

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
March 8, 2021, 5:00 P.M.

NOTE LOCATION CHANGE: IN ORDER TO ACHIEVE DISTANCING REQUIREMENTS, THE MEETING WILL BE HELD AT THE CEDAR KEY COMMUNITY CENTER, 809 6TH STREET, CEDAR KEY

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Approval of minutes of February 8, 2021 regular meeting.
5. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave.
6. Public Input.
7. Bill Adjustments:
8. General Manager Report.
9. Attorney Report.
10. Commissioner Comments.
11. Public Input.
12. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based. If you have a disability and need an accommodation in order to participate in this meeting, please contact THE District office at (352) 543-5285 at least 2 business days prior to the meeting. TTY users please call 711 (Florida Relay Service).

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
February 8, 2021**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer.

Others Present: Chad Wisdom, John McPherson, Jan and Clay Childers, Mack Cox, Jim Wortham, Bobby Witt.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
4. Approval of Minutes. **Motion** by Joe Hand to accept the minutes of the regular meeting of January 11, 2021, and the special meeting of January 27, 2021, as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
6. Public Input.

Bobby Witt: Mr. Witt is requesting a connection to the District wastewater system. The issue was before the Board because the wastewater line is across a city street from Mr. Witt's property so that the lateral line to Mr. Witt's property will need to be directionally drilled under the city street. The District obtained an estimate by a driller of \$3,750 to do the directional drill. District staff stated that this issue of there being a significant cost to provide a wastewater connection to a property that is within bounds of the area currently served by District has not come up before. There was substantial discussion among the Board, staff, and Mr. Witt as to what party should bear this cost. There was reluctance by the Board for having the District pay the full cost due what precedent this would set for future requests. The Board directed staff to work with Mr. Witt and come back with a recommendation on the Witt request and a policy for dealing with future requests.

7. Bill Adjustments.
 - Shirley Patterson.
 - Cynthia Harrison

Motion by Leslie Sturmer to approve the two requested adjustments as meeting the requirements for such adjustment. **Second** by Dottie Haldeman. Passed by a vote of 4-0.

8. General Manager Report.

- a. *Water Plant.* The GM reported that authorization has been received from DEP to re-run the 90-day pilot test with new carbon filtration medium and keeping the Miex online. He reported that the carbon has been replaced, the re-run of the test commenced on January 25, 2021, and the first set of DBP samples were taken to the lab on February 2.
- b. *Wastewater System.* The GM reported that a meeting was held with CROM corporation to begin concrete repairs at the WWTP, and that a concrete with CROM will be presented by the attorney for the District.
- c. *Cell Service.* The GM reported that the final lease agreements have been executed by the City and the District and are with Verizon for execution.
- d. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office.

9. Attorney Report.

- a. *CROM Corporation Contract:* The attorney reviewed the proposed contract with CROM for doing the concrete repairs at the wastewater treatment plant. He advised that he had worked with CROM to make the contract suitable for governmental entity and was satisfied that it should be accepted by the Board. He noted that under the contract, specific work to be done would be covered by separate work orders spelling out the work to be done, price, scheduling, and all other such details. **Motion** by Dottie Haldeman to approve the contract as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
- b. *Chad Wisdom Contract.* The attorney reviewed the proposed employment contract with Chad Wisdom, the new general manager. He noted that the contract included language to make it clear that Mr. Wisdom would be salary exempt, with the expectation that he would keep regular hours amounting to 40 hours per week. It was noted by the Board that the contract was silent as to expectations regarding Mr. Wisdom getting his water and wastewater licenses. The Board requested that the attorney bring back a revised contract that addresses the expectations regarding licensing.

10. Public Input. Public input was requested, but none was provided.

11. Commissioner Comments: Staff was reminded to send GAC testing results to the Commissioners.

12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:35 p.m.

Stephen B. Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

Cedar Key Water & Sewer District

03/02/21

Balance Sheet

Accrual Basis

As of February 28, 2021

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Unrestricted Cash Funds	
100 - Operating Account	122,648.16
102 Petty Cash	175.00
113.3 Unrestricted Savings	12,016.01
Total Unrestricted Cash Funds	<u>134,839.17</u>
Restricted Cash Funds	
103.1 Security Deposit	12,801.02
114.00 RD Payment	44,357.50
114.02 RD RESERVE ACCOUNT	39,266.00
Restricted Cash Funds - Other	-106.76
Total Restricted Cash Funds	<u>96,317.76</u>
Total Checking/Savings	<u>231,156.93</u>
Other Current Assets	
135.5 - Unbilled Receivables	23,205.28
134 - Accounts Receivable	90,819.61
135 - Allowance for A/R	-9,700.00
160 - Inventory & Materials	68,049.87
Total Other Current Assets	<u>172,374.76</u>
Total Current Assets	<u>403,531.69</u>
Fixed Assets	
301 - Land	125,195.95
302 - Other Improvements	2,504,213.86
304 - Plant and Equipment	7,815,779.58
306 - Other Equipment	98,091.31
307 - Sewer Machinery	125,954.72
308 - Computer S/W	9,540.64
309 - Vehicles	84,786.96
311 - Less Accum Depreciation	-5,817,908.82
Total Fixed Assets	<u>4,945,654.20</u>
Other Assets	
170 - Utility Deposit	141.19
311 - Construction in Progress	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00
313.25 - CIP - Special Legislative 38091	-250.00
313.50 - CIP - (Sp Leg 38091) District	250.00
Total 311 - Construction in Progress	<u>166,250.00</u>
Total Other Assets	<u>166,391.19</u>
TOTAL ASSETS	<u><u>5,515,577.08</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
330 - Accounts Payable	-3,999.50
Total Accounts Payable	<u>-3,999.50</u>

Cedar Key Water & Sewer District

03/02/21

Balance Sheet

Accrual Basis

As of February 28, 2021

	Feb 28, 21
Other Current Liabilities	
482.5 · Accrued Interest Payable - LOC	332.91
485 · Note Payable -RD - Current	18,000.00
403- Emplo Ret Con Payabale	1,200.00
407-01 SS Tax Payable	-0.02
408 - Sales Tax Payable	-370.12
411 - Unearned Revenues	10,109.46
450 · Fed. Income Taxes Payable	1,007.17
482 - Accrued Int Pay	2,387.86
483 · Accrued Compensated Absences	16,255.00
484 -Security Deposit Payable	12,801.02
Total Other Current Liabilities	<u>61,723.28</u>
Total Current Liabilities	57,723.78
Long Term Liabilities	
460 · N/P-Rural Development	1,075,000.00
500 - Accrd Compen Absences-LT	7,580.00
Total Long Term Liabilities	<u>1,082,580.00</u>
Total Liabilities	1,140,303.78
Equity	
597 · R/E Prior Period Adjustment	31,083.87
598 · Restricted for Debt Service	34,364.00
3900 · Retained Earnings	245,379.56
599 · Investment in Capital Assets -	3,918,904.00
Net Income	145,541.87
Total Equity	<u>4,375,273.30</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,515,577.08</u></u>

