

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
November 11, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Leslie Sturmer, Dottie Haldeman, and Chris Reynolds (arrived at 5:06 pm).

Others Present: John McPherson, Mandy Offerle, Frank Offerle.

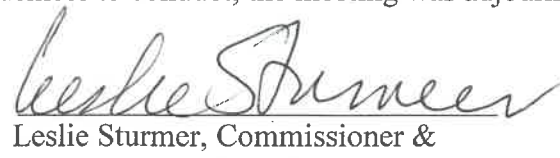
1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Leslie Sturmer to accept the minutes of the regular meeting of October 14, 2019. **Second** by Dottie Haldeman. Passed by a vote of 4-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The General Manager was asked to check on the following lines: 382, 386, 610.02. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
7. Bill Adjustment Request: Joe Waechter for an adjustment from \$143.14 to \$111.49 due to exterior hose being left on overnight. **Motion** by Dottie Haldeman to approve the request by Joe Waechter. **Second** by Joe Hand. Passed by a vote of 5-0.
8. General Manager Report.
 - a. *Water Plant.* The GM reported that the chlorine dioxide test is on hold due to continuing problems with analyzers, and the difficulty of getting any chlorine dioxide residual to show up and stay measurable out in the system. The GM reviewed other problems that staff has had running the test which included chlorine dioxide losing its strength in the holding tanks, loss of chlorine dioxide residual in the clearwell after the plant has been off for over 12 hours, and the adverse impact of the chlorine dioxide on the chlorine meters. He stated that the test has been stopped pending further discussion with DEP and further analysis of the issues by the Twin Oxide company.

- b. *Wastewater Bridge Lines Directional Drills.* The GM reported that construction has been successfully completed, and that the final inspection showed only minor issues to be addressed.
- c. *Downtown Building Painting and Repairs.* The GM showed the Board two options for the railings on the front of the building, and the Board chose the round horizontal version.
- d. *TRIM.* The GM reported that the clearance letter has been received from the State indicating that all TRIM procedures had been properly followed.
- e. *Cell Service.* The GM reported that surveyors working for Verizon visited the water tower site on November 1 as the next step in Verizon developing a proposal for using the water tower for placement of cell phone antennas.
- f. *Groundwater Levels.* The GM reported the following groundwater levels:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.19	11.48	4.72	Start of this year
10.08.19	11.34	3.03	Previous reading
11.06.19	11.30	3.25	Current

- g. *General Manager Position.* The GM stated that he thought that it was time to renew the District's search for a new general manager, with the goal being to get someone with water and/or wastewater operator licenses to supplement the current two staff members with licenses. **Motion** by Dottie Haldeman to initiate the search. **Second** by Chris Reynolds. Passed by a vote of 5-0.
9. Commissioner Comments: The GM was asked about the damage to the water main caused by directional drilling at 3rd and F streets. The GM said that a claim for time and materials would be submitted to the City which will in turn submit the claim to AT&T. The GM was also reminded that he should discuss the possibility of a Christmas party with staff.
 10. Public Input: Public input was requested but none was provided.
 11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:25 p.m.


 Stephen Rosenthal, Chairperson


 Leslie Sturmer, Commissioner &
 Secretary of the Board

Date: 12/10/19