, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer.

Others Present: John McPherson, David Boeff, Bunny Hand, Bob Treat, Jerry Treat, Susan Rosenthal, Mack Cox, Mandy Offerle, Molly Jubitz, Claudette Nelson, Jean Gardner, Robert Gardner, Doug Lindholt, Sue Colson.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
4. Review of Proposed Option/Lease Agreement with NexTower for placement of a communications tower on the site of the water treatment plant.

The General Manager, John McPherson, provided background information, including:

- David Boeff, with NexTower, contacted the District about putting a 300-foot tower on the water treatment plant property at the corner of SR 24 and CR 347.
- This request arose out of Levy County's need for a tower in the area for emergency services communications in the Cedar Key area which are inadequate at this time.
- Levy County confirmed this need, and that there was a need to expedite construction of a new tower due to the potential loss of space on a more-distant existing tower.
- There is room on the WTP property in the area that the City currently uses for a public works yard and that, as proposed by NexTower, the new tower would not interfere with the City's use of the area.

The General Manager then went over the specifics of the proposed option/lease agreement between the District and NexTower. In particular, he provided information showing that the rental rate offered by NexTower was comparable to what other landowners were receiving for communications towers in the region. He noted several minor changes that would need to be made to the Option/Agreement, but that Mr. Boeff had agreed to them and could be easily made on the final draft.

Bunny Hand asked about the lighting of the tower and what it would look like. Mr. Boeff stated that the lighting would be white strobe during the day with blinking red at night. A sketch of the 300-foot self-supporting tower was provided to the Board and audience.

Commissioner Sue Colson and Fire Chief Robert Robinson confirmed that emergency services radio coverage in Cedar Key was dangerously inadequate, and that this new tower was badly needed.

There was general discussion about the possibility of cell phone carriers co-locating on the tower and thereby improve cell service in Cedar Key. Mr. Boeff stated that this was possible and that he would be working to make such co-location happen.

There followed general discussion and general agreement that the tower was needed for public safety and that the WTP site was a good location for the tower.

Motion by Leslie Sturmer to authorize the Chair to sign the proposed option/lease agreement with minor final changes to be made by the General Manager. **Second** by Dottie Haldeman. Passed by a vote of 4-0.

5. Commissioner Comments: None.
6. Public Input: Public input was requested but none was provided.
7. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:24 p.m.

Stephen Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

50%

Ordinary Income/Expense	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Income				
300 - Income				
305 - Water Charge	221,050.95	445,000.00	-223,949.05	49.67%
310 - Sewer Charges	183,991.07	389,000.00	-205,008.93	47.3%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	162,146.97			
315 - Ad Valorem Tax - Other	3,231.04	203,712.00	-200,480.96	1.59%
Total 315 - Ad Valorem Tax	165,378.01	203,712.00	-38,333.99	81.18%
325 · Penalties	2,149.77	2,000.00	149.77	107.49%
330 - Earned Interest	14.42	12.00	2.42	120.17%
335 · New Meter Charges	400.00	2,000.00	-1,600.00	20.0%
340 - Rent	3,035.46	4,600.00	-1,564.54	65.99%
350 - Misc Income	3,313.00	500.00	2,813.00	662.6%
360 · Carry Forward	0.00	50,000.00	-50,000.00	0.0%
365. Meter Installation Fee	240.00	1,000.00	-760.00	24.0%
382 - Grant - Legislative 2016	7,746.00	180,000.00	-172,254.00	4.3%
386 - Grant SRWMD 2018	2,340.00	95,000.00	-92,660.00	2.46%
Total 300 - Income	589,658.68	1,372,824.00	-783,165.32	42.95%
Total Income	589,658.68	1,372,824.00	-783,165.32	42.95%
Gross Profit	589,658.68	1,372,824.00	-783,165.32	42.95%
Expense				
500 · GENERAL AND ADMINISTRATIVE				
510 · Payroll				
510.01 · Salaries	127,306.60	219,200.00	-91,893.40	58.08%
510.02 · Social Security/Medicare	9,460.47	16,800.00	-7,339.53	56.31%
510.03 · Retirement	14,179.48	27,300.00	-13,120.52	51.94%
510.04 · Health, Dental & Life Ins	26,645.83	51,400.00	-24,754.17	51.84%
510.05 · Workers Comp.	8,222.00	6,600.00	1,622.00	124.58%
Total 510 · Payroll	185,814.38	321,300.00	-135,485.62	57.83%
520 · Office				
520.01 · Supplies	966.94	2,000.00	-1,033.06	48.35%
520.02 · Postage & Shipping	2,103.45	6,000.00	-3,896.55	35.06%
520.03 · Copier, Computer, Billing, Etc.	1,131.28	4,500.00	-3,368.72	25.14%
520.04 · Printing and Copying	669.90	1,500.00	-830.10	44.66%
Total 520 · Office	4,871.57	14,000.00	-9,128.43	34.8%
530 · Utilities				
530.01 · Fuel For Equipment	3,026.10	6,000.00	-2,973.90	50.44%
530.02 · Solid Waste Disposal	847.14	1,700.00	-852.86	49.83%
530.03 · Telephone	3,810.87	9,000.00	-5,189.13	42.34%
Total 530 · Utilities	7,684.11	16,700.00	-9,015.89	46.01%
540 · Professional Fees				
540.01 · Audit & Accounting	14,350.00	17,000.00	-2,650.00	84.41%
540.02 · Management/Legal	22,500.00	54,000.00	-31,500.00	41.67%

