

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
June 10, 2019, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Public Input.
5. Approval of minutes of May 13, 2019 Board meeting *(1-3)*.
6. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave *(4-16)*.
7. Presentation of FY 2017-2018 Audit.
8. Bill Adjustment Request: P&G Hospitality *(17-26)* (For 5 months—the period it took to find the leak.)
9. General Manager Report *(27-28)*.
10. Commissioner Comments.
11. Public Input.
12. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
May 13, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, Mack Cox, Sue Colson, Jim Wortham.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Swearing In and Election of Officers. Stephen Rosenthal and Chris Reynolds took the oath of office for their new terms on the Board. **Motion** by Dottie Haldeman to re-elect current officers, Chair: Stephen Rosenthal and Secretary: Leslie Sturmer, for the coming year. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with addition of bill adjustment request by Betty Padgett. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
5. Public Input. City Commissioner Sue Colson presented the following items:
 - The results of the 3-D laser scan of the historic area of town will be presented Tuesday at 5:30. These scans will be helpful in improving the city's resiliency and all should attend.
 - On Monday May 20th there will be the first in a series of presentations on issues of local interest. It will be on the issue of vaping by children.
 - The City public works area at the water plant property was cleaned up as a flood precaution and to make way for the new tower.
6. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the April 8, 2019, board meeting as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
7. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
8. Bill Adjustments: The Board reviewed the following bill adjustment requests:
 - Gus Soldatos for an adjustment from \$406.17 to \$245.22 due to a broken exterior water line.
 - Fred Catfish Abbott for an adjustment from \$296.93 to 180.99 due to water hose being left on.

- Betty Padgett for an adjustment from \$251.78 to \$164.04 due to broken exterior pipe.

Motion by Dottie Haldeman to approve the three adjustments as meeting the standards for adjustments. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

9. General Manager Report.

a. *Water Plant.*

- (1) **TwinOxide:** The GM reported that the needed upgrades for beginning the TwinOxide test are scheduled to be installed in mid-May, with the test starting soon thereafter, with notice to customers going out before the test begins. He reported that the quarterly DBP test samples were taken on May 1 with no results received yet.
- (2) **Calcium Issue:** The GM reported that DEP approval was obtained to begin phosphate treatment of the water which began on April 29. He reported that so far it seems to be improving the situation, and that he was assured by the engineer that it would have no significant impact on phosphorus levels in the WWTP effluent.

b. *Wastewater Treatment Plant.*

- (1) **Permit Renewal:** The GM reported that DEP issued the draft permit on April 19 and that the engineer has submitted comments, primarily having to do with DEP's failure to completely remove the reclaimed water irrigation provisions from the permit. He reported that the Notice of Intent to Issue the discharge variance has been published and there is a public notice period, after which the Notice of Intent to Issue the permit itself will be published with its own comment period.
- (2) The GM reported that the WWTP suffered an "upset" starting after hours on Friday May 3 when the dissolved oxygen probe failed and did not send a signal to the air blowers to come on when oxygen levels dropped in the aeration tank. He reported that the low oxygen levels were discovered on Saturday morning and the crew took immediate steps to bring oxygen levels back up to normal and the plant back into compliance. Finally, he reported that the upset was reported to DEP as required, and that the blowers are operating on a timer pending receipt of a rush-ordered new dissolved oxygen probe.

c. *Wastewater Bridge Lines Directional Drills.* The GM reported that although we still have not received a permit from DOT for the drills, the Advertisement for Bids was published in the Gainesville Sun on May 3, with a bid opening set for June 7. He reported that if DOT requires changes to the project, and addendum will be added to the bid documents.

d. *Communication Towers and Antennas.* The GM reported that NextTower ordered an environmental assessment of the lease area which was conducted and no contamination was found. He reported that soil borings have been taken and construction is expected to be begin about July 22.

e. *Audit.* The GM reported that the audit was conducted and prepared in a timely manner this year, with the report to be given at the June meeting.

- f. *Health, Life, Vision Insurance Renewal.* The GM reported that renewal proposals have been received from Brown and Brown, and that the life and vision rates stayed the same, and health decreased slightly. The GM recommended that all three be renewed without any changes. **Motion** by Dottie Haldeman to renew the three policies as offered by Brown and Brown. **Second** by Chris Reynolds. Passed by a vote of 5-0.
- g. *Bright House Networks Lease Renewal.* The GM reminded the Board that starting back in 1989 the local cable company has leased a 25' by 100' parcel of land at the water tower site, and that, although the City owns the underlying water tower property, subject to a long-term lease with the District, the lease has always been solely between the cable company and the District. He reported that it is time for renewal of the lease and that Bright House Networks needs to lease only the rear half of the site due to the satellite dishes that were located on the front half of the leased area having been removed. He reported that despite the reduction in parcel size, the lease payments will remain the same with the usual 3% annual increase, and that he had run this by the Mayor and he agreed that it was OK to continue with past practice and have just the District involved in the lease with Bright House. **Motion** by Dottie Haldeman to renew the lease as presented and authorized the Chair to sign the necessary documents. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
- h. *Florida Association of Special Districts Annual Conference.* The GM provided the Board with information about the 4-day FASD conference coming up in June in Ft. Myers, with the cost of registration being \$475.
10. Commissioner Comments: Dottie Haldeman reminded everyone that the baccalaureate ceremony would take place on Sunday evening at the Methodist Church.
11. Public Input: Mack Cox stated that he was impressed by the way in which the reclaimed storage tanks were removed from the city property. The GM reported that the tanks are stored at the city public works area at the water treatment plant.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 5:53 p.m.

Stephen Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

Cedar Key Water & Sewer District
Balance Sheet
 As of May 31, 2019

May 31, 19

ASSETS

Current Assets

Checking/Savings

Unrestricted Cash Funds

100 - Operating Account	116,304.69
102 Petty Cash	175.00
113.3 Unrestricted Savings	50,000.00

Total Unrestricted Cash Funds	166,479.69
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Restricted Cash Funds

103.1 Security Deposit	12,401.02
113.00 Water Capital Facility	2,084.94
114.00 RD Payment	48,265.00
114.02 RD RESERVE ACCOUNT	29,462.00

Total Restricted Cash Funds	92,212.96
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Total Checking/Savings	258,692.65
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Other Current Assets

134 - Accounts Receivable	85,255.84
135 - Allowance for A/R	-16,000.00
160 - Inventory & Materials	50,491.87
170 - Utility Deposit	141.19

Total Other Current Assets	119,888.90
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Total Current Assets	378,581.55
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Fixed Assets

301 - Land	125,195.95
302 - Other Improvements	2,275,950.23
304 - Plant and Equipment	7,530,935.97
306 - Other Equipment	116,229.81
307 - Sewer Machinery	158,704.72
308 - Computer S/W	9,540.64
309 - Vehicles	110,495.02
311 - Less Accum Depreciation	-5,473,100.38

Total Fixed Assets	4,853,951.96
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Other Assets

311.50 - CIP - New Water Treatment Plant	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00
313.25 - CIP - Special Legislative 38091	64,750.00
313.50 - CIP - (Sp Leg 38091) District	20,628.19

Total 311.50 - CIP - New Water Treatment Plant	251,628.19
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Total Other Assets	251,628.19
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TOTAL ASSETS	5,484,161.70
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

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Cedar Key Water & Sewer District
Balance Sheet
As of May 31, 2019

	May 31, 19
407-01 SS Tax Payable	-4.00
408 - Sales Tax Payable	124.45
411 - Deferred Revenue	6,067.08
450 - Fed. Income Taxes Payable	-250.13
482 - Accrued Int Pay	2,460.07
483 - Accrued Compensated Absences	14,320.00
484 -Security Deposit Payable	12,372.67
Total Other Current Liabilities	35,090.14
Total Current Liabilities	35,090.14
Long Term Liabilities	
460 - N/P-Rural Development	1,126,000.00
500 - Accrd Compen Absences-LT	8,970.00
Total Long Term Liabilities	1,134,970.00
Total Liabilities	1,170,060.14
Equity	
597 Restricted for Construction	2,850.45
598 - Restricted for Debt Service	24,560.00
3900 - Retained Earnings	170,921.75
599 - Investment in Capital Assets -	3,979,580.15
Net Income	136,189.21
Total Equity	4,314,101.56
TOTAL LIABILITIES & EQUITY	5,484,161.70

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Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

