

**NOTICE AND AGENDA**  
CEDAR KEY WATER & SEWER DISTRICT  
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING  
September 13, 2021, 5:01 P.M.

**NOTE LOCATION CHANGE: IN ORDER TO ACHIEVE DISTANCING  
REQUIREMENTS, THE MEETING WILL BE HELD AT THE CEDAR KEY  
COMMUNITY CENTER, 809 6<sup>TH</sup> STREET, CEDAR KEY**

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Resolution No: 2021-05.

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT;  
ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR  
FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.

5. Resolution No: 2021-06.

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING  
THE TENTATIVE BUDGET FOR FISCAL YEAR 2021-2022; AND ESTABLISHING  
AN EFFECTIVE DATE.

6. Public Input.
7. Approval of corrected minutes of the July 12, 2021, and minutes of August 9, 2021, regular meetings.
8. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave.
9. Bill Adjustment Request.
10. Resolution No: 2021-03 on Second Reading:

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT  
CHANGING THE FEES CHARGED FOR INITIAL WATER AND  
WASTEWATER HOOKUPS; PROVIDING INSTRUCTIONS TO THE  
CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

11. Resolution No: 2021-04 on First Reading:

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT  
AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING  
INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE  
DATE.

12. General Manager Report.
13. Attorney Report.
14. Commissioner Comments.
15. Public Input.
16. Adjourn.

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All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**RESOLUTION NO: 2021-05**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District in Levy County, Florida, on September 13, 2021, held a public hearing as required by Section 200.65, Florida Statutes, for the setting of the tentative millage rate for Fiscal Year 2021-2022; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Levy County, Florida, has been certified by the County Property Appraiser to the Cedar Key Water and Sewer District as \$197,306,038.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2022 tentative operating millage shall be 1.2000 mills which is 4.8% higher than the rolled-back rate of 1.1424 mills.

**Section 2.** This Resolution shall take effect upon final adoption.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 13<sup>th</sup> day of September, 2021, at \_\_\_\_\_ p.m.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**RESOLUTION NO: 2021-06**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District in Levy County, Florida, on September 13, 2020, held a public hearing as required by Section 200.65, Florida Statutes, for the adoption of the Tentative Budget for Fiscal Year 2021-2022; and

**WHEREAS**, the Cedar Key Water and Sewer District set forth the appropriations and revenue estimate for the Budget for the Fiscal Year 2021-2022 in the amount of \$1,265,470.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2022 Tentative Budget, attached hereto, shall be adopted.

**Section 2.** This Resolution shall take effect upon final adoption.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 13<sup>th</sup> day of September, 2021, at \_\_\_\_\_ p.m.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
August 9, 2021**

Board Members Present: Dottie Haldeman, Joe Hand, Stephen Rosenthal, Leslie Sturmer, Tabitha Lauer.

Others Present: Chad Wisdom, John McPherson, James McCain, Mandy Offerle, Frank Offerle, Clay Childers, Jan Childers, Heath Davis, Sue Colson, Doris Hellerman, Lynn Martindale, Jim Martindale.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Leslie Sturmer to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Statement by Chair: Chair Rosenthal stated that he owed an apology to everyone for his unprofessional behavior at the prior meeting relating to the water line from Chiefland issue.
5. Approval of Minutes. **Motion** by Leslie Sturmer to accept the minutes of the regular meeting of July 12, 2021, with the following changes: (1) Delete the following line from the Water Plant section of the general manager's report: "Leslie Sturmer stated that she thought there might be significant water management district issues with such a plan." (2) Add the following language as the second sentence of the third paragraph of the Water Plant section of the general manager's report: "He said that it had taken such a long time to get to where we could build a new water plant, and it was frustrating to have new and very expensive ideas pop up at the last minute." **Second** by Dottie Haldeman. Passed by a vote of 5-0.

As part of the discussion of the minutes, Tabitha Lauer asked if it was proper for City Commissioners and others to go to the General Manager first with new ideas. The Board expressed the consensus that it was proper so long as important issues were brought to the Board in due course.

6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Tabitha Lauer to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

7. Public Input.

- Mayor Heath Davis stated that he appreciated the Chair's statement and that he looked forward to working with the General Manager and Board on future issues, and appreciates the ability to discuss issues with District staff.
- Clay Childers stated that he thought it was good that two City Commissioners were attending the meeting.

8. Resolution 2021-03:

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT CHANGING THE FEES CHARGED FOR INITIAL WATER AND WASTEWATER HOOKUPS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

The District's attorney, John McPherson, reviewed the resolution and stated that it was before the Board on first reading, with second reading to take place at the next meeting after newspaper notice. **Motion** by Dottie Haldeman to approve Resolution 2021-03 on first reading. **Second** by Tabitha Lauer with the following changes: Change the amount for "Service charge for initial new water connection" from \$2,583 to \$3,000, and the amount for "Service charge for initial wastewater connection" from \$2,385 to \$2,500. These changes were accepted by the maker of the Motion. Passed by a vote of 5-0.

9. Bill Adjustment: Mandy Offerle requested an adjustment to sewer charges. **Motion** by Dottie Haldeman to approve the bill adjustment request as meeting the requirements for an adjustment. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

10. General Manager Report.

*a. Water Plant.*

The GM reported that the District has finished the Actina pilot study and is moving forward with planning with Mittauer on the new water plant. He noted that due to the age of the plant, the District is seeing higher costs on maintaining the current water treatment plant, and that an additional pilot study proposed by Mittauer has been started to prove a new replacement of part of our system that can be done while we continue to run.

The GM reported that Mittauer and Associates is looking for grant money to fund the construction of the new plant. The primary source is likely to be USDA Rural Development, but that the initial commitment by RD will need to be declined so that the District can apply for new funding for the new plant design and location.

Joe Hand asked about the idea for bringing water from Chiefland. The GM stated that he had reached out to Chiefland about meeting with the mayor and touring the water plant and well field. Dottie Haldeman asked what had changed to make the pipeline from Chiefland something to consider now. The GM stated that the cost of the water plant had gone up substantially, but still the cost of the pipeline was also estimated to be very high at \$14 million to \$24 million.

Heath Davis stated that there is and has been discussion about a regional water supply with a well field near Chiefland being part of the possible regional system. He presented information about the history of the regional system idea. Sue Colson added that the regional idea was designed to help small towns like Otter Creek, and that there are now added issues such as sea level rise and salt water intrusion. She stated that the regional idea should be looked at even if the costs are higher due to the added benefits of such a system. Leslie Sturmer stated that the GM should look into this regional plan and report back to the Board.