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

50%

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
540.03 · Property Appraiser's Fee	0.00	6,000.00	-6,000.00	0.0%
540.05 · Tax Collector Fees	3,854.71			
540.04 · Water/Wastwater Operator	1,265.00	5,000.00	-3,735.00	25.3%
Total 540 · Professional Fees	41,969.71	82,000.00	-40,030.29	51.18%
550 - General Repair & Maint				
550.01 · Vehicle	1,788.08	4,000.00	-2,211.92	44.7%
550.02 · Equipment and Tools	753.77	55,000.00	-54,246.23	1.37%
550.03 · Building	96.00	35,000.00	-34,904.00	0.27%
550.04 · Supplies	952.22	2,500.00	-1,547.78	38.09%
550.05 · New Tools	1,055.99	4,000.00	-2,944.01	26.4%
Total 550 - General Repair & Maint	4,646.06	100,500.00	-95,853.94	4.62%
560 · Other				
560.01 · Property/Liability Ins.	43,286.00	43,300.00	-14.00	99.97%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	0.00	1,800.00	-1,800.00	0.0%
560.04 · Annual Fees & Dues	2,617.00	2,000.00	617.00	130.85%
560.05 · Ads and Publications	166.32	500.00	-333.68	33.26%
560.06 · Miscellaneous	651.16	2,000.00	-1,348.84	32.56%
560.07 · Contingency	0.00	17,124.00	-17,124.00	0.0%
Total 560 · Other	46,720.48	67,724.00	-21,003.52	68.99%
Total 500 · GENERAL AND ADMINISTRATIVE	291,706.31	602,224.00	-310,517.69	48.44%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	35,887.47	40,000.00	-4,112.53	89.72%
610.02 · Miex Resin	0.00	36,000.00	-36,000.00	0.0%
610.03 · Twin Oxide Inst., Rent, Chemical	0.00	90,000.00	-90,000.00	0.0%
Total 610 · Chemicals and Filters	35,887.47	166,000.00	-130,112.53	21.62%
620 - Laboratory				
620.01 · In House Lab	1,254.36	1,000.00	254.36	125.44%
620.02 · Outside Lab	1,015.00	2,500.00	-1,485.00	40.6%
620.03 · Instrument Calibration	0.00	3,500.00	-3,500.00	0.0%
Total 620 - Laboratory	2,269.36	7,000.00	-4,730.64	32.42%
630 - Regulatory				
630.01 · Permits	650.00	1,000.00	-350.00	65.0%
Total 630 - Regulatory	650.00	1,000.00	-350.00	65.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	14,355.55	15,000.00	-644.45	95.7%
640.02 · Equipment	4,996.01	25,000.00	-20,003.99	19.98%
640.03 · Building & Grounds	0.00	3,000.00	-3,000.00	0.0%
640.04 · Water Tower Maintenance	17,751.94	35,500.00	-17,748.06	50.01%
640.05 · Generators Annual Mainte	250.00	2,250.00	-2,000.00	11.11%
Total 640 · Repairs and Maintenance	37,353.50	80,750.00	-43,396.50	46.26%
650 · Utilities				
650.01 · Electric	8,758.82	20,000.00	-11,241.18	43.79%

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

9%

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
650.02 · Propane	486.42	400.00	86.42	121.61%
650.03 · Telephone	1,279.49	2,000.00	-720.51	63.98%
Total 650 · Utilities	10,524.73	22,400.00	-11,875.27	46.99%
660 · Other				
660.01 · Professional Fees	28,355.00	90,000.00	-61,645.00	31.51%
660.20 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 660 · Other	28,355.00	99,500.00	-71,145.00	28.5%
680 · Loans				
680.05 · RD - Water System Interest	0.00	31,000.00	-31,000.00	0.0%
680.06 · RD - Water System Principal	0.00	16,000.00	-16,000.00	0.0%
Total 680 · Loans	0.00	47,000.00	-47,000.00	0.0%
Total 600 · DIRECT WATER EXPENSES	115,040.06	423,650.00	-308,609.94	27.16%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	13,007.52	36,000.00	-22,992.48	36.13%
Total 710 · Chemicals and Filters	13,007.52	36,000.00	-22,992.48	36.13%
720 · Laboratory				
720.01 · In House Lab	75.36	1,500.00	-1,424.64	5.02%
720.02 · Outside Lab	4,812.00	13,000.00	-8,188.00	37.02%
720.03 · Instrument Calibration	275.00	3,600.00	-3,325.00	7.64%
Total 720 · Laboratory	5,162.36	18,100.00	-12,937.64	28.52%
730 · Regulatory				
730.01 · Permits	0.00	200.00	-200.00	0.0%
730.02 · Biosolids Hauling	24,900.00	45,000.00	-20,100.00	55.33%
Total 730 · Regulatory	24,900.00	45,200.00	-20,300.00	55.09%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	2,789.50	5,000.00	-2,210.50	55.79%
740.02 · Equipment	9,441.17	15,000.00	-5,558.83	62.94%
740.03 · Building and Grounds	0.00	1,000.00	-1,000.00	0.0%
740.04 · Generator-Annual Maintenance	475.00	1,150.00	-675.00	41.3%
Total 740 · Repairs Maintenance Other	12,705.67	22,150.00	-9,444.33	57.36%
750 · Utilities				
750.01 · Electric	13,045.16	20,000.00	-6,954.84	65.23%
750.02 · Propane	341.63	1,000.00	-658.37	34.16%
Total 750 · Utilities	13,386.79	21,000.00	-7,613.21	63.75%
760 · Other				
760.01 · Professional Fees -WWTP Permit	1,538.00	0.00	1,538.00	100.0%
760.02 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 760 · Other	1,538.00	9,500.00	-7,962.00	16.19%
770 · Capital Expenditures				
770.01 · Bridge 1,2,3 Drills	48,700.00	195,000.00	-146,300.00	24.97%
Total 770 · Capital Expenditures	48,700.00	195,000.00	-146,300.00	24.97%
Total 700 · DIRECT WASTEWATER EXPENSES	119,400.34	346,950.00	-227,549.66	34.41%
Total Expense	526,146.71	1,372,824.00	-846,677.29	38.33%