Cedar Key Water & Sewer District
Profit & Loss Budget vs. Actual
October 2020 through February 2021

	Oct '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
300 - Income				
305 - Water Charge	197,130.67	464,000.00	-266,869.33	42.49%
310 - Sewer Charges	162,166.53	388,000.00	-225,833.47	41.8%
315 - Ad Valorem Tax				
315.100 - Ad Valorem	181,359.32	213,000.00	-31,640.68	85.15%
Total 315 - Ad Valorem Tax	181,359.32	213,000.00	-31,640.68	85.15%
325 - Penalties	0.00	2,500.00	-2,500.00	0.0%
330 - Earned Interest	0.00	20.00	-20.00	0.0%
335 - New Meter Charges	600.00	1,000.00	-400.00	60.0%
340 - Rent	5,029.50	15,050.00	-10,020.50	33.42%
350 - Misc Income	9,558.92	3,500.00	6,058.92	273.11%
360 - Carry Forward	0.00	25,000.00	-25,000.00	0.0%
365. Meter Installation Fee	240.00	1,000.00	-760.00	24.0%
382 - Grant - Legislative 2016	0.00	173,000.00	-173,000.00	0.0%
Total 300 - Income	556,084.94	1,286,070.00	-729,985.06	43.24%
Total Income	556,084.94	1,286,070.00	-729,985.06	43.24%
Gross Profit	556,084.94	1,286,070.00	-729,985.06	43.24%
Expense				
500 - GENERAL AND ADMINISTRATIVE				
510 - Payroll				
510.01 - Salaries	109,445.62	262,026.00	-152,580.38	41.77%
510.02 - Social Security/Medicare	8,771.15	20,045.00	-11,273.85	43.76%
510.03 - Retirement	8,127.97	29,609.00	-21,481.03	27.45%
510.04 - Health, Dental & Life Ins	18,899.57	53,500.00	-34,600.43	35.33%
510.05 - Workers Comp.	5,416.95	5,500.00	-83.05	98.49%
Total 510 - Payroll	150,661.26	370,680.00	-220,018.74	40.65%
520 - Office				
520.01 - Supplies	1,376.70	2,500.00	-1,123.30	55.07%
520.02 - Postage & Shipping	2,342.50	4,500.00	-2,157.50	52.06%
520.03 - Copier, Computer, Billing, Etc.	4,506.13	6,000.00	-1,493.87	75.1%
520.04 - Printing and Copying	689.40	1,500.00	-810.60	45.96%
Total 520 - Office	8,914.73	14,500.00	-5,585.27	61.48%
530 - Utilities				
530.01 - Fuel For Equipment	1,379.72	6,500.00	-5,120.28	21.23%
530.02 - Solid Waste Disposal	705.95	2,000.00	-1,294.05	35.3%
530.03 - Telephone	2,897.16	10,000.00	-7,102.84	28.97%
Total 530 - Utilities	4,982.83	18,500.00	-13,517.17	26.93%
540 - Professional Fees				
540.01 - Audit & Accounting	11,050.00	18,000.00	-6,950.00	61.39%
540.02 - Management/Legal	20,000.00	60,000.00	-40,000.00	33.33%
540.03 - Property Appraiser's Fee	0.00	6,500.00	-6,500.00	0.0%
540.05 - Tax Collector Fees	4,212.08	5,500.00	-1,287.92	76.58%

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through February 2021

	Oct '20 - Feb 21	Budget	\$ Over Budget	% of Budget
540.04 · Water/Wastwater Operator	200.00	5,000.00	-4,800.00	4.0%
Total 540 · Professional Fees	35,462.08	95,000.00	-59,537.92	37.33%
550 - General Repair & Maint				
550.01 · Vehicle	2,743.69	25,000.00	-22,256.31	10.98%
550.02 · Equipment and Tools	7,177.46	7,500.00	-322.54	95.7%
550.03 · Building	48.00	2,500.00	-2,452.00	1.92%
550.04 · Supplies	1,193.54	1,000.00	193.54	119.35%
550.05 · New Tools	153.26	1,000.00	-846.74	15.33%
Total 550 - General Repair & Maint	11,315.95	37,000.00	-25,684.05	30.58%
560 · Other				
560.01 · Property/Liability Ins.	48,608.00	48,000.00	608.00	101.27%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	416.00	1,500.00	-1,084.00	27.73%
560.04 · Annual Fees & Dues	1,222.96	2,000.00	-777.04	61.15%
560.05 · Ads and Publications	25.59	750.00	-724.41	3.41%
560.06 · Miscellaneous	826.56	2,000.00	-1,173.44	41.33%
560.07 · Contingency	0.00	6,357.00	-6,357.00	0.0%
560.08 · Bank Interest	1,110.00			
Total 560 · Other	52,209.11	61,607.00	-9,397.89	84.75%
Total 500 · GENERAL AND ADMINISTRATIVE	263,545.96	597,287.00	-333,741.04	44.12%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	22,914.52	93,000.00	-70,085.48	24.64%
610.02 · Miex Resin	0.00	18,500.00	-18,500.00	0.0%
Total 610 · Chemicals and Filters	22,914.52	111,500.00	-88,585.48	20.55%
620 - Laboratory				
620.01 · In House Lab	354.61	2,500.00	-2,145.39	14.18%
620.02 · Outside Lab	2,470.02	7,000.00	-4,529.98	35.29%
Total 620 - Laboratory	2,824.63	9,500.00	-6,675.37	29.73%
630 - Regulatory				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
Total 630 - Regulatory	0.00	1,000.00	-1,000.00	0.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	8,539.40	10,000.00	-1,460.60	85.39%
640.02 · Equipment	10,396.64	20,000.00	-9,603.36	51.98%
640.03 · Building & Grounds	0.00	2,000.00	-2,000.00	0.0%
640.04 · Water Tower Maintenance	3,999.50	16,000.00	-12,000.50	25.0%
640.05 · Generators Annual Mainte	400.00	2,250.00	-1,850.00	17.78%
Total 640 · Repairs and Maintenance	23,335.54	50,250.00	-26,914.46	46.44%
650 · Utilities				
650.01 · Electric	7,145.70	20,000.00	-12,854.30	35.73%
650.02 · Propane	0.00	600.00	-600.00	0.0%
650.03 · Telephone	1,595.59	2,000.00	-404.41	79.78%
Total 650 · Utilities	8,741.29	22,600.00	-13,858.71	38.68%

Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through February 2021

	Oct '20 - Feb 21	Budget	\$ Over Budget	% of Budget
660 · Other				
660.01 · Professional Fees	0.00	5,000.00	-5,000.00	0.0%
660.20 · Contingency	0.00	10,000.00	-10,000.00	0.0%
Total 660 · Other	0.00	15,000.00	-15,000.00	0.0%
670 · Capital Expenditures				
670.02 Water Plant Construction	35,098.79	173,000.00	-137,901.21	20.29%
Total 670 · Capital Expenditures	35,098.79	173,000.00	-137,901.21	20.29%
680 · Loans				
680.05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
Total 680 · Loans	0.00	48,058.00	-48,058.00	0.0%
Total 600 · DIRECT WATER EXPENSES	92,914.77	430,908.00	-337,993.23	21.56%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	4,188.08	30,000.00	-25,811.92	13.96%
710 · Chemicals and Filters - Other	1,365.29			
Total 710 · Chemicals and Filters	5,553.37	30,000.00	-24,446.63	18.51%
720 · Laboratory				
720.01 · In House Lab	0.00	1,500.00	-1,500.00	0.0%
720.02 · Outside Lab	4,592.64	15,000.00	-10,407.36	30.62%
Total 720 · Laboratory	4,592.64	16,500.00	-11,907.36	27.83%
730 · Regulatory				
730.01 · Permits	0.00	2,000.00	-2,000.00	0.0%
730.02 · Biosolids Hauling	20,845.00	58,000.00	-37,155.00	35.94%
Total 730 · Regulatory	20,845.00	60,000.00	-39,155.00	34.74%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	2,075.71	7,000.00	-4,924.29	29.65%
740.02 · Equipment	4,867.37	15,000.00	-10,132.63	32.45%
740.03 · Building and Grounds	0.00	85,000.00	-85,000.00	0.0%
740.04 · Generator-Annual Maintenance	225.00	1,375.00	-1,150.00	16.36%
Total 740 · Repairs Maintenance Other	7,168.08	108,375.00	-101,206.92	6.61%
750 · Utilities				
750.01 · Electric	10,538.63	27,000.00	-16,461.37	39.03%
750.02 · Propane	0.00	1,000.00	-1,000.00	0.0%
Total 750 · Utilities	10,538.63	28,000.00	-17,461.37	37.64%
760 · Other				
760.01 · Professional Fees -WWTP Permit	0.00	5,000.00	-5,000.00	0.0%
760.02 · Contingency	0.00	10,000.00	-10,000.00	0.0%
Total 760 · Other	0.00	15,000.00	-15,000.00	0.0%
Total 700 · DIRECT WASTEWATER EXPENSES	48,697.72	257,875.00	-209,177.28	18.88%
6560 · Payroll Expenses	5,384.62			
Total Expense	410,543.07	1,286,070.00	-875,526.93	31.92%
Net Ordinary Income	145,541.87	0.00	145,541.87	100.0%
Net Income	145,541.87	0.00	145,541.87	100.0%

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 28, 2021

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
100 - Operating Account				
02/01/2021	29760	US Postmaster	Bills & Letters	-15.46
02/01/2021		Deposit	Deposit	51.00
02/02/2021		Deposit	Deposit	61.60
02/02/2021		Deposit	Deposit	58.15
02/03/2021	29761	James MoreCertified Public Accountants an	Invoice No:722763	-4,700.00
02/03/2021		Deposit	Deposit	181.71
02/04/2021	29762	Quinn, William M.	Pay Check	-896.97
02/04/2021		Deposit	Deposit	132.33
02/05/2021	29763	Doty, Gabriel T	Pay Check	-454.29
02/05/2021	29767	McCain, James E.	Pay Check	-1,002.66
02/05/2021	29769	Richburg, Margaret A.	Pay Check	-598.30
02/05/2021	29764	Haldeman, Hattie B.	Pay Check	-369.40
02/05/2021	29765	Hand, Joseph G.	Pay Check	-369.40
02/05/2021	29766	Johns, Alicia M.	Pay Check	-447.39
02/05/2021	29768	Reynolds, Chris	Pay Check	-369.40
02/05/2021	29770	Rosenthal, Stephen B.	Pay Check	-369.40
02/05/2021	29771	Sturmer, Leslie N.	Pay Check	-369.40
02/05/2021		Deposit	Deposit	105.17
02/07/2021		Deposit	Deposit	55.85
02/08/2021	Bankdraft	EFTPS	59-1156008	-1,403.40
02/08/2021	29772	Wisdom, Thomas C.	116 miles @ .58= \$ 67.28	-67.28
02/08/2021	29773	Ann Richburg	Reimbursement Request	-84.68
02/08/2021		Deposit	Deposit	120.08
02/09/2021	29774	John K. McPherson. P.A.	Management, Invoice No:	-5,000.00
02/09/2021		Deposit	Deposit	16,250.53
02/09/2021		Deposit	Deposit	52.68
02/09/2021		Deposit	Deposit	130.00
02/09/2021		Deposit	Deposit	170.00
02/09/2021		Deposit	Deposit	900.00
02/09/2021		Deposit	Deposit	420.40
02/09/2021		Deposit	Deposit	1,000.00
02/10/2021		Rebate	Rebate Health insurance	1,301.01
02/10/2021		Deposit	Deposit	9,623.45
02/10/2021		Deposit	Deposit	51.18
02/10/2021		Deposit	Traffic Water Meter Box F	80.00
02/11/2021	29775	Johns, Alicia M.	Pay Check	-447.39
02/11/2021	29776	McCain, James E.	Pay Check	-1,234.53
02/11/2021	29777	Richburg, Margaret A.	Pay Check	-598.29
02/11/2021	Bankdraft	Transfer		-10,000.00
02/11/2021	Bankdraft	Transfer	RD Payment for Septemt	-5,057.50
02/11/2021	29779	Doty, Gabriel T	Pay Check	-516.92
02/11/2021	29778	Void Check	VOID:	
02/11/2021	29780	Wisdom, Thomas C.	Pay Check	-2,042.87

