

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
June 12, 2023**

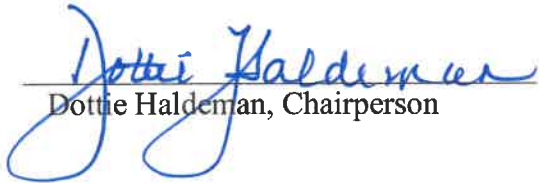
Board Members Present: Dottie Haldeman, Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli.

Other Presents: Evan Rosenthal, Alicia Johns, Ann Richburg, James McCain, Mandy Offerle, Frank Offerle, Alan Hart, Darrell McCormick, Doris Hellerman, Robert Beauchamp, Greg Lang, and Patty Jett.

1. Meeting called to order at 5:01 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Comment. Alan Hart reported to the Board that he was no longer with the firm Baskerville-Donovan and would no longer be working on the Lift Station Repairs project. Mr. Hart expressed his appreciation for the Board allowing him the opportunity to work with them and the District employees on the Lift Station Repair Project.
4. Adoption of the Agenda. **Motion** by Leslie Sturmer to accept tonight's agenda. **Second** by Stephen Rosenthal. Passed by vote 5-0.
5. Approval of Board Meeting Minutes from the May 8, 2023, Regular Board Meeting. **Motion** by Stephen Rosenthal to approve the Minutes from the May 8, 2023 Board Meeting. **Second** by Joe Hand. Passed by vote 5-0.
6. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Leslie Sturmer to accept the Financial Reports with discussion. **Second** by Joe Hand. Ms. Dottie ask about a customer on the Past Due list and Alicia let the Board know that everyone on their list that had not paid are due to be shut off for non payment. Ms. Leslie ask about the Wastewater Expenses on the P/L sheet. That line shows that the District has spent more than budgeted for because the DEP Lift Station Grant money that is spent is included in that line. Robert Beauchamp explained to the Board that when doing the upcoming Budget for the next Fiscal Year he will get with James and see if they can figure out how much is expected to come in and be spent for the Lift Station Grant and create a line item for that or adjust the Wastewater Expenses line on the Budget to reflect that amount. Robert also explained a few other things that can be done to amend the Budget without any major changes to the Budget. The Board also ask if Robert Beauchamp if he would mind coming to go over the Financial Accounts with the Board and Robert stated he would be glad to. James ask Robert if he would mind working with him again on the Budget for the next Fiscal Year and Robert said he would be happy to help with the next Fiscal Year's Budget. Passed by vote 5-0.

7. Waccasassa Water & Wastewater Co-Op Update. Joe Hand updated the Board on the W3C. Joe gave the Board a progress report that listed the Items for Attention and Items of Interest. The progress report also had a few things that Leroy from the SRWMD explained at the W3C meeting. Joe, James, and the rest of the Board discussed each of the items in the progress report before moving on to the next item on the Board's Agenda, which is going over the Proposed Interlocal Agreement. There was more talk about whether anyone had an idea of about how much the wholesale water is going to cost to see if any rate increases with incur with the wholesale cost of the water. Greg Lang discussed with the Board some of the factors that go in to figuring out the costs of the pipeline project. After more discussion on the cost of things the Board moved on to the next Agenda item.
8. Consideration of Proposed Interlocal Agreement Creating the Waccasassa Water & Wastewater Cooperative. Evan Rosenthal outlined the Proposed Interlocal Agreement for the Board and after a lot of discussion the Board agreed and voted to sign the Interlocal Agreement. **Motion** by Leslie Sturmer to accept the Interlocal Agreement Creating the Waccasassa Water & Wastewater Cooperative and for the District's Chair to sign the Interlocal Agreement. **Second** Joe Hand. Passed by vote 4-1. Stephen Rosenthal opposed. **Motion** by Leslie Sturmer for Joe Hand to represent the CKWSD on the W3C Cooperative Board and Dottie Haldeman to be the alternate representative for the District. **Second** by Michael Borelli. Passed by vote 4-1. Stephen Rosenthal opposed.
9. Bill Adjustment Request. The Board approved all Bill Adjustments. Alicia ask if the adjustments made for filling up swimming pools counted as part of the only one adjustment in a 36-month period, which is the District's policy and the Board replied with a yes. Alicia told the Board that the customers asking for adjustment may decide to decline having an adjustment. **Motion** by Leslie Sturmer to approve the Bill Adjustment Requests. **Second** by Joe Hand. Passed by vote 5-0.
10. Second Reading of Resolution Related to New Water and Wastewater Connections and Miscellaneous Charges. Evan Rosenthal went over the Resolution with the Board for approval. After a lot of discussion and clarification on the many charges and fees in the Resolution the Board then approved the Resolution. **Motion** by Stephen Rosenthal to approve the Second Reading of Resolution Related to New Water & Wastewater Connections and Miscellaneous Charges. **Second** by Michael Borelli. Passed by vote 5-0.
11. Take Tabitha Lauer off of all CKWSD Accounts and add Michael Borelli. The Board agreed to take previous Board Member Tabitha Lauer off of all CKWSD Bank Accounts and add Current Board Member Michael Borelli to all CKWSD Bank Accounts. **Motion** by Stephen Rosenthal to approve the removal of Tabitha Lauer and the addition of Michael Borelli to all CKWSD Bank Accounts. **Second** by Joe Hand. Passed by vote 5-0.
12. General Managers Report.
 - Water** – James reported to the Board that the Water Tower Maintenance Crew comes every year to do a visual inspection and as soon as James gets the report, he will forward it to the Board. James reported that some years back he put a mixer in with a tap for sampling and it had broken and finally got someone here to fix it. James then reported on the THM's and how the District is testing for them. James told the Board how the Hurricane Preparedness Day went and what information he presented to the customers that stopped by his booth.
 - Wastewater** – James reported to the Board that he sent out letters to each of the customers who had Independent Pump Stations. James reported that the District is at 50% plans on the Lift Station Repair Grant. James also reported that the District had a pump go out at the Water Tower in the sub surface irrigation system that had to be repaired.

13. Attorney Report. Attorney Report was done earlier in the Agenda through Items 8 and 10. Evan told the Board that since the W3C Meetings will be advertised that any or all Board Members are able to attend.
14. Commissioner Comments. Ms. Leslie reported to the Board on the Webinar hosted by UF was recorded is now up and she provided the website for anyone who wanted to review it.
15. Public Input. No Public Input.
16. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:45 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board