7

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

50%

Net Ordinary Income
Net Income

Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
63,511.97	0.00	63,511.97	100.0%
63,511.97	0.00	63,511.97	100.0%

9

Cedar Key Water & Sewer District
Balance Sheet
 As of March 31, 2019

Mar 31, 19

ASSETS

Current Assets

Checking/Savings

Unrestricted Cash Funds

100 - Operating Account	54,132.33
102 Petty Cash	175.00
113.3 Unrestricted Savings	40,021.75

Total Unrestricted Cash Funds 94,329.08

Restricted Cash Funds

103.1 Security Deposit	12,401.02
113.00 Water Capital Facility	2,084.94
114.00 RD Payment	48,265.00
114.02 RD RESERVE ACCOUNT	29,462.00

Total Restricted Cash Funds 92,212.96

Total Checking/Savings 186,542.04

Other Current Assets

134 - Accounts Receivable	85,255.84
135 - Allowance for A/R	-16,000.00
160 - Inventory & Materials	50,491.87
170 - Utility Deposit	141.19

Total Other Current Assets 119,888.90

Total Current Assets 306,430.94

Fixed Assets

301 - Land	125,195.95
302 - Other Improvements	2,275,950.23
304 - Plant and Equipment	7,530,935.97
306 - Other Equipment	116,229.81
307 - Sewer Machinery	158,704.72
308 - Computer S/W	9,540.64
309 - Vehicles	110,495.02
311 - Less Accum Depreciation	-5,473,100.38

Total Fixed Assets 4,853,951.96

Other Assets

311.50 - CIP - New Water Treatment Plant	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00
313.25 - CIP - Special Legislative 38091	64,750.00
313.50 - CIP - (Sp Leg 38091) District	20,628.19

Total 311.50 - CIP - New Water Treatment Plant 251,628.19

Total Other Assets 251,628.19

TOTAL ASSETS **5,412,011.09**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Cedar Key Water & Sewer District
Balance Sheet
As of March 31, 2019

Mar 31, 19

407-01 SS Tax Payable	-4.00
408 - Sales Tax Payable	74.67
411 - Deferred Revenue	6,067.08
450 - Fed. Income Taxes Payable	-56.72
482 - Accrued Int Pay	2,460.07
483 - Accrued Compensated Absences	14,320.00
484 -Security Deposit Payable	12,372.67
Total Other Current Liabilities	35,233.77
Total Current Liabilities	35,233.77
Long Term Liabilities	
460 - N/P-Rural Development	1,126,000.00
500 - Accrd Compen Absences-LT	8,970.00
Total Long Term Liabilities	1,134,970.00
Total Liabilities	1,170,203.77
Equity	
597 Restricted for Construction	2,850.45
598 - Restricted for Debt Service	24,560.00
3900 - Retained Earnings	170,921.75
599 - Investment in Capital Assets -	3,979,580.15
Net Income	63,894.97
Total Equity	4,241,807.32
TOTAL LIABILITIES & EQUITY	5,412,011.09



Cedar Key Water & Sewer District
Monthly Checkbook Activity
 As of March 31, 2019