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 28, 2021

Date	Num	Name	Memo	Amount
02/11/2021		Deposit	Deposit	4,037.65
02/12/2021	29781	Quinn, William M.	Pay Check	-666.60
02/12/2021	Bankdraft	EFTPS	59-1156008	-1,882.38
02/12/2021	29782	Aqua Pure Water & Sewerage Service , LLC	Invoice No:84636 01/	-444.00
02/12/2021	29783	AT&T # 1	Account No: 352-543-64C	-437.96
02/12/2021	29784	AT & T # 2	Account No: 352-543-64C	-58.09
02/12/2021	29785	Beauchamp & Edwards	Invoice # 16690	-250.00
02/12/2021	29786	Cedar Key Auto Care	Invoice No: 55899	-50.83
02/12/2021	29787	Central FL Electric	Electric Bills 01/2021	-4,747.33
02/12/2021	29788	Egis Insurance Advisors, LLC	Invoice No: Policy # 728	-166.00
02/12/2021	29789	Gator Works Computing	Invoice NO:21-23369	-116.00
02/12/2021	29790	Hawkins, Inc.d/b/a Dumont	Invoice No 4871852,4877	-1,750.00
02/12/2021	29791	Konica Minolta Business Solutions	Maintenance, Invoice No:	-86.71
02/12/2021	29792	LANIER MUNICIPAL SUPPLY CO.,INC.	Invoice NO: 201035,2012	-411.10
02/12/2021	29793	Marina Hardware At Cedar Key, Inc.	Invoice No & Account No	-329.02
02/12/2021	29794	Quill Corporation	Invoice No. 14210196, 1	-81.45
02/12/2021	29795	Safeguard Business Systems Inc.	Invoice No: 34411159	-262.49
02/12/2021	29796	Verizon Wireless # 1	Cell Phones, Invoice No:9	-98.08
02/12/2021	29797	Verizon # 2	Account No:987191.2292	-99.42
02/12/2021	29798	VISA	Invoice No 9274	-1,682.03
02/16/2021	29799	James McCain	Work 5 pr.of Work Pants	-147.45
02/16/2021	Bankdraft	City Of Cedar Key	Solid Waste	-141.19
02/16/2021		Deposit	Deposit	108.68
02/16/2021		Deposit	Deposit	327.50
02/17/2021		Deposit	Deposit	539.99
02/17/2021		Deposit	Deposit	15,342.01
02/17/2021		Deposit	Deposit	57.63
02/18/2021	29800	Doty, Gabriel T	Pay Check	-611.89
02/18/2021		Deposit	Deposit	157.59
02/19/2021	29801	Johns, Alicia M.	Pay Check	-447.40
02/19/2021	29802	McCain, James E.	Pay Check	-847.73
02/19/2021	29803	Richburg, Margaret A.	Pay Check	-598.30
02/19/2021	29804	Quinn, William M.	Pay Check	-758.95
02/19/2021	Bankdraft	EFTPS	59-1156008	-1,024.86
02/21/2021		Deposit	Deposit	52.50
02/22/2021	29805	A-Able Septic-Sewer Service, Inc.	Invoice NO: 49483 2/01/2	-2,960.00
02/22/2021	29806	A-Able Septic-Sewer Service, Inc.	Invoice NO: 49704 02/1	-2,325.00
02/22/2021	29807	FL DEP BURE OF FINANCE AND ACCOUNTING	Invoice No: FL0031216	-200.00
02/22/2021	29808	Custom Pump & Control	Invoice No: 38651, 38674	-837.71
02/22/2021	29809	Hawkins, Inc.d/b/a Dumont	Invoice No 4880819, 488	-1,756.79
02/22/2021	29810	LANIER MUNICIPAL SUPPLY CO.,INC.	Invoice NO: 201035,2012	-1,199.51
02/22/2021	29811	NAPA Gulf Coast Parts, LLC	Account # 1999 11/2020	-354.06
02/22/2021	29812	National Pen Company	8886725488	-78.95
02/22/2021	29813	Quill Corporation	Invoice No. 14315207	-77.20
02/22/2021	29814	WiFiber	Inter Net Invoice No: 92	-105.00

Cedar Key Water & Sewer District Monthly Checkbook Activity

As of February 28, 2021

Date	Num	Name	Memo	Amount
02/22/2021		Deposit	Deposit	500.00
02/23/2021	29815	Ann Richburg	Reimbursement Request	-84.68
02/23/2021		Deposit	Deposit	15,106.79
02/23/2021	29816	Johns, Alicia M.	Pay Check	-447.39
02/25/2021	29817	Quinn, William M.	Pay Check	-896.97
02/25/2021		Deposit	Deposit	98.57
02/26/2021	29819	Ann Richburg	Reimbursement Request	-34.80
02/26/2021	29820	Doty, Gabriel T	Pay Check	-454.28
02/26/2021	29821	McCain, James E.	Pay Check	-1,002.64
02/26/2021	29822	Richburg, Margaret A.	Pay Check	-598.30
02/26/2021	29861	Wisdom, Thomas C.	Pay Check	-2,042.86
02/26/2021	Bankdraft	EFTPS	59-1156008	-1,904.40
02/26/2021		Deposit	Deposit	19,600.52
02/26/2021		Deposit	Deposit	4,659.55
02/27/2021		Deposit	Deposit	165.65
02/28/2021		Deposit	Deposit	1,446.21
02/28/2021	29823	US Postmaster	784 bills @ \$.36 = \$282.2	-282.24
02/28/2021		Deposit	Deposit	1,000.00
02/28/2021		Deposit	Nextower	900.00
Total 100 - Operating Account				22,591.01
Total Unrestricted Cash Funds				22,591.01
TOTAL				22,591.01

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 02/28/2021

Account Balance as of 02/28/2021

Disconnect Date 03/05/2021

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
34001	34001	JOHN GOLDEN	11918 SR 24					
	WATER			18258669	28.30	20.00	0.00	48.30
	SEWER				26.86	0.00	0.00	26.86
		JOHN GOLDEN	Total		55.16	20.00	0.00	75.16
35001	35001	JOHN GOLDEN	11918 SR 24					
	WATER			17336205	29.12	20.00	0.00	49.12
	SEWER				27.53	0.00	0.00	27.53
		JOHN GOLDEN	Total		56.65	20.00	0.00	76.65
42001	42001	DAVID COLSON	12232 SW SR 24					
	WATER			14346385	26.00	20.00	0.00	46.00
	SEWER				26.00	20.00	0.00	46.00
		DAVID COLSON	Total		52.00	40.00	0.00	92.00
73001	73001	MARTIN DICKINSON	12410 CEDAR ST.					
	WATER			2100023772	35.43	20.00	0.00	55.43
	SEWER				32.92	0.00	0.00	32.92
		MARTIN DICKINSON	Total		68.35	20.00	0.00	88.35
97001	97001	ROSE PAOLICELLI	12409 LIVE OAK ST.					
	WATER			2000047459	31.68	20.00	0.00	51.68
	SEWER				29.60	0.00	0.00	29.60
		ROSE PAOLICELLI	Total		61.28	20.00	0.00	81.28
104001	104002	RICHARD MALAD	12516 SR 24					
	WATER			14280570	26.00	20.00	0.00	46.00
	SEWER				25.00	0.00	0.00	25.00
		RICHARD MALAD	Total		51.00	20.00	0.00	71.00
105001	105001	DUSTIN ATWATER	12518 HWY 24					
	WATER			14280564	26.00	20.00	0.00	46.00
	SEWER				25.00	0.00	0.00	25.00
		DUSTIN ATWATER	Total		51.00	20.00	0.00	71.00
108001	108001	SHEPLEY HAYNES	12526 SR 24					
	WATER			14280560	26.00	20.00	0.00	46.00
	SEWER				25.00	0.00	0.00	25.00
		SHEPLEY HAYNES	Total		51.00	20.00	0.00	71.00
115001	115001	BOBBY JONES	12657 BAYSHORE AVE.					
	WATER			14280802	52.00	20.00	0.00	72.00
	SEWER				50.00	0.00	0.00	50.00
		BOBBY JONES	Total		102.00	20.00	0.00	122.00
119001	119001	STEVE MCMULLEN	12619 STATE RD. 24					
	WATER			14280558	51.74	20.00	0.00	71.74
	SEWER				47.09	0.00	0.00	47.09
		STEVE MCMULLEN	Total		98.83	20.00	0.00	118.83
159001	159001	JOSEPH ALLEN	1010 WHIDDEN AVE.-					
	WATER			14280805	45.31	20.00	0.00	65.31
	SEWER				41.38	0.00	0.00	41.38
		JOSEPH ALLEN	Total		86.69	20.00	0.00	106.69
168001	168001	DAVID MEDEIROS	1181 GULF BLVD					
	WATER			19125724	27.62	20.00	0.00	47.62
	SEWER				29.70	0.00	0.00	29.70
		DAVID MEDEIROS	Total		57.32	20.00	0.00	77.32
176001	176001	JOSEPH ALLEN SR	1274 WHIDDEN AVE.					
	WATER			12943638	35.10	20.00	0.00	55.10