Heath Davis stated that good water is there under the Chiefland well field, and that the demographics of Otter Creek would help with getting grants. Dottie Haldeman raised the concern that there may be push back regarding drawing too much water from the Chiefland area and piping it elsewhere. Heath Davis agreed that this was a potential problem and would need to be addressed.

Joe Hand stated that his research showed that the water under Chiefland was very good, and that it would be much less expensive to treat. He suggested that if funds could be found to help with the construction of the pipeline, this might be a good solution for the District. Tabitha Lauer agreed that the pipeline might be a reasonable solution that should be looked into. Dottie Haldeman expressed the concern that costs might go way up as we got into the project. The Board directed the GM to continue looking into the possibility of a pipeline from Chiefland.

Heath Davis stated that he was under the impression based on what was said at the City/District joint meeting that the District did not have a plant design that would work. If the District does have such a design, he said, the District should pursue that approach as well. Mandy Offerle stated that the plant design appeared to be very expensive and complicated to operate, and that maybe the Chiefland pipeline approach might be better for the District in the long run. The GM suggested the possibility of having our own wells at the Chiefland well field, and that he would continue working with Mittauer on the new plant design.

Clay Childers asked if there was still grant money available for the regional approach; Heath Davis stated that he thought there was, and Sue Colson agreed. Leslie Sturmer reminded the General Manager to remember the possibility of funding under the new federal infrastructure legislation.

*b. Wastewater System.*

The GM reported that the District is still waiting on billing from CROM to get the final numbers, and that the lift station refurbishment has been looked at by two separate contractors and that one bid was received at \$59,000 per lift station, and that they are waiting on the second to know where the District stands on that project. The GM stated that the possibility of raising the lift station on Whiddon Avenue near the Jiffy store to avoid future flooding. The GM reported that he is looking into sources of funding to make needed wastewater repairs.

- c. *Cell Service.* The GM reported that Verizon has started construction on the ground facilities on the water tower site, and that a late August completion date is expected.
- d. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this month. He stated that vaccines are available for essential workers and that all employees are being urged to get them. He stated that customers are again being asked to use the drop box rather than enter the building.
- e. *2021-2022 Budget and TRIM.*

The GM provided the Board with a draft budget with the following important components:

- Keeps the millage rate at the current 1.2 mills.
- Increases rates by 3%, except for the large user base rate which stays the same.
- Provides a 5% COL salary increase to all employees.
- Includes purchase of one new light duty truck to replace one of the aging vehicles.
- Includes the next phases of repair for the wastewater plant.

After discussion, the GM was directed to change the COL increase for employee salaries to 3%. It was decided that no budget workshops would be needed prior to the preliminary budget hearing.

f. *Personnel Issues*

The GM raised the following personnel issues for discussion:

- Whether employees should get 100% of the value of sick leave and annual leave upon retirement or otherwise leaving employment with the District.
- Whether all hours within a week, including sick leave and annual leave, should be counted towards determining whether overtime is due for working more than 40 hours.
- Whether Juneteenth and Christmas Eve be added to the paid holidays that employees get.

There was discussion of each of these issues, but no action was taken by the Board and no direction given to staff.

11. Commissioner Comments.

- Dottie Haldeman stated that she tried to call in for the July meeting, but that she could not get cell phone reception to do so.



- Leslie Sturmer asked whether the GAC was still working and was informed that it is working well with it being anticipated that it will last 5 months before needing to be changed.

12. Public Input.

- Mandy Offerle asked about the wastewater testing for Covid, and was informed that it was ongoing with reports provided on a monthly basis.
- James McCain asked whether the District was going back to the old service application requiring City land use approval. The General Manager answered that the old form was now being used.

13. Adjournment: There being no further business to conduct, the meeting was adjourned at 7:28 p.m.

\_\_\_\_\_  
Stephen B. Rosenthal, Chairperson

\_\_\_\_\_  
Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: \_\_\_\_\_

**Cedar Key Water & Sewer District**  
**Balance Sheet**  
**As of August 31, 2021**  
Aug 31, 21

**ASSETS**

**Current Assets**

**Checking/Savings**

**Unrestricted Cash Funds**

100 - Operating Account	62,295.05
102 Petty Cash	175.00
113.3 Unrestricted Savings	19,552.42

**Total Unrestricted Cash Funds** 82,022.47

**Restricted Cash Funds**

103.1 Security Deposit	13,501.02
114.00 RD Payment	49,357.50
114.02 RD RESERVE ACCOUNT	39,266.00

**Total Restricted Cash Funds** 102,124.52

**Total Checking/Savings** 184,146.99

**Other Current Assets**

135.5 - Unbilled Receivables	23,205.28
134 - Accounts Receivable	90,819.61
135 - Allowance for A/R	-9,700.00
160 - Inventory & Materials	68,049.87

**Total Other Current Assets** 172,374.76

**Total Current Assets** 356,521.75

**Fixed Assets**

301 - Land	125,195.95
302 - Other Improvements	2,504,213.86
304 - Plant and Equipment	7,815,779.58
306 - Other Equipment	98,091.31
307 - Sewer Machinery	125,954.72
308 - Computer S/W	9,540.64
309 - Vehicles	86,068.26
311 - Less Accum Depreciation	-5,817,908.82

**Total Fixed Assets** 4,946,935.50

**Other Assets**

170 - Utility Deposit	141.19
311 - Construction in Progress	
312 - CIP-SRF Project	140,250.00
313 - CIP - SRF District Match	26,000.00

**Total 311 - Construction in Progress** 166,250.00

**Total Other Assets** 166,391.19

**TOTAL ASSETS** 5,469,848.44

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

482.5 - Accrued Interest Payable - LOC	332.91
485 - Note Payable -RD - Current	18,000.00