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
03/01/2019	28254	Doty, Gabriel T	Pay Check	-429.58
03/01/2019	28255	Johns, Alicia M.	Pay Check	-420.21
03/01/2019	28256	Quinn, William M.	Pay Check	-756.10
03/01/2019	28257	Richburg, Margaret A.	Pay Check	-561.66
03/01/2019	Bankdraft	EFTPS	59-1156008	-980.90
03/01/2019	28258	US Postmaster	798pc @ 0.35 ea = \$ 279.30	-279.30
03/01/2019		Deposit	Account No: 283001 Cassie Peaden	67.55
03/01/2019		Deposit	Account No: 105001 D. Atwater, M. Pilcher	244.58
03/04/2019		Deposit	Account No: 226001 Mary Bottenberg	55.18
03/05/2019		Deposit	Deposit	6,892.34
03/07/2019	28259	Johns, Alicia M.	Pay Check	-420.21
03/07/2019	28260	Quinn, William M.	Pay Check	-905.66
03/08/2019	28261	Doty, Gabriel T	Pay Check	-489.07
03/08/2019	28264	McCain, James E.	Pay Check	-844.39
03/08/2019	28266	Richburg, Margaret A.	Pay Check	-561.66
03/08/2019	28262	Haldeman, Hattie B.	Pay Check	-369.40
03/08/2019	28263	Hand, Joseph G.	Pay Check	-369.40
03/08/2019	28265	Reynolds, Chris	Pay Check	-369.40
03/08/2019	28267	Rosenthal, Stephen B.	Pay Check	-369.40
03/08/2019	28268	Sturmer, Leslie N.	Pay Check	-369.40
03/08/2019	Bankdraft	EFTPS	59-1156008	-1,234.20
03/11/2019	28269	A-Able Septic-Sewer Service, Inc.	Biosolids Hauling: Invoice: 443242 3/05/20	-1,560.00
03/11/2019	28270	AT&T	Invoice No: 35254352859381989,35254364	-533.83
03/11/2019	28271	Aqua Pure Water & Sewerage Service, LI	Invoice No: 83316 02/28/2019	-2,134.00
03/11/2019	28272	Carr, Riggs & Ingram, LLC	Financial Statement Audit for the year end	-4,000.00
03/11/2019	28273	Cedar Key Auto Care	Invoice No: 55899	-668.19
03/11/2019	28274	Central FL Electric	Electric February 2019	-4,389.77
03/11/2019	Bankdraft	City Of Cedar Key	Solid Waste for March 2019	-141.19
03/11/2019	28275	Gator Works Computing	Backup, Invoice 17- 21370 March .2019	-98.45
03/11/2019	28276	Gulf Coast Business Systems	Laser Utility Bill Paper Invoice No: 4502	-669.90
03/11/2019	28277	Hach Company	Invoice No: 11361983 3/01/2019	-191.99
03/11/2019	28278	Hawkins, Inc.d/b/a Dumont	Invoice No: 4456529,4456530,4455764	-5,310.57
03/11/2019	28279	John K. McPherson. P.A.	Management, Invoice No: 786 February 20	-4,500.00
03/11/2019	28280	Konica Minolta Business Solutions	Maintenance, Invoice No:257154989	-80.78
03/11/2019	28281	Marina Hardware At Cedar Key, Inc.	Miscellaneous Parts/Supplies Account #: 2	-291.36
03/11/2019	28282	NAPA Gulf Coast Parts, LLC	Vehicle February 2019	-76.14
03/11/2019	28283	Tri-County Saw Shop	Invoice No: 14418	-27.06
03/11/2019	28284	VISA	Invoice No7054	-111.94
03/11/2019	28285	Verizon Wireless	Cell Phones, Invoice No: 9824811257,9824	-205.29
03/11/2019		Deposit	Account No: 430001 Melody Grey	61.23
03/11/2019		Deposit	Deposit	14,857.70
03/11/2019		Deposit	Deposit	396.31
03/11/2019		Deposit	Deposit	4,415.82