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
176001	176001	JOSEPH ALLEN SR	1274 WHIDDEN AVE.					
		SEWER			32.45	0.00	0.00	32.45
		JOSEPH ALLEN SR	Total		67.55	20.00	0.00	87.55
179001	179001	SCOTT SYKES	1218 WHIDDON AVE.					
		WATER P1		19125744	29.53	20.00	0.00	49.53
		SEWER			27.86	0.00	0.00	27.86
		SCOTT SYKES	Total		57.39	20.00	0.00	77.39
1032001	1032001	JERRY LAWRENCE	16390 EGRET'S LANE					
		WATER P1		14280586	31.13	20.00	0.00	51.13
		SEWER			29.16	0.00	0.00	29.16
		JERRY LAWRENCE	Total		60.29	20.00	0.00	80.29
205001	205001	SHARON SHAW	13163 SW 164TH AVENUE					
		WATER P1		14280592	33.53	20.00	0.00	53.53
		SEWER			31.10	0.00	0.00	31.10
		SHARON SHAW	Total		64.63	20.00	0.00	84.63
224001	224001	STACEY WILLIAMS	16790 SW AIRPORT RD.					
		WATER P1		19125704	27.19	20.00	0.00	47.19
		SEWER			25.96	0.00	0.00	25.96
		STACEY WILLIAMS	Total		53.15	20.00	0.00	73.15
230001	230001	BRIAN SKARUPSKI	13551 SW AIRPORT RD.					
		WATER P1		14280681	26.00	20.00	0.00	46.00
		SEWER			25.00	0.00	0.00	25.00
		BRIAN SKARUPSKI	Total		51.00	20.00	0.00	71.00
256001	256001	AMY DURDEN	1173 WHIDDON AVE-2					
		WATER P1		09535569	42.94	20.00	0.00	62.94
		SEWER			39.31	0.00	0.00	39.31
		AMY DURDEN	Total		82.25	20.00	0.00	102.25
280001	280001	DAVID ROACH	1265 SHELLCREST AVE.					
		WATER P1		17336204	35.87	20.00	0.00	55.87
		SEWER			33.13	0.00	0.00	33.13
		DAVID ROACH	Total		69.00	20.00	0.00	89.00
283001	283001	CASSIE PEADEN	16491 SHELLCREST					
		WATER P1		14346869	39.26	20.00	0.00	59.26
		SEWER			36.09	0.00	0.00	36.09
		CASSIE PEADEN	Total		75.35	20.00	0.00	95.35
286001	286001	CHRISTINE HAINES	1130 SHELLCREST AVE.					
		WATER P1		19125717	31.29	20.00	0.00	51.29
		SEWER			29.28	0.00	0.00	29.28
		CHRISTINE HAINES	Total		60.57	20.00	0.00	80.57
289001	289001	WELLS HAMLIN	1171 GULF BLVD.-					
		WATER P1		14346417	37.18	20.00	0.00	57.18
		SEWER			34.27	0.00	0.00	34.27
		WELLS HAMLIN	Total		71.45	20.00	0.00	91.45
290001	290001	DIANA BIBLE	1170 PARODA AVE					
		WATER P1		13658397	36.55	20.00	0.00	56.55
		SEWER			33.72	0.00	0.00	33.72
		DIANA BIBLE	Total		70.27	20.00	0.00	90.27
317001	317001	HAROLD DETT	16490 INDIANNA AVE.					
		WATER P1		19125757	34.13	20.00	0.00	54.13
		SEWER			31.61	0.00	0.00	31.61
		HAROLD DETT	Total		65.74	20.00	0.00	85.74
330001	330001	MICHAEL DIMPERIO	16250 E. POINT RD.					
		WATER P1		13658418	35.10	20.00	0.00	55.10
		SEWER			32.45	0.00	0.00	32.45
		MICHAEL DIMPERIO	Total		67.55	20.00	0.00	87.55
338001	338001	ANCHOR COVE, LLC	5346 SW 91ST TERR.					
		WATER P1		14280603	26.59	20.00	0.00	46.59
		ANCHOR COVE, LLC	Total		26.59	20.00	0.00	46.59
364001	364001	JD MCCORMICK	12050 SW 164TH TER.					
		WATER P1		19125746	31.19	20.00	0.00	51.19