75%

	Oct '18 - May 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
300 - Income				
305 - Water Charge	294,193.90	445,000.00	-150,806.10	66.11%
310 - Sewer Charges	245,491.95	389,000.00	-143,508.05	63.11%
315 - Ad Valorem Tax				
315.100 - Ad Valorem	179,173.74			
315 - Ad Valorem Tax - Other	10,649.01	203,712.00	-193,062.99	5.23%
Total 315 - Ad Valorem Tax	189,822.75	203,712.00	-13,889.25	93.18%
325 - Penalties	2,349.77	2,000.00	349.77	117.49%
330 - Earned Interest	14.42	12.00	2.42	120.17%
335 - New Meter Charges	600.00	2,000.00	-1,400.00	30.0%
340 - Rent	4,278.30	4,600.00	-321.70	93.01%
350 - Misc Income	4,390.00	500.00	3,890.00	878.0%
360 - Carry Forward	0.00	50,000.00	-50,000.00	0.0%
365. Meter Installation Fee	360.00	1,000.00	-640.00	36.0%
382 - Grant - Legislative 2016	32,055.00	180,000.00	-147,945.00	17.81%
386 - Grant SRWMD 2018	24,350.00	95,000.00	-70,650.00	25.63%
Total 300 - Income	797,906.09	1,372,824.00	-574,917.91	58.12%
Total Income	797,906.09	1,372,824.00	-574,917.91	58.12%
Gross Profit	797,906.09	1,372,824.00	-574,917.91	58.12%
Expense				
500 - GENERAL AND ADMINISTRATIVE				
510 - Payroll				
510.01 - Salaries	169,562.00	219,200.00	-49,638.00	77.36%
510.02 - Social Security/Medicare	12,604.75	16,800.00	-4,195.25	75.03%
510.03 - Retirement	18,880.27	27,300.00	-8,419.73	69.16%
510.04 - Health, Dental & Life Ins	31,387.95	51,400.00	-20,012.05	61.07%
510.05 - Workers Comp.	8,222.00	6,600.00	1,622.00	124.58%
Total 510 - Payroll	240,656.97	321,300.00	-80,643.03	74.9%
520 - Office				
520.01 - Supplies	1,036.93	2,000.00	-963.07	51.85%
520.02 - Postage & Shipping	2,647.35	6,000.00	-3,352.65	44.12%
520.03 - Copier, Computer, Billing, Etc.	3,106.40	4,500.00	-1,393.60	69.03%
520.04 - Printing and Copying	669.90	1,500.00	-830.10	44.66%
Total 520 - Office	7,460.58	14,000.00	-6,539.42	53.29%
530 - Utilities				
530.01 - Fuel For Equipment	4,285.69	6,000.00	-1,714.31	71.43%
530.02 - Solid Waste Disposal	1,129.52	1,700.00	-570.48	66.44%
530.03 - Telephone	5,285.81	9,000.00	-3,714.19	58.73%
Total 530 - Utilities	10,701.02	16,700.00	-5,998.98	64.08%
540 - Professional Fees				
540.01 - Audit & Accounting	16,750.00	17,000.00	-250.00	98.53%
540.02 - Management/Legal	31,500.00	54,000.00	-22,500.00	58.33%

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Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

75%

	Oct '18 - May 19	Budget	\$ Over Budget	% of Budget
540.03 · Property Appraiser's Fee	0.00	6,000.00	-6,000.00	0.0%
540.05 · Tax Collector Fees	4,343.61			
540.04 · Water/Wastewater Operator	1,265.00	5,000.00	-3,735.00	25.3%
Total 540 · Professional Fees	53,858.61	82,000.00	-28,141.39	65.68%
550 - General Repair & Maint				
550.01 · Vehicle	3,660.06	4,000.00	-339.94	91.5%
550.02 · Equipment and Tools	1,100.72	55,000.00	-53,899.28	2.0%
550.03 · Building	144.00	35,000.00	-34,856.00	0.41%
550.04 · Supplies	1,322.33	2,500.00	-1,177.67	52.89%
550.05 · New Tools	1,963.10	4,000.00	-2,036.90	49.08%
Total 550 - General Repair & Maint	8,190.21	100,500.00	-92,309.79	8.15%
560 · Other				
560.01 · Property/Liability Ins.	43,286.00	43,300.00	-14.00	99.97%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	785.00	1,800.00	-1,015.00	43.61%
560.04 · Annual Fees & Dues	1,221.00	2,000.00	-779.00	61.05%
560.05 · Ads and Publications	166.32	500.00	-333.68	33.26%
560.06 · Miscellaneous	753.85	2,000.00	-1,246.15	37.69%
560.07 · Contingency	0.00	17,124.00	-17,124.00	0.0%
Total 560 · Other	46,212.17	67,724.00	-21,511.83	68.24%
Total 500 · GENERAL AND ADMINISTRATIVE	367,079.56	602,224.00	-235,144.44	60.95%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	43,618.72	40,000.00	3,618.72	109.05%
610.02 · Miex Resin	0.00	36,000.00	-36,000.00	0.0%
610.03 · Twin Oxide Inst., Rent, Chemical	0.00	90,000.00	-90,000.00	0.0%
Total 610 · Chemicals and Filters	43,618.72	166,000.00	-122,381.28	26.28%
620 - Laboratory				
620.01 · In House Lab	579.20	1,000.00	-420.80	57.92%
620.02 · Outside Lab	1,075.00	2,500.00	-1,425.00	43.0%
620.03 · Instrument Calibration	0.00	3,500.00	-3,500.00	0.0%
Total 620 - Laboratory	1,654.20	7,000.00	-5,345.80	23.63%
630 - Regulatory				
630.01 · Permits	650.00	1,000.00	-350.00	65.0%
Total 630 - Regulatory	650.00	1,000.00	-350.00	65.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	15,764.70	15,000.00	764.70	105.1%
640.02 · Equipment	4,996.01	25,000.00	-20,003.99	19.98%
640.03 · Building & Grounds	0.00	3,000.00	-3,000.00	0.0%
640.04 · Water Tower Maintenance	26,627.91	35,500.00	-8,872.09	75.01%
640.05 · Generators Annual Mainte	2,025.00	2,250.00	-225.00	90.0%
Total 640 · Repairs and Maintenance	49,413.62	80,750.00	-31,336.38	61.19%
650 · Utilities				
650.01 · Electric	12,304.70	20,000.00	-7,695.30	61.52%

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Cedar Key Water & Sewer District 2018-2019 Profit & Loss Budget vs. Actual

2018 thru 2019

75%

	Oct '18 - May 19	Budget	\$ Over Budget	% of Budget
650.02 · Propane	486.42	400.00	86.42	121.61%
650.03 · Telephone	2,144.21	2,000.00	144.21	107.21%
Total 650 · Utilities	14,935.33	22,400.00	-7,464.67	66.68%
660 · Other				
660.01 · Professional Fees	34,376.00	90,000.00	-55,624.00	38.2%
660.20 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 660 · Other	34,376.00	99,500.00	-65,124.00	34.55%
680 · Loans				
680.05 · RD - Water System Interest	0.00	31,000.00	-31,000.00	0.0%
680.06 · RD - Water System Principal	0.00	16,000.00	-16,000.00	0.0%
Total 680 · Loans	0.00	47,000.00	-47,000.00	0.0%
Total 600 · DIRECT WATER EXPENSES	144,647.87	423,650.00	-279,002.13	34.14%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	18,068.52	36,000.00	-17,931.48	50.19%
Total 710 · Chemicals and Filters	18,068.52	36,000.00	-17,931.48	50.19%
720 · Laboratory				
720.01 · In House Lab	600.27	1,500.00	-899.73	40.02%
720.02 · Outside Lab	5,580.00	13,000.00	-7,420.00	42.92%
720.03 · Instrument Calibration	275.00	3,600.00	-3,325.00	7.64%
Total 720 · Laboratory	6,455.27	18,100.00	-11,644.73	35.66%
730 · Regulatory				
730.01 · Permits	0.00	200.00	-200.00	0.0%
730.02 · Biosolids Hauling	32,340.00	45,000.00	-12,660.00	71.87%
Total 730 · Regulatory	32,340.00	45,200.00	-12,860.00	71.55%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	4,589.78	5,000.00	-410.22	91.8%
740.02 · Equipment	17,814.17	15,000.00	2,814.17	118.76%
740.03 · Building and Grounds	0.00	1,000.00	-1,000.00	0.0%
740.04 · Generator-Annual Maintenance	1,375.00	1,150.00	225.00	119.57%
Total 740 · Repairs Maintenance Other	23,778.95	22,150.00	1,628.95	107.35%
750 · Utilities				
750.01 · Electric	18,302.08	20,000.00	-1,697.92	91.51%
750.02 · Propane	341.63	1,000.00	-658.37	34.16%
Total 750 · Utilities	18,643.71	21,000.00	-2,356.29	88.78%
760 · Other				
760.01 · Professional Fees -WWTP Permit	2,003.00	0.00	2,003.00	100.0%
760.02 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 760 · Other	2,003.00	9,500.00	-7,497.00	21.08%
770 · Capital Expenditures				
770.01 · Bridge 1,2,3 Drills	48,700.00	195,000.00	-146,300.00	24.97%
Total 770 · Capital Expenditures	48,700.00	195,000.00	-146,300.00	24.97%
Total 700 · DIRECT WASTEWATER EXPENSES	149,989.45	346,950.00	-196,960.55	43.23%
Total Expense	661,716.88	1,372,824.00	-711,107.12	48.2%

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Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

75%

Net Ordinary Income
Net Income

Oct '18 - May 19	Budget	\$ Over Budget	% of Budget
136,189.21	0.00	136,189.21	100.0%
136,189.21	0.00	136,189.21	100.0%

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Cedar Key Water & Sewer District Monthly Checkbook Activity