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of March 31, 2019

Date	Num	Name	Memo	Amount
03/12/2019		Deposit	Account # 300001 Jennie McCain	214.10
03/13/2019		Deposit	Account # 359001	52.45
03/14/2019	28286	Doty, Gabriel T	Pay Check	-577.79
03/14/2019	28287	Quinn, William M.	Pay Check	-656.73
03/14/2019	28288	Johns, Alicia M.	Pay Check	-420.22
03/15/2019	28289	McCain, James E.	Pay Check	-990.06
03/15/2019	28290	Richburg, Margaret A.	Pay Check	-561.67
03/15/2019	Bankdraft	EFTPS	59-1156008	-924.64
03/15/2019	Bankdraft	Wex Bank Marathon Fleet	Fuel Invoice: 5851298 February 28, 2019	-487.59
03/15/2019	28291	Bank of America	Account # 5490 9902 2217 3922	-130.85
03/15/2019	28292	AT&T Internet Service	Invoice No: 122314242	-105.66
03/15/2019	28293	Quinn Associates	Invoice No: 125398B	-275.00
03/15/2019	28294	Sunstate Meter & Supply, Inc.	Invoice No: 66465	-340.00
03/15/2019	28295	USA Blue Book	Invoice No: 823688	-674.48
03/15/2019		Deposit	Account # 234001 Cliff Yates	47.40
03/18/2019		Deposit	Account # 474001 Craig Mccall	163.06
03/19/2019	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 Division: 001 Invoice 738699E	-4,201.13
03/19/2019		Deposit	Deposit	16,015.45
03/21/2019	28296	McCain, James E.	Pay Check	-1,062.90
03/21/2019	28297	Richburg, Margaret A.	Pay Check	-561.65
03/22/2019	28298	Doty, Gabriel T	Pay Check	-429.58
03/22/2019	28299	Johns, Alicia M.	Pay Check	-420.21
03/22/2019	28301	Quinn, William M.	Pay Check	-892.36
03/22/2019	Bankdraft	EFTPS	59-1156008	-979.18
03/22/2019		Deposit	Deposit	2,377.46
03/22/2019		Deposit	Account No: 773001 Sharon Shaw	54.70
03/22/2019		Deposit	Deposit	214.37
03/22/2019		Deposit	Deposit	2,736.46
03/25/2019		Deposit	Annual Rent Next Edge	1,200.00
03/25/2019	28300	A-Able Septic-Sewer Service, Inc.	Invoice No: 43336 3/14/2019	-1,920.00
03/25/2019	28302	AT & T MOBILITY	Account # 287283253088 March 2019	-23.55
03/25/2019	28303	CARD SERVICE CENTER	XXXX XXXX XXXX 0185 Invoice No: 8660E	-860.25
03/25/2019	28305	Hawkins, Inc.d/b/a Dumont	Invoice No: 4464154,4464155	-3,925.62
03/26/2019		Deposit	Account No: Repair Individual Pumping uni	1,784.00
03/26/2019		Deposit	Account No: 310001 Edward Griswold	47.00
03/27/2019		Deposit	Account No: 449001 Mary Cronin	49.99
03/28/2019	28306	Quinn, William M.	Pay Check	-930.24
03/28/2019	28307	Custom Pump & Control	Invoice No: 35114	-1,868.96
03/28/2019	28308	Two Fold Water Engineering, Inc.	Invoice No: 36438 3/22/2019	-385.00
03/28/2019	28309	Florida Rural Water Asso.	For: Phosphate Application	-500.00
03/28/2019	28311	Florida Department ofEnvironmental Prote	For: CKW&S Dist Calcium Sequestration P	-650.00
03/28/2019	28312	Johns, Alicia M.	Pay Check	-420.21
03/28/2019	28313	AFLAC	ATF27	-1,009.96
03/28/2019	28314	Transamerica Worksite Marketing	33859	-70.10
03/28/2019	28315	Gator Works Computing	Backup, Invoice 17- 21475 April 2019	-98.45

Cedar Key Water & Sewer District
Monthly Checkbook Activity
 As of March 31, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
03/28/2019		Deposit	Deposit	15,415.74
03/28/2019		Deposit	171001	47.00
03/29/2019	28316	Doty, Gabriel T	Pay Check	-489.06
03/29/2019	28317	McCain, James E.	Pay Check	-844.39
03/29/2019	28318	Richburg, Margaret A.	Pay Check	-551.67
03/29/2019	Bank Draft	EFTPS	59-1156008	-946.96
03/29/2019		Deposit	JonesAccount NO: 115001	47.00
03/29/2019		Deposit	Deposit	173.52
03/29/2019		Deposit	Deposit	14,412.58
03/29/2019		Deposit	Deposit	100.00
03/29/2019	Bankdraft	FMP,TF Pension Service	Retirement March 2019	-2,896.53
				<u>14,339.94</u>
Total Unrestricted Cash Funds				<u>14,339.94</u>
TOTAL				<u><u>14,339.94</u></u>

