

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
November 9, 2020**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, Jan Childers, Clay Childers, Steve Priessman, Mandy Offerle, Frank Offerle, Brendan McKintrick.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of October 12, 2020, as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. It was noted that a correction is needed in the 680.01 and 680.02 budget lines. **Motion** by Leslie Sturmer to accept the financial reports as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
6. Public Input. Public input was requested but none was provided.
7. General Manager Report.
 - a. *Water Plant.* The GM reported that the GAC continues to work properly, but with the Miex off poor results were obtained for the DBP testing. He reported that the Miex was immediately turned back on and that subsequent test results have shown a substantial reduction in DBP levels, but not back down to the original good results with the GAC filtration. He reported that staff would be working with others on the pilot test to get the numbers back down to the very low levels. He reported that samples were taken during the first week of November for reporting to DEP.
 - b. *Wastewater System.* The GM reported that staff will be working with CROM corporation to begin concrete repairs at the WWTP, and with Tim Norman on options for full funding for wastewater system repairs.

- c. *Cell Service.* The GM reported that the final lease agreements with Verizon are ready for execution.
- d. *Internet Service.* The GM reported that the lease agreements with WiFiber are ready for final approval by the Board. There was discussion of the security issue regarding the WiFiber website, with information provided by Steve Priessman that the situation with the WiFiber website is common and does not pose a threat to the use of WiFiber internet services. **Motion** by Chris Reynolds to authorize the Chair to sign the lease agreement with WiFiber as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
- e. *Auditor Search.* The GM reported that the District received a single response to its RFP for auditor services. He reported that the response is from James Moore CPAs, and that it all looks to be in order. He noted that according to Robert Beauchamp James Moore CPAs does a good job for small local governments. Brendan McKintrick with James Moore introduced himself to the Board and described the firm's approach to providing audit services to the District. The GM presented a draft contract to the Board for review, and recommended that all further selection procedures be dispensed with due to there being only one respondent. **Motion** by Chris Reynolds to authorize the Chair to sign the contract with James Moore CPAs as presented. **Second** by Dottie Haldeman. Passed by a vote of 5-0.
- f. *Brazilian Pepper Experiment.* The GM reported that the Division of Plant Industry at the Florida Department of Agriculture and Consumer Services would like to do an experiment with biological control of Brazilian Pepper. The GM reported that the experiment would involve the release at the water treatment plant site of certain insects (thrips) that eat pepper trees, and provided additional information regarding the safety of the release. **Motion** by Leslie Sturmer to authorize the Division of Plant Industry at the Florida Department of Agriculture and Consumer Services to conduct the insect control experiment at the water treatment plant property. **Second** by Joe Hand. Passed by a vote of 4-1 (Haldeman voting no).
- g. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this past month. The Board agreed to continue the suspension of late fees and cutoffs for the time being.
8. Commissioner Comments: Dottie Haldeman recommended that staff be provided with a Christmas ham or turkey as is the usual practice, and the Board agreed.
9. Public Input: Mandy Offerle asked about the results of the wastewater testing for Covid. The GM said he'd check with UF about getting results.
10. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:03 p.m.


Stephen B. Rosenthal, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 12/14/2020