As of May 31, 2019

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
100 - Operating Account				
05/02/2019	28380	McCain, James E.	Pay Check	-1,209.57
05/02/2019	28379	Johns, Alicia M.	Pay Check	-420.21
05/02/2019	28381	Mittauer & Associates, Inc.	Invoice No: 19217	-1,204.00
05/02/2019	28382	Mittauer & Associates, Inc.	Invoice No: 19216	-465.00
05/03/2019	28383	Doty, Gabriel T	Pay Check	-443.69
05/03/2019	28384	Quinn, William M.	Pay Check	-756.10
05/03/2019	28385	Richburg, Margaret A.	Pay Check	-551.66
05/03/2019	Bankdraft	EFTPS	59-1156008	-996.76
05/03/2019	28386	AT&T	35254352859381989,3525436405931988	-532.57
05/03/2019	28387	Carr, Riggs & Ingram, LLC	Financial Statement Audit for the year ended Se	-2,000.00
05/03/2019	28388	Verizon Wireless	Cell Phones, Invoice No: 9828831779,98287831	-202.20
05/03/2019	28389	Marina Hardware At Cedar Key, Inc.	Miscellaneous Parts/Supplies Account #: 220 A	-534.68
05/03/2019	28390	Hawkins, Inc.d/b/a Dumont	Invoice No: 4489069,4489070 April 30,2019	-2,602.90
05/03/2019	28391	Central FL Electric	Electric April 2019	-4,418.92
05/03/2019	28392	John K. McPherson. P.A.	Management, Invoice No: 790 April 2019	-4,500.00
05/03/2019	Bankdraft	City Of Cedar Key	Solid Waste, Invoice 8049	-141.19
05/03/2019		Deposit	Deposit	3,288.97
05/06/2019		Deposit	Deposit	396.31
05/06/2019	28393	FASON ELECTRIC, INC.	Invoice #5778	-470.00
05/08/2019		Deposit	Deposit	8,645.11
05/09/2019	28394	Quinn, William M.	Pay Check	-905.66
05/09/2019	28395	Richburg, Margaret A.	Pay Check	-551.66
05/09/2019	28396	HMI Materials, LLC	VOID: Invoice No: 1072 4/9-19	0.00
05/09/2019	28397	NAPA Gulf Coast Parts, LLC	Vehicle April 2019	-910.05
05/09/2019	28398	VISA	Invoice No 8169	-1,588.06
05/09/2019	28399	Johns, Alicia M.	Pay Check	-420.20
05/09/2019		Deposit	Deposit	1,198.89
05/09/2019		Deposit	Deposit	7,269.61
05/09/2019	Bankdraft	Wex Bank Marathon Fleet	Fuel Invoice: 58964213 April 2019	-738.71
05/10/2019	28400	Doty, Gabriel T	Pay Check	-489.07
05/10/2019	28403	McCain, James E.	Pay Check	-844.39
05/10/2019	28401	Haldeman, Hattie B.	Pay Check	-369.40
05/10/2019	28402	Hand, Joseph G.	Pay Check	-369.40
05/10/2019	28404	Reynolds, Chris	Pay Check	-369.40
05/10/2019	28405	Rosenthal, Stephen B.	Pay Check	-369.40
05/10/2019	28406	Sturmer, Leslie N.	Pay Check	-369.40
05/10/2019	Bankdraft	EFTPS	59-1156008	-1,244.22
05/13/2019		Deposit	Deposit	52.54
05/14/2019	28407	Affinity Apparel Uniform Company	Invoice No: 901450605	-80.19
05/14/2019	28408	AT&T Internet Service	Invoice No: 122314242	-105.66
05/14/2019	28409	Aqua Pure Water & Sewerage Service	Invoice No: 83429 04/30/2019	-414.00
05/14/2019	28410	Bank of America	Account # 5490 9902 2217 3922	-826.00
05/14/2019	28411	McCall Service, Inc.	# 1000001449 Invoice No: 58192854	-48.00

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Cedar Key Water & Sewer District Monthly Checkbook Activity As of May 31, 2019

Date	Num	Name	Memo	Amount
05/14/2019	28412	Konica Minolta Business Solutions	Maintenance, Invoice No:257835783 4/30/2019	-83.46
05/14/2019	28413	Sunstate Meter & Supply, Inc.	Invoice No: 67396	-705.00
05/14/2019	28414	Quill Corporation	Invoice No: 6966036 C3406032	-69.99
05/14/2019	28415	Hach Company	Invoice No: 11457618 5/08/2019	-247.89
05/14/2019	28416	Insite Instrumentation Group, Inc.	Invoice No: 179826	-2,521.00
05/14/2019	28417	Tri-County Saw Shop	Invoice No: 166544	-127.63
05/14/2019		Deposit	Deposit	11,580.95
05/14/2019		Deposit	#402001 Museum	107.72
05/15/2019	28418	Hawkins, Inc.d/b/a Dumont	Invoice No: 4497335, 44977336 5/14/2019	-3,815.82
05/16/2019	28419	Doty, Gabriel T	Pay Check	-577.80
05/16/2019	28420	Johns, Alicia M.	Pay Check	-420.22
05/16/2019	28421	Richburg, Margaret A.	Pay Check	-551.67
05/17/2019	28422	McCain, James E.	Pay Check	-990.06
05/17/2019	28423	Quinn, William M.	Pay Check	-656.73
05/17/2019	28424	A-Able Septic-Sewer Service, Inc.	Invoice No: 43842 \$ 960.00 + Invoice No: 4396:	-2,880.00
05/17/2019	28425	Hach Company	Invoice No: 11467476 5/15/2019	-325.64
05/17/2019	Bankdraft	EFTPS	59-1156008	-934.62
05/17/2019		Deposit	Deposit	4,677.42
05/17/2019		Deposit	Deposit	47.71
05/19/2019		Deposit	Deposit	47.35
05/21/2019	28426	Tri-County Rentals & Sales	Invoice No:	-58.20
05/22/2019	Bankdraft	City Of Cedar Key	Refund for Shim check # 7092 \$ 22.50	-22.50
05/22/2019		Deposit	#430001	79.01
05/23/2019	28427	McCain, James E.	Paycheck	-1,209.57
05/23/2019	28428	Richburg, Margaret A.	Paycheck	-551.66
05/23/2019		Deposit	Deposit	10,497.31
05/24/2019	28429	Johns, Alicia M.	Paycheck	-420.21
05/24/2019	28430	Doty, Gabriel T	Paycheck	-429.57
05/24/2019	28431	Quinn, William M.	Paycheck	-756.11
05/24/2019	Bank Draft	EFTPS	59-1156008	-990.90
05/24/2019		Deposit	#1050001	96.34
05/26/2019		Deposit	#310001	62.68
05/27/2019		Deposit	#773001	53.07
05/28/2019		Deposit	#171001 & #300001	148.67
05/28/2019		Deposit	#474001	111.64
05/29/2019		Deposit	Deposit	16,599.33
05/30/2019		Deposit	Stacy Williams \$400.00 payment for Repair to l	400.00
05/30/2019	28432	Quinn, William M.	Paycheck	-905.66
05/30/2019	28434	Quinn, William M.	Paycheck	-152.48
05/30/2019	28433	Void Check		
05/31/2019	28435	Doty, Gabriel T	Paycheck	-429.58
05/31/2019	28436	Johns, Alicia M.	Paycheck	-420.21
05/31/2019	28437	McCain, James E.	Paycheck	-990.05
05/31/2019	28438	Richburg, Margaret A.	Paycheck	-551.66
05/31/2019	Bankdraft	EFTPS	59-1156008	-992.94

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Cedar Key Water & Sewer District Monthly Checkbook Activity As of May 31, 2019

Date	Num	Name	Memo	Amount
05/31/2019		Deposit	Deposit	12,245.88
05/31/2019	28439	AFLAC	ATF27	-1,262.45
05/31/2019	28440	DAVISVISION	90866	-89.28
05/31/2019	28441	Transamerica Worksite Marketing	33859	-70.10
05/31/2019	28442	US Postmaster	777 pc @ 0.35 ea = \$271.95	-271.95
05/31/2019	28443	AT & T MOBILITY	Account # 287283253088 MAY 2019	-23.55
05/31/2019	28444	Beauchamp & Edwards	Invoice # 13649	-400.00
05/31/2019	28445	Cedar Key Auto Care	Invoice No: 52019,42419	-735.01
05/31/2019	28446	Central Hydraulics Of Ocala, Inc.	Invoice No: 129677	-288.75
05/31/2019	28447	Hawkins, Inc.d/b/a Dumont	Invoice No: 4506600,4506601,4499074	-2,259.69
05/31/2019	28448	Insite Instrumentation Group, Inc.	Invoice No: 190870	-2,521.00
05/31/2019	28449	FERGUSON ENTERPRISES LLC #332	Invoice No: 0138846	-366.29
05/31/2019	28450	Williston Crane LLC	Invoice No : 2438	-400.00
05/31/2019	Bankdraft	FMP,TF Pension Service	Retirement May 2019	-3,091.45
Total 100 - Operating Account				<u>9,575.84</u>
Total Unrestricted Cash Funds				<u>9,575.84</u>
TOTAL				<u><u>9,575.84</u></u>