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
364001	364001	JD MCCORMICK	12050 SW 164TH TER.					
					29.20	0.00	0.00	29.20
					60.39	20.00	0.00	80.39
387001	387001	JD MCCORMICK JOHN EATON	Total 16571 SW 120TH PL.					
				14346393	37.46	20.00	0.00	57.46
					37.32	0.00	0.00	37.32
					74.78	20.00	0.00	94.78
400001	400001	JOHN EATON CHRISTIE LAVOIE	Total 12291 SW 166TH COURT					
				11557300	39.55	20.00	0.00	59.55
					37.15	0.00	0.00	37.15
					76.70	20.00	0.00	96.70
429001	429001	CHRISTIE LAVOIE WILLIAM BROWN	Total 16909 STURGIS CIRCLE					
				17336197	6.41	20.00	0.00	26.41
					25.33	0.00	0.00	25.33
					31.74	20.00	0.00	51.74
430001	430001	WILLIAM BROWN MELODY GREY	Total 16917 STURGIS CIRCLE					
				14280625	50.44	20.00	0.00	70.44
					45.92	0.00	0.00	45.92
					96.36	20.00	0.00	116.36
1098001	1098001	MELODY GREY P & G HOSPITALITY #201	Total 192 2ND STREET - CC 201					
				17023637	52.53	20.00	0.00	72.53
					50.48	0.00	0.00	50.48
					103.01	20.00	0.00	123.01
1099001	1099001	P & G HOSPITALITY #201 P & G HOSPITALITY #202	Total 192 2ND STREET - CC 202					
				17023621	29.02	20.00	0.00	49.02
					27.45	0.00	0.00	27.45
					56.47	20.00	0.00	76.47
1100001	1100001	P & G HOSPITALITY #202 P & G HOSPITALITY #203	Total 192 2ND STREET - CC 203					
				17023620	26.62	20.00	0.00	46.62
					25.50	0.00	0.00	25.50
					52.12	20.00	0.00	72.12
1110001	1110001	P & G HOSPITALITY #203 P & G HOSPITALITY #204	Total 192 2ND STREET - CC 204					
				2000047476	28.50	20.00	0.00	48.50
					27.03	0.00	0.00	27.03
					55.53	20.00	0.00	75.53
1120001	1120001	P & G HOSPITALITY #204 P & G HOSPITALITY #205	Total 192 2ND STREET - CC 205					
				17023624	31.11	20.00	0.00	51.11
					29.14	0.00	0.00	29.14
					60.25	20.00	0.00	80.25
1130001	1130001	P & G HOSPITALITY #205 P & G HOSPITALITY #206	Total 192 2ND STREET - CC 206					
				17023625	27.29	20.00	0.00	47.29
					26.05	0.00	0.00	26.05
					53.34	20.00	0.00	73.34
1140001	1140001	P & G HOSPITALITY #206 P & G HOSPITALITY #207	Total 192 2ND STREET - CC 207					
				17023627	217.08	20.00	0.00	237.08
					-161.41	0.00	0.00	-161.41
					55.67	20.00	0.00	75.67
1150001	1150001	P & G HOSPITALITY #207 P & G HOSPITALITY #208	Total 192 2ND STREET - CC 208					
				17023635	28.99	20.00	0.00	48.99
					27.42	0.00	0.00	27.42
					56.41	20.00	0.00	76.41
1160001	1160001	P & G HOSPITALITY #208 P & G HOSPITALITY #209	Total 192 2ND STREET - CC 209					
				17023634	28.73	20.00	0.00	48.73
					27.22	0.00	0.00	27.22
					55.95	20.00	0.00	75.95
504001	504001	L&M SOL.	192 2ND ST - POOL					
				13458140	27.78	20.00	0.00	47.78
					27.78	20.00	0.00	47.78
1170001	1170001	L&M SOL. P & G HOSPITALITY #301	Total 192 2ND STREET - CC 301					
				17023631	28.84	20.00	0.00	48.84