# Cedar Key Water & Sewer District Balance Sheet

As of August 31, 2021

Aug 31, 21

407-01 SS Tax Payable	0.38
408 - Sales Tax Payable	79.20
411 - Unearned Revenues	10,109.46
450 - Fed. Income Taxes Payable	786.29
482 - Accrued Int Pay	2,387.86
483 - Accrued Compensated Absences	16,255.00
484 -Security Deposit Payable	13,564.11
<b>Total Other Current Liabilities</b>	<b>61,515.21</b>
<b>Total Current Liabilities</b>	<b>61,515.21</b>
<b>Long Term Liabilities</b>	
460 - N/P-Rural Development	1,075,000.00
500 - Accrd Compen Absences-LT	7,580.00
<b>Total Long Term Liabilities</b>	<b>1,082,580.00</b>
<b>Total Liabilities</b>	<b>1,144,095.21</b>
<b>Equity</b>	
597 - R/E Prior Period Adjustment	31,083.87
598 - Restricted for Debt Service	34,364.00
3900 - Retained Earnings	245,379.56
599 - Investment in Capital Assets -	3,918,904.00
Net Income	96,021.80
<b>Total Equity</b>	<b>4,325,753.23</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,469,848.44</b>

**Cedar Key Water & Sewer District**  
**Profit & Loss Budget vs. Actual**  
October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>300 - Income</b>				
305 - Water Charge	455,340.59	464,000.00	-8,659.41	98.13%
310 - Sewer Charges	376,786.41	388,000.00	-11,213.59	97.11%
315 - Ad Valorem Tax				
315.100 - Ad Valorem	217,031.20	213,000.00	4,031.20	101.89%
<b>Total 315 - Ad Valorem Tax</b>	<b>217,031.20</b>	<b>213,000.00</b>	<b>4,031.20</b>	<b>101.89%</b>
325 - Penalties	1,760.00	2,500.00	-740.00	70.4%
330 - Earned Interest	11.32	20.00	-8.68	56.6%
335 - New Meter Charges	1,500.00	1,000.00	500.00	150.0%
340 - Rent	9,354.00	15,050.00	-5,696.00	62.15%
350 - Misc Income	14,799.07	3,500.00	11,299.07	422.83%
360 - Carry Forward	0.00	25,000.00	-25,000.00	0.0%
365. Meter Installation Fee	1,020.00	1,000.00	20.00	102.0%
382 - Grant - Legislative 2016	90,014.79	173,000.00	-82,985.21	52.03%
<b>Total 300 - Income</b>	<b>1,167,617.38</b>	<b>1,286,070.00</b>	<b>-118,452.62</b>	<b>90.79%</b>
<b>Total Income</b>	<b>1,167,617.38</b>	<b>1,286,070.00</b>	<b>-118,452.62</b>	<b>90.79%</b>
<b>Gross Profit</b>	<b>1,167,617.38</b>	<b>1,286,070.00</b>	<b>-118,452.62</b>	<b>90.79%</b>
<b>Expense</b>				
<b>500 - GENERAL AND ADMINISTRATIVE</b>				
<b>510 - Payroll</b>				
510.01 - Salaries	290,231.39	262,026.00	28,205.39	110.76%
510.02 - Social Security/Medicare	21,922.84	20,045.00	1,877.84	109.37%
510.03 - Retirement	31,850.61	29,609.00	2,241.61	107.57%
510.04 - Health, Dental & Life Ins	58,708.23	53,500.00	5,208.23	109.74%
510.05 - Workers Comp.	5,733.11	5,500.00	233.11	104.24%
<b>Total 510 - Payroll</b>	<b>408,446.18</b>	<b>370,680.00</b>	<b>37,766.18</b>	<b>110.19%</b>
<b>520 - Office</b>				
520.01 - Supplies	2,162.94	2,500.00	-337.06	86.52%
520.02 - Postage & Shipping	5,845.32	4,500.00	1,345.32	129.9%
520.03 - Copier, Computer, Billing, Etc.	3,476.69	6,000.00	-2,523.31	57.95%
520.04 - Printing and Copying	1,384.20	1,500.00	-115.80	92.28%
<b>Total 520 - Office</b>	<b>12,869.15</b>	<b>14,500.00</b>	<b>-1,630.85</b>	<b>88.75%</b>
<b>530 - Utilities</b>				
530.01 - Fuel For Equipment	6,026.13	6,500.00	-473.87	92.71%
530.02 - Solid Waste Disposal	2,226.66	2,000.00	226.66	111.33%
530.03 - Telephone	8,807.03	10,000.00	-1,192.97	88.07%
<b>Total 530 - Utilities</b>	<b>17,059.82</b>	<b>18,500.00</b>	<b>-1,440.18</b>	<b>92.22%</b>
<b>540 - Professional Fees</b>				
540.01 - Audit & Accounting	18,659.55	18,000.00	659.55	103.66%
540.02 - Management/Legal	28,000.00	60,000.00	-32,000.00	46.67%
540.03 - Property Appraiser's Fee	6,646.11	6,500.00	146.11	102.25%
540.05 - Tax Collector Fees	4,925.51	5,500.00	-574.49	89.56%

## Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
540.04.Water/Wastwater Operator	200.00	500.00	-300.00	40.0%
<b>Total 540 · Professional Fees</b>	<b>58,431.17</b>	<b>90,500.00</b>	<b>-32,068.83</b>	<b>64.57%</b>
<b>550 - General Repair &amp; Maint</b>				
550.01 · Vehicle	43,963.44	45,000.00	-1,036.56	97.7%
550.02 · Equipment and Tools	8,942.05	10,000.00	-1,057.95	89.42%
550.03 · Building	461.70	1,800.00	-1,338.30	25.65%
550.04 · Supplies	2,084.51	1,700.00	384.51	122.62%
550.05 · New Tools	482.30	1,000.00	-517.70	48.23%
<b>Total 550 - General Repair &amp; Maint</b>	<b>55,934.00</b>	<b>59,500.00</b>	<b>-3,566.00</b>	<b>94.01%</b>
<b>560 · Other</b>				
560.01 · Property/Liability Ins.	49,011.00	48,000.00	1,011.00	102.11%
560.02 · Election Expenses	2,700.00	1,000.00	1,700.00	270.0%
560.03 · Continuing Education	606.00	1,500.00	-894.00	40.4%
560.04 · Annual Fees & Dues	5,171.37	2,000.00	3,171.37	258.57%
560.05 · Ads and Publications	370.63	750.00	-379.37	49.42%
560.06 · Miscellaneous	1,937.66	2,000.00	-62.34	96.88%
560.07 · Contingency	0.00	1,357.00	-1,357.00	0.0%
560.08 · Bank Interest	1,110.00			
<b>Total 560 · Other</b>	<b>60,906.66</b>	<b>56,607.00</b>	<b>4,299.66</b>	<b>107.6%</b>
<b>Total 500 · GENERAL AND ADMINISTRATIVE</b>	<b>613,646.98</b>	<b>610,287.00</b>	<b>3,359.98</b>	<b>100.55%</b>
<b>600 · DIRECT WATER EXPENSES</b>				
<b>610 · Chemicals and Filters</b>				
610.01 · Chemicals	85,650.19	93,000.00	-7,349.81	92.1%
610.02 · Miex Resin	1,460.00	18,500.00	-17,040.00	7.89%
<b>Total 610 · Chemicals and Filters</b>	<b>87,110.19</b>	<b>111,500.00</b>	<b>-24,389.81</b>	<b>78.13%</b>
<b>620 - Laboratory</b>				
620.01 · In House Lab	4,774.52	5,000.00	-225.48	95.49%
620.02 · Outside Lab	15,350.92	7,000.00	8,350.92	219.3%
<b>Total 620 - Laboratory</b>	<b>20,125.44</b>	<b>12,000.00</b>	<b>8,125.44</b>	<b>167.71%</b>
<b>630 - Regulatory</b>				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
<b>Total 630 - Regulatory</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>640 · Repairs and Maintenance</b>				
640.01 · Piping and Distribution	15,107.89	10,000.00	5,107.89	151.08%
640.02 · Equipment	32,034.11	20,000.00	12,034.11	160.17%
640.03 · Building & Grounds	1,277.47	2,000.00	-722.53	63.87%
640.04 · Water Tower Maintenance	15,998.00	16,000.00	-2.00	99.99%
640.05 · Generators Annual Mainte	400.00	2,250.00	-1,850.00	17.78%
<b>Total 640 · Repairs and Maintenance</b>	<b>64,817.47</b>	<b>50,250.00</b>	<b>14,567.47</b>	<b>128.99%</b>
<b>650 · Utilities</b>				
650.01 · Electric	18,745.11	20,000.00	-1,254.89	93.73%
650.02 · Propane	528.46	600.00	-71.54	88.08%
650.03 · Telephone	3,225.22	2,000.00	1,225.22	161.26%
<b>Total 650 · Utilities</b>	<b>22,498.79</b>	<b>22,600.00</b>	<b>-101.21</b>	<b>99.55%</b>

## Cedar Key Water & Sewer District Profit & Loss Budget vs. Actual October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>660 · Other</b>				
660.01 · Professional Fees	4,500.00	5,000.00	-500.00	90.0%
660.04 Prof. Fees- Water Plant	1,000.00			
<b>Total 660 · Other</b>	5,500.00	5,000.00	500.00	110.0%
<b>670 · Capital Expenditures</b>				
670.02 Water Plant Construction	36,348.79	173,000.00	-136,651.21	21.01%
<b>Total 670 · Capital Expenditures</b>	36,348.79	173,000.00	-136,651.21	21.01%
<b>680 · Loans</b>				
680-05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
<b>Total 680 · Loans</b>	0.00	48,058.00	-48,058.00	0.0%
<b>Total 600 · DIRECT WATER EXPENSES</b>	236,400.68	423,408.00	-187,007.32	55.83%
<b>700 · DIRECT WASTEWATER EXPENSES</b>				
<b>710 · Chemicals and Filters</b>				
710.01 · Chemicals	24,787.33	30,000.00	-5,212.67	82.62%
<b>Total 710 · Chemicals and Filters</b>	24,787.33	30,000.00	-5,212.67	82.62%
<b>720 · Laboratory</b>				
720.01 · In House Lab	2,991.99	3,000.00	-8.01	99.73%
720.02 · Outside Lab	13,786.30	15,000.00	-1,213.70	91.91%
<b>Total 720 · Laboratory</b>	16,778.29	18,000.00	-1,221.71	93.21%
<b>730 · Regulatory</b>				
730.01 · Permits	0.00	2,000.00	-2,000.00	0.0%
730.02 · Biosolids Hauling	57,420.00	58,000.00	-580.00	99.0%
<b>Total 730 · Regulatory</b>	57,420.00	60,000.00	-2,580.00	95.7%
<b>740 · Repairs Maintenance Other</b>				
740.01 · Piping & Distribution	8,927.53	10,000.00	-1,072.47	89.28%
740.02 · Equipment	13,063.89	15,000.00	-1,936.11	87.09%
740.03 · Building and Grounds	80,850.90	85,000.00	-4,149.10	95.12%
740.04 · Generator-Annual Maintenance	1,222.16	1,375.00	-152.84	88.88%
<b>Total 740 · Repairs Maintenance Other</b>	104,064.48	111,375.00	-7,310.52	93.44%
<b>750 · Utilities</b>				
750.01 · Electric	26,569.81	27,000.00	-430.19	98.41%
750.02 · Propane	779.91	1,000.00	-220.09	77.99%
<b>Total 750 · Utilities</b>	27,349.72	28,000.00	-650.28	97.68%
<b>760 · Other</b>				
760.01 · Professional Fees -WWTP Permit	0.00	5,000.00	-5,000.00	0.0%
<b>Total 760 · Other</b>	0.00	5,000.00	-5,000.00	0.0%
<b>Total 700 · DIRECT WASTEWATER EXPENSES</b>	230,399.82	252,375.00	-21,975.18	91.29%
<b>Total Expense</b>	1,080,447.48	1,286,070.00	-205,622.52	84.01%
<b>Net Ordinary Income</b>	87,169.90	0.00	87,169.90	100.0%
<b>Net Income</b>	87,169.90	0.00	87,169.90	100.0%