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 03/29/2019

Account Balance as of 03/29/2019

Disconnect Date 04/10/2019

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
10001	10001	MARILYN SPALDING	11591 SW 154TH ST.					
WATER	P1			12601510	26.24	20.00	0.00	46.24
SEWER					24.81	0.00	0.00	24.81
		MARILYN SPALDING	Total		51.05	20.00	0.00	71.05
34001	34001	JOHN GOLDEN	11918 SR 24					
WATER	P1			18258669	24.00	20.00	0.00	44.00
SEWER					23.00	0.00	0.00	23.00
		JOHN GOLDEN	Total	<i>Paid</i>	47.00	20.00	0.00	67.00
35001	35001	JOHN GOLDEN	11918 SR 24					
WATER	P1			17336205	29.88	20.00	0.00	49.88
SEWER					27.77	0.00	0.00	27.77
		JOHN GOLDEN	Total	<i>Paid</i>	57.65	20.00	0.00	77.65
37001	37001	CLAMTASTIC	11990 HWY 24					
WATER	P1			11444234	133.26	20.00	0.00	153.26
SEWER					235.01	0.00	0.00	235.01
		CLAMTASTIC	Total	<i>Paid</i>	368.27	20.00	0.00	388.27
1031001	1031001	ANTHONY HINKLE	11990-B SR 24					
WATER	P1			12601491	33.41	20.00	0.00	53.41
		ANTHONY HINKLE	Total	<i>Paid</i>	33.41	20.00	0.00	53.41
1070001	1070001	CLAMTASTIC	11990 SR 24					
WATER	P1			11444229	167.83	20.00	0.00	187.83
		CLAMTASTIC	Total	<i>Paid</i>	167.83	20.00	0.00	187.83
47001	47001	PHILIP FREEDMAN	12211 FRANKO CIR.					
WATER	P1			17336211	33.25	20.00	0.00	53.25
SEWER					30.63	0.00	0.00	30.63
		PHILIP FREEDMAN	Total		63.88	20.00	0.00	83.88
54001	54001	JEANINE BECKHAM	12232 FRANKO CIR.					
WATER	P1			14280786	25.26	20.00	0.00	45.26
SEWER					24.02	0.00	0.00	24.02
		JEANINE BECKHAM	Total	<i>Paid</i>	49.28	20.00	0.00	69.28
81001	81001	W.E. KNIGHT	12406 SR 24					
WATER	P1			14346305	45.85	20.00	0.00	65.85
SEWER					37.33	0.00	0.00	37.33
		W.E. KNIGHT	Total	<i>Letter</i>	83.18	20.00	0.00	103.18
1051001	1051001	WILL KNIGHT	12406 SR 24					
WATER	P1			18258673	506.33	20.00	0.00	526.33
		WILL KNIGHT	Total	<i>Letter</i>	506.33	20.00	0.00	526.33
90001	90001	APPLIED...	12799 STATE ROAD 24					
WATER	P1			14280717	24.00	20.00	0.00	44.00
		APPLIED...	Total	<i>Paid</i>	24.00	20.00	0.00	44.00
107001	107001	ST JOHN EVANGELIST...	12513 SR 24					
WATER	P1			14280559	24.46	20.00	0.00	44.46
SEWER					23.37	0.00	0.00	23.37
		ST JOHN EVANGELIST...	Total		47.83	20.00	0.00	67.83
115001	115001	BOBBY JONES	12657 BAYSHORE AVE.					
WATER	P1			14280802	24.00	20.00	0.00	44.00
SEWER					23.00	0.00	0.00	23.00
		BOBBY JONES	Total	<i>Paid</i>	47.00	20.00	0.00	67.00
122001	122001	JUDY COLLINS	12664 SR 24					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
122001	122001	JUDY COLLINS	12664 SR 24					
WATER	P1			14280706	37.63	20.00	0.00	57.63
SEWER					54.16	0.00	0.00	54.16
		JUDY COLLINS	Total		91.79	20.00	0.00	111.79
126001	126001	DAVID FEIGIN	12716 S.W. SR 24					
WATER	P1			14346406	29.44	20.00	0.00	49.44
SEWER					27.41	0.00	0.00	27.41
		DAVID FEIGIN	Total		56.85	20.00	0.00	76.85
141001	141001	CLAMTASTIC	12911 SR 24					
WATER	P1			14346846	24.00	20.00	0.00	44.00
		CLAMTASTIC	Total		24.00	20.00	0.00	44.00
161001	161001	ANNETTE BLACK	1141 WHIDDEN...					
WATER	P1			18258665	25.50	20.00	0.00	45.50
SEWER					24.42	0.00	0.00	24.42
		ANNETTE BLACK	Total		49.92	20.00	0.00	69.92
218001	218001	ROBERT LEWIS	16648 SW AIRPORT RD.					
WATER	P1			14346848	24.97	20.00	0.00	44.97
SEWER					23.79	0.00	0.00	23.79
		ROBERT LEWIS	Total		48.76	20.00	0.00	68.76
268001	268001	PAT HIBBITS	1169 HAWTHORNE AVE					
WATER	P1			13379859	25.80	20.00	0.00	45.80
SEWER					24.46	0.00	0.00	24.46
		PAT HIBBITS	Total		50.26	20.00	0.00	70.26
283001	283001	CASSIE PEADEN	16491 SHELLCREST...					
WATER	P1			14346869	33.34	20.00	0.00	53.34
SEWER					30.71	0.00	0.00	30.71
		CASSIE PEADEN	Total		64.05	20.00	0.00	84.05
301001	301001	KAREN QUINN	1210 PARODA AVENUE					
WATER	P1			14280832	70.40	20.00	0.00	90.40
SEWER					63.69	0.00	0.00	63.69
		KAREN QUINN	Total		134.09	20.00	0.00	154.09
309001	309001	DELL WEIBLE	16490 PARODA AVE.					
WATER	P1			17336210	48.98	20.00	0.00	68.98
SEWER					46.80	0.00	0.00	46.80
		DELL WEIBLE	Total		95.78	20.00	0.00	115.78
1290001	1290001	RICHARD VILISSOV	16441 SW 120TH PLACE					
WATER	P1			14346409	25.32	20.00	0.00	45.32
		RICHARD VILISSOV	Total		25.32	20.00	0.00	45.32
434001	434001	RONALD MUDRY	16860 STURGIS CIRCLE					
WATER	P1			14280774	24.66	20.00	0.00	44.66
SEWER					23.53	0.00	0.00	23.53
		RONALD MUDRY	Total		48.19	20.00	0.00	68.19
536001	536001	JAMES WINN	11 OLD MILL DRIVE - 1D					
WATER	P1			14280487	25.94	20.00	0.00	45.94
SEWER					38.46	0.00	0.00	38.46
		JAMES WINN	Total		64.40	20.00	0.00	84.40
682001	682001	AWAY FROM THE...	360 DOCK STREET					
WATER	P1			14346426	34.25	20.00	0.00	54.25
SEWER					160.41	0.00	0.00	160.41
		AWAY FROM THE...	Total		194.66	20.00	0.00	214.66
688001	688001	DOCKSIDE MOTEL	491 DOCK ST.					
WATER	P1			14280536	216.67	20.00	0.00	236.67
SEWER					198.84	0.00	0.00	198.84
		DOCKSIDE MOTEL	Total		415.51	20.00	0.00	435.51
719001	719001	GALLOGLAIGH LLC	550 1ST ST IP#206					
WATER	P1			13484063	25.07	20.00	0.00	45.07
SEWER					23.87	0.00	0.00	23.87
		GALLOGLAIGH LLC	Total		48.94	20.00	0.00	68.94
780001	780001	ROBERT WHITENER, JR.	652 1ST ST.					
WATER	P1			12601497	24.97	20.00	0.00	44.97