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					
		SEWER			27.30	0.00	0.00	27.30
		P & G HOSPITALITY #301Total			56.14	20.00	0.00	76.14
1180001	1180001	P & G HOSPITALITY #302	192 2ND STREET - CC 302					
		WATER		17023630	26.93	20.00	0.00	46.93
		SEWER			25.75	0.00	0.00	25.75
		P & G HOSPITALITY #302Total			52.68	20.00	0.00	72.68
1190001	1190001	P & G HOSPITALITY #303	192 2ND STREET - CC 303					
		WATER		17023628	26.00	20.00	0.00	46.00
		SEWER			45.00	0.00	0.00	45.00
		P & G HOSPITALITY #303Total			71.00	20.00	0.00	91.00
1200001	1200001	P & G HOSPITALITY #304	192 2ND STREET - CC 304					
		WATER		17023629	26.85	20.00	0.00	46.85
		SEWER			25.69	0.00	0.00	25.69
		P & G HOSPITALITY #304Total			52.54	20.00	0.00	72.54
1210001	1210001	P & G HOSPITALITY #305	192 2ND STREET - CC 305					
		WATER		17023623	28.71	20.00	0.00	48.71
		SEWER			27.19	0.00	0.00	27.19
		P & G HOSPITALITY #305Total			55.90	20.00	0.00	75.90
1220001	1220001	P & G HOSPITALITY #306	192 2ND STREET - CC 306					
		WATER		17023622	27.08	20.00	0.00	47.08
		SEWER			25.88	0.00	0.00	25.88
		P & G HOSPITALITY #306Total			52.96	20.00	0.00	72.96
1230001	1230001	P & G HOSPITALITY #307	192 2ND STREET - CC 307					
		WATER		17023633	28.76	20.00	0.00	48.76
		SEWER			27.24	0.00	0.00	27.24
		P & G HOSPITALITY #307Total			56.00	20.00	0.00	76.00
1240001	1240001	P & G HOSPITALITY #308	192 2ND STREET - CC 308					
		WATER		17023632	31.47	20.00	0.00	51.47
		SEWER			29.43	0.00	0.00	29.43
		P & G HOSPITALITY #308Total			60.90	20.00	0.00	80.90
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					
		WATER		17023626	28.99	20.00	0.00	48.99
		SEWER			27.42	0.00	0.00	27.42
		P & G HOSPITALITY #309Total			56.41	20.00	0.00	76.41
506001	506001	SPA- LAUNDRY-	192 2ND STREET					
		WATER		14280705	40.03	20.00	0.00	60.03
		SEWER			36.77	0.00	0.00	36.77
		SPA- LAUNDRY- Total			76.80	20.00	0.00	96.80
508001	508001	G. CONNER #311	192 2ND ST-CC 311					
		WATER		12915222	27.81	20.00	0.00	47.81
		SEWER			26.46	0.00	0.00	26.46
		G. CONNER #311 Total			54.27	20.00	0.00	74.27
509001	509001	CHRISTINA CULVER #312	192 2ND ST-CC 312					
		WATER		13379998	1.96	20.00	0.00	21.96
		SEWER			27.07	0.00	0.00	27.07
		CHRISTINA CULVER #312Total			29.03	20.00	0.00	49.03
510001	510001	VONASEK/BROWN #313	192 2ND ST-CC 313					
		WATER		14346383	26.70	20.00	0.00	46.70
		SEWER			25.59	0.00	0.00	25.59
		VONASEK/BROWN #313 Total			52.29	20.00	0.00	72.29
511001	511001	CAROL GRAHAM #314	192 2ND ST-CC 314					
		WATER		14280466	31.13	20.00	0.00	51.13
		SEWER			29.16	0.00	0.00	29.16
		CAROL GRAHAM #314 Total			60.29	20.00	0.00	80.29
513001	513001	M. WHITE #316	192 2ND ST-CC 316					
		WATER		13658423	29.69	20.00	0.00	49.69
		SEWER			27.99	0.00	0.00	27.99
		M. WHITE #316 Total			57.68	20.00	0.00	77.68
514001	514001	M. WHITE #317	192 2ND ST-CC 317					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
514001	514001	M. WHITE #317	192 2ND ST-CC 317					
				13658399	28.09	20.00	0.00	48.09
					26.69	0.00	0.00	26.69
		M. WHITE #317	Total		54.78	20.00	0.00	74.78
515001	515001	GLADYS BRAMI #210	192 2ND ST-CC 210					
				14280693	26.77	20.00	0.00	46.77
					25.63	0.00	0.00	25.63
		GLADYS BRAMI #210	Total		52.40	20.00	0.00	72.40
516001	516001	M. WHITE #211	192 2ND ST-CC 211					
				14280475	34.08	20.00	0.00	54.08
					31.57	0.00	0.00	31.57
		M. WHITE #211	Total		65.65	20.00	0.00	85.65
517001	517001	M. WHITE #212	192 2ND STREET CC-212					
				2000047497	1.67	20.00	0.00	21.67
					50.54	0.00	0.00	50.54
		M. WHITE #212	Total		52.21	20.00	0.00	72.21
519001	519001	P & G HOSPITALITY #214	82 2ND ST-CC 214					
				14280473	26.26	20.00	0.00	46.26
					25.21	0.00	0.00	25.21
		P & G HOSPITALITY #214	Total		51.47	20.00	0.00	71.47
521001	521001	P & G HOSPITALITY #216	82 2ND ST-CC 216					
				14280472	27.83	20.00	0.00	47.83
					26.48	0.00	0.00	26.48
		P & G HOSPITALITY #216	Total		54.31	20.00	0.00	74.31
522001	522001	P & G HOSPITALITY #217	82 2ND ST-CC 217					
				18258677	27.65	20.00	0.00	47.65
					26.34	0.00	0.00	26.34
		P & G HOSPITALITY #217	Total		53.99	20.00	0.00	73.99
523001	523001	P & G HOSPITALITY -	190 2ND ST-CC MARINA					
				13379826	26.00	20.00	0.00	46.00
					26.00	20.00	0.00	46.00
		P & G HOSPITALITY -	Total		26.00	20.00	0.00	46.00
529001	529001	A. HAGAR - TH6	52 2ND ST- TH6					
				12943666	48.60	20.00	0.00	68.60
					44.27	0.00	0.00	44.27
		A. HAGAR - TH6	Total		92.87	20.00	0.00	112.87
563001	563001	WILLOWS EDGE	11 OLD MILL DRIVE 8A					
				14280440	26.00	20.00	0.00	46.00
					25.00	0.00	0.00	25.00
		WILLOWS EDGE	Total		51.00	20.00	0.00	71.00
573001	573001	GARY SOUTHARD	11 OLD MILL DRIVE 9E					
				14280449	26.77	20.00	0.00	46.77
					25.63	0.00	0.00	25.63
		GARY SOUTHARD	Total		52.40	20.00	0.00	72.40
577001	577001	NEDRA NASH	11 OLD MILL DRIVE 10C					
				14280455	26.72	20.00	0.00	46.72
					25.59	0.00	0.00	25.59
		NEDRA NASH	Total		52.31	20.00	0.00	72.31
580001	580001	NEDRA NASH	11 OLD MILL DRIVE 10F					
				14280456	29.02	20.00	0.00	49.02
					27.45	0.00	0.00	27.45
		NEDRA NASH	Total		56.47	20.00	0.00	76.47
594001	594001	JIM GAUDETTE	211 2ND ST 34-323					
				14280811	16.52	20.00	0.00	36.52
					30.14	0.00	0.00	30.14
		JIM GAUDETTE	Total		46.66	20.00	0.00	66.66
632001	632001	J. RUSSELL	7041 DEPOT ST 301B					
				14280740	28.66	20.00	0.00	48.66
					27.15	0.00	0.00	27.15
		J. RUSSELL	Total		55.81	20.00	0.00	75.81
643001	643001	JIM NEWELL	7041 DEPOT ST 204A					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
643001	643001	JIM NEWELL	7041 DEPOT ST 204A					
WATER	P1			14346487	31.70	20.00	0.00	51.70
SEWER					33.62	0.00	0.00	33.62
		JIM NEWELL	Total		65.32	20.00	0.00	85.32
680001	680001	THE BIG DECK	331 DOCK ST.					
WATER	P1			13935878	117.37	20.00	0.00	137.37
SEWER					108.26	0.00	0.00	108.26
		THE BIG DECK	Total		225.63	20.00	0.00	245.63
1048001	1048001	LIAM & MADIS	360 DOCK STREET					
WATER	P1			14346388	60.74	20.00	0.00	80.74
SEWER					55.20	0.00	0.00	55.20
		LIAM & MADIS	Total		115.94	20.00	0.00	135.94
696001	696001	LAWLESS PROPERTIES	550 1ST ST IP#113					
WATER	P1			13484077	26.75	20.00	0.00	46.75
SEWER					25.61	0.00	0.00	25.61
		LAWLESS PROPERTIES	Total		52.36	20.00	0.00	72.36
719001	719001	GALLOGLAIGH LLC	550 1ST ST IP#206					
WATER	P1			13484063	145.59	20.00	0.00	165.59
SEWER					137.45	0.00	0.00	137.45
		GALLOGLAIGH LLC	Total		283.04	20.00	0.00	303.04
728001	728001	JEANA MILLIGAN	509 1ST ST.					
WATER	P1			13935882	30.72	20.00	0.00	50.72
SEWER					28.82	0.00	0.00	28.82
		JEANA MILLIGAN	Total		59.54	20.00	0.00	79.54
732001	732001	ESTATE OF WILLIAM J	509 3RD ST.-FISHBONZ					
WATER	P1			2000047470	78.98	20.00	0.00	98.98
SEWER					75.79	0.00	0.00	75.79
		ESTATE OF WILLIAM J	Total		154.77	20.00	0.00	174.77
761001	761001	HARBOUR MASTER	557 1ST. ST./BLUE					
WATER	P1			17336226	29.82	20.00	0.00	49.82
SEWER					28.09	0.00	0.00	28.09
		HARBOUR MASTER	Total		57.91	20.00	0.00	77.91
773001	773001	SHARON SHAW	644 1ST ST. (GENE					
WATER	P1			14280398	29.48	20.00	0.00	49.48
SEWER					27.82	0.00	0.00	27.82
		SHARON SHAW	Total		57.30	20.00	0.00	77.30
782001	782001	JEFFERY WIGSTEN	697 1ST ST.					
WATER	P1			13658465	31.62	20.00	0.00	51.62
SEWER					29.56	0.00	0.00	29.56
		JEFFERY WIGSTEN	Total		61.18	20.00	0.00	81.18
807001	807001	THE MARKET	7031 D STREET					
WATER	P1			19125762	36.89	20.00	0.00	56.89
SEWER					34.02	0.00	0.00	34.02
		THE MARKET	Total		70.91	20.00	0.00	90.91
832001	832001	JOHN CHOLODENKO	634 6TH STREET 2					
WATER	P1			17308690	28.09	20.00	0.00	48.09
SEWER					26.69	0.00	0.00	26.69
		JOHN CHOLODENKO	Total		54.78	20.00	0.00	74.78
859001	859001	MICHAEL BOBBITT	7011 E STREET					
WATER	P1			14346284	42.60	20.00	0.00	62.60
SEWER					39.01	0.00	0.00	39.01
		MICHAEL BOBBITT	Total		81.61	20.00	0.00	101.61
869001	869001	BELL SOUTH	1 BELL SOUTH					
WATER	P1			17336209	26.13	20.00	0.00	46.13
SEWER					25.10	0.00	0.00	25.10
		BELL SOUTH	Total		51.23	20.00	0.00	71.23
1330001	1330001	JOHN FEIBER	2041 H STREET					
WATER	P1			11542767	26.78	20.00	0.00	46.78
SEWER					25.63	0.00	0.00	25.63
		JOHN FEIBER	Total		52.41	20.00	0.00	72.41