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
As of August 31, 2021

Date	Num	Name	Memo	Amount
<b>Unrestricted Cash Funds</b>				
<b>100 - Operating Account</b>				
08/01/2021		Deposit	Deposit	918.00
08/01/2021		Deposit	Deposit	420.40
08/01/2021		Deposit	Deposit	122.00
08/02/2021		Deposit	Deposit	460.61
08/03/2021	30209	Margaret Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
08/03/2021		Deposit	Deposit	56.09
08/04/2021	30210	Chiefland Farm Supply	Blacktop Repairs Road replacement 4th & E Street	-188.05
08/04/2021	30211	Chad Wisdom	mileage to Chiefland Florida	-37.11
08/04/2021		Deposit	Deposit	4,373.21
08/05/2021	30208	Johns, Alicia M.	Pay Check	-447.40
08/05/2021	30212	Doty, Gabriel T	Pay Check	-675.54
08/05/2021	30213	Wisdom, Thomas C.	Pay Check	-2,033.75
08/05/2021	30214	Richburg, Margaret A.	Pay Check	-598.29
08/05/2021			Deposit	206.16
08/06/2021	30215	Johns, Alicia M.	Pay Check	-385.16
08/06/2021	30216	McCain, James E.	Pay Check	-847.73
08/06/2021	30217	Quinn, William M.	Pay Check	-804.63
08/06/2021	30218	Haldeman, Hattie B.	Pay Check	-369.40
08/06/2021	30219	Hand, Joseph G.	Pay Check	-369.40
08/06/2021	30220	Lauer, Tabitha	Pay Check	-369.40
08/06/2021	30221	Rosenthal, Stephen B.	Pay Check	-369.40
08/06/2021	30222	Sturmer, Leslie N.	Pay Check	-369.40
08/06/2021	30223	John K. McPherson. P.A.	Management, Invoice No: 27 7/21	-1,500.00
08/09/2021		Bankdraft EFTPS	59-1156008	-2,271.04
08/09/2021		Deposit	Deposit	116.23
08/10/2021		Deposit	Deposit	52.40
08/11/2021		Bankdraft EFTPS	59-1156008	-100.00
08/11/2021		Deposit	Deposit	8,594.34
08/11/2021		Deposit	Deposit	10,216.32
08/12/2021	30224	Johns, Alicia M.	Pay Check	-447.39
08/12/2021	30225	Quinn, William M.	Pay Check	-896.97
08/12/2021		Bankdraft Transferred	08/12/2021	-10,000.00
08/12/2021	30226	A-Able Septic-Sewer Service, Inc.	Invoice NO: 51333,51509	-2,185.00
08/12/2021	30227	Central FL Electric	Electric Bills 07/2021	-4,522.99
08/13/2021	30228	Doty, Gabriel T	Pay Check	-454.29
08/13/2021	30229	McCain, James E.	Pay Check	-1,002.65
08/13/2021	30230	Richburg, Margaret A.	Pay Check	-598.30
08/13/2021		Bankdraft EFTPS	59-1156008	-1,097.42
08/13/2021	30261	Val's Auto		-354.55
08/13/2021	30231	AT & T # 2	Account No: 352-543-6405 937 1988	-63.36
08/13/2021	30232	AT&T # 1	35254352859381989	-532.24
08/13/2021	30233	Marina Hardware At Cedar Key, I	Invoice No & Account No: 220 07/2021	-561.81
08/13/2021	30234	Ellis Automated Corporation	Invoice No: 2469,2444	-70.00

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
As of August 31, 2021

Date	Num	Name	Memo	Amount
08/13/2021	30235	Tri-County Saw Shop	Invoice No: 57947	-156.00
08/13/2021	30236	VISA	Invoice No 9274	-1,753.43
08/13/2021	30237	Hawkins, Inc.d/b/a Dumont	Invoice No: 4999196	-495.00
08/13/2021	30238	Grainger Parts	Invoice No:9961165025,9960617950	-792.36
08/13/2021	30239	Gator Works Computing	Invoice NO: 21-23864	-116.00
08/13/2021	30240	Konica Minolta Business Solution	Invoice No: 274698490 7/2021	-89.14
08/13/2021	30242	Verizon Wireless # 1	Invoice No: Acct. 522628596-00001	-99.52
08/13/2021	30241	Verizon # 2	Invoice NoAcct.842009805-00001	-109.52
08/13/2021		Bankdraft Wex Bank Marathon Fleet	Invoice No: 73129748 July 20221	-851.77
08/16/2021		Deposit	Deposit	60.25
08/16/2021		Deposit	Deposit	9,962.68
08/16/2021		Deposit	Deposit	51.70
08/16/2021		Deposit	Deposit	107.79
08/17/2021	30243	Aqua Pure Water & Sewerage Se	Invoice No:84988 7/2021	-7,869.00
08/17/2021	30244	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
08/17/2021	17	Transfer	Transfer Unrestricted Cash Fund	70,458.90
08/17/2021	30245	CROM COATINGS and RESTOR W.O. #1 Repair & Coation / W.O. # 2 Digester Coa		-80,458.90
08/18/2021	30247	A-Able Septic-Sewer Service, Inc.	Invoice NO:51543 8/13/21	-1,550.00
08/18/2021	30248	FEL-OCALA, FL Waterworks # 04	Invoice #1903701-1 7/28/21	-2,171.53
08/18/2021	30249	Hach Company	Invoice NO: 12576229 8/03/21	-856.71
08/18/2021	30250	LANIER MUNICIPAL SUPPLY CO	Invoice NO: 205086	-686.00
08/18/2021	30251	NAPA Gulf Coast Parts, LLC	Account # 1999 07/2021	-243.83
08/18/2021	30252	Print Shop	Invoice No: 71773	-53.20
08/18/2021	30253	WiFiFiber	Inter Net Invoice No: 13295 September .2021	-105.00
08/18/2021	30254	Cedar Key Auto Care	Invoice No: 55899 Work Truck #3 William Quinn	-477.28
08/18/2021	30255	Grainger Parts	Invoice No:9972636691, 9008342835	-436.10
08/18/2021	30256	Hawkins, Inc.d/b/a Dumont	Invoice No:6001608, 6001609 8/17/21	-2,679.86
08/18/2021		Deposit	Deposit	87.68
08/18/2021		Deposit	Deposit	332.97
08/18/2021		Deposit	Deposit	56.09
08/19/2021	30246	Johns, Alicia M.	Pay Check	-447.39
08/19/2021	30257	McCain, James E.	Pay Check	-1,234.54
08/19/2021	30258	Richburg, Margaret A.	Pay Check	-598.30
08/19/2021	30259	Wisdom, Thomas C.	Pay Check	-2,033.76
08/19/2021	30260	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
08/19/2021	30262	Rural King	Supplies for the Office,water, & sewer	-23.88
08/19/2021		Deposit	Deposit	52.26
08/20/2021	30263	Doty, Gabrial T	Pay Check	-516.92
08/20/2021	30264	Quinn, William M.	Pay Check	-666.61
08/20/2021		Bankdraft EFTPS	59-1156008	-1,882.32
08/23/2021		Deposit	Florida Blue RE-fund	1,938.27
08/24/2021	30266	DAVISVISION	90866	-106.59
08/24/2021	30267	Hawkins, Inc.d/b/a Dumont	Invoice No:4987936, 5000248	-3,678.53
08/24/2021		Deposit	Deposit	52.63
08/25/2021		Deposit	Deposit	14,434.92