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
780001	780001	ROBERT WHITENER, JR.	652 1ST ST.		23.79	0.00	0.00	23.79
		SEWER						
		ROBERT WHITENER, JR.	Total		48.76	20.00	0.00	68.76
787001	787001	TINA RYAN	8040 F ST.		28.50	20.00	0.00	48.50
		WATER P1		14280412				
		SEWER			26.64	0.00	0.00	26.64
		TINA RYAN	Total		55.14	20.00	0.00	75.14
817001	817001	OB DULIA POLIDURA	633 4TH ST.		29.98	20.00	0.00	49.98
		WATER P1		14280376				
		SEWER			27.85	0.00	0.00	27.85
		OB DULIA POLIDURA	Total		57.83	20.00	0.00	77.83
826001	826001	HINKLES CLAMS LLC	1 DOCK ALLEN		34.94	20.00	0.00	54.94
		WATER P1		13935880				
		HINKLES CLAMS LLC	Total		34.94	20.00	0.00	54.94
828001	828001	TRIPLE THREAT...	1071 D STREET		24.70	20.00	0.00	44.70
		WATER P1		14280427				
		TRIPLE THREAT...	Total		24.70	20.00	0.00	44.70
830001	830001	JANEICE SMITH	625 6TH STREET		28.37	20.00	0.00	48.37
		WATER P1		12943633				
		SEWER			26.55	0.00	0.00	26.55
		JANEICE SMITH	Total		54.92	20.00	0.00	74.92
833001	833001	HANNAH HEALEY	634 6TH STREET 1		26.65	20.00	0.00	46.65
		WATER P1		14062620				
		SEWER			25.15	0.00	0.00	25.15
		HANNAH HEALEY	Total		51.80	20.00	0.00	71.80
848001	848001	GEORGE WARNER	757 6TH STREET		11.28	20.00	0.00	31.28
		WATER P1		14062608				
		SEWER			48.66	0.00	0.00	48.66
		GEORGE WARNER	Total		59.94	20.00	0.00	79.94
883001	883001	SHERRY SICKING	833 4TH STREET		28.35	20.00	0.00	48.35
		WATER P1		14280506				
		SEWER			26.53	0.00	0.00	26.53
		SHERRY SICKING	Total		54.88	20.00	0.00	74.88
890001	890001	TINA RYAN	5090 E STREET		29.69	20.00	0.00	49.69
		WATER P1		14280503				
		SEWER			27.61	0.00	0.00	27.61
		TINA RYAN	Total		57.30	20.00	0.00	77.30
923001	923001	TRACI ARGAVES	850 6TH ST.		26.41	20.00	0.00	46.41
		WATER P1		14346512				
		SEWER			26.04	0.00	0.00	26.04
		TRACI ARGAVES	Total		52.45	20.00	0.00	72.45
966001	966001	D. ROULEAU	4050 G. ST.-ROULEAU...		30.85	20.00	0.00	50.85
		WATER P1		14280735				
		SEWER			28.56	0.00	0.00	28.56
		D. ROULEAU	Total		59.41	20.00	0.00	79.41

Total Customers 40
Prev. Balance \$3,571.30
Penalty \$800.00
Total Tax \$0.00
Account Balance \$4,371.30

Previously Posted Penalty \$0.00

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

March 31, 2019 Amount Used 2019

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	6:00	48:00	61:06	0:00
Johns, Alicia M.	0:27	42:00	42:43	33:00
McCain, James E.	1192:30	11:00	191:41	53:00
Quinn, William M.	227:30	16:00	236:06	24:00
Richburg, Margaret A.	6:00	23:30	69:08	18:00

Adjusted Bill Calculation

Adjustment Information

Date Requested: 3/14/2019
 Month of Service: Feb-19
 Metered Usage: 49,490 Gal
 Am't Billed (W&S): \$766.30

Customer Name: William Giles

Account No.: 383001
 Service Address: 11750 Rye Key Drive
 *Previous 12 Months
 Average W&S Usage: 1,544 gallons/Month

Justification: Water line at meter on customers side was found broken and repaired

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **49,490**

0 to 3K @	\$2.43/K	\$7.29
3 to 6 K @	\$4.56/K	\$13.68
6 to 9 K @	\$6.43/K	\$19.29
9K+ @	\$8.32/K	\$336.88
Total:		\$401.14