Total Customers	87		
Prev. Balance	\$5,731.71		
Penalty	\$1,740.00	Previously Posted Penalty	\$0.00
Total Tax	\$0.00		
Account Balance	\$7,471.71		

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

February 28, 2021 Amount Used 2021

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	14:00	16:00	88:46	0:00
Johns, Alicia M.	4:27	22:00	65:03	25:00
McCain, James E.	1212:30	116:00	244:31	120:30
Quinn, William M.	285:00	11:00	111:48	32:00
Richburg, Margaret A.	2:00	16:00	35:28	18:00
Wisdom, Thomas C.	8:00	0:00	12:32	0:00

Cedar Key Water & Sewer District

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Cedar Key Water & Sewer District

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**Cedar Key Water and Sewer District
General Manager Report
March 8 , 2021**

1. Water System

Authorization has been received from DEP to re-run the 90-day pilot test with new carbon filtration medium and keeping the Miex online. The carbon has been replaced and the re-run of the test commenced on January 25, 2021. The first DBP samples were taken to the lab on Tuesday February 2, 2021. We shared results with the board via email last week.

2. Wastewater System

We met with CROM corporation to begin concrete repairs at the WWTP, and are awaiting their contract to start the repairs. We are waiting on a Work Order to plan the start of repairs.

3. Cell Service

The final lease agreements are with Verizon for execution.

4. Covid-19

We continue to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this past month. Unfortunately, vaccines are not yet available for essential workers.

**Cedar Key Water and Sewer District
Attorney Report
March 8, 2021**

1. General Manager Contract

Attached is the revised general manager contract with new language regarding Chad's commitment to getting his water and wastewater licenses. See new paragraph 8.

Requested action: Approve revised contract.

2. Verizon Lease Agreements

The final lease agreements remain with Verizon for execution. Not sure what the hold up is on Verizon's end, but have a call in and should have an update for the meeting.

CEDAR KEY WATER AND SEWER DISTRICT

EXEMPT EMPLOYMENT AGREEMENT

THIS AGREEMENT is entered into and effective the 1st day of February, 2021, by and between the Cedar Key Water and Sewer District ("District") a chartered special district in the State of Florida, having a principal place of business located at 510 3rd Street, Cedar Key FL 32625, and Chad Wisdom, an individual residing at _____ ("Employee").

WITNESSETH:

WHEREAS, the District desires to employ Employee in the position of General Manager, and Employee is willing to work for the District in that position.

NOW, THEREFORE, the District and Employee, in consideration of the premises and mutual covenants contained herein, agree as follows:

1. **Employment:** The District agrees to employ Employee and Employee agrees to serve the District in the position set forth above and/or to perform such services for the District as may be assigned by the District governing board (Board), in accordance with the terms herein set forth.
2. **Exclusive Service and Best Efforts:** Except as otherwise provided in writing, Employee shall devote his full time and best efforts to the performance of the District's duties for the District, and shall faithfully adhere to the District's regulations and procedures. The Employee's duties generally shall be as set forth in the Job Description attached hereto.
3. **Salary:** Unless otherwise agreed to in writing, the District shall compensate Employee for Employee's service as follows: The District shall pay Employee a biweekly a salary of \$2,692.
4. **Hours of Work:** Employee shall be an exempt salaried employee, and as such shall have no set hours for performance of the duties set forth herein. Employee shall, however, generally be expected to observe an 8-hour weekday, 40-hour week, Monday through Friday. At times, the needs of the District may require that Employee work overtime, and Employee agrees to be available for overtime work.
5. **Expenses:** The District shall reimburse Employee for reasonable expenses incurred by Employee on behalf of the District in the performance of Employee's duties, if and to the extent approved by the Board. Employee shall furnish the District with the appropriate documentation required by the Internal Revenue Code and Regulations in connection with such expenses.
6. **Benefits:** Employee shall be entitled to participate in any employee benefit plans which are maintained or established by the District for its employees, and shall be entitled to paid annual leave and paid sick leave in accordance with District policy.
7. **Terms of Employment:** The District and Employee hope that their association will continue for a substantial period of time, but the parties recognize that the future is inherently uncertain and that assurances of permanent or continuing employment are not feasible. Accordingly, in accordance with the District's standard policy, the employment shall be "at-will," that is, either party may terminate the employment at any time for any reason, with or without cause, by giving two weeks' notice to the other party. However, the District is not required to give Employee notice of termination if the termination is for cause.

8. Licensing: Employee understands that a primary goal of the District is to have the District's general manager have both a water and wastewater operator license. Employee therefore agrees that he will make his best effort to obtain both licenses as soon as allowable under Florida law. Employee shall provide the District governing board with quarterly updates on his progress towards obtaining these licenses.

9. Assignment: This Agreement and the obligations hereunder may not be assigned or transferred by Employee or by the District.

10. Entire Agreement; Amendments; Waivers: This Agreement contains the entire agreement between the parties, and supersedes any and all prior agreements, understandings or representations, oral or written. It may not be changed orally, but only by express terms, in writing, signed by each of the parties.

11. Construction; Venue: This Agreement shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Florida. Venue shall be in Levy County, Florida. The paragraph headings used in this Agreement are solely for convenience and shall not affect, or be used in connection with, the interpretation of this Agreement.

I, Chad Wisdom, having read and understood this Employment Agreement and agreeing to fully comply with the same, do hereby accept this offer of employment.

DATED this _____ day of March, 2021.

Chad Wisdom
Employee

Stephen Rosenthal
Chair, Cedar Key Water and Sewer District