(12)

Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 04/30/2019

Account Balance as of 04/30/2019

Disconnect Date 05/10/2019

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Service	Code	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
45001	45001	ALICE MCKEE	12208 FRANKO CIR.	WATER	P1	13658464	29.93	20.00	0.00	49.93
				SEWER			27.81	0.00	0.00	27.81
		ALICE MCKEE	Total				57.74	20.00	0.00	77.74
87001	87001	TROY LINDLEY	12502 SR 24	WATER	P1	13943781	24.46	20.00	0.00	44.46
				SEWER			23.37	0.00	0.00	23.37
		TROY LINDLEY	Total				47.83	20.00	0.00	67.83
105001	105001	DUSTIN ATWATER	12518 HWY 24	WATER	P1	14280564	24.90	20.00	0.00	44.90
				SEWER			23.73	0.00	0.00	23.73
		DUSTIN ATWATER	Total				48.63	20.00	0.00	68.63
109001	109001	P. STEFANI (CLAM...	12586 SR 24	WATER	P1	14280557	29.15	20.00	0.00	49.15
				SEWER			27.18	0.00	0.00	27.18
		P. STEFANI (CLAM...	Total				56.33	20.00	0.00	76.33
148001	148001	ROBERT MCCABE	12850 WHIDDON AVE.	WATER	P1	14280583	24.07	20.00	0.00	44.07
				SEWER			23.06	0.00	0.00	23.06
		ROBERT MCCABE	Total				47.13	20.00	0.00	67.13
280001	280001	DAVID ROACH	1265 SHELLCREST AVE.	WATER	P1	17336204	32.52	20.00	0.00	52.52
				SEWER			29.99	0.00	0.00	29.99
		DAVID ROACH	Total				62.51	20.00	0.00	82.51
283001	283001	CASSIE PEADEN	16491 SHELLCREST...	WATER	P1	14346869	34.48	20.00	0.00	54.48
				SEWER			31.70	0.00	0.00	31.70
		CASSIE PEADEN	Total				66.18	20.00	0.00	86.18
301001	301001	KAREN QUINN	1210 PARODA AVENUE	WATER	P1	14280832	29.80	20.00	0.00	49.80
				SEWER			28.44	0.00	0.00	28.44
		KAREN QUINN	Total				58.24	20.00	0.00	78.24
387001	387001	JOHN EATON	16571 SW 120TH PL.	WATER	P1	14346393	11.68	20.00	0.00	31.68
				SEWER			27.29	0.00	0.00	27.29
		JOHN EATON	Total				38.97	20.00	0.00	58.97
408001	408001	MARY MARTIN	16790 SW 121ST LANE	WATER	P1	14280779	29.90	20.00	0.00	49.90
				SEWER			27.79	0.00	0.00	27.79
		MARY MARTIN	Total				57.69	20.00	0.00	77.69
420001	420001	AMBER STATHAM	16791 ANNA ST.	WATER	P1	14280622	24.42	20.00	0.00	44.42
				SEWER			23.32	0.00	0.00	23.32
		AMBER STATHAM	Total				47.74	20.00	0.00	67.74
434001	434001	RONALD MUDRY	16933 STURGIS CIRCLE	WATER	P1	14280774	57.04	20.00	0.00	77.04
				SEWER			53.40	0.00	0.00	53.40
		RONALD MUDRY	Total				110.44	20.00	0.00	130.44
479001	479001	DAVID TOMLIN	16570 HODGES AVE.							

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
479001	479001	DAVID TOMLIN	16570 HODGES AVE.					
				14280423	38.13	20.00	0.00	58.13
					34.90	0.00	0.00	34.90
					73.03	20.00	0.00	93.03
		DAVID TOMLIN	Total					
505001	505001	ISLAND ROOM REST.	192 2ND STREET					
				14280431	49.54	20.00	0.00	69.54
					44.99	0.00	0.00	44.99
					94.53	20.00	0.00	114.53
		ISLAND ROOM REST.	Total					
527001	527001	CHRISTOPHER ELLIS	52 2ND ST-TH #4					
				12943664	25.99	20.00	0.00	45.99
					25.02	0.00	0.00	25.02
					51.01	20.00	0.00	71.01
		CHRISTOPHER ELLIS	Total					
536001	536001	JAMES WINN	11 OLD MILL DRIVE - 1D					
				14280487	52.20	20.00	0.00	72.20
					63.29	0.00	0.00	63.29
					115.49	20.00	0.00	135.49
		JAMES WINN	Total					
547001	547001	EDWARD WILKINSON	11 OLD MILL DRIVE 3C					
				14280522	18.79	20.00	0.00	38.79
					26.76	0.00	0.00	26.76
					45.55	20.00	0.00	65.55
		EDWARD WILKINSON	Total					
578001	578001	BARBARA HALL	11 OLD MILL DRIVE 10D					
				14280453	26.96	20.00	0.00	46.96
					25.40	0.00	0.00	25.40
					52.36	20.00	0.00	72.36
		BARBARA HALL	Total					
597001	597001	KEN SCHWARTZ	211 2ND ST 33-324					
				14280813	29.42	20.00	0.00	49.42
					27.39	0.00	0.00	27.39
					56.81	20.00	0.00	76.81
		KEN SCHWARTZ	Total					
629001	629001	MELODY BORCHERS	7041 DEPOT ST 202B					
				14280750	28.96	20.00	0.00	48.96
					27.02	0.00	0.00	27.02
					55.98	20.00	0.00	75.98
		MELODY BORCHERS	Total					
636001	636001	JOSEPH WARD	7041 DEPOT ST 101A					
				12943646	29.76	20.00	0.00	49.76
					27.67	0.00	0.00	27.67
					57.43	20.00	0.00	77.43
		JOSEPH WARD	Total					
787001	787001	TINA RYAN	8040 F ST.					
				14280412	55.27	20.00	0.00	75.27
					51.89	0.00	0.00	51.89
					107.16	20.00	0.00	127.16
		TINA RYAN	Total					
800001	800001	MARGARET HERRICK	674 2ND ST-MARGARET...					
				14280507	31.93	20.00	0.00	51.93
					29.47	0.00	0.00	29.47
					61.40	20.00	0.00	81.40
		MARGARET HERRICK	Total					
824001	824001	ISLE RM.-JACK PLACE	3011 D ST-ISLE...					
				14280424	30.51	20.00	0.00	50.51
					28.28	0.00	0.00	28.28
					58.79	20.00	0.00	78.79
		ISLE RM.-JACK PLACE	Total					
890001	890001	TINA RYAN	5090 E STREET					
				14280503	60.28	20.00	0.00	80.28
					55.95	0.00	0.00	55.95
					116.23	20.00	0.00	136.23
		TINA RYAN	Total					
903001	903001	JENNIFER LEWIS	674 5TH ST.					
				18189963	40.41	20.00	0.00	60.41
					36.89	0.00	0.00	36.89
					77.30	20.00	0.00	97.30
		JENNIFER LEWIS	Total					
906001	906001	JENNIFER WHITWER	741 5TH STREET					
				12943660	36.58	20.00	0.00	56.58
					33.54	0.00	0.00	33.54
					70.12	20.00	0.00	90.12
		JENNIFER WHITWER	Total					

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Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
922001	922001	SOMMER DEADMOND	882 6TH ST.					
WATER	P1			14346441	37.81	20.00	0.00	57.81
SEWER					34.62	0.00	0.00	34.62
		SOMMER DEADMOND	Total		72.43	20.00	0.00	92.43
923001	923001	TRACI ARGAVES	850 6TH ST.					
WATER	P1			14346512	25.58	20.00	0.00	45.58
SEWER					24.42	0.00	0.00	24.42
		TRACI ARGAVES	Total		50.00	20.00	0.00	70.00
950001	950001	REBECCA CULLINAN	926 8TH ST.					
WATER	P1			14346491	29.90	20.00	0.00	49.90
SEWER					27.79	0.00	0.00	27.79
		REBECCA CULLINAN	Total		57.69	20.00	0.00	77.69
962001	962001	JAMES GOCKER	951 6TH ST-WHITMAN...					
WATER	P1			14280655	42.19	20.00	0.00	62.19
SEWER					38.45	0.00	0.00	38.45
		JAMES GOCKER	Total		80.64	20.00	0.00	100.64
970001	970001	EARL WARREN III	4050 G ST. APT #202					
WATER	P1			14280721	32.66	20.00	0.00	52.66
SEWER					30.11	0.00	0.00	30.11
		EARL WARREN III	Total		62.77	20.00	0.00	82.77

letter

letter

Paid

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Paid

Total Customers 32
 Prev. Balance \$2,116.15
 Penalty \$640.00
 Total Tax \$0.00
 Account Balance \$2,756.15

Previously Posted Penalty \$0.00

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

May 31, 2019 Amount Used 2019

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	24:00	48:00	48:12	24:00
Johns, Alicia M.	13:57	46:30	63:22	35:00
McCain, James E.	1205:30	16:00	213:53	59:00
Quinn, William M.	221:30	42:00	252:16	33:00
Richburg, Margaret A.	2:00	45:30	52:20	63:00