Adjusted Sewer Usage

Gallons*: **1,544**

0 to 3K @	\$1.97/K	\$3.04
3 to 6 K @	\$3.99/K	\$0.00
6 to 9 K @	\$5.79/K	\$0.00
9K+ @	\$7.58/K	\$0.00
Total:		\$26.04

Adjusted Water and Sewer, Total: \$427.18

Usage Report

From: 02/01/2018 Through: 02/02/2019

Sorted By: Account Number
For 383001

1,544.44 aug

Location No	Acct No.	Name	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
383001	383001	WILLIAM GILES				11750 RYE KEY DR.			10					
12446970	5/8" METER	WATER		02/28/2018	Gallons	3150.	3150.	0.	0.00	30.58	01/19/2018	25175	02/19/2018	25490
12446970	5/8" METER	WATER		03/30/2018	Gallons	1720.	1720.	0.	0.00	26.97	02/19/2018	25490	03/19/2018	25662
12446970	5/8" METER	WATER		05/01/2018	Gallons	7540.	7540.	0.	0.00	52.37	03/19/2018	25662	04/20/2018	26416
12446970	5/8" METER	WATER		06/01/2018	Gallons	360.	360.	0.	0.00	23.83	04/20/2018	26416	05/21/2018	26452
12446970	5/8" METER	WATER		06/29/2018	Gallons	2210.	2210.	0.	0.00	28.11	05/21/2018	26452	06/20/2018	26673
12446970	5/8" METER	WATER		07/31/2018	Gallons	870.	870.	0.	0.00	25.01	06/20/2018	26673	07/20/2018	26760
12446970	5/8" METER	WATER		08/31/2018	Gallons	860.	860.	0.	0.00	24.99	07/20/2018	26760	08/20/2018	26846
12446970	5/8" METER	WATER		10/01/2018	Gallons	1450.	1450.	0.	0.00	26.35	08/20/2018	26846	09/20/2018	26991
12446970	5/8" METER	WATER		10/31/2018	Gallons	240.	240.	0.	0.00	24.58	09/20/2018	26991	10/22/2018	27015
12446970	5/8" METER	WATER		11/30/2018	Gallons	100.	100.	0.	0.00	24.24	10/22/2018	27015	11/19/2018	27025
12446970	5/8" METER	WATER		12/31/2018	Gallons	30.	30.	0.	0.00	24.07	11/19/2018	27025	12/20/2018	27028
12446970	5/8" METER	WATER		01/29/2019	Gallons	0.	0.	0.	0.00	24.00	12/20/2018	27028	01/22/2019	27028
Grand Totals						18530.	18530.	0.	0.00	335.10				

Number of Accounts 1
Number of Locations 1
Account/Location Combinations 1

20

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: March 14, 2019

Name: William Giles

Name on Account if Different: _____

Physical Address of Account: 11750 Rye Key Drive

Description of water loss including dates over which loss occurred:

Break of water line at the meter.

Repaired by Homeowner.

Have you requested another adjustment over the prior 3 years? Yes _____ No

William Giles
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

SEND PAYMENTS TO:
 CEDAR KEY WATER AND SEWER DISTRICT
 P.O. BOX 309
 CEDAR KEY, FL 32625-0309
 PHONE #: (352) 543-5285

SERVICE		ACCOUNT NUMBER
FROM 01/22/19	TO 02/20/19	383001
PREV. READING 27028	PRES. READING 31977	UNITS USED 49490
Water		401.14
Sewer		365.16
After 28th \$20.00 penalty, if 28th falls on the weekend, you have until the following Monday to pay your balance.		
DATE DUE 03/28/19	TOTAL DUE	766.30
SERVICE ADDRESS 11750 RYE KEY DR.		

PLEASE RETURN THIS STUB WITH PAYMENT.	
ACCOUNT NUMBER: 383001	
DATE DUE 03/28/19	TOTAL AMOUNT DUE 766.30
AMOUNT ENCLOSED: \$	
MAKE CHECKS PAYABLE TO: CEDAR KEY WATER AND SEWER DISTRICT	

WILLIAM GILES
 11750 RYE KEY DRIVE
 CEDAR KEY, FL 32625-

22

**Cedar Key Water and Sewer District
General Manager Report
April 8, 2019**

1. Water Plant

TwinOxide: The application for authorization to proceed with the second TwinOxide test has been approved by DEP, and we are awaiting the needed upgrades to the system to be installed. Notice to customers will go out before the test begins

Calcium Issue: The permit application for adding phosphate to the water treatment process has been submitted to DEP. Approval should come soon.

2. Wastewater Treatment Plant Permit Renewal

No change--still awaiting DEP response to our permit renewal application and response to request for additional information.

3. Wastewater Bridge Lines Directional Drills

Tim Norman has completed the design work on this project. DEP has issued its permit and we are awaiting issuance of the DOT permit before the project goes out to bid. Tim Norman expects construction to begin in May.

4. Election

Seat 2 (Reynolds) and Seat 4 (Rosenthal) will be unopposed in the upcoming election.

5. New Communication Tower

The agreement with Nextower has been finalized and executed. Survey work has been completed and construction will begin soon.