3:24 PM  
 09/07/21  
 Accrual Basis

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
 As of August 31, 2021

Date	Num	Name	Memo	Amount
08/26/2021	30269	Doty, Gabriel T	Pay Check	-611.90
08/26/2021	30271	Ann Richburg	Reimbursement Request mileage to Ocala	-84.68
08/26/2021		Deposit	Deposit	122.88
08/27/2021	30265	Johns, Alicia M.	Pay Check	-447.40
08/27/2021	30270	Richburg, Margaret A.	Pay Check	-598.29
08/27/2021	30272	McCain, James E.	Pay Check	-847.72
08/27/2021	30273	Quinn, William M.	Pay Check	-758.94
08/27/2021		Bankdraft EFTPS	59-1156008	-1,024.90
08/27/2021		Bankdraft Blue Cross Blue Shield of FL	Group:90866 75304433 9/01-30/2021	-5,494.59
08/27/2021		Deposit	Deposit	21,818.39
08/27/2021		Bankdraft FMP, TF Pension Service	Retirement August 2021	-3,415.68
08/27/2021		Deposit	Deposit	67.55
08/31/2021		Deposit	Deposit	5,345.46
08/31/2021		Deposit	Wifiber	150.00
08/31/2021		Deposit	Deposit	420.40
Total 100 - Operating Account				<u>-10,243.22</u>
Total Unrestricted Cash Funds				<u>-10,243.22</u>
<b>TOTAL</b>				<b><u>-10,243.22</u></b>

# Cedar Key Water and Sewer District

## Penalty Register

Detailed

For charges due before 08/31/2021

Account Balance as of 08/31/2021

Disconnect Date 09/10/2021

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
35001	35001	JOHN GOLDEN	11918 SR 24					
WATER	P1			17336205	36.60	20.00	0.00	56.60
SEWER					33.77	0.00	0.00	33.77
		JOHN GOLDEN	Total		70.37	20.00	0.00	90.37
39001	39001	LESLIE LANDRESS	12130 HWY 24					
WATER	P1			14346381	29.33	20.00	0.00	49.33
SEWER					27.70	0.00	0.00	27.70
		LESLIE LANDRESS	Total		57.03	20.00	0.00	77.03
43001	43001	BENJAMIN BURNSSED	12250 SR 24					
WATER	P1			2100185277	26.95	20.00	0.00	46.95
SEWER					25.77	0.00	0.00	25.77
		BENJAMIN BURNSSED	Total		52.72	20.00	0.00	72.72
47001	47001	PHILIP FREEDMAN	12211 FRANKO CIR.					
WATER	P1			17336211	35.00	20.00	0.00	55.00
SEWER					32.37	0.00	0.00	32.37
		PHILIP FREEDMAN	Total		67.37	20.00	0.00	87.37
81001	81001	W.E. KNIGHT	12406 SR 24					
WATER	P1			14346305	33.74	20.00	0.00	53.74
SEWER					31.27	0.00	0.00	31.27
		W.E. KNIGHT	Total		65.01	20.00	0.00	85.01
1051001	1051001	WILL KNIGHT	12406 SR 24					
WATER	P1			18258673	30.23	20.00	0.00	50.23
		WILL KNIGHT	Total		30.23	20.00	0.00	50.23
87001	87001	LYNN RENFROE	12502 SR 24					
WATER	P1			2100185283	26.36	20.00	0.00	46.36
SEWER					25.29	0.00	0.00	25.29
		LYNN RENFROE	Total		51.65	20.00	0.00	71.65
119001	119001	STEVE MCMULLEN	12619 STATE RD. 24					
WATER	P1			14280558	62.99	20.00	0.00	82.99
SEWER					57.22	0.00	0.00	57.22
		STEVE MCMULLEN	Total		120.21	20.00	0.00	140.21
175001	175001	DAVID THOMAS, JR.	16350 SW WHIDDON					
WATER	P1			2100185296	26.00	20.00	0.00	46.00
SEWER					25.00	0.00	0.00	25.00
		DAVID THOMAS, JR.	Total		51.00	20.00	0.00	71.00
177001	177001	WRAY CLAM	1250 WHIDDON AVE.					
WATER	P1			19125756	167.95	20.00	0.00	187.95
		WRAY CLAM	Total		167.95	20.00	0.00	187.95
191001	191001	EL JEBEL EAST,LLC	1109 PALMETTO DR.					
WATER	P1			17336206	55.63	20.00	0.00	75.63
SEWER					50.59	0.00	0.00	50.59
		EL JEBEL EAST,LLC	Total		106.22	20.00	0.00	126.22
205001	205001	SHARON SHAW	13163 SW 164TH AVENUE					
WATER	P1			14280592	35.63	20.00	0.00	55.63
SEWER					32.92	0.00	0.00	32.92
		SHARON SHAW	Total		68.55	20.00	0.00	88.55
256001	256001	AMY DURDEN	1173 WHIDDON AVE- 2					
WATER	P1			09535569	48.46	20.00	0.00	68.46
SEWER					44.14	0.00	0.00	44.14