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/3/2019
 Month of Service: Dec-18
 Metered Usage: 14,440 Gal
 Am't Billed (W&S): \$209.01

Customer Name: P & G Hospitality

Account No.: 1140001

Service Address: 192 2nd Street

*Previous 12 Months

Average W&S Usage: 7,997 gallons/Month

Justification: Broken water line found underground near building

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **14,440**

0 to 3K @	\$2.43/K	\$7.29
3 to 6 K @	\$4.56/K	\$13.68
6 to 9 K @	\$6.43/K	\$19.29
9K+ @	\$8.32/K	\$45.26
Total:		\$109.52

Adjusted Sewer Usage

Gallons*: **7,997**

0 to 3K @	\$1.97/K	\$5.91
3 to 6 K @	\$3.99/K	\$11.97
6 to 9 K @	\$5.79/K	\$11.56
9K+ @	\$7.58/K	\$0.00
Total:		\$52.44

Adjusted Water and Sewer, Total: \$161.96

Cedar Key Water and Sewer District

Usage Report

From: 12/01/2017 Through: 12/01/2018

Sorted By: Account Number

For 1140001

7997

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Location No	Acct No.	Name	Service Address	Route								
1140001	1140001	P & G HOSPITALITY	192 2ND STREET - CC 207	11								
17023627	5/8" METER	WATER	12/29/2017	Gallons	2150.	2150.	0.	0.00	27.97	11/20/2017	1585 12/18/2017	1800
17023627	5/8" METER	WATER	01/31/2018	Gallons	6520.	6520.	0.	0.00	46.13	12/18/2017	1800 01/19/2018	2452
17023627	5/8" METER	WATER	02/28/2018	Gallons	8990.	8990.	0.	0.00	61.25	01/19/2018	2452 02/19/2018	3351
17023627	5/8" METER	WATER	03/30/2018	Gallons	6000.	6000.	0.	0.00	42.95	02/19/2018	3351 03/19/2018	3951
17023627	5/8" METER	WATER	05/01/2018	Gallons	9960.	9960.	0.	0.00	68.91	03/19/2018	3951 04/20/2018	4947
17023627	5/8" METER	WATER	06/01/2018	Gallons	9180.	9180.	0.	0.00	62.74	04/20/2018	4947 05/21/2018	5865
17023627	5/8" METER	WATER	06/29/2018	Gallons	8840.	8840.	0.	0.00	60.33	05/21/2018	5865 06/20/2018	6749
17023627	5/8" METER	WATER	07/31/2018	Gallons	12280.	12280.	0.	0.00	87.29	06/20/2018	6749 07/20/2018	7977
17023627	5/8" METER	WATER	08/31/2018	Gallons	11280.	11280.	0.	0.00	79.37	07/20/2018	7977 08/20/2018	9105
17023627	5/8" METER	WATER	10/01/2018	Gallons	6320.	6320.	0.	0.00	44.91	08/20/2018	9105 09/20/2018	9737
17023627	5/8" METER	WATER	10/31/2018	Gallons	8640.	8640.	0.	0.00	61.95	09/20/2018	9737 10/22/2018	10601
17023627	5/8" METER	WATER	11/30/2018	Gallons	5800.	5800.	0.	0.00	44.06	10/22/2018	10601 11/19/2018	11181

Grand Totals

WATER	Gallons	95960.	95960.	0.	0.00	687.86	0
Number of Accounts		1					
Number of Locations		1					
Account/Location Combinations		1					

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/3/2019
Month of Service: Jan-19
Metered Usage: 15,910 Gal
Am't Billed (W&S): \$232.38

Customer Name: P & G Hospitality

Account No.: 1140001

Service Address: 192 2nd Street

*Previous 12 Months

Average W&S Usage: 9,021 gallons/Month

Justification: Broken water line found underground near building

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **15,910**

0 to 3K @	\$2.43/K	\$7.29
3 to 6 K @	\$4.56/K	\$13.68
6 to 9 K @	\$6.43/K	\$19.29
9K+ @	\$8.32/K	\$57.49
Total:		\$121.75

Adjusted Sewer Usage

Gallons*: **9,021**

0 to 3K @	\$1.97/K	\$5.91
3 to 6 K @	\$3.99/K	\$11.97
6 to 9 K @	\$5.79/K	\$17.37
9K+ @	\$7.58/K	\$0.16
Total:		\$58.41

Adjusted Water and Sewer, Total: \$180.16

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/3/2019
Month of Service: Feb-19
Metered Usage: 19,180 Gal
Am't Billed (W&S): \$284.37

Customer Name: P & G Hospitality

Account No.: 1140001

Service Address: 192 2nd Street

*Previous 12 Months

Average W&S Usage: 9,803 gallons/Month

Justification: Broken water line found underground near building

	Water	Sewer	
Base Charges:	\$24.00	\$23.00	
Water Usage		Adjusted Sewer Usage	
Gallons: 19,180		Gallons*: 9,803	
0 to 3K @ \$2.43/K	\$7.29	0 to 3K @ \$1.97/K	\$5.91
3 to 6 K @ \$4.56/K	\$13.68	3 to 6 K @ \$3.99/K	\$11.97
6 to 9 K @ \$6.43/K	\$19.29	6 to 9 K @ \$5.79/K	\$17.37
9K+ @ \$8.32/K	\$84.70	9K+ @ \$7.58/K	\$6.09
Total:	\$148.96	Total:	\$64.34
Adjusted Water and Sewer, Total:		\$213.29	

Cedar Key Water and Sewer District
Usage Report

From: 02/01/2018 Through: 02/01/2019
Sorted By: Account Number
For 1140001

0805

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Location No	Acct No.	Name	Service Address	Route
1140001	1140001	P & G HOSPITALITY	192 2ND STREET - CC 207	
17023627	5/8" METER	WATER	02/28/2018	Gallons
17023627	5/8" METER	WATER	03/30/2018	Gallons
17023627	5/8" METER	WATER	05/01/2018	Gallons
17023627	5/8" METER	WATER	06/01/2018	Gallons
17023627	5/8" METER	WATER	06/29/2018	Gallons
17023627	5/8" METER	WATER	07/31/2018	Gallons
17023627	5/8" METER	WATER	08/31/2018	Gallons
17023627	5/8" METER	WATER	10/01/2018	Gallons
17023627	5/8" METER	WATER	10/31/2018	Gallons
17023627	5/8" METER	WATER	11/30/2018	Gallons
17023627	5/8" METER	WATER	12/31/2018	Gallons
17023627	5/8" METER	WATER	01/29/2019	Gallons
Grand Totals		WATER		

Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
8990.	8990.	0.	0.00	61.25	01/19/2018	2452	02/19/2018	3351
6000.	6000.	0.	0.00	42.95	02/19/2018	3351	03/19/2018	3951
9960.	9960.	0.	0.00	68.91	03/19/2018	3951	04/20/2018	4947
9180.	9180.	0.	0.00	62.74	04/20/2018	4947	05/21/2018	5865
8840.	8840.	0.	0.00	60.33	05/21/2018	5865	06/20/2018	6749
12280.	12280.	0.	0.00	87.29	06/20/2018	6749	07/20/2018	7977
11280.	11280.	0.	0.00	79.37	07/20/2018	7977	08/20/2018	9105
6320.	6320.	0.	0.00	44.91	08/20/2018	9105	09/20/2018	9737
8640.	8640.	0.	0.00	61.95	09/20/2018	9737	10/22/2018	10601
5800.	5800.	0.	0.00	44.06	10/22/2018	10601	11/19/2018	11181
14440.	14440.	0.	0.00	109.52	11/19/2018	11181	12/20/2018	12625
15910.	15910.	0.	0.00	121.75	12/20/2018	12625	01/22/2019	14216
Totals				845.03	0			

Number of Accounts: 1
Number of Locations: 1
Account/Location Combinations: 1

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/3/2019
Month of Service: Mar-19
Metered Usage: 30,820 Gal
Am't Billed (W&S): \$469.45

Customer Name: P & G Hospitality

Account No.: 1140001

Service Address: 192 2nd Street

*Previous 12 Months

Average W&S Usage: 10,653 gallons/Month

Justification: Broken water line found underground near building

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **30,820**

0 to 3K @ \$2.43/K	\$7.29
3 to 6 K @ \$4.56/K	\$13.68
6 to 9 K @ \$6.43/K	\$19.29
9K+ @ \$8.32/K	\$181.54
Total:	\$245.80

Adjusted Sewer Usage

Gallons*: **10,653**

0 to 3K @ \$1.97/K	\$5.91
3 to 6 K @ \$3.99/K	\$11.97
6 to 9 K @ \$5.79/K	\$17.37
9K+ @ \$7.58/K	\$12.53
Total:	\$70.78

Adjusted Water and Sewer, Total: \$316.58

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Cedar Key Water and Sewer District
Usage Report

