

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
March 8, 2021**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer, Chris Reynolds.

Others Present: Chad Wisdom, John McPherson, Jan and Clay Childers, Mac Cox, James McCain, William Quinn, Ann Richburg, Alicia Johns

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. John McPherson was presented with a plaque in appreciation for his time as general manager.
4. Adoption of Agenda. **Motion** by Chris Reynolds to adopt the agenda as presented. **Second** by Dottie Haldeman. Passed by a vote of 5-0.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of February 8, 2021, with correction of “concrete” to “contract” in the CROM section of the minutes. **Second** by Joe Hand. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. A question was raised as to why line 520.03 is so high. It was explained that several items, such as website expenses and billing paper are paid for in advance. The General Manager was requested to put the fraction of the year transpired on the percent of budget column. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
7. Public Input. Public input was requested but none was provided.
8. General Manager Report.
 - a. *Water Plant.* The GM reported that authorization has been received from DEP to re-run the 90-day pilot test with new carbon filtration medium and keeping the Miex online. He reported that the carbon has been replaced, the re-run of the test commenced on January 25, 2021, and the first set of DBP samples were taken to the lab on February 2 which showed very good results, with a second set taken during the first week of March.
 - b. *Wastewater System.* The GM reported that a meeting was held with CROM corporation to begin concrete repairs at the WWTP, and that the parties will be preparing a work order to authorize the first set of repairs.

- c. *Cell Service.* The GM reported that the final lease agreements with Verizon have now been executed by all parties.
- d. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, and that wastewater samples continue to be taken to UF for analysis.


9. Attorney Report.


- a. *Chad Wisdom Contract.* The attorney presented a revised contract with the general manager containing new language regarding Chad's commitment to obtaining his water and wastewater licenses as soon as possible.
- b. *Bobby Witt Connection.* The attorney reported that it was staff's recommendation that the directional drilling needed for Mr. Witt's connection be paid for by the District because that would be consistent with past practice of no charging for connections if the line is on the same street as the applicant's property. He also presented proposed language to deal with future situations like Mr. Witt's. **Motion** by Dottie Haldeman to approve the District paying for the connection to Mr. Witt's property. **Second** by Leslie Sturmer. Passed by a vote of 5-0. After further discussion, the attorney was directed to bring back the proposed amendment, with recommended changes, back to the Board as a resolution.

10. Public Input. Public input was requested, but none was provided.

11. Commissioner Comments: Staff was reminded to provide election materials to Alicia.

12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:06 p.m.


Stephen B. Rosenthal, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 04/12/2021