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
256001	256001	AMY DURDEN	1173 WHIDDON AVE-2					
		AMY DURDEN	Total		92.60	20.00	0.00	112.60
283001	283001	CASSIE PEADEN	16491 SHELLCREST					
WATER	P1			14346869	52.28	20.00	0.00	72.28
SEWER					47.58	0.00	0.00	47.58
		CASSIE PEADEN	Total		99.86	20.00	0.00	119.86
1086001	1086001	TODD THOMPSON	12191 SW 165TH AVENUE					
WATER	P1			14621653	79.28	20.00	0.00	99.28
SEWER					55.89	0.00	0.00	55.89
		TODD THOMPSON	Total		135.17	20.00	0.00	155.17
417001	417001	KIM NOYES	16751 SW HODGES AVE.					
WATER	P1			2100160636	29.20	20.00	0.00	49.20
SEWER					27.59	0.00	0.00	27.59
		KIM NOYES	Total		56.79	20.00	0.00	76.79
434001	434001	RONALD MUDRY	16933 STURGIS CIRCLE					
WATER	P1			2100035364	26.59	20.00	0.00	46.59
SEWER					25.48	0.00	0.00	25.48
		RONALD MUDRY	Total		52.07	20.00	0.00	72.07
466001	466001	GEORGE GILPIN	16750 MARGERY ST.					
WATER	P1			14280698	27.11	20.00	0.00	47.11
SEWER					25.90	0.00	0.00	25.90
		GEORGE GILPIN	Total		53.01	20.00	0.00	73.01
480001	480001	GERALD NORTON	16551 HODGES AVE					
WATER	P1			12943620	55.49	20.00	0.00	75.49
SEWER					-11.71	0.00	0.00	-11.71
		GERALD NORTON	Total		43.78	20.00	0.00	63.78
494001	494001	ANTHONY D'AQUILA	12450 E. POINT RD.					
WATER	P1			2000047477	26.75	20.00	0.00	46.75
SEWER					25.61	0.00	0.00	25.61
		ANTHONY D'AQUILA	Total		52.36	20.00	0.00	72.36
496001	496001	ARTHUR PIEGER	12350 E. POINT RD.					
WATER	P1			14280703	47.44	20.00	0.00	67.44
SEWER					43.24	0.00	0.00	43.24
		ARTHUR PIEGER	Total		90.68	20.00	0.00	110.68
543001	543001	WESLEY DIXON	11 OLD MILL DRIVE 2C					
WATER	P1			14280438	32.22	20.00	0.00	52.22
SEWER					30.04	0.00	0.00	30.04
		WESLEY DIXON	Total		62.26	20.00	0.00	82.26
563001	563001	WILLOWS EDGE	11 OLD MILL DRIVE 8A					
WATER	P1			14280440	28.73	20.00	0.00	48.73
SEWER					27.22	0.00	0.00	27.22
		WILLOWS EDGE	Total		55.95	20.00	0.00	75.95
636001	636001	JOSEPH WARD	7041 DEPOT ST 101A					
WATER	P1			12943646	33.43	20.00	0.00	53.43
SEWER					31.02	0.00	0.00	31.02
		JOSEPH WARD	Total		64.45	20.00	0.00	84.45
682001	682001	AWAY FROM THE	360 DOCK STREET					
WATER	P1			14346426	45.02	20.00	0.00	65.02
SEWER					41.13	0.00	0.00	41.13
		AWAY FROM THE	Total		86.15	20.00	0.00	106.15
696001	696001	LAWLESS PROPERTIES	550 1ST ST IP#113					
WATER	P1			13484077	29.79	20.00	0.00	49.79
SEWER					28.07	0.00	0.00	28.07
		LAWLESS PROPERTIES	Total		57.86	20.00	0.00	77.86
702001	702001	G. SANTAVICCA	550 1ST ST IP#213					
WATER	P1			13484054	32.09	20.00	0.00	52.09
SEWER					29.93	0.00	0.00	29.93
		G. SANTAVICCA	Total		62.02	20.00	0.00	82.02
710001	710001	STEVEN LANE	550 1ST ST IP#315					
WATER	P1			13484080	19.39	20.00	0.00	39.39

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
710001	710001	STEVEN LANE	550 1ST ST IP#315		12.58	0.00	0.00	12.58
		SEWER						
		STEVEN LANE	Total		31.97	20.00	0.00	51.97
713001	713001	LINDA ARCELLO	550 1ST ST IP#201					
		WATER		13484069	29.82	20.00	0.00	49.82
		SEWER			28.09	0.00	0.00	28.09
		LINDA ARCELLO	Total		57.91	20.00	0.00	77.91
766001	766001	JEFF WILKES	597 1ST ST.					
		WATER		2000047457	34.80	20.00	0.00	54.80
		SEWER			32.20	0.00	0.00	32.20
		JEFF WILKES	Total		67.00	20.00	0.00	87.00
773001	773001	SHARON SHAW	644 1ST ST. (GENE)					
		WATER		2100160649	32.89	20.00	0.00	52.89
		SEWER			30.58	0.00	0.00	30.58
		SHARON SHAW	Total		63.47	20.00	0.00	83.47
787001	787001	COZY COAST CASITAS	8040 F ST.					
		WATER		14280412	82.11	20.00	0.00	102.11
		SEWER			58.20	0.00	0.00	58.20
		COZY COAST CASITAS	Total		140.31	20.00	0.00	160.31
873001	873001	CHUCK ADAMS	850 3RD STREET #5					
		WATER		19125693	29.04	20.00	0.00	49.04
		SEWER			27.47	0.00	0.00	27.47
		CHUCK ADAMS	Total		56.51	20.00	0.00	76.51
874001	874001	SHRADER MILLER	850 3RD STREET					
		WATER		12943643	30.82	20.00	0.00	50.82
		SEWER			28.91	0.00	0.00	28.91
		SHRADER MILLER	Total		59.73	20.00	0.00	79.73
884001	884001	NANCY SUTTON	809 4TH STREET					
		WATER		2100023770	33.40	20.00	0.00	53.40
		SEWER			31.00	0.00	0.00	31.00
		NANCY SUTTON	Total		64.40	20.00	0.00	84.40
918001	918001	JAMES MASON	5030 G. ST.					
		WATER		14062460	32.97	20.00	0.00	52.97
		SEWER			30.64	0.00	0.00	30.64
		JAMES MASON	Total		63.61	20.00	0.00	83.61
949001	949001	ANDREA ARNOW	958 8TH ST.					
		WATER		14346490	26.08	20.00	0.00	46.08
		SEWER			25.06	0.00	0.00	25.06
		ANDREA ARNOW	Total		51.14	20.00	0.00	71.14
955001	955001	SUE (LH) COLSON	836 8TH ST.					
		WATER		14062613	39.69	20.00	0.00	59.69
		SEWER			36.47	0.00	0.00	36.47
		SUE (LH) COLSON	Total		76.16	20.00	0.00	96.16
970001	970001	EARL WARREN III	4050 G ST. APT #202					
		WATER		14280721	36.69	20.00	0.00	56.69
		SEWER			33.85	0.00	0.00	33.85
		EARL WARREN III	Total		70.54	20.00	0.00	90.54

Total Customers 39  
 Prev. Balance \$2,776.07  
 Penalty \$780.00  
 Total Tax \$0.00  
 Account Balance \$3,556.07

Previously Posted Penalty \$0.00

*21 customers*  
*\$1,935.84*

# Cedar Key Water & Sewer District

## Sick and Annual Leave Balances

June 30, 2021 Amount Used 2021

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	21:00	43:00	73:04	48:00
Johns, Alicia M.	36:27	26:00	27:27	119:00
McCain, James E.	1188:30	174:00	257:47	160:30
Quinn, William M.	278:00	54:00	67:06	122:00
Richburg, Margaret A.	0:00	52:00	88:44	18:00
Wisdom, Thomas C.	44:00	0:00	160:00	0:00