From: 03/01/2018 Through: 03/01/2019
 Sorted By: Account Number
 For 1140001

10.1053

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Location No	Acct No.	Name	Service Address	Route
1140001	1140001	P & G HOSPITALITY	192 2ND STREET - CC 207	
17023627	5/8" METER	WATER	03/30/2018	Gallons
17023627	5/8" METER	WATER	05/01/2018	Gallons
17023627	5/8" METER	WATER	06/01/2018	Gallons
17023627	5/8" METER	WATER	06/29/2018	Gallons
17023627	5/8" METER	WATER	07/31/2018	Gallons
17023627	5/8" METER	WATER	08/31/2018	Gallons
17023627	5/8" METER	WATER	10/01/2018	Gallons
17023627	5/8" METER	WATER	10/31/2018	Gallons
17023627	5/8" METER	WATER	11/30/2018	Gallons
17023627	5/8" METER	WATER	12/31/2018	Gallons
17023627	5/8" METER	WATER	01/29/2019	Gallons
17023627	5/8" METER	WATER	03/01/2019	Gallons
Grand Totals		WATER		Gallons

Change	Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
						6000.	6000.	0.	0.00	42.95	02/19/2018	3351	03/19/2018	3951
						9960.	9960.	0.	0.00	68.91	03/19/2018	3951	04/20/2018	4947
						9180.	9180.	0.	0.00	62.74	04/20/2018	4947	05/21/2018	5865
						8840.	8840.	0.	0.00	60.33	05/21/2018	5865	06/20/2018	6749
						12280.	12280.	0.	0.00	87.29	06/20/2018	6749	07/20/2018	7977
						11280.	11280.	0.	0.00	79.37	07/20/2018	7977	08/20/2018	9105
						6320.	6320.	0.	0.00	44.91	08/20/2018	9105	09/20/2018	9737
						8640.	8640.	0.	0.00	61.95	09/20/2018	9737	10/22/2018	10601
						5800.	5800.	0.	0.00	44.06	10/22/2018	10601	11/19/2018	11181
						14440.	14440.	0.	0.00	109.52	11/19/2018	11181	12/20/2018	12625
						15910.	15910.	0.	0.00	121.75	12/20/2018	12625	01/22/2019	14216
						19180.	19180.	0.	0.00	148.96	01/22/2019	14216	02/20/2019	16134
						127830.	127830.	0.	0.00	932.74				

Number of Accounts 1
 Number of Locations 1
 Account/Location Combinations 1

Adjusted Bill Calculation

Adjustment Information

Date Requested: 6/3/2019
 Month of Service: Apr-19
 Metered Usage: 34,740 Gal
 Am't Billed (W&S): \$531.78

Customer Name: P & G Hospitality

Account No.: 1140001

Service Address: 192 2nd Street

*Previous 12 Months

Average W&S Usage: 12,721 gallons/Month

Justification: Broken water line found underground near building

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **34,740**

0 to 3K	@	\$2.43/K			
			\$7.29		
3 to 6 K	@	\$4.56/K		\$13.68	
6 to 9 K	@	\$6.43/K		\$19.29	
9K+	@	\$8.32/K	\$214.16		
		Total:		\$278.42	

Adjusted Sewer Usage

Gallons*: **12,721**

0 to 3K	@	\$1.97/K			
			\$5.91		
3 to 6 K	@	\$3.99/K		\$11.97	
6 to 9 K	@	\$5.79/K		\$17.37	
9K+	@	\$7.58/K	\$28.21		
		Total:		\$86.46	

Adjusted Water and Sewer, Total: \$364.87

(25)

Cedar Key Water and Sewer District
Usage Report

From: 04/01/2018 Through: 04/01/2019

Sorted By: Account Number

For 1140001

12,721

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Location No	Acct No.	Name	Service Address	Route										
	Change													
Meter No.	Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
1140001		5/8" METER	P & G HOSPITALITY											
17023627		5/8" METER	WATER	05/01/2018	Gallons	192 2ND STREET - CC 207 9960.	9960.	0.	0.00	68.91	03/19/2018	3951	04/20/2018	4947
17023627		5/8" METER	WATER	06/01/2018	Gallons	9180.	9180.	0.	0.00	62.74	04/20/2018	4947	05/21/2018	5865
17023627		5/8" METER	WATER	06/29/2018	Gallons	8840.	8840.	0.	0.00	60.33	05/21/2018	5865	06/20/2018	6749
17023627		5/8" METER	WATER	07/31/2018	Gallons	12280.	12280.	0.	0.00	87.29	06/20/2018	6749	07/20/2018	7977
17023627		5/8" METER	WATER	08/31/2018	Gallons	11280.	11280.	0.	0.00	79.37	07/20/2018	7977	08/20/2018	9105
17023627		5/8" METER	WATER	10/01/2018	Gallons	6320.	6320.	0.	0.00	44.91	08/20/2018	9105	09/20/2018	9737
17023627		5/8" METER	WATER	10/31/2018	Gallons	8640.	8640.	0.	0.00	61.95	09/20/2018	9737	10/22/2018	10601
17023627		5/8" METER	WATER	11/30/2018	Gallons	5800.	5800.	0.	0.00	44.06	10/22/2018	10601	11/19/2018	11181
17023627		5/8" METER	WATER	12/31/2018	Gallons	14440.	14440.	0.	0.00	109.52	11/19/2018	11181	12/20/2018	12625
17023627		5/8" METER	WATER	01/29/2019	Gallons	15910.	15910.	0.	0.00	121.75	12/20/2018	12625	01/22/2019	14216
17023627		5/8" METER	WATER	03/01/2019	Gallons	19180.	19180.	0.	0.00	148.96	01/22/2019	14216	02/20/2019	16134
17023627		5/8" METER	WATER	04/01/2019	Gallons	30820.	30820.	0.	0.00	245.80	02/20/2019	16134	03/18/2019	19216

Grand Totals	WATER	Gallons	152650.	152650.	0.	0.00	1135.59	0
	Number of Accounts	1						
	Number of Locations	1						
	Account/Location Combinations	1						

**Cedar Key Water and Sewer District
General Manager Report
June 10, 2019**

1. Water Plant

TwinOxide: Still working to complete the upgrades for beginning the TwinOxide test. They should be completed this week with the test starting soon thereafter. Notice to customers will go out before the test begins. Quarterly DBP test samples were taken on May 1 and we are awaiting results.

Annual Consumer Confidence Report: The report for 2018 (29-31) will be mailed out during June.

2. Wastewater Treatment Plant Permit Renewal

Various public notices are being published with mandatory public comment and challenge periods. The permit will issue when all these periods have run, assuming there is no challenge.

3. Wastewater Bridge Lines Directional Drills

Although we still have not received a permit from DOT for the drills, we published the Advertisement for Bids in the Gainesville Sun on May 3. The bid opening is set for June 7, so I will be able to provide the results at the meeting.

4. New Communication Tower

Construction is expected to be begin about July 22.

5. Beauchamp and Edwards Contract

See attached proposed contract renewal with Beauchamp and Edwards (32-33). It provides for a \$200 increase in the base fee.

Requested Action: Authorize chair to sign contract renewal with Beauchamp and Edwards as proposed.

6. Internet Backup

The AT&T Uverse internet service at the District office goes down at least once per week. Usually it is for short periods of time, but sometimes it can be down for over a day. This is a city-wide problem with complaints to AT&T leading to nothing. I learned at the Hurricane Day event that Verizon can provide internet backup service for a reasonable price. The one-time cost of the hardware is \$835 (34), and the monthly cost is a base rate of \$10, and then \$10 per gig of usage. While the internet being down is mostly just a nuisance under normal circumstances, during an emergency, such as a hurricane, it could be a real problem. Verizon reps state that so long as its towers survive the storm, the backup internet would be functional. I would like to get the Board's opinion on signing up for this backup service.

7. 2019-2020 Budget

It's time to get started on the budget process and I have attached a first draft of a budget for next fiscal year (35-37). It includes a 3% increase in rates (except for Large User base rate which stays the same), and leaves the millage rate the same at 1.2. It does not include lines for grants and grant expenditures because I don't have that information yet. It shows a substantial surplus which would be used on needed projects—I am working with James to develop a priority list and will have it for the July meeting.

Here is the schedule for TRIM compliance:

- July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing. (Proposed date: September 9)
- By August 24: TRIM Notices go out.
- September 9: Tentative Budget Hearing
- September 19: Publish Newspaper Notice
- September 23: Final Budget Hearing
- By September 26: Budget Resolutions to Property Appraiser
- By October 22: Certificate of Compliance to Department of Revenue and post final budget on website

8. Groundwater Levels

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
5.1.19	10.91	3.36	Previous reading
6.4.19	10.27	1.74	Current

2018 Annual Drinking Water Quality Report

Cedar Key Water and Sewer District

PWSID#: 2380178

We are pleased to present to you this year's Annual Water Quality Report. This report is designed to inform you about the quality water and services we deliver to you every day. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water. Our water source is ground water from three wells. The wells draw from the Surficial aquifer. The water is treated using a magnetic ionic exchange process (MIEX) and also includes lime softening, filtration and chlorination.

In 2018 the Department of Environmental Protection performed a Source Water Assessment on our system and search of the data sources indicated no potential sources of contamination near our wells. The assessment results are available on the DEP Source Water Assessment and Protection Program website at <http://www.dep.state.fl.us/swapp>.