**RESOLUTION NO: 2021-03**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT CHANGING THE FEES CHARGED FOR INITIAL WATER AND WASTEWATER HOOKUPS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District owns and operates a water and wastewater system as part of a combined and integrated water and wastewater system; and

**WHEREAS**, the District provides potable water and wastewater treatment services to customers within its geographical boundaries as established by the Legislature of the state of Florida; and,

**WHEREAS**, the District Board finds it necessary to amend the charges for persons requesting initial connection to the water and/or wastewater system to help recoup actual costs.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** Section 5.04 of the District Resolutions is hereby amended as follows:

**5.04 Miscellaneous Charges**

The following shall be imposed:

A.	Penalty for late payment.. . . . .	\$20.00
	(if payment not made by the 26 <sup>th</sup> of the month)	
B.	Disconnect Fee.. . . . .	\$25.00
C.	Reconnect Fee. . . . .	\$25.00
D.	Service charge for checking meter and finding no problem.. . . . .	\$25.00
E.	Service charge for leak detection download. . . . .	\$20.00
F.	Service charge for removal or installation of water meter.. . . . .	\$120.00*
G.	<u>Service charge for initial new water connection.</u> . . . . .	<u>3,000.00*</u>
<u>H</u> G.	Service charge for initial wastewater connection.. . . . .	<del>\$120.00</del> <u>2,500.00*</u>

\*Subject to the line extension rules and charges in Section 4.05 above.

**Section 2. Amendment and Codification.**

In Section 1 above, language underlined shall be added, and the changes shall be incorporated into the District's codified resolutions.

**Section 3. Effective Date.**

This Resolution shall take effect upon final adoption.

Passed on first reading by a vote of \_\_\_\_ to \_\_\_\_ on the 9<sup>th</sup> day of August, 2021.

Passed on second reading by a vote of \_\_\_\_ to \_\_\_\_ on the 13<sup>th</sup> day of September, 2021.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**RESOLUTION NO: 2021-04**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District owns and operates a water and wastewater system as part of a combined and integrated water and wastewater system; and

**WHEREAS**, the District provides potable water and wastewater treatment services to customers within its geographical boundaries as established by the Legislature of the State of Florida; and,

**WHEREAS**, in order for the District to provide high-quality water and wastewater services, it is necessary that rates be charged for such services that are sufficient to meet all of the obligations of the District; and

**WHEREAS**, the District has an obligation to insure that sufficient revenues are generated to cover all existing and anticipated expenditures for the water and wastewater system; and

**WHEREAS**, outstanding revenue bonds of the District require establishment of proper and adequate rates and charges for both water and wastewater services in order to pay for necessary operation, maintenance, expansion and debt service requirements of the district, all of which are proper and equitable, and necessary to avoid such expense having to be paid from other revenue or tax sources; and,

**WHEREAS**, it is incumbent upon the District to collect rates in as equitable a manner as possible; and

**WHEREAS**, the District Board finds that rate increases adopted by this resolution are fair, equitable and necessary to carry out the responsibilities of the District.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1. Water Rates.**

Section 5.02 of the District Resolutions is hereby amended as follows:



**5.02 Water Rates**

Base Service Availability Charge:

Small User: \$27.00 ~~26.00~~

Large User: \$66.00

Plus the following usage charges:

Number of Gallons	Rate per 1,000 Gallons Used
0 to 3,000	<u>\$2.71</u> <del>2.58</del> (\$.00271/gallon)
3,001 to 6,000	<u>\$5.08</u> <del>4.84</del> (\$.00508/gallon)
6,001 to 9,000	<u>\$7.16</u> <del>6.82</del> (\$.00716/gallon)
9,001 and up	<u>\$9.27</u> <del>8.83</del> (\$.00927/gallon)

**Section 2. Sewer Rates.**

Section 5.03 of the District Resolutions is hereby amended as:

**5.03 Sewer Rates.**

Base Service Availability Charge:

Small User: \$26.00 ~~25.00~~

Large User: \$63.00

Plus the following usage charges:

Number of Gallons	Rate per 1,000 Gallons Used
0 to 3,000	<u>\$2.19</u> <del>2.09</del> (\$.00209/gallon)
3,001 to 6,000	<u>\$4.44</u> <del>4.23</del> (\$.00444/gallon)
6,001 to 9,000	<u>\$6.45</u> <del>6.14</del> (\$.00645/gallon)
9,001 and up	<u>\$8.44</u> <del>8.04</del> (\$.00844/gallon)

**Section 3. Amendment and Codification.**

In Sections 1 and 2 above, language underlined shall be added; language struck through shall be deleted. The changes in Sections 1 and 2 above shall be incorporated into the District's codified resolutions.

**Section 4. Effective Date.**

This Resolution shall take effect upon final adoption, with the newly adopted rates to be applied as of October 1, 2021.

On first reading passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 13<sup>th</sup> day of September, 2021.

On second reading passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 11<sup>th</sup> day of October, 2021.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Secretary

**Cedar Key Water and Sewer District  
General Manager Report  
September 13, 2021**

**1. Water System**

We have finished this portion of the pilot study and are moving forward with planning with Mittauer on the new water plant. Due to age, we are seeing higher costs on maintaining our current water treatment plant. We had meetings set up with the mayors of Otter Creek, Chiefland, Bronson, and Cedar Key, but, illness on my part as well as 2 of the mayors postponed those discussions. We will regroup next week and try again.

**2. Wastewater System**

We have paid for the first 3<sup>rd</sup> of the sewer plant refurbishment as noted in the budget.

The lift station refurbishment has been looked at by 2 separate contractors and we have one bid, and are continuing to wait on the other bid to know where we stand on that project. The first bid is at \$59,000 per lift station.

I have met with The Cedar Key Mayor, and the gentlemen sent over from SERCAP separately, to discuss a joint CDBG grant for lift station refurbishment.

**3. Cell Service**

Verizon has there project underway, and is expected a late September completion.

**4. Covid-19**

We continue to follow separation protocols at the District office, with no symptoms or testing this past month. Vaccines are available for essential workers, and our employees are being urged to get them. We have re-posted the signage to use the drop box outside/mask up inside, to keep our employees safe.

**5. 2021-2022 Budget and TRIM**