This report shows our water quality results and what they mean.

If you have any questions about this report or concerning your water utility, please contact John McPherson at 352-543-5285. We encourage our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled meetings. They are held on the second Monday of each month at 5:00 p.m.

Cedar Key Water and Sewer District routinely monitors for contaminants in your drinking water according to Federal and State laws, rules and regulations. Except where indicated otherwise, this report is based on the results of our monitoring for the period of January 1 to December 31, 2018. Data obtained before January 1, 2018, and presented in the report are from the most recent testing done in accordance with the laws, rules, and regulations.

As authorized and approved by EPA, the State has reduced the monitoring requirements for certain contaminants to less often than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of our results [e.g. lead and copper], though representative, are more than one year old.

In the table below, you may find unfamiliar terms and abbreviations. To help you better understand these terms we've provided the following definitions:

Maximum Contaminant Level (MCL): *The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.*

Maximum Contaminant Level Goal (MCLG): *The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.*

Maximum Residual Disinfectant Level (MRDL): *The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.*

Maximum Residual Disinfectant Level Goal (MRDLG): *The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.*

Action Level (AL): *The concentration of a contaminant that, if exceeded, triggers treatment or other requirements that a water system must follow.*

Locational Running Annual Average (LRAA): *the average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.*

Parts per million (ppm) or Milligrams per liter (mg/l) – *one part by weight of analyte to 1 million parts by weight of the water sample*

Parts per billion (ppb) or Micrograms per liter (µg/l) – *one part by weight of analyte to 1 billion parts by weight of the water sample.*

Inorganic Contaminants

Contaminant and Unit of Measurement	Dates of sampling (mo./yr.)	MCL Violation Y/N	Level Detected	Range of Results	MCLG	MCL	Likely Source of Contamination
Arsenic (ppb)	8/2018	N	1.0	N/A	N/A	10	Erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes
Barium (ppm)	8/2018	N	0.0091	N/A	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Chromium (ppb)	8/2018	N	0.2	N/A	100	100	Discharge from steel and pulp mills; erosion of natural deposits
Nitrate (as Nitrogen) (ppm)	8/2018	N	0.05	N/A	10	10	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits
Sodium (ppm)	8/2018	N	33	N/A	N/A	160	Salt water intrusion, leaching from soil
Thallium (ppb)	8/2018	N	0.1	N/A	0.5	2	Leaching from ore-processing sites; discharge from electronics, glass, and drug factories

Stage 1 Disinfectants and Disinfection By-Products

For chlorine, the level detected is the highest running annual average (RAA), computed quarterly, of monthly average of all samples collected.

Disinfectant or Contaminant and Unit of Measurement	Dates of sampling (mo./yr.)	MRDL Violation Y/N	Level Detected	Range of Results	MRDLG	MRDL	Likely Source of Contamination
Chlorine (ppm)	Monthly 2018	N	0.82	0.3 - 1.7	MRDLG = 4	MRDL = 4	Water additive used to control microbes

Stage 2 Disinfectants and Disinfection By-Products

Contaminant and Unit of Measurement	Dates of sampling (mo/yr)	MCL Violation (Y/N)	Level Detected	Range of Results	MCLG	MCL	Likely Source of Contamination
Total Trihalomethanes (TTHM) System (ppb)	Quarterly 2018	Y	102.36 (highest LRAA)	34.95 - 107.77	NA	MCL = 80	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) Site 1 (ppb)	Quarterly 2018	Y	102.36	40.56 - 103.89	NA	MCL = 80	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) Site 2 (ppb)	Quarterly 2018	Y	101.11	34.95 - 107.77	NA	MCL = 80	By-product of drinking water disinfection
Haloacetic Acids (five) (HAA5) (ppb)	Quarterly 2018	N	47.93	13.21 - 50.45	NA	MCL = 60	By-product of drinking water disinfection

TTHM Monitoring Results (ppb)	1 st quarter 2018	2 nd quarter 2018	3 rd quarter 2018	4 th quarter 2018
Site 1 Quarterly Results	103.89	76.22	40.56	67.33
Site 1 - LRAA*	102.17	102.36	77.33	72
Site 2 Quarterly Results	107.77	44.79	34.95	50.29
Site 2 - LRAA*	101.11	97.44	65.80	59.45

*Reported LRAA for quarters 1-3 are based on results from previous quarters not reported on this table.

HAA5 Monitoring Results (ppb)	1 st quarter 2018	2 nd quarter 2018	3 rd quarter 2018	4 th quarter 2018
Site 1 Quarterly Results	34.71	22.43	14.51	30.15
Site 1 - LRAA*	40.66	38.45	25.85	25.45
Site 2 Quarterly Results	50.45	16.36	13.21	23.65
Site 2 - LRAA*	54.6	47.93	31.63	25.92

*Reported LRAA for quarters 1-3 are based on results from previous quarters not reported on this table.

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We constantly monitor for various contaminants in the water supply to meet all regulatory requirements. Our water system was in violation of federal and state water quality standards for Total Trihalomethanes in 2018. The levels of these contaminants are shown in the Test Results Table. Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer. Our system has been working to correct this violation by installing improvements to the drinking water treatment process at our facility.

Lead and Copper (Tap Water)							
Contaminant and Unit of Measurement	Dates of sampling (mo./yr.)	AL Violation Y/N	90th Percentile Result	No. of sampling sites exceeding the AL	MCLG	AL (Action Level)	Likely Source of Contamination
Copper (tap water) (ppm)	9/2018	N	0.32	0	1.3	1.3	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Cedar Key Water and Sewer District is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- (A) Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- (B) Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- (C) Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- (D) Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- (E) Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the EPA prescribes regulations, which limit the amount of certain contaminants in water provided by public water systems. The Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

In our continuing efforts to maintain a safe and dependable water supply it may be necessary to make improvements in your water system. The costs of these improvements may be reflected in the rate structure. Rate adjustments may be necessary in order to address these improvements.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbiological contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

We at Cedar Key Water and Sewer District would like you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to insuring the quality of your water. If you have any questions or concerns about the information provided, please feel free to call any of the numbers listed.



**BEAUCHAMP
& EDWARDS
CPAs**



"A PARTNERSHIP OF
PROFESSIONAL
CORPORATIONS"

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American Institute of
Certified Public
Accountants

Florida Institute of
Certified Public
Accountants

May 20, 2019

Board of Commissioners
Cedar Key Special Water and Sewerage District
Cedar Key, Fl. 32625

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will perform the following services:

1. We will compile, from information you provide, the year-end financial statements for the Cedar Key Water and Sewerage District as of and for the year ended September 30, 2019. We will not audit or review such financial statements. We will not issue financial statements as a product of this engagement. The statements will be made available to the Firm engaged to complete the District's annual audit
2. We will assist in adjusting the accounting records so that we will be able to prepare compiled financial statements. This will include the recording of accruals and deferrals at year end. We will prepare notes to the related financial statements in accordance with *Government Auditing Standards*, issued by the comptroller General of the United States
3. We will prepare the schedules required by your auditors and reconcile all subsidiary accounts to your general ledger, as needed.
4. We will assist in preparation of Management Discussion and Analysis as required by Government Auditing Standards.
5. We will prepare the annual financial report which is required to be filed with the Department of Banking and Finance.
6. We will serve as a liaison between you and your auditors.

You are responsible for management decisions and functions, and for designating a competent employee to oversee any bookkeeping services, or other services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities. Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform you of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential. In addition, we have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

We estimate that our fees for these services will not exceed \$8,300 for the compilation and for the other services detailed above. Additional fees will be charged when the District is required to comply with the OMB Circular A-133 audit requirements. An OMB Circular A-133 audit is required if the District receives more than \$750,000 of federal or state grant funds. This fee estimate is based on us receiving full cooperation from your personnel and the assumption that no unexpected circumstances will be encountered during the work performed. If additional time is deemed necessary, we will discuss that with you and give a new fee estimate before we incur any additional costs. Our invoices for these services will be rendered each month, as work progresses, and are payable at that time.

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Board of Commissioners
Cedar Key Water and Sewerage District
Cedar Key, Fl. 32625

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Additionally, we will offer our services to the District beyond the scope of this engagement for accounting, bookkeeping, and management consulting services. Fees for these services will range from \$25 to \$100 per hour, depending on the level of expertise and experience required to complete the requested services.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,


Beauchamp & Edwards CPA

We agree to the proposed contract for services as described above.

Chairman of the Board

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21756 St Rd 54, Ste 101
Lutz FL 33549
(813) 751-2039
www.accesswds.com

Date	Quote #
6/3/2019	AWDS-10015

Contact:	Phone:	Email:
Cedar Keys Water & Sewage District : John McP...	(352) 543-5285	john@ckwater.org

Sales Rep	Quote Expires	Terms	Ship Date	Ship Via
Rebecca I Meador	7/3/2019		6/3/2019	

Special Instructions

Part #	Qty.	Description	MSRP	Disc.	Per Unit	Total
BA1-1600LP6I-NNN	1	Cradlepoint 1-yr NetCloud Essentials for Branch Routers (Prime) with support and AER1600 router with WiFi (integrated LP6 modem, no embedded modem), North America	889.00	10%	800.10	800.10
VZW 4G SIM MCONFIG	1	(This product is non-refundable) Verizon Wireless 4G Standard SIM Card. Modem Provisioning: Includes, 1)Coordinate activation with Customer Carrier Account Team 2)SIM Installation 3)Device Configuration and Programming 4)Testing: register on network, internet accessible, passing data, remote access 5)Labeling: mobile phone number, IP address & template (when applicable)	5.00 35.00	Base P... Custom	5.00 30.00	5.00 30.00

	Total	\$835.10
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*** Please send all PO's and order related correspondence to orders@accesswds.com ***

SHIPPING CHARGES: Shipping charges will be pre-paid and added based on shipping method, weight and ship to address, unless third-party shipping account is provided. Shipping Cost on the quote is just an estimate.

RETURNS: All returns subject to approval and require RMA. Returns subject to a 15% re-stocking fee. Products must be in original condition with no scratches, dents or other cosmetic damage. Must be returned with all parts in original packaging with no tears, markings or other writing, otherwise item will not be accepted. No returns after 30 days.

CONFIDENTIALITY NOTICE: This quote and any attachments are for the exclusive and confidential use of the intended recipient. If you are not the intended recipient, please do not read, distribute or take action in reliance upon this quote. If you have received this in error, please notify us immediately and promptly delete this quote and its attachments.

NET TERMS DISCLOSURE: Discounts are based on Net 30 with payments by ACH or check. Payments made by credit card for invoices with Net 30 will result in a reduction of your current discount level by 3%. Late payment balance due subject to 1.5% late fee not to exceed 18% per year or as allowed by law.

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CEDAR KEY WATER AND SEWER DISTRICT

2019-2020 BUDGET: DRAFT 6.10.19 (3% Increase in Gallons and Small Bases; Same Millage)

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
INCOME					
			Based on 8 mos		
305	Water Charges	445,000	441,291	459,000	3% increase in Small Base and Gallons
310	Sewer Charges	389,000	368,237	402,000	3% increase in Small Base and Gallons
315	Ad Valorem Tax	203,712		212,400	Same Millage: 1.2000; Higher Taxable Value
325	Penalties	2,000	3,525	2,500	
330	Earned Interest	12	21	20	
335	New Meter Charges	2,000	900	1,000	
340	Rent	4,600	6,400	16,500	Rent: NexTower: 10,800; Next Edge: 1,200; Bright House: 4,500
350	Miscellaneous	500	6,585	3,500	Sale of Saturn: \$3,000
360	Carry Forward	50,000		50,000	A conservative estimate.
365	Meter Installation	1,000	540	1,000	
382	Grant: Legislative 2016	180,000			
383	Grant: State SRF	0			
386	Grant: SRWMD 2018	95,000			
	TOTAL INCOME	\$1,372,824	\$827,499	\$1,147,920	
EXPENSE					
	GENERAL ADMINISTRATIVE				
	Payroll				
510.01	Salaries	219,200	254,343	277,145	With 3% COL
510.02	Social Security/Medicare	16,800	18,906	17,269	With 3% COL
510.03	Retirement	27,300	28,320	28,324	With 3% COL
510.04	Health, Dental, Life, Vision	51,400	51,400	51,400	Health: 50,124; Dental: 445; Life: 281; Vision: 546
510.05	Workers Compensation	6,600	8,222	8,000	
	Total Payroll	321,300		382,138	
	Office				
520.01	Supplies	2,000	1,554	2,000	
520.02	Postage and Shipping	6,000	3,970	4,500	
520.03	Copier, Comp., Billing, Etc.	4,500	4,659	4,500	
520.04	Printing and Copying	1,500	1,005	1,500	
	Total Office	14,000		12,500	
	Utilities				
530.01	Fuel for Equipment	6,000	6,429	6,500	
530.02	Solid Waste Disposal	1,700	1,694	1,700	
530.03	Telephone	9,000	7,928	8,000	
	Total Utilities	16,700		16,200	
	Professional Fees				
540.01	Audit and Accounting	17,000	17,000	17,000	
540.02	Management/Legal	54,000	54,000	60,000	\$500/month increase for JKM
540.03	Property Appraiser's Fee	6,000	6,000	6,000	
540.04	Water/Wastewater Operator	5,000	1,898	5,000	Continue TwoFold Contract
	Total Professional Fees	82,000		88,000	
	General Repair and Maintenance				
550.01	Vehicle	4,000	5,490	5,000	
550.02	Equipment and Tools	55,000	1,650	2,000	2019 included purchase of vacuum trailer.
550.03	Building	35,000	216	2,000	2019 included rehab of office/WWTP bldg.
550.04	Supplies	2,500	1,983	2,500	
550.05	New Tools	4,000	2,945	4,000	
	Total General R & M	100,500		15,500	
	Other				
560.01	Property/Liability Ins.	43,300	43,000	43,300	
560.02	Election Expenses	1,000	0	1,000	
560.03	Continuing Education	1,800	1,178	1,800	
560.04	Annual Fees and Dues	2,000	1,832	2,000	
560.05	Ads and Publications	500	249	500	
560.06	Miscellaneous	2,000	1,130	2,000	
560.07	Contingency	17,124	-	15,000	
	Total Other	67,724		65,600	
570	Capital Expenditures	0	0		

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ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	Total Capital Expenditures	0	0		
	TOTAL GENERAL ADMINISTRATIVE	\$602,224	\$527,001	\$579,938	
	DIRECT WATER EXPENSES				
	Chemicals and Filters				
610.01	Chemicals	40,000	65,427	65,000	
610.02	Mix Resin	36,000	0	36,000	
610.03	TwinOxide Installation, Rent, Chemicals	90,000	0	12,000	
610.04	RO Filters and Membranes	0	0	0	
	Total Chemicals and Filters	166,000		113,000	
	Laboratory				
620.01	In House Lab	1,000	870	1,000	
620.02	Outside Lab	2,500	1,613	2,500	
620.03	Instrument Calibration	3,500	3,500	3,500	
	Total Laboratory	7,000		7,000	
	Regulatory				
630.01	Permits	1,000	650	1,000	
	Total	1,000		1,000	
	Repairs and Maintenance				
640.01	Piping and Distribution	15,000	23,648	20,000	
640.02	Equipment	25,000	7,494	15,000	
640.03	Building and Grounds	3,000	0	3,000	
640.04	Water Tower Maintenance	35,500	35,500	35,500	
640.05	Generators: Annual Maintenance	2,250	2,250	2,250	
	Total R & M	80,750		75,750	
	Utilities				
650.01	Electric	20,000	18,456	20,000	
650.02	Propane	400	730	500	
650.03	Telephone	2,000	3,216	3,500	
	Total Utilities	22,400		24,000	
	Other				
660.01	Professional Fees: Misc	90,000			
660.04	Professional Fees: Water Plant	.			
660.20	Contingency	9,500	0	10,000	
	Total Other	99,500		10,000	
	Capital Expenditures				
670.02	Water Plant Construction	0		0	
	Total Capital Expenditures	0		-	
	Loans				
680.05	RD--Water System Interest	31,000	31,000	31,000	
680.06	RD--Water System Principal	16,000	16,000	17,000	
	Total Loans	47,000		48,000	
	TOTAL DIRECT WATER EXPENSES	\$423,650	\$210,354	\$278,750	

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ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	DIRECT WASTEWATER EXPENSES				
	Chemicals and Filters				
710.01	Chemicals	36,000	27,102	30,000	
	Total Chemicals and Filters	36,000		30,000	
	Laboratory				
720.01	In House Lab	1,500	900	1,500	
720.02	Outside Lab	13,000	8,370	13,000	Added: \$2,300 for mileage.
720.03	Instrument Calibration	3,600	3,600	3,600	
	Total Laboratory	18,100		18,100	
	Regulatory				
730.01	Permits	200	0	200	
730.02	Biosolids Hauling	45,000	48,510	50,000	
	Total Regulatory	45,200		50,200	
	Repairs and Maintenance				
740.01	Piping and Distribution	5,000	6,885	5,000	
740.02	Equipment	15,000	26,721	25,000	
740.03	Building and Grounds	1,000	0	1,000	
740.04	Generator: Annual Maintenance	1,150	1,375	1,375	
	Total R & M	22,150	34,981	32,375	
	Utilities				
750.01	Electric	20,000	27,453	30,000	
750.02	Propane	1,000	512	1,000	
	Total Utilities	21,000		31,000	
	Other				
760.01	Professional Fees: WWTP Permit Renewal	0		0	
760.02	Contingency	9,500	0	15,000	
	Total Other	9,500		15,000	
770	Capital Expenditures				
770.01	Bridge 1, 2, 3, Drills	100,000		-	
	Total Capital Expenditures	100,000			
	TOTAL DIRECT WASTEWATER EXPENSES	\$251,950	\$151,428	\$176,675	
	TOTAL EXPENSES	\$1,277,824	\$888,783	\$1,035,363	
	SURPLUS/DEFICIT	\$95,000	-\$61,284	\$112,557	